

(Translation)

**Minutes of the 7th Meeting of  
District Facilities and Works Committee,  
the 7th Term Kwun Tong District Council**

**Date:** 7 January 2025 (Tuesday)  
**Time:** 2:31 p.m. – 3:51 p.m.  
**Venue:** Conference Room, Kwun Tong District Office,  
Unit 05-07, 20/F, Millennium City 6, 392 Kwun Tong Road,  
Kwun Tong, Kowloon

**Present**

Mr OR Chong-shing Wilson, MH (Chairman)	Mr TSANG Wing-fai
Mr CHEUNG Pui-kong (Vice-chairman)	Ms CHING Hoi-yan
Mr YU Siu-lun	Ms FENG Yungsi
Mr YU Ka-ming	Mr WONG Chun-ping, MH, JP
Mr NG Ting-fung	Mr WONG Kai-san
Mr LUI Tung-hai, MH	Ms YU Juliana
Mr LEE Ka-hang	Ms ZHAN Baoyu
Mr FONG Yat-kwan	Mr AU YEUNG Kwan-nok
Mr LAM Wai	Mr CHENG Keung-fung
Ms KAM Kin	Mr TAM Siu-cheuk
Mr MA Yat-chiu, MH	Mr KWAN Kin-wing
Mr CHEUNG Yiu-pan	Mr PANG Chi-sang
Mr CHEUNG Ki-tang, MH	Mr CHAN Wah-yu, Nelson, MH, JP (Co-opted Member)
Ms LEUNG Sze-wan	Mr WONG Sun-hung, Sunny (Co-opted Member)
Mr HSU Yau-wai	

**In Attendance**

Mr CHEUNG Ka-long, Kelvin	Assistant District Officer (Kwun Tong)2
Mr CHOW Lap-kan, Douglas	Senior Executive Officer (District Council), Kwun Tong District Office
Ms IP Yuk-mei, Eunice	Senior Liaison Officer (4), Kwun Tong District Office
Ms CHAN Pun-ho, Sandy	Liaison Officer-in-charge (District Facilities), Kwun Tong District Office

Miss CHOW Tak-sum, Amy	Senior Executive Officer (District Management), Kwun Tong District Office
Mr LI Kin, Brayden	Executive Officer I (District Management), Kwun Tong District Office
Miss LEE Yuen-tung, Phoebe	Executive Officer II (District Management), Kwun Tong District Office
Ms NG Kin-ching	District Leisure Manager (Kwun Tong), Leisure and Cultural Services Department
Ms SIU Sau-king, Michelle	Deputy District Leisure Manager (District Support) Kwun Tong, Leisure and Cultural Services Department
Ms WONG Sze-wan	Senior Librarian (Kwun Tong), Leisure and Cultural Services Department
Mr YEUNG Sau-man, Simon	Senior Executive Officer (Planning)31, Leisure and Cultural Services Department
Mr TSO Man-hon, Jonathan	Executive Officer (Planning)31A, Leisure and Cultural Services Department
Mr CHUNG Yuk-ming, Wilson	Senior Engineer/1 (East), Civil Engineering and Development Department
Miss FUNG Choi-sim, Angela	Engineer/11 (East), Civil Engineering and Development Department
Miss POON Nga-man, Amy	Engineer/Kowloon 6, Drainage Services Department
Mr LEUNG Wai-lam, William	Engineer/Kowloon (Distribution 4), Water Supplies Department
Mr YIP Yuk-tsang, Steven	District Engineer/Kwun Tong, Highways Department

**Secretary**

Mr POON Tsz-chun, Edmund	Executive Officer (District Council)5, Kwun Tong District Office
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**In Attendance by Invitation**

Ms YIP Shuk-han, Hannah	Senior Manager (East Kowloon Cultural Centre)3, Leisure and Cultural Services Department	<b>Item V</b>
Mr WONG Kin-kwok, Thomas	Manager (East Kowloon Cultural Centre)1, Leisure and Cultural Services Department	

Ms CHING Wing-lam, Rosata

Assistant Manager (East Kowloon Cultural Centre)4,  
Leisure and Cultural Services Department

Ms MA Wing-man, Ashley

Senior Project Manager 323,  
Architectural Services Department

Ms CHAN Lok-yin

Project Manager 355,  
Architectural Services Department

### **Absent**

Mr YU Man, MH

### **Opening Remarks**

The Chairman welcomed all Members of the District Facilities and Works Committee (“DFWC”) and government representatives to the 7th meeting of DFWC under the 7th Term Kwun Tong District Council (“KTDC”).

2. The Chairman said that the Secretariat had received a notice of absence from Mr YU Man before the meeting. DFWC consented to the above application for absence due to its compliance with Order 64 (1) of the Kwun Tong District Council Standing Orders.

### **I. Confirmation of Minutes of Last Meeting**

3. The Secretariat had earlier circulated the draft minutes of the last meeting to all Members. Members had not raised any other comments before and during the meeting. The minutes of the 6th meeting were confirmed.

### **II. Report on the Utilisation of Public Libraries of the Leisure and Cultural Services Department (“LCSD”) in Kwun Tong District (KTDC DFWC Paper No. 1/2025)**

4. The representative of LCSD presented the paper.

5. Members raised views and enquiries as follows:

5.1 Members pointed out that the usage of the mobile library stop (“mobile stop”) at On

Tat Estate was relatively low in November 2024, and enquired whether LCSD would step up promotion of the service to improve usage.

- 5.2 Members suggested that LCSD display QR codes at the mobile stops to survey the reading interests of local residents.
  - 5.3 Members enquired about LCSD's plans to foster a reading culture in the district.
  - 5.4 Members suggested that LCSD encourage reading among the public through an award scheme.
6. The representative of LCSD responded to Members' views and enquiries as follows:
- 6.1 Mobile stop at On Tat Estate: To align with community development, LCSD established mobile stops in On Tat Estate and On Tai Estate in 2023. It conducted promotion through means such as distributing leaflets and hanging banners. Furthermore, LCSD was planning a series of promotional activities, including an award scheme, to attract more residents to use these two mobile stops.
  - 6.2 Display of QR codes: LCSD noted Members' views and would explore ways to survey the reading interests of residents in the district.
  - 6.3 Promotion of a reading culture: LCSD would hold a series of activities to promote a reading culture, including Storytelling for Children, Paired Reading Clubs and the Summer Library Festival. The department would also host "Hong Kong Reading for All Day" on 23 April 2025 and would invite district councillors to participate and promote the relevant activities.
7. Members suggested that LCSD launch a mobile application for the public to reserve library materials and then collect them at mobile stops.
8. LCSD stated that it had been providing such services all along.
9. Members noted the paper.

**III. Report on the Management of LCSD Facilities in Kwun Tong District for October to November 2024**  
**(KTDC DFWC Paper No. 2/2025)**

10. The representative of LCSD presented the paper.
11. Members raised views and enquiries as follows:
  - 11.1 Members suggested that LCSD consider the location and species of trees when replanting them, and adopt strengthening measures to mitigate the impact of adverse weather conditions on the trees.
  - 11.2 Members enquired about LCSD's plan to refurbish play equipment at various venues in Kwun Tong District.
  - 11.3 Members enquired about the method used by LCSD to calculate the usage rate of sports centres, as well as the waiting list mechanism for booking sports centres.
  - 11.4 Members pointed out that the usage rate of the Kwun Tong Promenade had increased and enquired whether LCSD would adjust the management, cleaning and security arrangements for the venue accordingly.
  - 11.5 Members enquired about the reasons for the low usage rates of the soccer pitch at On Sau Road Park in October and November of the preceding year and asked what measures LCSD had in place to improve its usage rate. Members also suggested that LCSD open the venue to the public for free during non-peak hours.
12. The representative of LCSD responded to Members' views and enquiries as follows:
  - 12.1 Trees: LCSD noted Members' views and stated that it would review the planting locations and tree species from time to time, and would select suitable tree species for planting at appropriate locations to ensure public safety and sustainable growth of the trees.
  - 12.2 Refurbishment works: LCSD would review the scale, service life, usage rates, and actual conditions of facilities at various children's playgrounds in due course. It would work with maintenance departments to carry out the necessary refurbishment works in an orderly manner.

- 12.3 Usage rate of the soccer pitch: LCSD stated that due to the geographical location of On Sau Road Park, the usage rate of the soccer pitch was lower compared to other soccer pitches near the city centre. As the soccer pitch was a fee-charging facility, the department currently had no plans to open the venue to the public for free. That said, it would invite local organisations and schools to rent the soccer pitch and plan to hold events at the soccer pitch to increase its usage rate.
  - 12.4 Usage rate of sports centres: LCSD advised that the usage rate of sports centres was calculated based on the booking rate.
  - 12.5 Waiting list mechanism: LCSD stated that after hirers cancelled their venue bookings either by personally visiting recreation and sports venues or using the mobile application “SmartPLAY” within the specified dates, the department would follow the relevant procedures to release the cancelled slots for other members of the public.
  - 12.6 Promenade: LCSD had all along arranged for on-site staff to manage Kwun Tong Promenade and employed outsourced security guards and cleaners for daily patrols and cleaning to maintain order and hygiene at the venue. The department would take enforcement action in accordance with the Pleasure Grounds Regulations and seek assistance from the police when necessary. Furthermore, the department planned to install additional closed-circuit television (“CCTV”) cameras on-site to enhance security. It would also maintain close liaison with the Police Force and relevant departments to strengthen venue management.
13. Members raised views and enquiries as follows:
    - 13.1 Members enquired whether LCSD would plant various types of vegetation in Kwun Tong District’s open spaces to attract the public to take photos.
    - 13.2 Members enquired whether LCSD would provide a ball court at the temporary site of the former Ma Yau Tong Central Landfill or the former Sai Tso Wan Landfill.
    - 13.3 Members hoped that LCSD would provide information on major transformation/refurbishment works of leisure facilities in the next two years.
    - 13.4 Members suggested that LCSD consider providing more water play facilities during

large-scale refurbishment of swimming pools or construction of new swimming pools to enhance their appeal.

13.5 Members suggested that LCSD provide information on various flower appreciation spots in Kwun Tong District on its website.

14. The Vice-chairman enquired about the details of LCSD's installation of CCTV cameras at Kwun Tong Promenade.

15. The representative of LCSD responded to Members' views and enquiries as follows:

15.1 Installation of CCTV cameras at Kwun Tong Promenade: LCSD stated that there were currently 28 sets of CCTV cameras installed at Kwun Tong Promenade, and the department would install eight more. The relevant works were expected to be completed in the first quarter of this year.

15.2 Flower appreciation information: LCSD would later collate and provide relevant information.

(Post-meeting note: The Secretariat forwarded the supplementary information provided by LCSD to Members after the meeting.)

15.3 Provision of a ball court at the temporary site of the former Ma Yau Tong Central Landfill or the former Sai Tso Wan Landfill: LCSD advised that it currently had no plans to add a ball court since the site was still in the planning stage.

15.4 Provision of water play facilities in swimming pools: LCSD stated that the relevant works involved detailed planning and noted Members' views.

15.5 Major transformation/refurbishment works of play equipment: LCSD would later collate and provide the relevant information.

(Post-meeting note: The Secretariat forwarded the supplementary information provided by LCSD to Members after the meeting.)

16. Members noted the paper.

**IV. Report on the Utilisation of Community Halls/Community Centres in Kwun Tong District**  
**(KTDC DFWC Paper No. 3/2025)**

17. The representative of the Kwun Tong District Office (“KTDO”) presented the paper.

18. Members raised views and enquiries as follows:

18.1 Members enquired whether KTDO would redevelop or build community halls/centres.

18.2 Members were concerned about the maintenance period of the Lam Tin (East) Community Hall.

18.3 Members enquired whether KTDO could allow organisations to use the floor space of the hall at the Yau Tong Community Hall during the installation of a large LED screen on stage.

18.4 Members were concerned about the progress of the works at the men’s lavatory in the Kai Yip Community Hall.

18.5 Members were concerned about goods occupying venue space at the Lok Wah Estate Community Centre.

18.6 Members enquired about the flexible usage arrangements for the Shun Lee Estate Community Centre during the maintenance period.

19. The representative of KTDO responded to Members’ views and enquiries as follows:

19.1 Lam Tin (East) Community Hall: KTDO would enquire with relevant departments for the details and respond to Members’ enquiries later.

(Post-meeting note: KTDO responded to Members’ enquiries after the meeting.)

19.2 Yau Tong Community Hall: KTDO stated that the installation of a large electronic screen involved many components and parts. Having regard to safety considerations, the Office could not allow organisations to use the floor space during the installation.

- 19.3 Occupation of venue space: KTDO would follow up on the situation with the person in charge of the Lok Wah Estate Community Centre.

(Post-meeting note: The goods that had been temporarily stored in the hall of the Lok Wah Estate Community Centre had been removed.)

- 19.4 Kai Yip Community Hall: KTDO had been following up with the relevant works departments on the men's lavatory works at the Kai Yip Community Hall and had formulated a new maintenance plan. Without affecting other users of Kai Yip Shopping Centre, KTDO and the relevant departments would proceed with the works as soon as possible and report the progress to Members in due course.

- 19.5 Redevelopment or construction of community halls/centres: KTDO stated that the redevelopment or construction of community halls/centres involved resource considerations and the actual needs of the community. The Office would convey Members' views to the Home Affairs Department ("HAD") in due course and report to Members after the meeting.

(Post-meeting note: HAD and KTDO had been closely monitoring population growth and development in the district and assessing the need for constructing community halls based on the criteria specified in the Hong Kong Planning Standards and Guidelines ("HKPSG"), such as population size, community expectations, the availability of similar community facilities in the vicinity and their usage rates. If the redevelopment of existing facilities was involved, the feasibility of in-situ redevelopment must be discussed with the relevant departments, and detailed consideration must be given to factors such as the impact of the project on surrounding residents/businesses and transitional arrangements during the construction period, with feasible projects being implemented according to priority and urgency. In addition, for community halls/centres that had already been put into service, KTDO would carry out improvement works in accordance with the usage of the facilities and the development needs of the district, so as to enhance the facilities to better meet the needs of different district activities and better serve the residents in the district.)

- 19.6 Shun Lee Estate Community Centre: KTDO would coordinate with the relevant works departments to open the community centre under safe conditions.

(Post-meeting note: KTDO enquired with the Electrical and Mechanical Services Department (“EMSD”) about the flexible usage arrangements for the hall during the construction period. Having regard to safety considerations, EMSD recommended opening the hall to the public only after all the works were completed. During the construction period, the public might consider hiring the conference room of the Shun Lee Estate Community Centre.)

20. Members noted the paper.

V. **Progress Report on Recreational and Cultural Works in Kwun Tong District**  
**(KTDC DFWC Paper No. 4/2025)**

21. The Chairman welcomed the representatives of LCSD and the Architectural Services Department (“ArchSD”) to the meeting.

22. The representatives of LCSD and ArchSD presented the paper and the works progress.

23. Members raised views and enquiries as follows:

- 23.1 Members suggested that LCSD provide a more detailed report on the works progress, hiring details and opening dates of various venues at the East Kowloon Cultural Centre (“EKCC”).

- 23.2 Members recommended that LCSD enhance the promotion of activities at EKCC through different channels.

- 23.3 Members enquired about the usage and maintenance status of the outdoor escalators at EKCC.

- 23.4 Members enquired about the details of catering and retail facilities at EKCC.

- 23.5 Members suggested that LCSD take reference from the practice of Kai Tak Sports Park and invite different individuals from the district to participate in trial programmes at EKCC.

- 23.6 Members hoped that LCSD would open the lobby of EKCC as soon as possible.

24. The representative of LCSD responded to Members' views and enquiries as follows:
- 24.1 Hiring details: EKCC was undergoing installation and enhancement of its internal facilities. Once the information on venue facilities was finalised, LCSD would announce the hiring arrangements later in the year.
  - 24.2 Outdoor escalators: The outdoor escalators at EKCC were heavily used. Therefore, LCSD arranged weekly routine inspections of the escalators during non-peak periods to ensure their operational safety and minimise the impact of maintenance on users. In case of damaged or malfunctioning parts, the venue staff would immediately notify the relevant engineering personnel for repair.
  - 24.3 Catering facilities: LCSD would announce the arrangements for catering facilities at a later time.
  - 24.4 Opening of the lobby: In view of environmental considerations, efficient use of resources, as well as the need to reduce the coordination time for various projects, LCSD would only fully open the lobby later in the year.
  - 24.5 Publicity and promotion: EKCC was currently in its trial stage. LCSD disseminated the latest information and promoted trial programmes mainly through electronic media, such as social media platforms and EKCC's website. The department would also actively utilise more diverse channels to publicise and promote the activities of EKCC.
  - 24.6 Progress of venue works: LCSD would report the details of the works progress at various venues in due course.
25. The Chairman stated that the community was very concerned about the progress of the EKCC project and hoped that LCSD would revise the format of the meeting paper and provide relevant information to the Area Committees through different channels.
26. Members enquired about the role of LCSD in EKCC and suggested that the department utilise the venues to hold more appealing activities.
27. LCSD responded that in addition to being responsible for venue management, the department would also organise various activities at EKCC. It was currently preparing the opening programmes and ceremony of EKCC with details to be announced later.

28. Members noted the paper.

## **VI. Any Other Business**

### **Concern About Flooding Blackspots in Kwun Tong District**

29. Members were concerned about the conditions of flooding blackspots in Kwun Tong District and enquired with the Drainage Services Department (“DSD”) about the arrangements for corresponding measures.

30. The representative of DSD noted Members’ views and would respond to the relevant enquiries later.

(Post-meeting note: DSD provided relevant information to Members after the meeting.)

### **Concern About Illegal Connections to Stormwater Drains in Kwun Tong District**

31. Members were concerned about the problem of illegal connections to stormwater drains in Kwun Tong District.

32. The representative of DSD noted Members’ views and would respond to the relevant enquiries later.

(Post-meeting note: DSD provided relevant information to Members after the meeting.)

### **Concern About Progress of Water Main Connection Works in Kwun Tong District**

33. Members were concerned about the progress of water main connection works in Kwun Tong District.

34. The representative of the Water Supplies Department (“WSD”) stated that in order to facilitate the redevelopment of Yue Man Square, the water mains in the Yue Man Square area needed to be diverted. However, the relevant waterworks were still in the detailed design stage, and WSD would continue to maintain liaison with the project team.

(Post-meeting note: WSD provided relevant information to Members after the meeting.)

35. The Chairman hoped that DSD and WSD would provide the latest information on the above three issues later.

### **Concern About Land Formation Works in Kwun Tong District**

36. Members hoped that the Civil Engineering and Development Department (“CEDD”) would provide more information on the land formation works in Kwun Tong District.

37. The representative of CEDD indicated that the relevant information would be provided later.

(Post-meeting note: CEDD provided relevant information to Members after the meeting.)

### **Concern About the Drain Blockage Problem in Lei Yue Mun**

38. Members were concerned about the drain blockage problem in Lei Yue Mun.

39. The Chairman asked Members to note the issue and requested DSD to follow up and respond to Members’ enquiries after the meeting.

(Post-meeting note: DSD and KTDO responded and followed up on Members’ enquiries after the meeting.)

## **VII. Date of Next Meeting**

40. The next meeting was scheduled to be held at 2:30 p.m. on 11 March 2025 (Tuesday).

41. There being no other business, the meeting was adjourned at 3:51 p.m.

The minutes of the meeting were confirmed on 11 March 2025.

**Kwun Tong District Council Secretariat**  
**March 2025**