

Sha Tin District Council
Minutes of the 1st Meeting of
the Finance and General Affairs Committee in 2017

Date : 17 January 2017 (Tuesday)
Time : 2:30 pm
Venue : Sha Tin District Council Conference Room
 4/F, Sha Tin Government Offices

<u>Present</u>	<u>Title</u>	<u>Time of joining the meeting</u>	<u>Time of leaving the meeting</u>
Mr MOK Kam-kwai, BBS (Chairman)	DC Member	2:30 pm	3:04 pm
Ms WONG Ping-fan, Iris (Vice-Chairman)	”	2:30 pm	3:04 pm
Mr HO Hau-cheung, BBS, MH	DC Chairman	2:30 pm	3:04 pm
Mr PANG Cheung-wai, Thomas, SBS, JP	DC Vice-Chairman	2:35 pm	2:37 pm
Mr CHAN Billy Shiu-yeung	DC Member	2:30 pm	3:04 pm
Mr CHAN Kwok-keung, James	”	2:30 pm	3:04 pm
Ms CHAN Man-kuen	”	2:30 pm	3:04 pm
Mr CHIU Chu-pong, Sunny	”	2:30 pm	3:04 pm
Mr CHIU Man-leong	”	2:30 pm	3:04 pm
Mr HUI Yui-yu, Rick	”	2:30 pm	3:02 pm
Mr LAI Tsz-yan	”	2:30 pm	3:04 pm
Ms LAM Chung-yan	”	2:30 pm	3:04 pm
Mr LEE Chi-wing, Alvin	”	2:30 pm	3:04 pm
Mr LEUNG Ka-fai, Victor	”	2:30 pm	3:04 pm
Mr LI Sai-hung	”	2:30 pm	3:04 pm
Mr LI Sai-wing	”	2:30 pm	3:04 pm
Mr LI Wing-shing, Wilson	”	2:30 pm	3:04 pm
Mr PUN Kwok-shan, MH	”	2:35 pm	3:04 pm
Mr SIU Hin-hong	”	2:30 pm	3:04 pm
Mr TING Tsz-yuen	”	2:35 pm	3:04 pm
Mr TONG Hok-leung	”	2:30 pm	3:04 pm
Ms TUNG Kin-lei	”	2:30 pm	3:04 pm
Mr WAI Hing-cheung	”	2:30 pm	3:04 pm
Mr WONG Fu-sang, Tiger	”	2:30 pm	3:04 pm
Mr WONG Ka-wing, MH	”	2:30 pm	3:04 pm
Mr WONG Yue-hon	”	2:30 pm	3:04 pm
Mr YAU Man-chun	”	2:30 pm	3:04 pm
Mr YIP Wing	”	2:30 pm	3:04 pm
Mr YIU Ka-chun	”	2:30 pm	3:04 pm
Ms YUE Shin-man	”	2:30 pm	3:04 pm
Mr YUNG Ming-chau, Michael	”	2:30 pm	3:04 pm
Mr HO Kin-nam, David (Secretary)	Executive Officer I (District Council)1 / Sha Tin District Office		
<u>In Attendance</u>	<u>Title</u>		
Mr WONG Tin-pui, Simon	Assistant District Officer (Sha Tin)		
Ms LEUNG Wai-shan, Cecilia	Senior Liaison Officer (West) / Sha Tin District Office		
Mr LAM Sau-ki, Denis	Project Manager (Architect) / Sha Tin District Office		
Ms WONG Wai-Ping	Executive Assistant (Works) / Sha Tin District Office		
Ms LO Lai-fong, Jackie	District Leisure Manager (Sha Tin) / Leisure and Cultural Services Department		

In Attendance

Ms LAW See-ngar, Briget

Ms TSANG Mei-ying, May

Ms NG Sheung-han, Alice

Mr YUEN Chun-kit, Derek

TitleAssistant District Leisure Manager (District Support) Sha Tin /
Leisure and Cultural Services DepartmentSenior Manager (New Territories East) Promotion /
Leisure and Cultural Services DepartmentManager (New Territories East) Marketing and District Activities /
Leisure and Cultural Services Department

Senior Executive Officer (District Council) / Sha Tin District Office

Absent

Mr CHAN Nok-hang

Mr CHING Cheung-ying, MH

Mr MAK Yun-pui

Mr NG Kam-hung

Ms PONG Scarlett Oi-lan, BBS, JP

Ms TSANG So-lai

Mr WONG Hok-lai

Title

DC Member

”

”

”

”

”

”

(Application for leave of absence received)

(”)

(”)

(”)

(”)

(”)

(No application for leave of absence received)

Action

The Chairman welcomed all members to the first meeting of the Finance and General Affairs Committee (FGAC) of the year. He said that some members of the public, being present as observers at the auditorium, were taking photographs and making video and audio recordings.

Application for Leave of Absence

2. The Chairman said that the Secretariat had received the applications for leave of absence in writing from the following members:

Mr CHAN Nok-hang

Mr CHING Cheung-ying

Mr MAK Yun-pui

Mr NG Kam-hung

Ms Scarlett PONG

Ms TSANG So-lai

Official commitment

”

”

”

”

”

”

3. The FGAC endorsed the applications for leave of absence submitted by the members above.

Confirmation of the Minutes of the Meeting Held on 15 November 2016

4. Members unanimously confirmed the minutes of the previous meeting.

Discussion Items

Establishment of a Tentative Ceiling for the Sha Tin District Council Expenditure Heads and Estimates in the Financial Year 2017-18
(Paper No. FGA 1/2017)

5. The Chairman welcomed Ms Jackie LO, District Leisure Manager (Sha Tin), Ms Briget LAW, Assistant District Leisure Manager (District Support) Sha Tin, Ms May TSANG, Senior Manager (New Territories East) Promotion and Ms Alice NG, Manager

(New Territories East) Marketing and District Activities of the Leisure and Cultural Services Department to the meeting. He asked the Secretariat to give a brief introduction of the paper.

6. Mr David HO, Executive Officer I (District Council)1 of the Sha Tin District Office gave a brief introduction of the paper, as well as the financial budget and the use of appropriations of various Expenditure Heads for financial years 2014-2017.

7. Members unanimously endorsed maintaining the financial accounting system of the existing 11 Expenditure Heads and reserves and the tentative ceiling for estimates of the 11 Expenditure Heads specified in the paper, and recommended the same to the Sha Tin District Council (STDC) for consideration.

Duty Visit of the Sha Tin District Council
(Paper No. FGA 2/2017)

8. The Chairman said that the STDC had once discussed duty visits at the meeting held on 24 November 2016. During the meeting, some Members had suggested that the Working Group on Public Relations and Publicity under the FGAC should be responsible for discussing arrangements on duty visits of the STDC and preparing relevant duty visit plans, which should be submitted to the FGAC for discussion and then to the STDC for examination and approval (“Arrangement (I)”). Besides, there were also Members suggesting direct discussion of plans for duty visits of the STDC at the meeting of the FGAC and subsequent submission of the plans to the STDC for examination and approval (“Arrangement (II)”). He asked members to express opinions on the above arrangements on discussion of duty visits and vote on which one of the arrangements mentioned above should be adopted.

9. The Chairman announced the voting result as follows: there were 16 affirmative votes for “Arrangement (I)”, 12 affirmative votes for “Arrangement (II)”, and there were no abstention votes.

10. The Chairman announced that the FGAC endorsed that the Working Group on Public Relations and Publicity under the FGAC was responsible for discussing arrangements on duty visits of the STDC and preparing relevant duty visit plans, which should be submitted to the FGAC for discussion and then to the STDC for examination and approval.

Updated Membership List of a Working Group under the Committee
(Paper No. FGA 3/2017)

11. Members unanimously endorsed the updated membership list of the Working Group on Public Relations and Publicity under the FGAC.

Funding Application

Funding Application of Employment of Contract Staff by the Sha Tin District Council Secretariat
(Paper No. FGA 4/2017)

12. Members unanimously endorsed the above funding application and the recommendation of the application to the STDC for consideration. In addition, members also unanimously endorsed the extension of the deadline for funding application to the end of February 2018 as specified in Annex 4 of the above paper.

Information Item

Report of Working Group (Paper No. FGA 5/2017)

13. Mr Simon WONG, Assistant District Officer (Sha Tin), added that the Working Group on Public Relations and Publicity under the FGAC had discussed and expressed opinions on the public engagement exercises and publicity programme under the Signature Project Scheme in Sha Tin District at the meeting held on 12 January 2017. Details and budget of relevant events were set out in Annex 2 of the above paper. He asked members to note the relevant scheme and encourage all STDC Members to participate in relevant publicity activities to promote the Signature Project Scheme in Sha Tin District to the public.

14. The FGAC noted the above paper.

Information Paper

Report on the Financial Account of the Sha Tin District Council as at 31 December 2016 (Paper No. FGA 6/2017)

15. The FGAC noted the above paper.

Date of Next Meeting

16. The Chairman reported that the Working Group on Public Relations and Publicity under the FGAC would participate in the “Vita Green Cycling for Health Marathon Challenge 2017” on 22 January 2017 (Sunday). Ms CHAN Man-kuen, Mr Tiger WONG, Ms Iris WONG and Mr YIU Ka-chun had signed up for the above activity on behalf of the STDC. On that day, the team representing the STDC would depart around 10:30 am, and would start and finish at Lung Wo Road, Central (a total length of 1 200 m). Members were welcomed to cheer for them at the event.

17. The Chairman reported that the Working Group on Public Relations and Publicity under the FGAC would participate in the “Standard Chartered Hong Kong Marathon 2017” on 12 February 2017 (Sunday). Ms CHAN Man-kuen, Mr Sunny CHIU, Mr LI Sai-wing, Mr Wilson LI, Mr LAW Kwong-keung, Mr LAW Tak-fai, Mr MAK Man-fung, Mr SHEK William, Mr Tung Kam-wai and Mr YEUNG Cheuk-man had signed up for the above activity on behalf of the STDC. On that day, the team representing the STDC would start from the Island Eastern Corridor (eastbound near City Garden) around 5:45 am, and finish at Victoria Park (a total length of 10 km). Members were welcomed to cheer for them at the event.

18. The next meeting was scheduled to be held at 2:30 pm on 14 March 2017 (Tuesday).

19. The meeting was adjourned at 3:04 pm.

Sha Tin District Council Secretariat
STDC 13/15/50

February 2017