

Organised by



Sponsored by



Mr. Yip Wing Shing, BBS, MH, JP
Chairman
Central and Western District Council
11/F, Harbour Building
38 Pier Road, Central
Hong Kong

25 October 2016

Dear Mr. Yip,

HSBC Community Festival on 27 November 2016

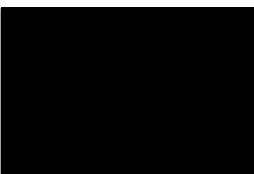
I am writing to seek you and the Central and Western District Council's support for the **HSBC Community Festival** to be held on 27 Nov 2016 (Sunday) at Chater Road Pedestrian Precinct in Central.

The Community Festival is an annual showcase of the collective achievements of HSBC charity partners across 18 districts in Hong Kong. HSBC allocates \$18 million each year to support district-based initiatives through the **HSBC Community Partnership Programme**. With staunch support from the Home Affairs Department and the Social Welfare Department, the Programme is in its 5th year. This year, 12 charities will jointly host interactive performances and activities at the Chater Road, whereas 80 charity partners will organize activities throughout 18 districts.

We sincerely seek your support for the Community Festival and would be greatly appreciated if the Central and Western District Council could back our application for the early implementation of the Chater Road Pedestrian Precinct from 00:00 to 07:00. The extended hours would allow us and the 12 charities to have enough time for the décor and set up along Chater Road, from Ice House Street to Jackson Road. Our application is now under review by FEHD and the Transport Department, attached please find the supporting documents for your kind reference. Should you require further information, please do not hesitate to contact the undersigned or Ms. Christine Kwan on [REDACTED] or [REDACTED].

Thank you once again for your support to the HSBC Community Partnership Programme and the HSBC Community Festival.

Best regards,



Business Director
The Hong Kong Council of Social Service

Encl.



香港社會服務聯會
The Hong Kong Council of Social Service

贊助人
行政長官 梁振英先生
PATRON
The Chief Executive the Hon. C Y LEUNG

行政總裁
蔡海偉先生
CHIEF EXECUTIVE
Mr CHUA Hoi Wai

Your Ref: (47) in FEHD CW 36-40/20/2-128

September 20, 2016

Mr Sham Chi-wai
Health Inspector
Central/Western District Environmental Hygiene Office
Food and Environmental Hygiene Department
10/F, Sheung Wan Municipal Services Building
345 Queen's Road Central
Hong Kong
(Fax No.: [REDACTED])

Dear Mr. Sham,

Application for a Temporary Places of Public Entertainment License

**HSBC Community Festival
Chater Road Pedestrian Precinct
(between Jackson Road and Ice House Street)
Central, Hong Kong
(1) 27.11.2016, (2) 4.12.2016**

I am writing to provide supplementary information with regard to the comments from various departments in your letter dated 12 September 2016.

The captioned event is to celebrate the excellent work and achievements of charities involved in the HSBC Community Partnership Programme. Launched in 2012, the Programme is supported by the Home Affairs Department and the Social Welfare Department as Strategic Partners, and the Equal Opportunities Commission and the Family Council as Supporting Organizations. To date, the Programme has supported more than 900 district-based initiatives benefiting over 1.5 million people in Hong Kong.

All festival activities are open to the public. Games and performances will be hosted by charities at Chater Road. It is estimated that near 15,000 people, a blend of young and old, will participate.

To facilitate the set up and organizing of the Community Festival, we wish to apply for the temporary closure of Chater Road Pedestrian Precinct from 00:00 to



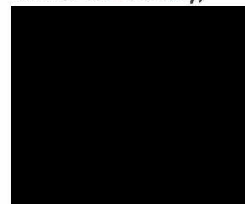
07:00. Enclosed please find supplementary information as requested:

- i) Proposed temporary traffic arrangement;
- ii) Revised floor plan & set up, including details of the use of materials and the major dimensions of temporary structures;
- iii) Letter by Social Welfare Department and email by Home Affairs Department in support of the Community Festival;
- iv) WR1 will be ready on the event day with respect to comments from Electrical and Mechanical Services Department.
- v) Notice on the event and its noise control measures will be distributed in advance to the management offices of the nearby buildings.

Should you require further details, please feel free to contact our event manager Ms. Shirley Yu of Attislink Event Limited on [REDACTED] ([REDACTED]; fax: [REDACTED]).

Thank you for your kind assistance.

Yours sincerely,



Christine Kwan
Senior Manager

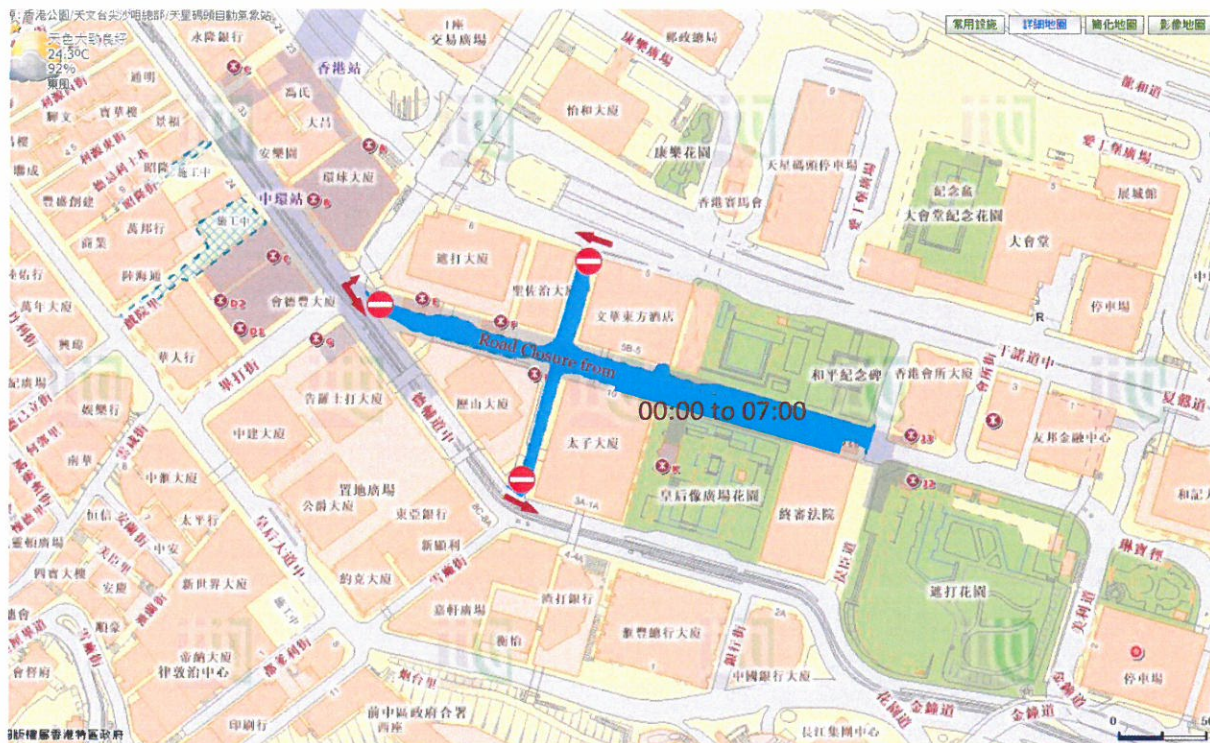
The Hong Kong Council of Social Service

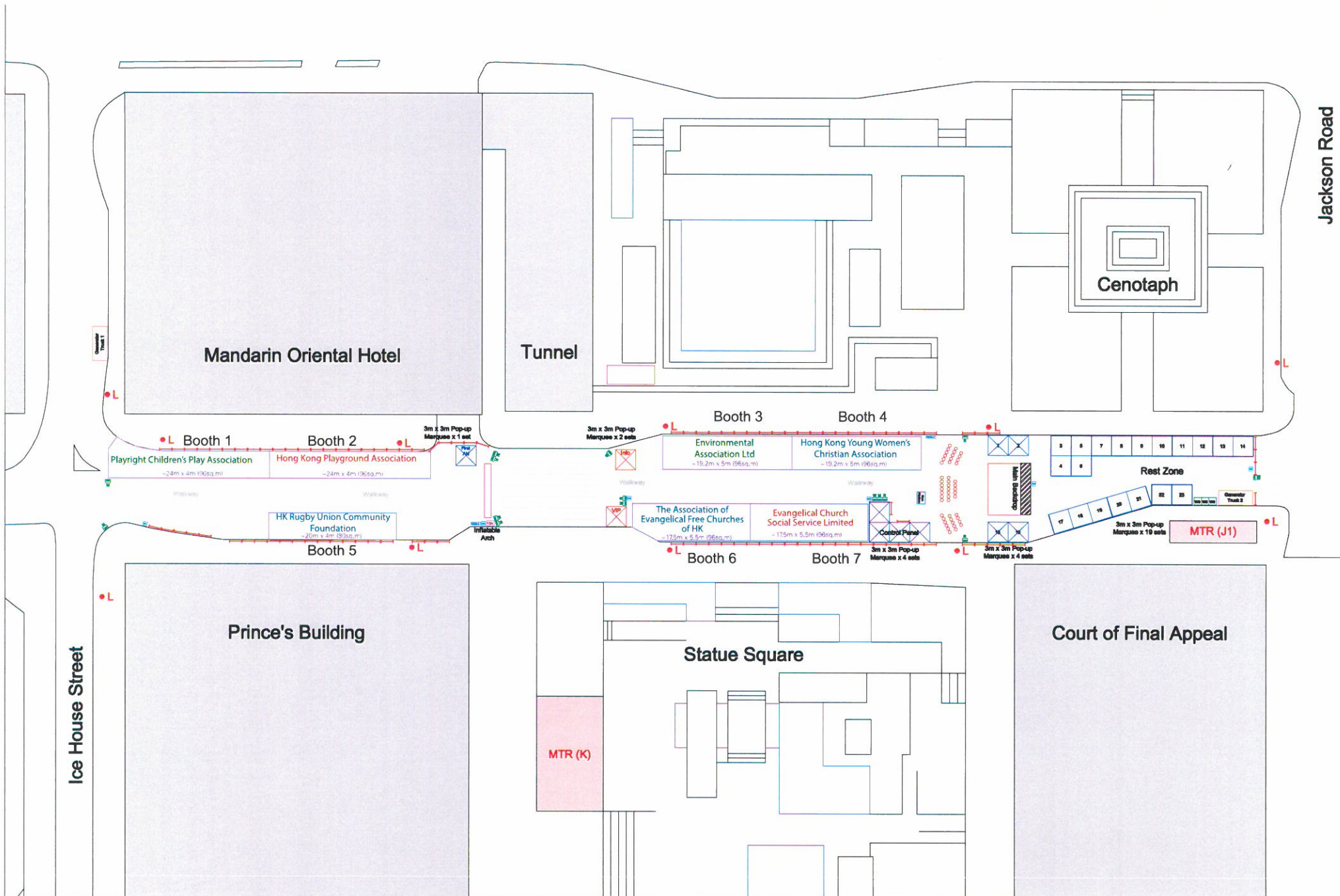
Encl.

Proposed Temporary Traffic Arrangement

Road closure: Chater Road Pedestrian Precinct,
from 00:00 to 07:00 on 27 Nov 2016.

申請封路: 遮打道行人專用區
由 2016 年 11 月 27 日凌晨零時零分起至早上七時正.





Jackson Road

Ice House Street

Unit 225, 15/F, Well Fung Ind. Centre, 65 To Chuan Ping St, Tsang Chung, N.T., HONG KONG
 T +852 36767622 F +852 3676 5276 www.atehk.com

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 Contention will be prosecuted.
 Contractor should base on the true measurement on site.
 Do not follow the measurement on this drawing regarding actual venue dimension.

CLIENT:
HKCSS

PROJECT: H8BC Community Festival 2015
 ADDRESS: Chater Road, Central Hong Kong

DRAWING TITLE:
 FLOOR LAYOUT PLAN
 REVISION: 05
 SCALE: Nil (A3 Paper)
 DRAWN BY: Colin Mak

DRAWING DATE: 01/06/2015
 REVIEW DATE: 30/09/2015
 DWG.NO.: FP-CR1

