

16 May 2017

Mr. YIP Wing Shing, BBS, MH, JP
Chairman
Central and Western District Council
11/F, Harbour Building
38 Pier Road, Central, Hong Kong

By Post and Fax: 2542 2696

CC: Transport Department
Police – Central District

Dear Mr. YIP,

RE: Road Closure Request in Lung Wo Rd on 10th December 2017

This is the second year for Tung Wah Group of Hospitals to organize this meaningful activity which aims to raise funds for TWGHs Development Fund of Kwong Wah Hospital Redevelopment project.

Below is the information of the event.

Event: TWGHs Charity Challenge Race
Organizer: Tung Wah Group of Hospitals
Event Management: Sportsoho Media Ltd
Event Date & Time: 8am – 12pm on 10th December 2017
Road Closure Time: 0300 – 1200 Lung Wo Rd (West and East Lane)
No of participants: Approx. 1,500 pax

We would greatly appreciate it if you could help facilitate our request by providing us a confirmation for temporary road closure for the above time.

Should you have any question or require further information, please do not hesitate to contact me on [REDACTED].

Thank you for your attention and continuous support.

Yours Sincerely,

[REDACTED]
May Chan
Operations Manager

Encl: Running route of the event



東華三院

Tung Wah Group of Hospitals

香港上環普仁街十二號
12 Po Yan Street, Sheung Wan, Hong Kong
<http://www.tungwah.org.hk>

TEL: [REDACTED]

FAX: [REDACTED]

OUR REF: FRF/CCR/13/2017-2018

YOUR REF:

15 May 2017

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范曾晞雯女士
Mrs. FAN TSANG Hei Man, Denna

陳黃燕君女士
Mrs. CHEN HUANG Yanjun, Selena

**Authorizing Sportsoho Media Limited to act on behalf of
Tung Wah Group of Hospitals
on Event Management of
“TWGHs Charity Challenge Race”**

The Fundraising Division of Tung Wah Group of Hospitals (TWGHs) hereby authorizes Sportsoho Media Limited to act on behalf of TWGHs on Event Management of “Tung Wah Group of Hospitals Charity Challenge Race” which will be held on 10 December 2017 (Sunday) at Lung Wo Road, Central.

Sportsoho Media Limited is authorized to act for TWGHs on the following areas:

- To assist in venue application and liaise with government department and organizations on all the licenses needed
- To manage the race rundown and race logistics
- Be responsible for venue production, set up and dismantling
- To ensure safety of participants

This is the second year for Tung Wah Group of Hospitals to organize this meaningful activity which aims to raise funds for TWGHs Development Fund of Kwong Wah Hospital Redevelopment project. Should you need more information about the event, please feel free to contact Ms. Michelle AU, Manager (Fund-raising) at [REDACTED].

Yours faithfully,

[REDACTED SIGNATURE]

(Mr. TONG Kwok Chung)
Fund-raising Secretary



3km Route

-  救傷站
First Aid
-  救傷車
Ambulance

