

(Translation)

**Minutes of the 4th Meeting of
District Facilities and Works Committee,
the 7th Term Kwun Tong District Council**

Date: 9 July 2024 (Tuesday)

Time: 2:28 p.m. – 3:12 p.m.

Venue: Conference Room, Kwun Tong District Office,
Unit 05-07, 20/F, Millennium City 6, 392 Kwun Tong Road,
Kwun Tong, Kowloon

Present

Mr OR Chong-shing, Wilson, MH (Chairman)	Mr HSU Yau-wai
Mr CHEUNG Pui-kong (Vice-chairman)	Mr CHAN Yiu-hung, Jimmy, MH
Mr YU Siu-lun	Mr TSANG Wing-fai
Mr YU Man, MH	Ms CHING Hoi-yan
Mr YU Ka-ming	Ms FENG Yunsi
Mr NG Ting-fung	Mr WONG Chun-ping, MH, JP
Mr LUI Tung-hai, MH	Mr WONG Kai-san
Mr LEE Ka-hang	Ms YU Juliana
Mr FONG Yat-kwan	Ms ZHAN Baoyu
Mr LAM Wai	Mr AU YEUNG Kwan-nok
Ms KAM Kin	Mr CHENG Keung-fung
Mr MA Yat-chiu, MH	Mr KAN Ming-tung, MH
Mr CHEUNG Yiu-pan	Mr TAM Siu-cheuk
Mr CHEUNG Ki-tang, MH	Mr KWAN Kin-wing
Ms LEUNG Sze-wan	Mr PANG Chi-sang

In Attendance

Mr CHEUNG Ka-long, Kelvin	Assistant District Officer (Kwun Tong) ²
Mr CHOW Lap-kan, Douglas	Senior Executive Officer (District Council), Kwun Tong District Office
Ms IP Yuk-mei, Eunice	Senior Liaison Officer (4), Kwun Tong District Office
Ms CHAN Pun-ho, Sandy	Liaison Officer-in-charge (District Facilities), Kwun Tong District Office

Miss CHOW Tak-sum, Amy	Senior Executive Officer (District Management), Kwun Tong District Office
Mr LI Kin, Brayden	Executive Officer I (District Management), Kwun Tong District Office
Miss LEE Yuen-tung, Phoebe	Executive Officer II (District Management), Kwun Tong District Office
Mr LUI Chi-chung	District Leisure Manager (Kwun Tong), Leisure and Cultural Services Department
Ms SIU Sau-king, Michelle	Deputy District Leisure Manager (District Support) Kwun Tong, Leisure and Cultural Services Department
Ms WONG Sze-wan	Senior Librarian (Kwun Tong), Leisure and Cultural Services Department
Mr YEUNG Sau-man, Simon	Senior Executive Officer (Planning)31, Leisure and Cultural Services Department
Mr YIP Wai-choi, James	Senior Engineer/6 (East), Civil Engineering and Development Department
Mr LEUNG Wai-lam, William	Engineer/Kowloon (Distribution 4), Water Supplies Department
Mr YIP Yuk-tsang, Steven	District Engineer/Kwun Tong, Highways Department

In Attendance by Invitation

Ms YIP Shuk-han, Hannah	Senior Manager (East Kowloon Cultural Centre)3, Item V Leisure and Cultural Services Department
Mr WONG Kin-kwok, Thomas	Manager (East Kowloon Cultural Centre)1, Leisure and Cultural Services Department
Ms CHING Wing-lam, Rosata	Assistant Manager (East Kowloon Cultural Centre)4, Leisure and Cultural Services Department
Ms TAN Ka-wai, Amy	Project Manager 354, Architectural Services Department
Mr Herbert HUNG	Director, Rocco Design Architects Limited

Secretary

Miss FUNG Siu-man, Alina	Executive Officer (District Council)5, Kwun Tong District Office
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Opening Remarks

The Chairman welcomed all Members of the District Facilities and Works Committee (“DFWC”) and government representatives to the 4th meeting of DFWC under the 7th Term Kwun Tong District Council (“KTDC”).

2. The Chairman said that the Secretariat had not received any notice of absence from Members prior to the meeting.

I. Confirmation of Minutes of Last Meeting

3. Members had no further comments and the minutes of the last meeting were confirmed.

II. Report on the Utilisation of Public Libraries of the Leisure and Cultural Services Department (“LCSD”) in Kwun Tong District (KTDC DFWC Paper No. 15/2024)

4. The representative of LCSD presented the paper.

5. Members noted the paper.

III. Report on the Management of LCSD Facilities in Kwun Tong District for April to May 2024 (KTDC DFWC Paper No. 16/2024)

6. The representative of LCSD presented the paper.

7. Members noted the paper.

IV. Report on the Utilisation of Community Halls/Community Centres in Kwun Tong District (KTDC DFWC Paper No. 17/2024)

8. The representative of the Kwun Tong District Office (“KTDO”) presented the paper.

9. Members raised views and enquiries as follows:
 - 9.1 Members suggested that KTDO conduct a comprehensive inspection of community halls/centres in Kwun Tong District to repair or replace any damaged venue facilities.
 - 9.2 Members suggested that KTDO install electronic screens in community halls/centres in Kwun Tong District.
 - 9.3 Members enquired about the reasons for the fewer number of applications processed by some community halls/centres in June.

10. The representative of KTDO responded to Members' views and enquiries as follows:
 - 10.1 KTDO indicated that it would discuss with relevant departments the inspection of community halls/centres to repair dilapidated facilities.
 - 10.2 KTDO would study whether to install electronic screens at the venues, subject to availability of resources.
 - 10.3 KTDO stated that organisations could submit application forms at the start of the waitlist application period. For instance, applications for venue booking from July to September 2024 could be submitted in May. Therefore, the number of applications processed by KTDO in June might have been fewer than in May.

11. The Chairman enquired about the progress of KTDO's study on installing electronic screens at the venues, as well as the latest status of the study on digitalising the venue booking procedures.

12. The representative of KTDO responded to the Chairman's views and enquiries as follows:
 - 12.1 KTDO stated that the Home Affairs Department ("HAD") planned to digitalise the venue booking procedures to bring convenience to the public. Since the introduction of an electronic booking system required additional resources, HAD would strive to commence the relevant work in due course. Applicants could currently submit central venue lot drawing applications via email. KTDO hoped to gradually achieve the digitalisation of venue booking.
 - 12.2 KTDO indicated that it had arranged to inspect community halls/centres with the

Electrical and Mechanical Services Department (“EMSD”) to study the feasibility and costs of installing electronic screens. KTDO would first install an electronic screen in the Yau Tong Community Hall and would strive to install screens in other community halls/centres as far as possible.

13. Members raised follow-up views and enquiries as follows:

- 13.1 Regarding the digitalisation of the venue booking procedures, Members hoped that HAD could draw reference from LCSD’s “SmartPLAY system”, enabling members of the public to book venues through a mobile app, website or smart self-service stations.
- 13.2 Members enquired whether KTDO would gradually install electronic screens in community halls/centres, or whether it would depend on the installation status in the Yau Tong Community Hall.
- 13.3 Members hoped that persons-in-charge of community halls/centres would proactively check the audio equipment of the venues and expedite the handling of any equipment damage reported by the public.
- 13.4 Members relayed that the air-conditioning system at the Shun Lee Estate Community Centre had broken down, with only one air-conditioning unit functioning properly, and hoped that KTDO would follow up on this issue.

14. The representative of KTDO responded to Members’ views and enquiries as follows:

- 14.1 KTDO stated that it would convey Members’ suggestions and concerns to HAD regarding the digitalisation of venue booking procedures.

(Post-meeting note: Since the application forms, lot drawing times and procedural arrangements used by the 18 District Offices were not entirely consistent, introducing an electronic booking system would be a massive and complex task. This would require considerable time for planning and developing the system, as well as additional resources. To expedite the process, HAD planned to implement the relevant work in phases and was actively applying for additional resources to commence the work on the digitalisation of the booking system as soon as possible.)

- 14.2 KTDO would strengthen inspections of venue audio equipment and follow up on the air-conditioning issue at the Shun Lee Estate Community Centre.

- 14.3 With regard to the timetable for the installation of electronic screens in community halls/centres, KTDO stated that it needed to first inspect the halls of community halls/centres in Kwun Tong District with EMSD to study the feasibility and costs of installing electronic screens before preparing the relevant plan.

(Post-meeting note: KTDO and EMSD had inspected community halls/centres in Kwun Tong District. KTDO would first install an electronic screen and improve audio equipment in the Yau Tong Community Hall. The works were expected to be completed within the current financial year. KTDO would successively install electronic screens in other community halls/centres, subject to availability of resources.)

15. The Chairman hoped that KTDO would proactively inspect the facilities of community halls/centres to promptly handle equipment damage issues and seriously study the feasibility of installing electronic screens at the venues (including installation period and costs), as well as convey Members' recommendations to the relevant departments regarding the digitalisation of venue booking procedures.

V. Progress Report on Recreational and Cultural Works in Kwun Tong District
(KTDC DFWC Paper No. 18/2024)

16. The Chairman welcomed the representatives of LCSD, the Architectural Services Department ("ArchSD") and the consultant to the meeting.

17. The representatives of LCSD, ArchSD and the consultant presented the paper and project progress.

18. Members raised views and enquiries as follows:

18.1 Members stated that the "Around the Corner" programme was rich in Hong Kong cultural characteristics and suggested that LCSD collaborate with the Hong Kong Tourism Board ("HKTB") in developing the East Kowloon Cultural Centre ("EKCC") into an East-meets-West centre for international cultural exchange, in order to promote cultural activities with local characteristics.

18.2 Members indicated that the public was eagerly looking forward to participating in the experiential activities at EKCC and hoped that LCSD could announce the details of

the next programme as soon as possible. Additionally, Members enquired about LCSD's criteria and procedures for selecting arts groups and artists.

18.3 Members enquired about the number of participants in the "Around the Corner" programme held at The Corner of EKCC and whether LCSD would hold an opening ceremony when all facilities were officially opened.

19. The representative of LCSD responded to Members' views and enquiries as follows:

19.1 LCSD noted Members' views and would continue to actively promote the programmes of EKCC through HKTB and other channels.

19.2 EKCC would be opened in phases. LCSD stated that since EKCC was in the "trial" stage, it primarily hosted "trial" programmes organised by LCSD or the venue partners/artists-in-residence of EKCC, focusing mainly on audience building programmes. LCSD would announce the details of various activities in due course. Venue partners/artists-in-residence were selected through LCSD's "Venue Partnership Scheme" and "Artist-in-Residence Pilot Scheme".

19.3 LCSD was preparing a series of opening programmes and an opening ceremony, with details to be announced in due course.

(Post-meeting note: LCSD supplemented that the "Around the Corner" programme attracted an attendance of over 9 000.)

20. Members noted the paper.

VI. Any Other Business

Hiring of LCSD Facilities

21. Members relayed that residents in the Choi Ying Estate area encountered difficulties in hiring the Choi Wing Road Sports Centre and hoped that LCSD would exercise discretion and assist residents in hiring the venue.

22. Members enquired whether the Care Teams were eligible to hire the facilities managed by LCSD.

23. LCSD responded that indoor facilities, such as sports centres, were more popular among the public. Applicants were required to submit venue applications according to the block booking application procedures, generally at least three calendar months in advance. In special circumstances, applicants could contact LCSD to make enquiries about the arrangements. Additionally, LCSD stated that the Care Teams could hire venues according to the booking procedures.

Borrowing Limit for Library Materials

24. Members suggested that LCSD study the calculation of the borrowing limit for books on a family basis, so that parents could bring their children to the library to borrow more books.

25. LCSD responded that starting from 23 April of this year, the borrowing limit for library materials per person was increased from eight to ten items. Additionally, parents could apply for a “library card for guarantor’s use” to borrow library materials on behalf of their children. LCSD understood that some families wished to borrow more books and stated that it would explore the suggestion of calculating the borrowing limit for books on a family basis.

District Minor Works

26. A Member pointed out that after the Transport Department (“TD”) carried out a motorcycle parking space project in Yau Tong, the adjacent walkway was narrowed, affecting pedestrian crossing. To mitigate the impact of the narrowed walkway on pedestrians, the Member had earlier suggested to KTDO the removal of seats installed under the District Minor Works Programme. He enquired with KTDO about the details regarding the removal of the seats.

27. KTDO stated that it had also received a request from TD to remove the seats. Consequently, it had notified HAD’s works section to arrange for the dismantling of the existing seats and their reinstallation further back on the walkway.

VII. Date of Next Meeting

28. The next meeting was scheduled to be held at 2:30 p.m. on 10 September 2024 (Tuesday).

29. There being no other business, the meeting was adjourned at 3:12 p.m.

The minutes of the meeting were confirmed on 10 September 2024.

Kwun Tong District Council Secretariat
September 2024