

**Minutes of the 1st Meeting of the
5th Term Kowloon City District Council**

Date: 5 January 2016 (Tuesday)

Time: 2:30 p.m.

Venue: Conference Room, Kowloon City District Office

Present:

Chairman: Mr TSUI Yiu-leung, William, JP District Officer (Kowloon City) (Item 1)

Chairman: Mr PUN Kwok-wah

Vice-chairman: Mr CHO Wui-hung

Members: Ir Dr CHENG Lee-ming

Ir CHEUNG Yan-hong, MH

Mr HE Huahan

Mr HO Hin-ming, MH

Mr KWAN Ho-yeung, Roger

Dr KWONG Po-yin

(Arrived at 2:37 p.m.)

Mr LAI Kwong-wai

Mr LAM Pok, Jimmy

Mr LAM Tak-shing

The Hon LEE Wai-king, Starry, JP

(Left at 3:43 p.m.)

Dr the Hon LEUNG Mei-fun, Priscilla, SBS, JP

(Left at 3:20 p.m.)

Miss LEUNG Yuen-ting

Mr LO Chiu-kit

Mr LUK King-kwong

Mr NG Fan-kam, Tony

Mr NG Po-keung

Mr SIU Leong-sing

Mr SIU Tin-hung, Terence

Mr TING Kin-wa

Mr YANG Wing-kit

Mr YEUNG Chun-yu, Ronald

Mr YUE Chee-wing, Admond

Secretary: Miss LAM Yuk-ying, Alletta

Senior Executive Officer (District Council),
Kowloon City District Office

In Attendance:

Ms IP Yuk-mei, Eunice

Senior Liaison Officer (District Liaison),
Kowloon City District Office

Ms CHIU Kam-chun, Jamie

Senior Liaison Officer (Special Duties & Ho
Man Tin), Kowloon City District Office

Mr WONG Kam-keung, Eric

Senior Liaison Officer (Building Management),
Kowloon City District Office

Ms KWOK Lai-kuen, Eva

Senior Executive Officer (District Management),
Kowloon City District Office

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Mr William TSUI, District Officer (Kowloon City), welcomed Members of the new term to the first meeting of the current term Kowloon City District Council (KCDC). He indicated that he would chair the meeting according to Section 62(4) of the District Councils Ordinance until the Chairman and Vice-chairman of the KCDC were elected. In response to public aspiration for an open and transparent DC operation, standardised election and voting arrangements would be adopted for the elections of DC Chairmen and Vice-chairmen across the 18 districts. Standardised procedures included closing nomination for the Chairman and Vice-chairman one hour prior to the election meeting, laying down procedures for withdrawal of candidature and requiring candidates to submit the original copy of the nomination form in person. The election procedures stipulated in the District Councils Ordinance had been sent to Members on 30 December 2015. Subsequently, **Mr TSUI** explained to Members the election procedures in detail.

Election of Chairman and Vice-chairman of the 5th Term of KCDC

Election of the Chairman of KCDC

2. **Mr TSUI** said that Kowloon City District Office (KCDO) had only received one valid nomination for the office of KCDC Chairman as at 1:30 p.m. on 5 January 2016, and the nomination form had been sent to Members via email before the meeting. **Mr PUN Kwok-wah** was nominated by **Mr LUK King-kwong**, and the nomination was seconded by **Mr HO Hin-ming** and **Mr YANG Wing-kit**. Since there was only one candidate, **Mr TSUI** declared according to Article 5 of Schedule 5 to the District Councils Ordinance that **Mr PUN Kwok-wah** was elected unopposed as the Chairman of the KCDC, with a term of office till 31 December 2019.

Election of the Vice-chairman of KCDC

3. **Mr TSUI** said that KCDO had only received one valid nomination for the office of KCDC Vice-chairman as at 1:30 p.m. on 5 January 2016, and the nomination form had been sent to Members via email before the meeting. **Mr CHO Wui-hung** was nominated by **Mr YANG Wing-kit**, and the nomination was seconded by **Mr NG Po-keung** and **Mr Tony NG**. Since there was only one candidate, **Mr TSUI** declared according to Article 5 of Schedule 5 to the District Councils Ordinance that **Mr CHO Wui-hung** was elected unopposed as the Vice-chairman of the KCDC, with a term of office till 31 December 2019.

4. **Mr TSUI** then invited the newly elected Chairman and Vice-chairman to chair the discussion on the remaining agenda items.

Appointment of KCDC Secretary

5. **The Chairman** said that he was honoured to be Chairman of the KCDC. He looked forward to working closely together with Members in the coming four years to strive for the benefits of Kowloon City residents. He then proposed the appointment of **Miss Alletta LAM**, Senior Executive Officer of the KCDO, as the Secretary of the KCDC in accordance with Section 69 of the District Councils Ordinance. Members unanimously agreed to the appointment.

**KCDC Standing Orders
(KCDC Paper No. 01/16)**

6. **The Chairman** indicated that the KCDC Standing Orders had all along been prepared in accordance with the template provided by the Home Affairs Department (HAD). He enquired whether Members had any comments on the draft Standing Orders of the KCDC (the Standing Orders) contained in Paper No. 01/16.

7. **Dr the Hon Priscilla LEUNG** said that according to Order 51(5) of the Standing Orders, “A Member shall attend a meeting for 45 minutes or half of the meeting time (whichever is less) in order to be regarded as being present at a meeting”. She opined that this was different from the practice of other DCs. She would like to know whether the same requirement applied to other DCs and proposed to have a discussion during the meeting.

8. In response to the suggestion of Dr the Hon Priscilla LEUNG, **Mr HO Hin-ming** reflected that some members of the public would like to have a clear picture of the hours of attendance of KCDC Members. He indicated that only the attendance rate of Members was shown in the attendance record in DC website, and suggested adding a list to summarise the hours of attendance of each Member to reflect their participation rate.

9. **Mr YANG Wing-kit** said that based on practical experience, the minutes of meetings of all KCDC committees had all along been recorded on a named basis. However, Order 37(2) of the Standing Orders stated that “the minutes of meeting of a committee should be brief and concise and the discussion should be recorded on an anonymous basis”. He enquired whether the minutes of committee meetings would continue to be recorded on a named basis. In addition, he agreed that Order 51(5) of the Standing Orders should be retained.

10. **The Hon Starry LEE** opined that Members who had attended the meeting should be marked as present. She pointed out that the Secretariat would also record clearly the time of arrival and departure for each Member in the minutes. Marked a Member as “absent” because he or she was at the meeting for less than 45 minutes was really incomprehensible. As far as she knew, Members would only be marked as present or absent in other DCs. She therefore asked the Secretariat to examine the practice in other DCs after the meeting.

11. **Mr LO Chiu-kit** said that the Standing Orders had been followed for many terms, and had been complied with and respected by Members through the years. He therefore supported following Order 51(5) of the Standing Orders. Moreover, he pointed out that the Secretariat had already been recording Members’ exact time of arrival and departure in the minutes. If the total hours of attendance of meeting also had to be precisely recorded for every Member, the workload of the Secretariat would be greatly increased. To save administration time, he suggested following the previous practice.

12. **Ir CHEUNG Yan-hong** opined that Order 51(5) of the Standing Orders was reasonable and pointed out that lowering the time limit might easily cause adjournments of meetings due to a lack of quorum. Moreover, he thought that calculating the hours of attendance of meetings for Members would not only increase the administrative workload of the Secretariat, but also be of little significance.

13. **Mr Ronald YEUNG** also agreed that Order 51(5) of the Standing Orders should be retained. He opined that Members should give an account of the justifications to the public if they proposed to amend the provision.

14. **Mr Tony NG** concurred with the view that Order 51(5) of the Standing Orders should be retained. He opined that minutes of committee meetings should be recorded on a named basis, and hoped that Members' views could be recorded in detail to enhance public understanding of DC's discussion matters.

15. **The Chairman** held that the KCDC should follow the practice of the last term, whereby the minutes of committee meetings were recorded on a named basis, but the content could be brief and concise.

16. Regarding the calculation of hours of attendance of meetings, **Dr KWONG Po-yin** opined that if a Member was away from the meeting for one to two hours, it should be recorded. However, she proposed that it should be exempted if a Member had to leave the conference room due to biological needs.

17. **Ir CHEUNG Yan-hong** opined that it was not necessary to record the time of Members leaving the meeting temporarily. He also remarked that if KCDC Members agreed on Order 51(5) of the Standing Orders, they could make an immediate decision without making reference to the practice of other DCs.

18. **Mr CHO Wui-hung** said that Order 51(5) of the Standing Orders did not arouse any dispute in the past, so he considered the requirement acceptable. Moreover, he opined that it was tedious to record every Member's time of entering and leaving the conference room during the meeting and this would aggravate the workload of the Secretariat. Thus, he proposed to follow the previous practice of recording minutes.

19. **Mr LUK King-kwong** agreed to follow Order 51(5) of the Standing Orders. He opined that Members, being the representatives of local residents, would assess the importance of attending meetings and decide the time spent in the conference room. Voters would also assess Members' performance in DCs according to their standard of speeches.

20. **Mr HO Hin-ming** had no objection to retain Order 51(5) of the Standing Orders. However, as the Secretariat had all along recorded Members' time of arrival and departure in the minutes of meetings, there should be little problem in adding each Member's total hours of attendance of meeting to the new table.

21. **The Hon Starry LEE** did not object to the reservation of Order 51(5) of the Standing Orders, but she opined that using it to decide a Member's attendance was unreasonable. She claimed that the public could observe the proceedings of DC meetings or listen to Members' speeches from DC website to monitor and judge the performance of Members. To minimise disputes arising from records of hours of attendance, she opined that recording the time of arrival and departure for Members in the record of minutes was sufficient. She hoped that the Secretariat would explain the arrangements of other DCs to Members after the meeting. Moreover, she supported that the minutes of committees be recorded on a named basis.

22. **Mr YANG Wing-kit** concurred with the views of Hon Starry LEE and opined that the Secretariat should only list Members' time of arrival and departure in the minutes of meetings without counting their total hours of attendance separately.

23. **Ir Dr CHENG Lee-ming** remarked that Members should not waste time on discussing Order 51(5) of the Standing Orders. As voters had discerning eyes, they would assess Members' achievements based on the performance of Members during their term of office.

24. **Mr SIU Leong-sing** stated that minutes of previous working group meetings, such as Working Group on the Kwun Tong Line Extension and Working Group on the Shatin to Central Link, were recorded on an anonymous basis. He enquired whether minutes of working group meetings of the new DC term would be recorded on a named basis.

25. **Mr YANG Wing-kit** opined that as the nature of each working group varied, the issue should be decided by each working group.

26. **Ir Dr CHENG Lee-ming** stated that the decisions of all working groups would be submitted to their respective committees or Full Council for voting, so there was no need to record the discussion on a named basis in the minutes of working group meetings.

27. **Ir CHEUNG Yan-hong** considered that if working groups could decide whether to record the minutes of meetings on a named basis, it would give rise to arguments. Thus, he proposed that the decision should lie with the Full Council. Moreover, he indicated that the most important function of a working group was to solve problems, so its minutes of meeting should be as brief and concise as possible and there was no need to record the discussion on a named basis.

28. After considerable discussion, **the Chairman** consolidated the views of Members and stated that the minutes of committee meetings would be recorded on a named basis and proposed to amend Order 37(2) of the Standing Orders by deleting the words "an anonymous" in "recorded on an anonymous basis" and replacing them with "a named". Meanwhile, the minutes of working group meetings would continue to record the final decision of the discussion only. Whether the minutes would be recorded on a named basis should be decided by each working group. In response to the views of Mr Tony NG about the drafting of minutes, **the Chairman** said that the Secretariat had always sent the draft minutes to each Member for comments, and Members could make amendments to the record of their speeches at the meetings. The current arrangement could therefore ensure that the record of minutes could reflect the actual views of Members. Moreover, he opined that the Secretariat should follow the previous practice and record only the arrival and departure time of Members in the record of minutes. They needed not list out the hours of attendance of meetings for each Member. The revised Standing Orders in KCDC Paper No. 01/16 was unanimously endorsed as the Chairman proposed. Lastly, the Chairman instructed the Secretary to examine the rules concerning Members' attendance of meetings in other DCs and report to this DC.

29. **The Secretary** stated that timely follow-up actions would be taken. She added that the KCDC, upon the endorsement of the Standing Orders, could propose amendments in future when necessary.

(Post-meeting note: The Secretariat had sent email to Members on 6 February 2016 to brief them on the findings that the Standing Orders of other DCs did not have any provision similar to Order 51(5). As instructed by the Chairman, the Secretariat had consulted Members' views on whether Order 51(5) of the Standing Orders should be retained. The Secretariat received replies from 17 Members. All of them unanimously agreed to retain the provision.)

KCDC Structure and Schedule of Meetings (KCDC Paper No. 02/16)

30. Taking into account the operation of the KCDC and its Committees and Working Groups of the last term, **the Chairman** suggested broadly adopting the structure of the last-term KCDC, with five Committees and three Working Groups established under it. Details regarding the organisation of Working Groups would be discussed at length by the relevant Committees. After consulting the views of all Members, **the Chairman** announced the endorsement of Paper No. 02/16 on the structure of the 5th term of KCDC and the proposed schedule of meetings of 2016.

Election of Chairman and Vice-chairman of the Committees of the 5th Term of KCDC

31. **The Chairman** announced the close of nomination of the Chairmen and Vice-chairmen for the Committees under the KCDC after confirming that Members would submit no more nomination forms.

Election of Chairman of the Housing and Infrastructure Committee

32. **The Chairman** remarked that only one valid nomination for the Chairman of the Housing and Infrastructure Committee (HIC) was received at the close of the nomination period. Mr HO Hin-ming was nominated by Mr TING Kin-wa and the nomination was seconded by Mr YANG Wing-kit and Mr PUN Kwok-wah. Since there was only one candidate, **the Chairman** declared that Mr HO Hin-ming was elected the Chairman of the HIC uncontested and his tenure of office would last until 31 December 2019.

Election of Vice-chairman of the Housing and Infrastructure Committee

33. **The Chairman** remarked that only one valid nomination for the Vice-chairman of the HIC was received at the close of the nomination period. Mr Tony NG was nominated by Mr CHO Wui-hung and the nomination was seconded by Mr LAM Tak-shing and Mr YANG Wing-kit. Since there was only one candidate, **the Chairman** declared that Mr Tony NG was elected the Vice-chairman of the HIC uncontested and his tenure of office would last until 31 December 2019.

Election of Chairman of the Traffic and Transport Committee

34. **The Chairman** remarked that only one valid nomination for the Chairman of the Traffic and Transport Committee (TTC) was received at the close of the nomination period. Mr LUK King-kwong was nominated by Mr PUN Kwok-wah and the nomination was seconded by Mr HE Huahan and Mr YANG Wing-kit. Since there was only one candidate, **the Chairman** declared that Mr LUK King-kwong was elected the Chairman of the TTC uncontested and his tenure of office would last until 31 December 2019.

Election of Vice-chairman of the Traffic and Transport Committee

35. **The Chairman** remarked that only one valid nomination for the Vice-chairman of the TTC was received at the close of the nomination period. Ir Dr CHENG Lee-ming was nominated by Mr Roger KWAN and the nomination was seconded by Mr Terence SIU and Mr NG Po-keung. Since there was only one candidate, **the Chairman** declared that Ir Dr CHENG Lee-ming was elected the Vice-chairman of the TTC uncontested and his tenure of office would last until 31 December 2019.

Election of Chairman of the Food and Environmental Hygiene Committee

36. **The Chairman** remarked that only one valid nomination for the Chairman of the Food and Environmental Hygiene Committee (FEHC) was received at the close of the nomination period. Mr LO Chiu-kit was nominated by Mr Jimmy LAM and the nomination was seconded by Mr PUN Kwok-wah and Mr Terence SIU. Since there was only one candidate, **the Chairman** declared that Mr LO Chiu-kit was elected the Chairman of the FEHC uncontested and his tenure of office would last until 31 December 2019.

Election of Vice-chairman of the Food and Environmental Hygiene Committee

37. **The Chairman** remarked that only one valid nomination for the Vice-chairman of the FEHC was received at the close of the nomination period. Mr Roger KWAN was nominated by Mr PUN Kwok-wah and the nomination was seconded by Mr CHO Wui-hung and Mr Tony NG. Since there was only one candidate, **the Chairman** declared that Mr Roger KWAN was elected the Vice-chairman of the FEHC uncontested and his tenure of office would last until 31 December 2019.

Election of Chairman of the Leisure and District Facilities Management Committee

38. **The Chairman** remarked that only one valid nomination for the Chairman of the Leisure and District Facilities Management Committee (LDFMC) was received at the close of the nomination period. Ir CHEUNG Yan-hong was nominated by Mr YANG Wing-kit and the nomination was seconded by Mr TING Kin-wa and Mr HE Huahan. Since there was only one candidate, **the Chairman** declared that Ir CHEUNG Yan-hong was elected the Chairman of the LDFMC uncontested and his tenure of office would last until 31 December 2019.

Election of Vice-chairman of the Leisure and District Facilities Management Committee

39. **The Chairman** remarked that only one valid nomination for the Vice-chairman of the LDFMC was received at the close of the nomination period. Miss LEUNG Yuen-ting was nominated by Mr Tony NG and the nomination was seconded by Mr Terence SIU and Mr NG Po-keung. Since there was only one candidate, **the Chairman** declared that Miss LEUNG Yuen-ting was elected the Vice-chairman of the LDFMC uncontested and her tenure of office would last until 31 December 2019.

Election of Chairman of the Community Building and Social Services Committee

40. **The Chairman** remarked that only one valid nomination for the Chairman of the Community Building and Social Services Committee (CBSSC) was received at the close of the nomination period. Mr NG Po-keung was nominated by Mr CHO Wui-hung and the nomination was seconded by Mr HE Huahan and Mr Roger KWAN. Since there was only one candidate, **the Chairman** declared that Mr NG Po-keung was elected the Chairman of the CBSSC uncontested and his tenure of office would last until 31 December 2019.

Election of Vice-chairman of the Community Building and Social Services Committee

41. **The Chairman** remarked that only one valid nomination for the Vice-chairman of the CBSSC was received at the close of the nomination period. Mr Admond YUE was nominated by Mr TING Kin-wa and the nomination was seconded by Mr YANG Wing-kit and Mr HE Huahan. Since there was only one candidate, **the Chairman** declared that Mr Admond YUE was elected the Vice-chairman of the CBSSC uncontested and his tenure of office would last until 31 December 2019.

Budget of KCDC for the Last Quarter of the Financial Year 2015-16 (For Community Involvement Funding) (KCDC Paper No. 03/16)

42. **The Chairman** asked the Secretary to briefly introduce Paper No. 03/16. After consulting all Members, **the Chairman** declared that the budget of KCDC for the last quarter of the financial year 2015-16 was endorsed.

Application for KCDC Funds – Spring Reception 2016 (KCDC Paper No. 04/16)

43. **The Chairman** asked the Secretary to briefly introduce Paper No. 04/16. In response to the enquiries raised by Mr Ronald YEUNG, **the Secretary** said that the actual expenditure for the Spring Reception last year was about \$140,000, an amount approximately similar to the one under application this year. After consulting all Members, the KCDC endorsed an allocation of \$140,000 for organising the activity.

Application for KCDC Funds – 2016 Carnival of the Hong Kong Girl Guides Kowloon City Association (KCDC Paper No. 05/16)

44. **The Secretary** introduced Paper No. 05/16 at the request of the Chairman and the KCDC subsequently approved an allocation of \$80,000 for organising the activity.

Application for KCDC Funds – Appointment of Full-time Contract Staff (KCDC Paper No. 06/16)

45. **The Secretary** introduced Paper No. 06/16 at the request of the Chairman and the KCDC subsequently approved an allocation of \$2,220,000 for hiring three full-time Executive Assistants, four full-time Project Coordinators and four full-time Project Assistants.

Any Other Business

I. Time and Round of Speaking

46. **The Chairman** reminded Members that according to Order 13(6) of the Standing Orders, each Member could speak thrice on each discussion item: two minutes for the first time and one minute for the second and the third time respectively. With the consent of the Chairman, Members could speak for the fourth time for two minutes at most. **The Secretary**, at the request of the Chairman, demonstrated the ringing of the bell to remind Members of the time and round of speaking during the meeting.

II. Signature Project

47. **The Chairman** said that the last-term KCDC had approved the use of \$100 million earmarked for the signature project for the “Revitalisation of the Rear Portion of the Cattle Depot” and asked Mr TSUI, District Officer (Kowloon City), to briefly introduce the latest progress of the project.

48. At the request of the Chairman, **Mr TSUI, District Officer (Kowloon City)**, briefly introduced the latest progress of the “Revitalisation of the Rear Portion of the Cattle Depot” project. After that, he invited the Chairman and other Members to attend the meeting of the Panel on Home Affairs of the Legislative Council on behalf of the KCDC in the morning of 18 January 2016.

49. **Mr YANG Wing-kit** suggested inviting Ir CHEUNG Yan-hong who had been actively participating in the project to attend the meeting.

50. **Ir CHEUNG Yan-hong** said that he was willing to attend the meeting and enquired about the feasibility of further revising the design of the project.

51. **Mr TSUI, District Officer (Kowloon City)**, replied that the amount of allocation was capped at \$100 million and no supplementary provisions could be sought. Yet arrangement could be made so that Members could look into the feasibility of making minor amendments with the Architectural Services Department.

III. Seating Arrangement

52. **The Chairman** suggested adopting the arrangement of the last DC term, that was, to determine the seats of all Members by an annual lots drawing by himself. Members could swap seats among themselves after negotiation. After consulting all Members, the Chairman announced the endorsement of the above arrangement.

(Post-meeting note: After the meeting, the Chairman drew lots on behalf of all Members to decide their seats in 2016. Members were informed in writing by the Secretariat of the results the day after the meeting (i.e. 6 January 2016). No Member had made any request for swapping seats before the deadline for making such arrangement.)

IV. Guest Roster

53. **The Chairman** said that district organisations had been inviting Members to attend and monitor DC-subsidised activities organised by them. To streamline the procedures, he

proposed that the Secretariat should invite Members to attend activities and fill out the “Evaluation Report for Project Financed by District Council Funds” according to the seating plan decided by lot-drawing. His proposal received unanimous support from Members. If a Member failed to attend a scheduled activity due to other commitments, he/she should swap with another Member and inform the Secretariat about the changes. The Chairman asked the Secretary to notify Members of the roster in due course.

V. Briefing Session on DC Work

54. **The Chairman** reported that a briefing session on DC work would be held at Henry G Leong Yaumatei Community Centre at 2:30 p.m. on 8 January 2016 by the HAD to familiarise Members and their assistants with DC rules and guidelines as well as the functions of the Home Affairs Bureau and the HAD. He asked Members to make time for the briefing session.

VI. Spring Reception

55. **The Chairman** reported that the Spring Reception 2016 co-organised by the KCDC and the KCDO would be held at 4 p.m. on 19 February 2016. He appealed for enthusiastic participation and hoped that Members would make time for the activity.

Date of Next Meeting

56. **The Chairman** said that according to the 2016 schedule of meetings just endorsed, the second meeting of the 5th term of KCDC would be held at 2:30 p.m. on 17 March 2016. Members who wanted to submit papers should send them to the Secretariat on or before 2 March 2016. He called for Members to submit papers by email as far as possible for the ease of uploading them to the KCDC website by the Secretariat for public reference. He asked the Secretariat to send its email address to all Members later on.

(Post-meeting note: The Secretariat had sent its email address to all Members after the meeting.)

57. There being no other business, **the Chairman** adjourned the meeting at 4:20 p.m.

This minutes of meeting was confirmed on 17 March 2016.

The Chairman

The Secretary