

Sha Tin District Council
Minutes of the 5th Meeting of
the District Facilities Management Committee in 2017

Date : 24 October 2017 (Tuesday)
Time : 2:30 pm
Venue : Sha Tin District Council Conference Room
 4/F, Sha Tin Government Offices

<u>Present</u>	<u>Title</u>	<u>Time of joining the meeting</u>	<u>Time of leaving the meeting</u>
Ms TUNG Kin-lei (Chairman)	DC Member	2:30 pm	3:51 pm
Mr WONG Ka-wing, MH (Vice-Chairman)	"	2:30 pm	3:51 pm
Mr HO Hau-cheung, SBS, MH	DC Chairman	2:30 pm	3:51 pm
Mr PANG Cheung-wai, Thomas, SBS, JP	DC Vice Chairman	2:30 pm	3:51 pm
Mr CHAN Billy Shiu-yeung	DC Member	2:30 pm	3:51 pm
Mr CHAN Kwok-keung, James	"	3:35 pm	3:51 pm
Ms CHAN Man-kuen	"	2:30 pm	3:51 pm
Mr CHAN Nok-hang	"	2:41 pm	3:51 pm
Mr CHING Cheung-ying, MH	"	2:35 pm	3:51 pm
Mr CHIU Chu-pong, Sunny	"	2:30 pm	3:51 pm
Mr HUI Yui-yu, Rick	"	2:30 pm	3:29 pm
Mr LAI Tsz-yan	"	2:56 pm	3:42 pm
Ms LAM Chung-yan	"	2:30 pm	3:51 pm
Mr LEUNG Ka-fai, Victor	"	2:30 pm	3:51 pm
Mr LI Sai-hung	"	2:30 pm	3:51 pm
Mr LI Sai-wing	"	3:08 pm	3:51 pm
Mr LI Wing-shing, Wilson	"	2:30 pm	3:49 pm
Mr MAK Yun-pui	"	2:30 pm	2:58 pm
Mr NG Kam-hung	"	2:30 pm	3:50 pm
Ms PONG Scarlett Oi-lan, BBS, JP	"	2:30 pm	3:51 pm
Mr PUN Kwok-shan, MH	"	2:30 pm	3:19 pm
Mr SIU Hin-hong	"	2:30 pm	3:51 pm
Mr TING Tsz-yuen	"	2:30 pm	3:51 pm
Mr TONG Hok-leung	"	2:30 pm	3:51 pm
Mr WAI Hing-cheung	"	2:30 pm	3:51 pm
Mr Tiger WONG	"	2:30 pm	3:51 pm
Mr WONG Hok-lai	"	2:43 pm	3:49 pm
Miss WONG Ping-fan, Iris	DC Member	2:30 pm	3:51 pm
Mr WONG Yue-hon	"	2:30 pm	3:51 pm
Mr YAU Man-chun	"	2:55 pm	3:51 pm
Mr YIU Ka-chun	"	2:30 pm	3:51 pm
Ms YUE Shin-man	"	2:30 pm	3:28 pm
Mr YUNG Ming-chau, Michael	"	2:35 pm	3:51 pm
Miss LAM Hang Ching, Dorothy (Secretary)	Executive Officer I (District Council) 2, Sha Tin District Office		

In Attendance

<u>Title</u>
Mr WONG Tin-pui, Simon
Mr YUEN Chun-kit, Derek
Ms CHENG Yuen Yi, Janny
Assistant District Officer (Sha Tin)
Senior Executive Officer (District Council), Sha Tin District Office
Senior Executive Officer (District Management),

Mr HO Sing Yan, Simon	Sha Tin District Office District Secretary, Sha Tin District Office
Ms LUK Tsz Sum, Ada	Executive Officer (District Council) 2, Sha Tin District Office
Mr CHAN Chung Wai, Chris	Executive Officer (General), Sha Tin District Office
Mr HO Kam Wing	Inspector of Works (Sha Tin), Sha Tin District Office
Ms LO Lai Fong, Jackie	District Leisure Manager (Sha Tin), Leisure and Cultural Services Department
Miss CHAN Siu Kin, Ester	Deputy District Leisure Manager (District Support) Sha Tin, Leisure and Cultural Services Department
Ms LEUNG So Ping, Selina	Senior Executive Officer (Planning) 1, Leisure and Cultural Services Department
Mr CHEUNG Hang Yiu, Galax	Executive Officer (Planning) 1/2, Leisure and Cultural Services Department
Ms LEE Yuk Kit, Glendy	Senior Librarian (Sha Tin), Leisure and Cultural Services Department

In Attendance by Invitation

Miss HO Chung Man, Connie	<u>Title</u> Property Services Manager/Wong Tai Sin-East & Shatin-East, Architectural Services Department
Mr WONG Kok Ming, David	Architect (Works) 8, Home Affairs Department
Mr Tom IP	Director, Tom Ip & Partners
Ms YM HUI	Associate Director, WCWP International Limited
Mr MOK Wai Kin, Johnny	Director, Ho & Partners
Mr CHU Po-hei	Architect, Ho & Partners
Mr LAM Sau Ki, Denis	Project Manager (Architect), Sha Tin District Office

Absent

Mr CHENG Tsuk-man	<u>Title</u> DC Member	(Application for leave of absence received)
Mr CHIU Man-leong	”	”
Mr LEE Chi-Wing, Alvin	”	”
Mr MOK Kam-kwai, BBS	”	”
Ms TSANG So-lai	”	”
Mr YIP Wing	”	”

Action

The Chairman welcomed Members, representatives of government departments and organisations to the meeting.

Applications for Leave of Absence

2. The Chairman said that the Secretariat of the Sha Tin District Council had received the applications for leave of absence in writing from the following Members:

Mr CHENG Tsuk-man	Official commitment
Mr CHIU Man-leong	”
Mr Alvin LEE	”
Mr MOK Kam-kwai	”

Ms TSANG So-lai
Mr YIP Wing

Other reasons (absence from Hong Kong)
Physical discomfort

3. Members unanimously approved the applications for leave of absence submitted by the Members above.

Confirmation of the Minutes of the Meeting Held on 29 August 2017

4. Members unanimously confirmed the above minutes of the meeting.

Discussion Items

Funding Applications of Community Libraries
(Paper No. DFM 45/2017)

5. Members unanimously endorsed the above paper.

Questions

Question to be Raised by Mr YIU Ka-chun on Government Wi-Fi and Reception of Mobile Phone Network Signals in Yuen Chau Kok Complex and Capacity of Fitness Room of Yuen Chau Kok Sports Centre
(Paper No. DFM 46/2017)

6. The views of Mr YIU Ka-chun were summarised below:

- (a) He said that the facilities in Yuen Chau Kok Complex were very popular with residents in the area. However, signals of Government Wi-Fi, external networks and phone reception were all weak within the complex. Some members of the public complained about not being able to connect to the Wi-Fi service when they were queuing outside the fitness room. He thanked the Leisure and Cultural Services Department (LCSD) for applying with the Office of the Government Chief Information Officer (OGCIO) in September for extending GovWiFi services to cover the waiting areas of the fitness room and the activity rooms at Yuen Chau Kok Sports Centre.
- (b) According to the reply of relevant government departments, mobile networks within Yuen Chau Kok Complex were currently served by base stations in nearby buildings. He enquired about the locations of relevant buildings, as well as the arrangement of base stations for Yuen Chau Kok Complex in future, such as their number, locations, size, design (micro or transmitting) and impact on residents in the neighbourhood. He hoped that the relevant government department could provide the information after the meeting;
- (c) He hoped that relevant government departments would take into consideration the actual needs of users of the sports centre, the community hall and the library within Yuen Chau Kok Complex when reviewing the mobile network services at the complex;
- (d) He pointed out that Yuen Chau Kok Sports Centre was officially put into service in December 2016. In its reply, the Office of the Communications Authority (OFCA) mentioned the numbers of complaints about mobile service quality in 2016 and 2017. He wondered whether those were complaints regarding Yuen Long Kok Complex or the whole territory. He hoped that the OFCA could provide complaint

OFCA

OFCA

figures of poor connection in Sha Tin District or Yuen Chau Kok.

- (e) He said that of the tickets available for the fitness room of Yuen Chau Kok Sports Centre, 50% were monthly ones and the rest were hourly ones. However, due to the lack of flexibility, even when holders of hourly tickets accounted for less than 50%, those of monthly tickets still had to wait outside. The waiting queue was especially long between 5:00 pm and 8:00 pm. He understood that it took time to order fitness equipment and he thanked the LCSD for making immediate improvements by changing the allocation ratio between monthly and hourly tickets to 80:20. He hoped that the arrangement could promptly reduce the waiting time of monthly ticket holders. And he hoped that the LCSD could continue pay close attention to the allocation ratio and make timely adjustments for a balance.

7. Mr MAK Yun-pui said that people had a lot of complaints about Wi-Fi services at government facilities. For example, the data usage was limited for Wi-Fi connection at many parts of Lee On Community Hall. He asked which public telecommunication operator provided GovWifi services. He pointed out that when a person downloaded something with Wi-Fi, all the data traffic would be used up and other users would fail to connect to Wi-Fi services. When he delivered a mobile phone class in the community hall earlier, he needed to set up a Wi-Fi hotspot for students with his own Wi-Fi card. He suggested that the Government review the current Wi-Fi data usage available and improve related specifications. He also advised the Government to look for a more suitable service provider through communication with telecommunications operators or open tender.

OGCIO
STDO

8. The views of Mr WONG Ka-wing were summarised below:

- (a) He said that there were about 200 seats in the students' study room but there were only two Wi-Fi hotspots. He pointed out that students could only exchange information or communicate with each other by Wi-Fi in the study room. He suggested that the LCSD consider providing more hotspots as soon as possible or adding a rooftop antenna to facilitate access by the public;
- (b) He pointed out that members of the public had to wait for a long time for using the fitness room. He opined that the fitness room of Yuen Chau Kok Sports Centre was large and he suggested that the LCSD acquire more equipment in order to reduce the waiting time. and
- (c) He said that the water pressure and output of shower facilities in the Sports Centre were insufficient. He hoped that the LCSD would make improvements.

9. Ms LAM Chung-yan said that the Working Group on the Management of Community Halls and Libraries attached great importance to the improvement of district facilities. As far as she knew, there was still no Wi-Fi service at Hin Keng Sports Centre. And she believed it was the same case at many locations. She pointed out that Wi-Fi services were available even on buses. She opined that the Government should keep pace with the times for the benefit of the public. She hoped that the Working Group could receive more constructive responses from relevant government departments as to how active improvements could be made in future, so that the Working Group could follow up on the provision of facilities that benefit the public. She hoped that the Sha Tin District Office (STDO) and the LCSD could provide responses in that regard.

10. The views of Mr Michael YUNG were summarised below:

- (a) He enquired which type of router was used for Wi-Fi reception at Yuen Chau Kok Complex and whether it was deployed on the 2.4 GHz or the 5 GHz spectrum.

OGCIO

- (b) He enquired about the bandwidth between the Wi-Fi router and the Internet access line. In his opinion, in the case of a limited bandwidth, increasing the Wi-Fi coverage or deploying more Wi-Fi routers might not necessarily be able to improve the situation.
- (c) As far as he understood, radiotelephone receivers set up in government buildings were only intended to reflect electromagnetic waves from outside to blind spots within the premises and no high-power antenna would be installed. He asked whether the OGCIO would coordinate the efforts of different operators to install a shared base station or to install their respective mini receivers and transmitters, just like what they did in some country parks;
- (d) He said that according to the OFCA's reply, the number of complaints about mobile service quality was 185 in 2016 and 172 in 2017. He wondered whether those were complaints regarding Yuen Long Kok Complex or the whole territory;
- (e) He said that holders of monthly tickets to the fitness room already enjoyed concessions. He enquired the LCSD about the ratio between monthly and hourly tickets and how the LCSD flexibly allocated the quotas. He also asked how the quotas were determined. He opined that the LCSD should strike a balance between monthly and hourly tickets, in order to make good use of resources. For example, he suggested that the sale of hourly tickets cease at some point after the start of business hours and allocate the remaining quota to monthly ticket holders.
- (f) He wondered whether the arrangement of fitness equipment was approved by the FSD. He opined that sufficient space should be reserved for users to exercise; and
- (g) He hoped that the LCSD would provide Members with a layout plan of the fitness room of Yuen Chau Kok Sports Centre after the meeting, and respond to outstanding questions during the discussion on matters arising next time.

OFCA

OFCA

LCSD

1 1. The views of Mr WONG Hok-lai were summarised below:

- (a) He said that the fitness room of Yuen Chau Kok Sports Centre was larger than others but there was less fitness equipment. Some residents complained that they had to wait an hour before they could use the equipment. He suggested that more equipment should be available; and
- (b) He pointed out that apart from Yuen Chau Kok Complex, Wi-Fi signals were also weak in many community halls and public facilities. He hoped that the Government would conduct a comprehensive review and make improvements.

OGCIO

1 2. The views of Mr Tiger WONG were summarised below:

- (a) He suggested that the LCSD see whether services provided by the broadband operator were the FTTH (Fibre-To-The-Home) or the FTTB (Fibre-To-The-Building) type. He said that the FTTH type was better; and
- (b) He suggested that the STDO check the routers, their settings, Wi-Fi blind spots and the number of repeaters required, so that there would be no more Wi-Fi blind spots in community halls. Telecommunications operators, on the other hand, should improve their own services.

LCSD

STDO

1 3. The views of Mr SIU Hin-hong were summarised below:

- (a) He said that safety should be the top priority when arranging fitness equipment in the fitness room of Yuen Chau Kok Sports Centre. He asked how the LCSD had decided on the number and locations of fitness gears. He suggested that the LCSD solicit professional advice from fitness trainers in order to ensure safety; and
- (b) He asked whether there was any press equipment in the fitness room. He opined that sufficient space should be reserved for users of press equipment and most importantly reserved for fire escapes

14. Ms Jackie LO, District Leisure Manager (Sha Tin) of the LCSD, gave a consolidated response as follows:

- (a) She said that upon the completion of Yuen Chau Kok Sports Centre, the OGCI had already installed Wi-Fi devices at the public waiting area in the lobby and the spectator stands in the arena. Later, due to operational needs, no Wi-Fi services were provided for the newly-added waiting areas outside the fitness room or the activity rooms. However, the LCSD had earlier applied with the OGCI for extending GovWiFi services to cover the said waiting areas.
- (b) The LCSD would convey Members' views on Wi-Fi services and operators' telecommunications networks to the OGCI, which hopefully would enhance the signals of GovWiFi services and operator networks;
- (c) Currently, there were 30 sets of fitness equipment in the fitness room of Yuen Chau Kok Sports Centre, including 18 sets for weight training, 10 sets for cardiorespiratory function training and two sets for stretch training. The fitness room could accommodate 30 users at the same time. According to the LCSD's policy, the allocation ratio between monthly and hourly ticket holders was 50:50 for access to venues not designated for the Fitness Room Monthly Ticket Scheme, including Yuen Chau Kok Sports Centre, which was officially opened on 12 December 2016. The LCSD always handled related quotas in a flexible manner as per the actual use. The remaining quota of hourly tickets, if any, would be allocated to monthly ticket holders who were waiting in a queue. According to records, from December last year to September this year, the utilisation rate of the fitness room of Yuen Chau Kok Sports Centre was 82.7% among monthly ticket holders and 17.3% among hourly ticket purchasers during off-peak hours, and 75.7% and 24.3% during peak hours, respectively. In view of the proportion between monthly and hourly ticket holders being about 80:20 in the past nine months, the LCSD had changed the allocation ratio between the two types of tickets to 80:20 effective from mid-October, so as to cater to and balance user needs;
- (d) She showed Members the layout plan of the fitness room of Yuen Chau Kok Sports Centre. She said that the LCSD had solicited the professional advice of the Physical Fitness Association of Hong Kong, China (HKFPA) before installing fitness equipment in the room, for the sake of compliance with safety guidelines. In addition, the fitness room of Yuen Chau Kok Sports Centre was designed in line with the concept of "integration of the disabled and the able-bodied" and the "Design Manual: Barrier Free Access 2008". To be specific, passages within the fitness room was at least 1.05 metres in width to allow the use of wheelchairs, being wider than those in the fitness room of any other sports centre in Sha Tin District; The entrance to the fitness room provided spacious room for coaches of training classes to do warm-up and relaxation exercise with their students.
- (e) Yoga mats could be placed in the fitness room for warm-up exercises. Dumbbells were available for freehand exercise as well. Therefore, even if there were 30

persons in the room, they did not necessarily use the same set of equipment at the same time. There were sufficient gears to be used in rotation;

- (f) She said that the number of users per session in the fitness room of an LCSD facility was determined based on the number of gears; therefore more fitness equipment should be acquired before more users could be accommodated;
- (g) The fitness room at Yuen Chau Kok Sports Centre was designed in such a way that a more spacious and comfortable environment could be provided for users, and that some space was reserved for the installation of appropriate equipment in future. After 10 months of operation of the sports centre, the LCSD was taking active actions to relocate some gears in order to vacate room for additional ones. The procurement process was estimated to be completed in three months, and then the number of users per session could be increased in the fitness room;and
- (h) In response to Mr WONG Ka-wing's comments, she said that the LCSD had taken follow-up actions on the shower facilities at Yuen Chau Kok Sports Centre and the water pressure had improved.

15. Ms Glendy LEE, Senior Librarian (Sha Tin) of the LCSD, responded that the students' study room of Yuen Chau Kok Public Library was equipped with 200 seats and two Wi-Fi hotspots. Since it was put into service in March this year, there had been one complaint about poor signals of GovWiFi services in the library. But the location in question was the lift waiting area outside the study room, not inside it. She would work with the OGICO to follow up on suggestions about boosting WiFi hotspots and to further review the situation.

16. Ms Janny CHENG, Senior Executive Officer (District Management), gave a consolidated response as follows:

- (a) She said that the OGCIO installed the GovWiFi hotspots in all community halls under the STDO to provide Wi-Fi services for the public. In response to Members' concerns, the STDO would review Wi-Fi services in all community halls in Sha Tin and would work with the OGCIO for feasible improvements and optimisations, for the convenience of venue users;
- (b) She said that a total of three Wi-Fi devices were installed in Yuen Chau Kok Community Hall. Although there were no public complaints about poor signals of Wi-Fi or telephone networks for the time being, the STDO had discovered such a problem in the lobby of Yuen Chau Kok Community Hall. The STDO had contacted the OGCIO for related information and discussion on feasible ways to strengthen Wi-Fi signals. She promised to fully review the Wi-Fi services in other community halls, including Lee On Community Hall and Hin Keng Neighbourhood Community Centre, which Members had mentioned, after the meeting, with discussion and follow-up actions together with the OGCIO if necessary;
- (c) As far as she understood, procurement and management of the Government's Wi-Fi services were the responsibilities of the OGCIO. Therefore, the STDO would forward Members suggestions on improving related Government Wi-Fi services to the OGCIO for reference and improvement in future procurement of related facilities and services; and
- (d) The STDO welcomed and would actively assist applications by mobile telecommunications service operators for introducing and providing mobile networks and telephone services in community halls. However, relevant details,

such as the model, number and locations of related devices, as well as the data usage limit, were subject to the business decisions of individual contractors. She added that the building management committee of Yuen Chau Kok Complex had received applications from several mobile telecommunications service operators for field surveys and technical studies at the complex. Related arrangements had been made. It was understood that relevant operators were drafting proposals and would later submit the same to the Government for consideration.

17. The Chairman pointed out that neither the OGCIO nor the OFCA sent a representative to this meeting. He hoped that the Secretariat would follow up on the issue with relevant government departments after the meeting.

18. The Chairman asked whether Members agreed to handle the provisional motion moved by Mr YIU Ka-chun.

19. Members agreed to discuss the provisional motion moved by Mr YIU Ka-chun.

20. Mr YIU Ka-chun moved a provisional motion as follows:

“Facilities in Yau Chau Kok Complex in Sha Tin District Area 14B have been put into service. However, signals of Wi-Fi services, external networks and phone reception are all weak within the complex, and are even unavailable at several, which is inconvenient for users.

In addition, while there is still space in the fitness room of Yuen Chau Kok Sports Centre, the existing capacity and equipment fail to meet the demand. Many residents would like to see more equipment and a larger capacity.

In view of the aforementioned, the District and Facilities Management Committee of the Sha Tin District Council moves that the Government take the three improvement measures below as soon as possible:

(I) To improve the signals of Wi-Fi services, external networks and phone reception within Yuen Chau Kok Complex and to expand their coverage;

(II) To increase the capacity and the equipment of the fitness room of Yuen Chau Kok Sports Centre; and

(III) To fully review and enhance Wi-Fi services at all public venues under the LCSD and the STDO, for the benefit of residents. ”

Ms Iris WONG seconded the motion.

21. Mr SIU Hing-hong said that Wi-Fi coverage was not necessary at some locations, such as in the fitness room. There would be safety concerns if users focused on the Internet instead of exercise.

22. Mr Michael YUNG wondered whether “external networks and phone reception” as mentioned in the first measure in the motion referred to “signal problems of mobile phone networks”.

23. Mr YIU Ka-chun responded to Mr Michael YUNG's question, saying that what he mentioned in the first measure in the motion mainly referred to networks in the street, such as operator services. In addition, he responded to Mr SIU Hing-hong's comments, saying that his motion was intended to improve Wi-Fi services in Yuen Chau Kok Complex. Related details

would be left to relevant government departments for follow-up.

24. Mr Michael YUNG wondered the mover referred to “signal problems of mobile phone networks”. He suggested that the wording of the motion be consistent with that in the OFCA's reply.

25. Mr YIU Ka-chun took Mr Michael YUNG's advice and amended his provisional motion as follows:

“Facilities in Yau Chau Kok Complex in Sha Tin District Area 14B have been put into service. However, signals of Wi-Fi services, external networks and phone reception are all weak within the complex, and are even unavailable at several locations, which is inconvenient for users.

In addition, while there is still space in the fitness room of Yuen Chau Kok Sports Centre, the existing capacity and equipment fail to meet the demand. Many residents would like to see more equipment and a larger capacity.

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(I) To improve the signals of Wi-Fi services, mobile phone networks and phone reception within Yuen Chau Kok Complex and to expand their coverage;

(II) To increase the capacity and the equipment of the fitness room of Yuen Chau Kok Sports Centre; and

(III) To fully review and enhance Wi-Fi services at all public venues under the LCSD and the STDO, for the benefit of residents. ”

Ms Iris WONG seconded the motion.

26. The Chairman enquired whether Members endorsed the provisional motion in paragraph 25.

27. Members unanimously endorsed the provisional motion mentioned in Paragraph 25.

Report Items

Reports of Working Groups (Paper No. DFM 47/2017)

28. Members noted the above paper.

Report on the Management of Recreation and Sports Facilities in Sha Tin (Paper No. DFM 48/2017)

29. Ms Jackie LO briefly introduced the paper. She pointed out that the amenities plots in Shui Cheung Street and Science Park Road had been problematic with disorder plant arrangement and rudimentary design before the greening works. Now, plants of different species and shapes had been added to enhance the sense of gradation and aesthetics.

30. The views of Mr SIU Hin-hong were summarised below:

- (a) He pointed out that, according to the seventh paragraph of the paper, the LCSD planted 8 trees and 77,277 shrubs at 13 locations between July and August 2017, with an average of 6,000 shrubs per location. He enquired about the size of the shrubs and the LCSD's arrangement of those 6,000 shrubs at each location. In addition, he pointed out that there were many trees in Lek Yuen Estate and Wo Che Estate. He wondered if the LCSD had planted more than 8 trees and how the LCSD maintained those plants; and
- (b) He said that winter was a suitable time for tree inspections. He asked whether the LCSD kept a record of every inspection, and if yes, whether the LCSD would verify such records. He said that, according to his own experience of climbing trees, some trunks could be as thick as four inches in diameter and any decay at higher parts would be difficult to perceive. As a result, those decayed trunks would easily break off when a typhoon struck. He wondered whether LCSD staff just took a walk on the ground or actually climbed up the trees for inspections, and whether relevant records were maintained.

31. Mr Victor LEUNG said that an LCSD-managed flowering shrub opposite Yue Tin Court bus stand had been haunted by weeds and accordingly mosquitoes. Later the LCSD did some weeding and greening. He thanked the LCSD for making many improvements to district greening. And he hoped that the LCSD would carry out more greening works in the district.

32. Mr Michael YUNG said that the LCSD, the Highways Department (HyD) and other government departments had been acting slowly in clearing fallen trees in the aftermath of the previous typhoon. He wondered whether there were some omissions because of the LCSD's extensive scope of responsibilities. He pointed out that a fallen tree together with soil remained to be cleared, in the park on Sai Sha Road between On Chun Street and Chung On Estate. And some trees, which had been previously felled, were not removed until their leaves had turned yellow. He wondered whether the LCSD did not have sufficient manpower to deal with fallen trees and hoped that the LCSD could take follow-up actions.

33. The Chairman said that there were dead and broken branches near flower beds across Sha Tin District after a typhoon struck. She was concerned about hygiene problems and hoped that the LCSD would follow up on the issue. She said that the LCSD could extend its greening works to more areas.

34. Ms Jackie LO gave a consolidated response as follows:

- (a) She pointed out that the sizes of shrubs could vary. For example, the amenities plots in Shui Cheung Street and Science Park Road were planted with *Hibiscus rosa-sinensis cv. Cooperi*, 500 shrubs of which would be needed to form a small pattern.
- (b) She said that the two typhoons were too close to each other. Contractors would need to prioritise their clearing tasks based on the degrees of urgency and risks. Roadside trees might fall into the jurisdictions of various government departments, such as HyD and the Lands Department (LandsD). If Members found trees which needed clearing at certain locations, they were advised to contact the LCSD, so that the responsible department was identified and follow-up actions were taken immediately; and
- (c) She said that apart from the annual tree risk assessment, staff members also conducted visual inspections of trees within the LCSD's jurisdiction. The LCSD would increase the frequency and use professional equipment for full inspections if necessary. She said that staff members responsible for arbor maintenance trimmed

the trees, removed dead branches and felled trees with health or structural problematic whenever necessary.

35. Members noted the above paper.

Report on the Services and Promotional Activities of Public Libraries in Sha Tin
(Paper No. DFM 49/2017)

36. Members noted the above paper.

Report on the Management of Community Halls in Sha Tin
(Paper No. DFM 50/2017)

37. Members noted the above paper.

Information Papers

Progress Report on 2017-2018 District Facilities and Improvement Works
(Paper No. DFM 51/2017)

38. Ms Selina LEUNG, Chief Executive Officer (Planning) 1 of the LCSD, added that a site inspection was conducted on 25 September this year jointly by the LCSD, the Architectural Services Department (ASD), the Transport Department (TD) and the Drainage Services Department (DSD), together with Convenor of the Working Group on District Facilities and Improvement Works and other DC Members in order to get a first-hand understanding of the “Toilet Installation Works at Sha Tin Wai Playground” (ST-DMW292) and to study the feasibility of outfall connection. She thanked related DC Members for their valuable opinions.

39. Miss Connie HO, Property Services Manager/Wong Tai Sin-East & Shatin-East of the ASD, further provided the latest information on ST-DMW292. She pointed out that there should be two outfalls at the site for further feasibility studies. She preferred the first one since it was located on a lawn and would have less impact on the local traffic. However, the outfall could not be located at the site for the time being, since Ma On Shan (MOS) Lane went above the outfall, the MTR Corporation (MTR) had been contacted to help locate the outfall. Another site inspection would be conducted together with the MTR in early November and the related progress would be reported to the Committee in due course.

40. Ms Jackie LO reported that the “Venue Improvement Works in Ma On Shan Area 86 (Hang Fai Street Park)” (ST-DMW 293) had been completed on 20 September 2017. Related works included levelling the ground, replacing the fence and installing barrier-free facilities. In view of residents' needs, the LCSD had also restructured a passage and added some balusters as appropriate.

41. Mr David WONG, Architect (Works) 8 of the Home Affairs Department (HAD), added that rectifications of the “Provision of Public Toilets in the Park in Area 86 (Hang Fai Street Park)” (ST-DMW 150) had been largely completed. The HAD performed the acceptance check together with the LCSD, the ASD and the Electrical and Mechanical Services Department (EMSD) on 20 October. The problems of channel congestion and water leakage had been resolved and the results were satisfactory to relevant government departments.

42. Mr Tom IP, director of Tom IP & Partners, added that rectifications of ST-DMW150 had been largely completed. Upon a number of water tests and rectifications, the problems of water leakage at the ceiling and the skylights had been satisfactorily resolved. The drain outlets in the

men's room were built in accordance with legal requirements and the construction contract. And no complaints about drainage silting had been received in the past two or three months. In addition, the contractor had installed more louvres to address the water leakage problem.

43. Ms Dorothy LAM, Executive Officer I (District Council) 2 of the STDO, said that the proposed "Addition of Seats in Sha Tin District" (ST-DMW403) was endorsed at the meeting of the District Facilities Management Committee on 29 August. Related works were would be carried out at 14 locations, for six of which the proponents chose the pouring design, while for the other eight, the proponents chose designs featuring childlike fun, sports and mega events. Relevant information was already detailed in the supplementary information sent to Members earlier.

44. Mr Michael YUNG wondered whether the gutter covers near the park in ST-DMW293 could only be handled by the HyD, although they actually fell into the HyD's jurisdiction. In addition, he pointed out that ST-DMW150 had a cost overrun and the quality was unsatisfactory. Therefore, he suggested that the ASD performed a careful acceptance check before handover to the LCSD.

45. Miss Connie HO responded that she would convey Mr Michael YUNG's view regarding ST-DMW150 to relevant staff of the ASD for follow-up.

46. Ms Jackie LO said that the 95% of the acceptance check of ST-DMW150 had been completed. However, due to the difficulty in opening and closing the doors of accessible toilets, some improvements were still needed and the formal acceptance had not yet taken place.

47. Members noted the above paper.

Financial Position and Activity Progress of Expenditure Head 9 (District Facilities Management)
(Paper No. DFM 52/2017)

48. Members noted the above paper.

Date of Next Meeting

49. The next meeting was scheduled to be held at 2:30 pm on 12 December 2017(Tuesday).

50. The meeting was adjourned at 3:51 pm.

Secretariat of Sha Tin District Council
STDC 13/15/50

October 2017