

(Translation)

Minutes of the 8th Meeting of the Community Affairs Committee of
Sham Shui Po District Council (6th Term)

Date : 8 April 2021 (Thursday)
Time : 9:30 a.m.
Venue : Conference Room, Sham Shui Po District Council

Present

Chairman

Ms NG Mei, Carman

Members

Ms CHAU Yuen-man, Eunice

Mr CHUM Tak-shing (Arrived at 10:40 a.m.)

Mr HO Kai-ming, Calvin (Arrived at 10:45 a.m.)

Mr HO Kwan-chau, Leo

Mr KONG Kwai-sang (Arrived at 10 a.m.)

Mr LAO Ka-hang, Andy (Left at 11 a.m.)

Ms LAU Pui-yuk, MH

Mr LEE Hon-ting, Howard (Left at 10:25 a.m.)

Mr LI Chun-hei, Joshua

Mr LI Kwing, Richard

Mr LI Ting-fung, Jay (Arrived at 9:35 a.m.)

Mr MAK Wai-ming

Ms NG Yuet-lan, Janet

Mr SIN Kam-ho, Jeffrey (Arrived at 9:35 a.m.)

Mr TAM Kwok-kiu, MH, JP (Arrived at 9:40 a.m.)

Mr TSUI Yat-hin, Ronald (Arrived at 10:30 a.m.)

Mr WAI Woon-nam

Mr WONG Kit-long (Arrived at 9:45 a.m.)

Mr YEUNG Yuk (Arrived at 9:55 a.m.)

Co-opted Member

Mr TSUI Yip-chun (Arrived at 10:02 a.m.)

In Attendance

Mr LEE Wai-yin, Brett
Miss CHIN Wai-sheung, Doris
Ms LAM Suk-wah, Amy

Assistant District Officer (Sham Shui Po) 1
Senior Liaison Officer 1, Sham Shui Po District Office
Senior Community Relations Officer, Kowloon West
Regional Office, Independent Commission Against
Corruption

Ms LO Ying-yue, Anna

Senior School Development Officer (Sham Shui Po) 1,
Education Bureau

Ms CHAN Wing-yee, Winnie

Assistant District Social Welfare Officer (Sham Shui
Po) 2, Social Welfare Department

Miss CHAN Shuk-yu, Sylvia

Housing Manager (Kowloon West and Sai Kung 6),
Housing Department

Ms HO Wing-sze, Marianna

Senior Manager (Kowloon West/Cultural Services),
Leisure and Cultural Services Department

Ms CHAN Pik-mei, Meimei

Manager (Kowloon West) Marketing, Programme and
District Activities, Leisure and Cultural Services
Department

Ms SHING Lai-kam, Goldie

District Leisure Manager (Sham Shui Po), Leisure and
Cultural Services Department

Ms TSENG Chieh, Elsa

Deputy District Leisure Manager (Sham Shui Po) District
Support, Leisure and Cultural Services Department

Mr CHAN Kwok-pui, Louis

Assistant District Leisure Manager (Sham Shui Po)
District Support, Leisure and Cultural Services
Department

Ms YEUNG Siu-ping, Grace

Senior Librarian (Sham Shui Po), Leisure and Cultural
Services Department

Miss YUNG Fai-ling

Librarian (Lai Chi Kok Public Library), Leisure and
Cultural Services Department

Mr CHAN Chi-suen, Rex

Police Community Relations Officer (Sham Shui Po
District), Hong Kong Police Force

Mr CHENG Kam-hung

Neighbourhood Police Co-ordinator, Police Community
Relations Office, Sham Shui Po District, Hong Kong
Police Force

Secretary

Miss CHU Lok-yin, Lorin

Executive Officer (District Council) 2, Sham Shui Po
District Office

Absent

Members

Mr LAU Wai-chung, Lawrence

Mr LEE Man-ho, Leos

Co-opted Members

Mr LEUNG Man-ho

Mr FUNG Kin-wai, Patrick

Opening Remarks

The Chairman welcomed members and representatives of government departments to the meeting.

Agenda Item 1: Confirmation of minutes of the 6th meeting held on 26 November 2020

2. The Committee confirmed the above minutes without amendment.

Agenda Item 2: Matters arising

(a) Cordially invite the Police to give the Sham Shui Po District Council an introduction to the latest arrest and law enforcement processes (CAC Paper 104/20)

3. The Chairman said that at the last meeting, the Committee had agreed to discuss this item at this meeting and invited the Police to explain the latest law enforcement actions to members. She asked members to refer to the relevant written response (Paper 104a/20).

4. Mr Rex CHAN responded that the last meeting had been adjourned due to the absence of a quorum. The Chairman had raised an enquiry at that time; he had agreed to submit a written response after the meeting and considered that it was not necessary to explain further on the paper. Since this meeting involved agenda items related to Hong Kong Police Force, he attended the meeting as a standard practice.

5. The Chairman said that the Committee noted the response of Hong Kong Police Force.

Agenda Item 3: Matters for discussion

(a) The emergence of confirmed cases in the Salvation Army Nam Shan Residence for Senior Citizens (CAC Paper 9/21)

6. Mr Howard LEE introduced Paper 9/21.

7. The Chairman said that the Secretariat had invited the Department of Health (“DH”) to attend the meeting yet the Department could not send representatives to attend the meeting. She asked members to refer to the relevant written response (Paper 9a/21).

8. Ms Winnie CHAN introduced Response Paper 9b/21, and added that the relatives of residents of the Salvation Army Nam Shan Residence for Senior Citizens (“SANSRSC”)

had requested for deployment of community nurses for provision of on-site blood taking service to the residents, yet healthcare practitioners and community nurses would not provide this service in residential care homes for the elderly (“RCHEs”) in general. In view of relatives’ concerns over the epidemic situation, SANSRSC had asked the Community Geriatric Assessment Team (“CGAT”) whether special arrangements could be made regarding to the epidemic. CGAT had replied that the elderly and other patients were required to have a blood sample taken in hospitals as instructed by doctors, thus special arrangements could not be made. In this connection, SANSRSC had assisted in arranging residents to have a blood sample taken in hospitals.

9. Mr TAM Kwok-kiu said that he expressed concern over the confirmed cases recently found in RCHEs in the district. If RCHEs followed the guidelines of the Social Welfare Department (“SWD”) and DH, there should not be confirmed cases. Hence, he hoped that the departments would examine whether RCHEs had followed the guidelines. If loopholes were found, the departments should urge them to improve. Besides, DH had announced on 24 January that the patient of case number 10148 was found to be a confirmed case, it was learnt on 26 January that the confirmed case had worked at SANSRSC as a substitute worker. He enquired whether there were loopholes in the notification procedures of the departments, and hoped that SWD would provide a response. He opined that in view of the seriousness of the current epidemic situation, the arrangement of requiring residents of RCHEs to have a blood sample taken in hospitals was not desirable. It was said that private RCHEs could arrange community nurses to provide on-site blood taking service to residents, he hoped that SWD could clarify whether this was valid or not.

10. Mr WAI Woon-nam enquired about the current visiting arrangements of RCHEs. He then said that most of the RCHEs in the district were located in old buildings or housing estates and it was necessary to share lifts and entrances/exits with the residents there; he enquired about the ways to prevent the spread of virus. He also asked whether the Department had provided guidelines to RCHEs in order to prevent residents from getting lost, required RCHEs to strictly enforce the guidelines, and enquired whether an incentive and penalty mechanism had been set up in this regard.

11. Mr Howard LEE said that taken the above confirmed case as an example, although SANSRSC had notified DH on 26 January, it was not until 2 February, when a resident was found to be a confirmed case, that SANSRSC had informed the relatives of a confirmed case in respect of a worker. He opined that this was not an individual incident and this also showed that the RCHE had not followed the guidelines, thus he hoped that the Department would review whether there was room for improvement in enforcing the guidelines by RCHEs. Regarding multi-storey RCHEs, he enquired whether the Department would suggest staff of RCHEs travel between different floors less frequently to

lower the risk of virus spread. He pointed out that agencies played the role of providing information about confirmed cases, and suggested the Department examine the background of the confirmed cases through various channels so that relevant stakeholders could learn about the confirmed cases.

12. Mr Richard LI enquired whether SWD or DH had established codes to regulate the outreach services of RCHEs and whether SWD had made corresponding adjustment to the visiting arrangements of RCHEs in response to the easing of the epidemic situation.

13. Ms Winnie CHAN responded to members' enquiries and said that the agency had informed SANSRSC immediately after learning about the above confirmed case. Following the Guidelines for Residential Care Homes for the Elderly or Persons with Disabilities for the Prevention of COVID-19 ("the Guidelines"), SANSRSC had reported the incident to the Centre for Health Protection ("CHP") as well as CGAT and consulted them on the same day, and submitted a written report to relevant departments on the following day. At the same time, SANSRSC had stepped up various infection control measures of the RCHE, for instance, requiring all residents to wear a mask, arranging residents to have meals in their rooms, strengthening the monitoring of hand hygiene of residents, requiring staff of the RCHE who had had contact with the confirmed cases to undergo additional testing, arranging for cleaning and disinfection as well as anti-virus coating spray service for the entire RCHE. She then said that SANSRSC had enquired CGAT of the blood taking arrangements for the residents and assisted in arranging residents to have a blood sample taken in hospitals as instructed by healthcare practitioners, yet no other special arrangement had been made. In addition, according to the Code of Practice for Residential Care Homes (Elderly Persons), RCHEs must maintain the visiting records of visitors properly; the Department had required RCHEs to strictly follow the concerned rule. Upon knowing about the above case, SANSRSC had informed the relatives of residents by phases, assisted CHP in contacting the parties who might have contact with the confirmed cases and arranged some residents to undergo quarantine and testing. Concerning multi-storey RCHEs, the officers-in-charge would avoid arranging staff to work across different floors as far as possible to lower the risk of virus spread. Regarding the visiting arrangements, RCHEs had made relevant arrangements such as video-visiting by relatives. However, since the epidemic had not yet come under control, relatives would not be arranged to pay visits in person in accordance with the Guidelines.

14. Mr TAM Kwok-kiu opined that many part-time jobs were referred by agencies, thus CHP needed to maintain close communication with the agencies in order to obtain information promptly about the confirmed cases. He proposed that a letter should be sent to DH to suggest CHP improve the communication with the agencies and expedite notification mechanism. He also considered that it was undesirable that SANSRSC had not arranged non-close contacts to undergo quarantine and had not notified their relatives as

soon as possible, he hoped that the Department would enhance the transparency of the notification arrangements. He enquired the Department of the blood taking arrangements of private RCHEs during the epidemic again.

15. Mr WAI Woon-nam enquired again whether the Department would set up an incentive and penalty mechanism for RCHEs in respect of the matter of residents getting lost.

16. Ms Winnie CHAN responded that after receiving the notification about the above case from the agency on 25 January, SANSRSC had informed CHP immediately and submitted a written report on the following day. Regarding the blood taking arrangements, since the residents mentioned in the paper needed to have a blood sample taken in hospitals as instructed by the doctors, they had to visit the hospitals in person for check-up no matter they were residents living in public or private RCHEs. The Department noted members' request for enhancing the transparency of the notification mechanism and their suggestion of setting up an incentive and penalty system for encouraging RCHEs to implement the details of various prevention measures properly.

17. The Chairman concluded that SWD, DH, RCHEs and agencies were requested to improve the communication with relatives of the confirmed cases; it was proposed that a letter be sent to CHP to suggest considering tracing the workplaces of the confirmed cases and expediting the notification mechanism.

(b) Recreational and sports activity programmes to be organised in Sham Shui Po District by LCSD between May 2021 and March 2022 (CAC Paper 10/21)

18. Ms Elsa TSENG introduced Paper 10/21.

19. Ms Janet NG enquired about the reasons for the Leisure and Cultural Services Department ("LCSD") to divide the funding application into three entries and the total amount of funding obtained last year.

20. Mr TAM Kwok-kiu said that the District Council ("DC") had to wait until the approval of the Budget every year to obtain funding for organising activities, thus LCSD had not organised any activities in April this year. He hoped that LCSD and the Secretariat could work together in handling the relevant administrative issues.

21. Mr Joshua LI enquired whether the decrease in the total amount of funding applied by the Department this year would affect the number of activities.

22. Ms Elsa TSENG responded that last year, LCSD had obtained DC funds to organise

1 415 recreational and sports activities for 76 511 participants during the period from April 2020 to March 2021; the endorsed amount was \$7,302,926. This year, owing to the impacts of the epidemic, the Department planned to resume the organisation of recreational and sports activities in May this year after taking into account various factors and striking a balance in public needs for participating in recreational and sports activities. Therefore, the number of activities of this year had been adjusted accordingly. There would be 169 activities less as compared to the number of activities planned last year; the amount of funding applied was \$6,886,624 in total, which was less than that of last year as well. Since DC had set a ceiling of \$2,500,000 for each funding application, the Department needed to divide the amount of funding required for organising activities for the whole year into three funding applications and submit them to DC for vetting.

23. The Chairman concluded that the Committee noted the content of the recreational and sports activity programmes to be organised in Sham Shui Po District (“SSP District”) by LCSD between May 2021 and March 2022, and endorsed the funding application for a total of \$6,886,624 as stated in the paper, among which \$247,628 would be paid in the 2022/23 financial year.

(c) Extension activity programmes of public libraries in Sham Shui Po District to be organised by LCSD between April 2021 and March 2022 (CAC Paper 11/21)

24. Ms Grace YEUNG introduced Paper 11/21.

25. Mr MAK Wai-ming enquired about the reasons for not organising parent-child/inter-generational reading activities and parent-child interactive workshops in Sham Shui Po Public Library.

26. Ms Grace YEUNG responded that the construction of Sham Shui Po Public Library was expected to be completed in 2022. Based on the completion time of the library, the Department planned to organise a workshop in Sham Shui Po Public Library in this financial year apart from regular activities such as Storytelling for Children.

27. The Chairman concluded that the Committee noted the extension activity programmes of public libraries in SSP District to be organised by LCSD between April 2021 and March 2022, and endorsed the funding application for a total of \$193,812 as stated in the paper, among which \$6,160 would be paid in the 2022/23 financial year.

(d) Report by LCSD on recreational and sports activities organised in Sham Shui Po District (CAC Paper 1/21)

28. Ms Elsa TSENG introduced Paper 1/21.

29. The Chairman concluded that the Committee noted the content of the report.
- (e) Report by LCSD on Tao Arts Sham Shui Po – Community Arts Scheme and other arts and cultural activities in Sham Shui Po District (CAC Paper 2/21)
- (f) Report by LCSD on Community Arts Scheme and other arts and cultural activities in Sham Shui Po District (CAC Paper 12/21)
30. Ms Marianna HO introduced Papers 2/21 and 12/21.
31. The Chairman concluded that the Committee noted the content of the reports.
- (g) Report by LCSD on the extension activities and utilisation of public libraries in Sham Shui Po District (CAC Paper 3/21)
- (h) Report by LCSD on the extension activities and utilisation of public libraries in Sham Shui Po District (CAC Paper 13/21)
32. Ms Grace YEUNG introduced Papers 3/21 and 13/21.
33. Mr Joshua LI enquired whether the photocopying service of the libraries had resumed normal.
34. Mr TAM Kwok-kiu enquired whether the Department would invite schools in the district to organise the “Community Oral History Theatre Project – Sham Shui Po District” and suggested setting up a platform for consolidating the information about history of the district.
35. Mr Jeffrey SIN enquired whether the Department would provide mobile library service in the district such as Pak Tin Estate and Lai Ying Street.
36. Ms Grace YEUNG responded that the photocopying service of Lai Chi Kok Public Library had been resumed. She then said that collections of local cultural and historical resources were available in the Hong Kong Public Libraries in 18 districts. Each year, the Department organised activities to promote local collections and uploaded the recordings of the talks concerned to the Multimedia Information System simultaneously so that the public could listen to the concerned information at any time. Last year, the Department had made reference to members’ views and organised a talk on the development of public housing estates in SSP District. This year, activities related to the theme of “the Craft World @ Sham Shui Po” had also been organised to promote local history. Besides, the Hong Kong Oral History Collection was available in the Hong Kong Central Library.

Oral history involved various academic disciplines and subsequent work such as information verification, the existing resources of district libraries were mainly allocated to activities for promoting local collections. The Department noted members' views and would explore ways to raise public awareness of district history through different activities. In addition, there were five mobile library service points in the district. Since 12 mobile libraries are required to provide service to 18 districts over the territory, the Department had to balance the service hours of mobile libraries in each district. At present, public libraries had promotion vehicles which promoted library activities and provided book lending service. If there were suitable locations in the district, the Department would consider arranging such service.

37. The Chairman concluded that the Committee noted the content of the reports.

Agenda Item 4: Reports from Working Groups under the Committee

(a) Vetting Sub-Committee (CAC Paper 4/21)

38. The Chairman concluded that the Committee noted and endorsed the above working group report.

Agenda Item 5: Follow-up matter

(a) List of follow-up matters of the Community Affairs Committee (CAC Paper 5/21)

39. The Chairman asked members to refer to Paper 5/21 and enquired about members' views on the retention or removal of items on the list.

40. Mr WAI Woon-nam said that Paper 5/21 did not mention whether the works of North West Kowloon Reclamation Site 6 would include the provision of children's toilet seats and children's toilets, he also enquired about the details of provision of relevant facilities in the eight community halls under Sham Shui Po District Office ("SSPDO"). He suggested continuing to follow up on the progress of provision of relevant facilities in the toilets of LCSD, SWD and DH.

41. Assistant District Officer 1 responded that SSPDO had given an account of the provision details of the concerned facilities in other community halls in Paper 116/20, Paper 5/21 explained the works which had still been under construction earlier. Depending on the structure of the community halls, the Architectural Services Department would decide whether the concerned facilities could be provided.

42. The Chairman concluded that the Committee agreed to continue to follow up on the

matter of provision of children's toilet seats and children's toilets in the toilets of LCSD, SWD and DH.

Agenda Item 6: Any other business

(a) 2021/2022 Sham Shui Po District Council Allocation Monitoring Programme – LCSD 1st Quarter Activities Sampling Assessment

43. The Chairman said that the Community Affairs Committee and the Vetting Sub-Committee would each pick 12 activities randomly every year, i.e. three activities in each quarter and 24 activities in total, for DC Members to take turns monitoring the activities and completing assessment reports. Owing to the impacts of coronavirus disease 2019 epidemic, the SSP District Community Arts Scheme and other arts and cultural activities in 2020/21 had to be postponed. Therefore, at this meeting, she would only pick one recreational and sports activity and one public library extension activity for monitoring; the lot-drawing for arts and cultural activities would not be conducted.

44. The Chairman picked the following two activities randomly for monitoring by drawing lots:

Priority/Category	Activities	Date
1. Recreational and sports activities	Breaststroke Training Course for Adult (Level III)	9 June 2021 to 2 July 2021
2. Public library extension activities	Storytelling for Children	19 June 2021

45. The Chairman made the following suggestions on the arrangement for activity monitoring in 2021/22:

- (i) For the sake of fairness and based on past experience, she suggested deciding the order of Members to monitor the activities in 2021/2022 by drawing lots.
- (ii) She would draw lots for the order of Members to monitor the 24 activities in 2021/2022 after the meeting, and the Secretariat would inform Members of the result in due course.

[Post-meeting note: The Secretariat informed members of the result of the draw by email on 19 April this year.]

46. Members agreed with the above arrangement.

(b) 2020/2021 Sham Shui Po District Council Allocation Monitoring Programme – LCSD 3rd Quarter Activities Assessment Reports (CAC Papers 6/21 to 8/21)

47. The Committee noted and endorsed the above three assessment reports.

48. Mr Jay LI said that the Working Group on Community Building and District Bazaars (“WGCBDB”) had convened two online meetings earlier, the Secretariat could not provide support to the above meetings. He enquired the Chairman of the way forward for reporting the said notes of meetings to members.

49. The Chairman suggested Mr Jay LI report the matters verbally.

50. Mr Jay LI said that WGCBDB hoped that the department would provide detailed justifications for the decision of not approving the funding, WGCBDB was disappointed. He then said that the direction of the work of WGCBDB of this year was to explore ways to use idle sites in the district for development of community building projects and study measures on promoting bazaar development as well as its feasibility. He said that WGCBDB hoped that relevant organisations could attend its meetings regularly, report the progress of “Yen Chow Street Modular Social Housing Scheme” and study the feasibility of using the public space of the scheme for implementing community building projects.

51. Mr TAM Kwok-kiu enquired whether the DC funds of this year could be used for conducting community studies. He opined that it was undesirable for SSPDO to allow LCSD to apply for cross-year funding for activities to be held in March next year; he considered that SSPDO should allow Community Involvement Projects to apply for cross-year funding as well.

52. Assistant District Officer 1 responded that for activities to be held by non-government organisations, it was necessary for SSPDO to vet the funding applications in accordance with the Guidelines on the Use of Sham Shui Po District Council Funds for Community Involvement Projects to ensure the proper use of public money. During the vetting process, SSPDO needed to consider each application on an individual basis; this also applied to the funding applications for conducting the proposed community studies. He then said that members’ views were noted and would be relayed to the Home Affairs Department, yet he had reservation on the remarks made by several Members just then.

53. Ms LAU Pui-yuk enquired whether the Secretariat would accept the notes of the online meetings of WGCBDDB reported by Mr Jay LI as official meeting documents. She then said that the community building projects mentioned in the notes of meetings involved different stakeholders in the district, the concerned projects had not yet been discussed in details and endorsed by DC.

54. The Chairman responded that the Secretariat had informed her that online meetings were non-official meetings. When Mr Jay LI proposed to report the concerned matters at the meeting, members raised no objection and she accepted the suggestion as well; the content of the above meetings would be pending followed up by WGCBDDB.

55. The Secretary responded that the Secretariat had not provided any support to the above two online meetings.

Agenda Item 7: Date of next meeting

56. The next meeting would be held at 9:30 a.m. on 27 May 2021 (Thursday).

57. There being no other business, the meeting ended at 11:24 a.m.

District Council Secretariat
Sham Shui Po District Office
May 2021