

**Sai Kung District Council  
Signature Project Scheme Committee  
Minutes of the First Meeting in 2017**

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Date: 26 January 2017 (Thursday)

Time: 9:30 a.m.

Venue: Conference Room of the Sai Kung District Council

<b><u>Present</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
Mr. CHAU Yin-ming, Francis, BBS, MH (Chairman)	9:30 a.m.	9:50 a.m.
Mr. CHAN Pok-chi, Jonathan (Vice Chairman)	9:30 a.m.	9:50 a.m.
Mr. NG Sze-fuk, George, GBS, JP	9:30 a.m.	9:50 a.m.
Mr. SING Hon-keung, BBS, MH	9:30 a.m.	9:50 a.m.
Mr. CHONG Yuen-tung	9:40 a.m.	9:50 a.m.
Mr. CHUNG Kam-lun	9:37 a.m.	9:50 a.m.
Mr. HIEW Moo-siew	9:30 a.m.	9:50 a.m.
Mr. HO Man-kit, Raymond	9:39 a.m.	9:50 a.m.
Mr. KAN Siu-kei	9:35 a.m.	9:50 a.m.
Mr. LAI Ming-chak	9:30 a.m.	9:50 a.m.
Mr. LAU Wai-cheung, Peter, MH	9:30 a.m.	9:50 a.m.
Mr. LI Ka-leung, Philip	9:30 a.m.	9:50 a.m.
Mr. LUI Man-kwong	9:30 a.m.	9:50 a.m.
Mr. WONG Shui-sang	9:30 a.m.	9:50 a.m.
Ms. WONG Ka-ki, Iris (Secretary)	Assistant Project Manager (Non-works), Sai Kung District Office	

**In Attendance**

Mr. KWOK Chung-kai, Peter	Assistant District Officer (Sai Kung)1, Sai Kung District Office
Miss LAU Tang, Moira	Senior Executive Officer (District Council), Sai Kung District Office
Miss MAK Wai-man, Sandy	Senior Liaison Officer (1), Sai Kung District Office
Ms. LAM Yee-lai, Decem	Senior Liaison Officer (2), Sai Kung District Office
Mr. NG Chi-wai	Senior Engineer / Projects 1, Civil Engineering and Development Department
Mr. NG Chun-cheung	Engineer / Projects 1A, Civil Engineering and Development Department
Ms. LEONG Shok-fun, Dawn	Project Manager (Architect), Sai Kung District Office
Mr. SHEK Wing-kit, Nick	Executive Assistant (SPS), Sai Kung District Office

**Absent**

Mr. YAU Yuk-lun

**Welcome Remarks**

The Chairman welcomed all Members to the first meeting of the Signature Project Scheme Committee (SPSC) under the Sai Kung District Council (SKDC) in 2017.

**I. Confirmation of Minutes**

**Minutes of the Sixth Meeting (2016) of the SPSC**

2. There being no amendments from Members, the Chairman declared that the minutes of the above meeting were confirmed.

## **II. Report Items and Matters Arising from the Last Meeting**

### **(1) Progress Report of the “Reconstruction of the Sharp Island Pier” Project (SKDC(SPSC) Paper No. 1/17)**

3. Mr. NG Chi-wai, Senior Engineer / Projects 1, Civil Engineering and Development Department (CEDD) said the contract of the project was officially awarded on 24 January 2017. The Project would commence on 6 February 2017 for completion in the latter half of 2018. Mr. NG said that upon completion of the design for the facilities of the temporary pier by the contractor, they would contact the Sai Kung District Office (SKDO) to arrange a briefing for stakeholders (including representatives of the trade and fishermen) to introduce to them the arrangements of the temporary pier.

4. The Chairman hoped that there would be a smooth transition between the temporary pier and the existing pier, so that the facilities of the temporary pier could operate properly while the new pier was being constructed. Besides, the Chairman requested the CEDD to inform the SPSC before holding the briefing so that Members who were interested could attend the briefing.

5. Apart from the design layout of the pier provided earlier, Members asked the CEDD if they had other design layout and whether the suggestions raised by the relevant stakeholders earlier regarding the design of the new pier (including landing facilities, berths, addition of supporting facilities such as railings, etc.) were accepted.

6. Mr. NG Chi-wai of the CEDD said that no significant changes were made to the design of the new pier. The CEDD would install railings at the new pier, which would be the same as those at the Sai Kung Public Pier. Mr. NG said that when the CEDD held the briefing, they would provide the relevant information for stakeholders to have a better understanding about the design of the new pier.

7. There being no enquiries from Members, the Chairman declared that the progress report of the captioned project was endorsed.

### **(2) Progress Report of the “Construction of the Tseung Kwan O Heritage Hiking Trail and the Heritage Information Centre” Project (SKDC(SPSC) Paper No. 2/17)**

8. Ms. Dawn LEONG, Project Manager (Architect), SKDO reported on the content of the document. The main points were as follows:

- i. The contract of the project was awarded on 20 January 2017 and the works for the three sites would commence in mid-February. It was expected that the Information Centre (Site A) and the hostel (Site B) would complete in the fourth quarter of 2018. The public toilet at Duckling Hill (Site C) was expected to complete within 12 months after commencement; and
- ii. During the construction period, they would continue to coordinate with the relevant departments to ensure that the facilities would operate properly after completion.

9. Members asked whether the works for Site A and Site B would be conducted simultaneously.

10. Ms. Dawn LEONG of the SKDO replied that the works for the three sites would be conducted simultaneously. In order to ensure that the works would go smoothly in accordance with the schedule, they had requested the contractors to devise a works schedule and a manpower plan for all three sites properly.

11. The Secretary reported on the issues related to publicity and promotion:

- i. A funding application was submitted to the Finance and Administration Committee (FAC) on 24 January 2017 for organizing the kick-off ceremonies and the related

- publicity and promotion activities;
  - ii. Professor Lau Chi-pang of Lingnan University would be holding a day camp on oral history for interested students of 10 local secondary schools on 18 February 2017, which marked the commencement of the relevant work;
  - iii. Publicity materials (e.g. pamphlets, environmentally friendly bags, exhibition panels, etc.) would be produced; and
  - iv. Local students would assist in setting up a Facebook page on the projects and updating its contents on a regular basis.
12. The Chairman added that the funding application for the kick-off ceremonies was already vetted by the FAC. The application was currently being circulated at the SKDC full council.

13. The Chairman said Members were welcome to join the day camp on oral history in February.

14. Members raised the following questions and suggestions on publicity and promotion work:

- i. Whether the students participating in the day camp would assist in the setting up of the Facebook page. Besides, Members suggested that the Secretariat could make use of other social media (e.g. Instagram) to assist in publicity; and
- ii. Whether public funds were applied in this district in the past to hold kick-off ceremonies.

15. The Secretary replied that the setting up and the updating of the Facebook page would be assisted by the student representatives of the Focus Group on Tseung Kwan O Heritage Information Centre. The Facebook page would be administered by the SKDO.

16. The Chairman said that the Signature Project Scheme (SPS) was a new initiative. Hence, there was no precedent in using public funds to sponsor kick-off ceremonies. The funding application was submitted to the SKDC in conjunction with the Working Group of Publicity and Editing. The kick-off ceremonies would enable members of the public to know that the two SPS projects of Sai Kung District had commenced. This would encourage them to participate in community affairs actively. The projects could be publicized through the kick-off ceremonies.

17. The Chairman added that the main purpose of the kick-off ceremonies was publicity and promotion. No religious rituals would be performed on that day.

18. There being no enquiries from Members, the Chairman declared that the progress report of the captioned project was endorsed.

### **III. Date of Next Meeting**

19. There being no other business, the meeting adjourned at 9:50 a.m.

20. The Chairman said that the next meeting would be held on 30 March 2017 (Thursday) at 9:30 a.m.

**Signature Project Scheme Committee  
Sai Kung District Council  
January 2017**