

Dear Ms. Book,

I am writing to seek the Central & Western District Council's support re the captioned event on 26 Nov 2017 (Sunday).

The HSBC Hong Kong Community Festival is an annual celebration of the excellent work & achievements of the charity partners involved in the HSBC Hong Kong Community Partnership Programme. Launched in 2012, the Programme is an HKD18 million funding scheme to inspire district-based initiatives in 18 districts across Hong Kong, for fostering an inclusive and harmonious community. It is organized by the HK Council of Social Service, supported by the Home Affairs Department & the Social Welfare Department as Strategic Partners.

Enclosed pls find the documents regarding our application to FEHD for the necessary license & for the temporary road closure of Chater Road Pedestrian Precinct from 00:00 to 07:00 on 26 Nov 2017. It would be much appreciated if C&WDC shall render generous support towards this meaningful cause and our application for road closure in particular.

Should you may require further information, please do not hesitate to contact me on [REDACTED] or [REDACTED]. Thank you very much for your assistance in advance!

Regards,
Christine

Christine KWAN

Senior Manager, WiseGiving

The Hong Kong Council of Social Service

T + [REDACTED] | F + [REDACTED]

www.hkcss.org.hk

www.WiseGiving.org.hk

The information contained in this e-mail (including any attachment) is confidential and may be privileged and is intended solely for the intended addressee. If you are not the intended recipient, please notify the sender immediately and delete this e-mail and any attachment completely from your system. Any unauthorised use, disclosure, copying, printing, forwarding or dissemination of any part of this information is prohibited. There is no guarantee that this e-mail (including any attachment) is secure or error free because it may be intercepted, corrupted, lost, delayed, incomplete or amended. The Hong Kong Council of Social Service does not accept liability for any damage that may be caused by this e-mail and any attachment. Furthermore, the Hong Kong Council of Social Service does not accept responsibility and shall not be liable for the content of any e-mail transmitted by its staff for any reason other than business purposes. E-mail traffic may be monitored by the Hong Kong Council of Social Service, as permitted by applicable law and regulations.



香港社會服務聯會
The Hong Kong Council of Social Service

贊助人
行政長官 林鄭月娥女士
PATRON

The Chief Executive the Hon. Carrie LAM CHENG Yuet-ngor

行政總裁
蔡海偉先生
CHIEF EXECUTIVE
Mr CHUA Hoi Wai

Your Ref: (23)(25) in FEHD CW 36-40/20/2-214

September 26, 2017

Mr. Sham Chi-wai
Health Inspector
Central/Western District Environmental Hygiene Office
Food and Environmental Hygiene Department
10/F, Sheung Wan Municipal Services Building
345 Queen's Road Central
Hong Kong
(Fax No.: [REDACTED])

Dear Mr. Sham,

Application for a Temporary Places of Public Entertainment License

**HSBC Hong Kong Community Festival
Chater Road Pedestrian Precinct
(between Jackson Road and Ice House Street)
Central, Hong Kong
(1) 26.11.2017, (2) 3.12.2017**

I am writing to provide supplementary information with regard to the comments from various departments in your letter dated 28 July 2017 and 16 August 2017.

The captioned event is to celebrate the excellent work and achievements of charities involved in the HSBC Hong Kong Community Partnership Programme. Launched in 2012, the Programme has been supported by the Home Affairs Department and the Social Welfare Department as Strategic Partners, and the Equal Opportunities Commission and the Family Council as Supporting Organizations. To date, the Programme has supported more than 1,000 district-based initiatives benefiting over 2.2 million people in Hong Kong.

All festival activities are open to the public. Games and performances will be hosted by charities at Chater Road. It is estimated that near 15,000 people, a blend of young and old, will participate.

To facilitate the set up and organizing of the Community Festival, we wish to apply for the temporary closure of Chater Road Pedestrian Precinct from 00:00 to



香港軒尼詩道15號溫莎公爵社會服務大廈13樓 13/F, Duke of Windsor Social Service Bldg., 15 Hennessy Rd., Hong Kong
Tel: (852) 2864 2929 Fax: (852) 2865 4916 council@hkcss.org.hk http://www.hkcss.org.hk



2/16



香港社會服務聯會
The Hong Kong Council of Social Service

贊助人
行政長官 林鄭月娥女士

PATRON

The Chief Executive the Hon. Carrie LAM CHENG Yuet-ngor

行政總裁
蔡海偉先生

CHIEF EXECUTIVE

Mr CHUA Hoi Wai

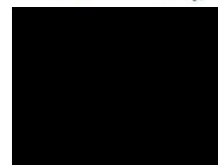
07:00. Enclosed please find supplementary information as requested:

- i) Proposed temporary traffic arrangement;
- ii) Revised floor plan & set up, including details of the use of materials and the major dimensions of temporary structures;
- iii) Letter by Social Welfare Department and email by Home Affairs Department in support of the Community Festival;
- iv) WR1 will be ready on the event day with respect to comments from Electrical and Mechanical Services Department.
- v) Notice on the event and its noise control measures will be distributed in advance to the management offices of the nearby buildings.

Should you require further details, please feel free to contact our event manager Ms. Shirley Yu of Attislink Event Limited on [REDACTED] ([REDACTED]); fax: [REDACTED].

Thank you for your kind assistance.

Yours sincerely,



Christine Kwan
Senior Manager

The Hong Kong Council of Social Service

Encl.



香港軒尼詩道15號溫莎公爵社會服務大廈13樓 13/F, Duke of Windsor Social Service Bldg., 15 Hennessy Rd., Hong Kong
Tel: (852) 2864 2929 Fax: (852) 2865 4916 council@hkcss.org.hk http://www.hkcss.org.hk



3/16

Proposed Temporary Traffic Arrangement

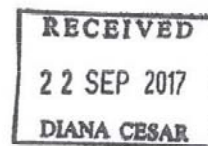
Road closure: Chater Road Pedestrian Precinct, Central
from 00:00 to 07:00 on 26 Nov 2017.

申請封路： 中環遮打道行人專用區
由 2017 年 11 月 26 日凌晨零時零分起至早上七時正。





社會福利署
Social Welfare Department



Our Ref : SWD/

Tel No : [REDACTED]

Fax No : [REDACTED]

Ms Diana Cesar
Group General Manager
Chief Executive, Hong Kong
The Hongkong and Shanghai
Banking Corporation Limited
1 Queen's Road, Central
Hong Kong

20 September 2017

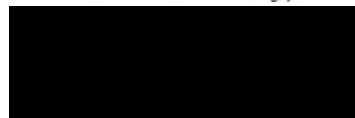
Dear

HSBC Hong Kong Community Festival Opening Ceremony

Thank you for your letter of 15 September 2017 inviting me to the HSBC Hong Kong Community Festival Opening Ceremony to be held on 26 November 2017. I am most pleased to support the Festival and accept the invitation to be an Officiating Guest of the Ceremony. I look forward to touring around the activities on Chater Road, and would like to convey my heartfelt appreciation of HSBC's commitment and contributions in helping the needy and the disadvantaged.

Wish you every success in the Festival.

Yours sincerely,



(Ms Carol Yip)
Director of Social Welfare

Kandy YAU

寄件者: Christine KWAN
寄件日期: 2017年9月25日星期一 17:32
收件者: Kandy YAU
主旨: FW: HSBC HK Community Festival Opening Ceremony

From: [REDACTED]
Sent: Wednesday, September 20, 2017 3:56 PM
To: [REDACTED]
Cc: [REDACTED] Christine KWAN; [REDACTED]
Subject: HSBC HK Community Festival Opening Ceremony

Dear Dora,

Thank you for Diana's letter of 15.9.2017 inviting the Director of Home Affairs to attend the opening ceremony of HSBC HK Community Festival on 26.11.2017. I would like to inform you that our Director is pleased to accept the invitation. Thanks.

Regards,
Daisy



Mr YIP Wing-shing, BBS, MH, JP
Chairman, Central and Western District Council
11/F, Harbour Building
38 Pier Road, Central
Hong Kong

4 October 2017

Dear Mr Yip

We would like to express our appreciation to you and the Central and Western District Council for the continued support to the HSBC Hong Kong Community Partnership Programme. It gives us great pleasure to invite you to be one of our Guests at the inauguration of the HSBC Hong Kong Community Festival on 26 November 2017.

The Ceremony will kick off a total of 88 interactive activities and performances on Chater Road and all 18 districts in Hong Kong.

HSBC Hong Kong Community Festival Opening Ceremony

Date: 26 November 2017 (Sunday)

Time: 11.00 a.m. - 12.00 noon (Registration starts at 10.30 a.m.)

Venue: Level 28, HSBC Main Building, 1 Queen's Road Central, Hong Kong

Dress Code: Smart casual

After the conclusion of the Ceremony, we very much hope that you will join us to visit the community engagement activities at Chater Road.

The Ceremony will be for invited guests only, with media presence. A full programme rundown of the Ceremony is attached for your information.

The Hong Kong Council of Social Service (HKCSS) manages and administers the HSBC Hong Kong Community Partnership Programme. Please RSVP to Ms Christine Kwan, Senior Manager of HKCSS (email: [redacted] tel: [redacted]) or Ms Joyce Leung, Manager of HKCSS (email: [redacted] tel: [redacted]).

We look forward to welcoming you at the Opening Ceremony on 26 November and thank you for your support to the HSBC Hong Kong Community Partnership Programme and the HSBC Hong Kong Community Festival.

Yours sincerely

[redacted signature]

Diana Cesar
Group General Manager
Chief Executive, Hong Kong
The Hongkong and Shanghai Banking Corporation Limited

HSBC HONG KONG COMMUNITY FESTIVAL 2017 OPENING CEREMONY

Sunday, 26 November 2017, 11am-12noon, Level 28 HSBC Main Building

Guest of Honour:

The Honourable Mr Matthew Cheung Kin-chung, GBM, GBS, JP, Chief Secretary for Administration, The Government of the HKSAR

Hosts:

Mr Peter Wong, Deputy Chairman and Chief Executive, HSBC
Mrs Laura Cha, Non-executive Chairperson, The Hongkong Bank Foundation
Ms Helen Wong, Group General Manager, Chief Executive, Greater China, HSBC
Ms Diana Cesar, Group General Manager, Chief Executive, Hong Kong, HSBC
Mr Bernard Chan, GBS, JP, Chairperson, The Hong Kong Council of Social Service

Officiating guests:

Representatives from the Home Affairs Department and the Social Welfare Department

Guests:

Representatives from 18 District Councils, charity partners, business and community leaders

Programme rundown:

10:30am	VIP Guests arrival (by invitation only)
11:00am	Arrival of The Honourable Mr Matthew Cheung Kin-chung, GBM, GBS, JP, Chief Secretary for Administration, The Government of the HKSAR
11:02am	MCs announce the start of the event
11:03am	Opening performance
11:08am	Opening remarks by Mr Peter Wong, Deputy Chairman and Chief Executive, The Hongkong and Shanghai Banking Corporation Limited
11:11am	Remarks by The Honourable Mr Matthew Cheung Kin-chung, GBM, GBS, JP, Chief Secretary for Administration, The Government of the HKSAR
11:14am	Remarks by Mr Bernard Chan, GBS, JP, Chairperson, The Hong Kong Council of Social Service
11:17am	Award Presentation by Guest of Honour and hosts
11:23am	Vote of thanks by Ms Diana Cesar, Group General Manager, Chief Executive, Hong Kong, The Hongkong and Shanghai Banking Corporation Limited
11:26am	Kick-off Ceremony and group photo by Guest of Honour, hosts and representatives from the Home Affairs Department and the Social Welfare Department
11:31am	Group photo by Guest of Honour, hosts and representatives from strategic partners and supporting organisations, Chairman & representatives of 18 District Councils
11:33am	Proceed to Chater Road for the tour of the HSBC Hong Kong Community Festival
11:58am	HSBC Volunteer Rally on Chater Road
12:00noon	End of event