

**Sha Tin District Council****Minutes of the 5<sup>th</sup> Meeting of  
the Finance and General Affairs Committee in 2016**

**Date** : 13 September 2016 (Tuesday)  
**Time** : 2:30 pm  
**Venue** : Sha Tin District Council Conference Room  
 4/F, Sha Tin Government Offices

<b><u>Present</u></b>	<b><u>Title</u></b>	<b><u>Time of joining the meeting</u></b>	<b><u>Time of leaving the meeting</u></b>
Mr MOK Kam-kwai, BBS (Chairman)	DC Member	2:30 pm	2:46 pm
Ms WONG Ping-fan, Iris (Vice-Chairman)	"	2:30 pm	2:46 pm
Mr HO Hau-cheung, BBS, MH	DC Chairman	2:30 pm	2:46 pm
Mr PANG Cheung-wai, Thomas, SBS, JP	DC Vice-Chairman	2:40 pm	2:46 pm
Mr CHAN Billy Shiu-yeung	DC Member	2:30 pm	2:46 pm
Ms CHAN Man-kuen	"	2:30 pm	2:46 pm
Mr CHING Cheung-ying, MH	"	2:30 pm	2:46 pm
Mr CHIU Chu-pong, Sunny	"	2:30 pm	2:46 pm
Mr CHIU Man-leong	"	2:30 pm	2:46 pm
Mr HUI Yui-yu, Rick	"	2:30 pm	2:46 pm
Mr LAI Tsz-yan	"	2:30 pm	2:46 pm
Ms LAM Chung-yan	"	2:30 pm	2:46 pm
Mr LEUNG Ka-fai, Victor	"	2:30 pm	2:46 pm
Mr LI Sai-hung	"	2:30 pm	2:46 pm
Mr LI Wing-shing, Wilson	"	2:37 pm	2:46 pm
Mr NG Kam-hung	"	2:30 pm	2:46 pm
Ms PONG Scarlett Oi-lan, BBS, JP	"	2:30 pm	2:46 pm
Mr PUN Kwok-shan, MH	"	2:30 pm	2:46 pm
Mr TING Tsz-yuen	"	2:30 pm	2:46 pm
Ms TUNG Kin-lei	"	2:30 pm	2:46 pm
Mr WAI Hing-cheung	"	2:30 pm	2:46 pm
Mr WONG Fu-sang, Tiger	"	2:35 pm	2:46 pm
Mr WONG Hok-lai	"	2:30 pm	2:46 pm
Mr WONG Ka-wing, MH	"	2:30 pm	2:46 pm
Mr YAU Man-chun	"	2:30 pm	2:46 pm
Mr YIP Wing	"	2:30 pm	2:46 pm
Mr YIU Ka-chun	"	2:30 pm	2:46 pm
Ms YUE Shin-man	"	2:30 pm	2:46 pm
Mr YUNG Ming-chau, Michael	"	2:30 pm	2:46 pm
Mr HO Kin-nam, David (Secretary)	Executive Officer I (District Council)1 / Sha Tin District Office		

<b><u>In Attendance</u></b>	<b><u>Title</u></b>
Mr WONG Tin-pui, Simon	Assistant District Officer (Sha Tin)
Mr YUEN Chun-kit, Derek	Senior Executive Officer (District Council) / Sha Tin District Office
Ms WAN Siu-ling	Senior Liaison Officer (West) / Sha Tin District Office
Mr YUNG Ho-wai, Anthony	Liaison Officer-in-Charge (Youth Programme) / Sha Tin District Office
Ms LEUNG Chung-choi, Katie	Liaison Officer (East) 1 / Sha Tin District Office

<b><u>Absent</u></b>	<b><u>Title</u></b>	
Mr CHAN Nok-hang	DC Member	(Application for leave of absence received)
Mr LEE Chi-wing, Alvin	”	( ” )
Mr MAK Yun-pui	”	( ” )
Mr SIU Hin-hong	”	( ” )
Mr WONG Yue-hon	”	( ” )
Mr CHAN Kwok-keung, James	”	(No application for leave of absence received)
Mr LI Sai-wing	”	( ” )
Ms TSANG So-lai	”	( ” )
Mr TONG Hok-leung	”	( ” )

## Action

The Chairman welcomed all members to the fifth meeting of the Finance and General Affairs Committee (FGAC) of the year. He said that some members of the public, being present as observers at the auditorium, were taking photographs and making video and audio recordings.

### **Application for Leave of Absence**

2. The Chairman said that the Secretariat had received the applications for leave of absence in writing from the following members:

Mr CHAN Nok-hang	Official commitment
Mr Alvin LEE	On-campus work
Mr MAK Yun-pui	Official commitment
Mr SIU Hin-hong	Overseas duty visit
Mr WONG Yue-hon	Attendance at another meeting

3. The FGAC endorsed the applications for leave of absence submitted by the members above.

### **Confirmation of the Minutes of the Meeting Held on 12 July 2016**

4. Members unanimously confirmed the minutes of the previous meeting.

### **Discussion Items**

Meeting Schedule of the Committee for 2017  
(Paper No. FGA 30/2016)

5. Members unanimously endorsed the above meeting schedule of the Committee.

Amendment to Approved Expenditure Items of and Funding Criteria for Projects Funded by the District Council in the “Sha Tin District Council Funding Application Procedures and Guidelines”  
(Paper No. FGA 31/2016)

6. Mr CHING Cheung-ying said that “Working Group on Review of Funding Criteria of Sha Tin District Council (Ad Hoc)” (Working Group) already reviewed the approved expenditure items and funding criteria and proposed recommendations on amendments.

He added that the approved expenditure items and funding criteria were adjusted in the review according to actual situation, with reference to the inflation rate over the past two years. He extended his thanks to members of the Working Group.

7. Members unanimously endorsed the above proposed amendments and the recommendation of the same to the Sha Tin District Council (STDC) for deliberation.

### **Funding Applications**

Funding Application for the Spring Reception Co-organised by the Sha Tin District Council and the Sha Tin District Office  
(Paper No. FGA 32/2016)

8. The Chairman said that the STDC and Sha Tin District Office planned to jointly hold a Spring Reception in mid-February 2017 to celebrate the Spring Festival of 2017 with the local communities. Since the above activity must be held during the Spring Festival, if it failed to be held on or before 10 February 2017, it could only be held after 10 February of the fiscal year subject to the special approval by the FGAC according to the provisions of Item 1.3 of Sha Tin District Council Funding Application Procedures and Guidelines.

9. Members unanimously endorsed the above funding application, and approved that if necessary, the activity mentioned above could be held after 10 February 2017 according to actual situation.

Funding Applications of the Sha Tin Arts and Culture Promotion Committee  
(Paper No. FGA 33/2016)

10. Members unanimously endorsed the above funding application and financial arrangement for the virement of funds from reserves of the STDC.

Application of Sha Tin Area Committees for Virement of Funds  
(Paper No. FGA 34/2016)

11. The Chairman said that regarding the above application for virement of funds, members of following organisations had no voting rights but could attend the meeting: Grace Youth Camp of Evangelical Lutheran Church Hong Kong, Hong Kong Single Parents Association, Shatin Friends Society, Christian Family Service Centre and the Boys' and Girls' Clubs Association of Hong Kong Tai Wai Children & Youth Integrated Services Centre. He asked members of the above organisations to declare interests. (None of the members declared interests to the Chairman)

12. Mr Michael YUNG wanted to know whether members of Sha Tin East One, East Two, West One and West Two Area Committees had voting rights over the aforesaid application for virement of funds.

13. The Chairman said members of the above Area Committees had voting rights over the aforesaid application for virement of funds as their duties did not involve potential or actual conflicts of interests in the activities to be held.

14. Members unanimously endorsed the financial arrangement for the virement of funds from reserves of the STDC.

Funding Application for Cleaning and Decoration of Sha Tin District Council Notice Boards

(Paper No. FGA 35/2016)

15. Members unanimously endorsed the (1) above funding application, (2) financial arrangement for the virement of funds from reserves of the STDC and (3) approval of extending the completion date of activities of the above funding application to 31 March 2017.

**Information Item**

Report of the Working Group

(Paper No. FGA 36/2016)

16. The FGAC noted the above paper.

**Information Paper**

Financial Account of the Sha Tin District Council as at 31 August 2016

(Paper No. FGA 37/2016)

17. The FGAC noted the above paper.

**Other Item**

18. Ms Scarlett PONG said that on 15 October 2016, the Department of Health called upon local communities to support organ donation activities via the Working Group on Healthy City and International Day of Disabled Persons. She hoped that members would respond to the call and promote organ donation in their constituencies.

**Date of Next Meeting**

19. The next meeting was scheduled to be held at 2:30 pm on 15 November 2016 (Tuesday).

20. The meeting was adjourned at 2:46 pm.

Sha Tin District Council Secretariat  
STDC 13/15/50

October 2016