

Sha Tin District Council
Minutes of the 4th Meeting of
the Finance and General Affairs Committee in 2018

Date : 19 July 2018 (Thursday)
Time : 10:00 am
Venue : Sha Tin District Council Conference Room
 4/F, Sha Tin Government Offices

<u>Present</u>	<u>Title</u>	<u>Time of joining the meeting</u>	<u>Time of leaving the meeting</u>
Mr MOK Kam-kwai, BBS (Chairman)	DC Member	10:00 am	10:56 am
Mr HO Hau-cheung, SBS, MH	DC Chairman	10:00 am	10:56 am
Mr PANG Cheung-wai, Thomas, SBS, JP	DC Vice-Chairman	10:00 am	10:45 am
Mr CHAN Billy Shiu-yeung	DC Member	10:14 am	10:47 am
Mr CHAN Kwok-keung, James	"	10:11 am	10:45 am
Mr CHAN Nok-hang	"	10:14 am	10:56 am
Mr CHING Cheung-ying, MH	"	10:00 am	10:56 am
Mr HUI Yui-yu, Rick	"	10:00 am	10:56 am
Mr LAI Tsz-yan	"	10:11 am	10:52 am
Ms LAM Chung-yan	"	10:00 am	10:56 am
Mr LEE Chi-wing, Alvin, MH	"	10:00 am	10:56 am
Mr LEUNG Ka-fai, Victor	"	10:07 am	10:56 am
Mr LI Sai-hung	"	10:00 am	10:56 am
Mr LI Wing-shing, Wilson	"	10:08 am	10:56 am
Mr NG Kam-hung	"	10:11 am	10:56 am
Ms PONG Scarlett Oi-lan, BBS, JP	"	10:00 am	10:56 am
Mr PUN Kwok-shan, MH, JP	"	10:00 am	10:56 am
Mr SIU Hin-hong	"	10:00 am	10:56 am
Mr TING Tsz-yuen	"	10:00 am	10:56 am
Mr TONG Hok-leung	"	10:00 am	10:56 am
Ms TSANG So-lai	"	10:00 am	10:56 am
Mr WAI Hing-cheung	"	10:00 am	10:56 am
Mr WONG Fu-sang, Tiger	"	10:00 am	10:56 am
Mr WONG Hok-lai	"	10:00 am	10:56 am
Mr WONG Ka-wing, MH	"	10:00 am	10:56 am
Mr WONG Yue-hon	"	10:35 am	10:56 am
Mr YAU Man-chun	"	10:00 am	10:56 am
Mr YIP Wing	"	10:00 am	10:56 am
Mr YUNG Ming-chau, Michael	"	10:00 am	10:56 am
Mr HO Kin-nam, David (Secretary)	Executive Officer I (District Council)1 / Sha Tin District Office		

<u>In Attendance</u>	<u>Title</u>
Mr WONG Tin-pui, Simon	Assistant District Officer (Sha Tin)
Mr YUEN Chun-kit, Derek	Senior Executive Officer (District Council) / Sha Tin District Office
Ms CHU Kim-fong, Sandy	Liaison Officer-in-charge (East)3 / Sha Tin District Office
Ms OR Man, Flicka	Liaison Officer-in-charge (East)4 / Sha Tin District Office
Mr CHAN Siu-tai, Andrew	Liaison Officer-in-charge (Youth Programme) / Sha Tin District Office
Ms WONG Hiu-ting, Amanda	Liaison Officer (East) 3a / Sha Tin District Office

In Attendance

Ms LI Hoi-man
 Mr CHAN Sheung, Sam
 Ms CHAN Shuk-man
 Ms TSE Shiu-yu, Camelia Dorothy
 Ms SHEK Nga-wing, Irene
 Ms FUNG Kit-ling, Daisy
 Ms LAW Wai-yee, Amy
 Mr NGAI Junxing, Andrew
 Mr TSE Fei-cheung

 Mr CHAN Wang-leung

Title

Liaison Officer (East) 3b / Sha Tin District Office
 Liaison Officer (East) 4b / Sha Tin District Office
 Liaison Officer (West) 2a / Sha Tin District Office
 Liaison Officer (West) 2b / Sha Tin District Office
 Liaison Officer (West) 3a / Sha Tin District Office
 Executive Assistant (District Council) 1 / Sha Tin District Office
 Executive Assistant (District Council) 4 / Sha Tin District Office
 Executive Assistant (Building Management)
 Centre-in-charge / Tsung Tsin Mission of Hong Kong
 Sha Tin Integrated Services Centre
 Teacher / Tsang Pik Shan Secondary School

Absent

Ms WONG Ping-fan, Iris (Vice-Chairman)
 Ms CHAN Man-kuen
 Mr CHIU Chu-pong, Sunny
 Mr CHIU Man-leong
 Mr LI Sai-wing
 Ms TUNG Kin-lei
 Mr YIU Ka-chun, MH
 Ms YUE Shin-man

Title

DC Member	(Application for leave of absence received)
”	(”)
”	(”)
”	(”)
”	(”)
”	(”)
”	(”)
”	(”)

Action

The Chairman welcomed all members to the fourth meeting of the Finance and General Affairs Committee (the Committee) of this year.

Application for Leave of Absence

2. The Chairman said that the Sha Tin District Council (STDC) Secretariat had received applications for leave of absence in writing from the following members:

Ms Iris WONG	Out of town for official commitment
Mr Sunny CHIU	Official commitment
Mr LI Sai-wing	”
Ms YUE Shin-man	”
Ms CHAN Man-kuen	Out of town
Mr CHIU Man-leong	”
Mr YIU Ka-chun	”
Ms TUNG Kin-lei	Attendance at an activity held by an organisation under the Hong Kong Government

3. The Committee endorsed the applications for leave of absence submitted by the members above.

Confirmation of the Minutes of the Meeting Held on 15 May 2018

4. Members unanimously confirmed the minutes of the above meeting.

Discussion Item

Duty Visit of the Sha Tin District Council
(Paper No. FGA 26/2018)

5. The views of Mr Thomas PANG were summarised below:

- (a) he asked if Members participating in the duty visit were required to first submit documents stating the details of the proposed duty visit, before such proposal could be discussed at meetings of the Committee; and
- (b) he opined that if the STDC intended to pay an overseas duty visit to places such as the Guangdong-Hong Kong-Macao Greater Bay Area (Greater Bay Area) or South Korea, preparations should commence presently. He suggested discussing the duty visit to the Greater Bay Area with Mr James Chan, the Convenor of the Working Group on Public Relations and Publicity (Working Group) after the meeting and asking the STDC Secretariat to assist in preparing relevant documents. If the proposed duty visit had to be considered by the Working Group and recommended by the Committee to the STDC for approval, he suggested that the Chairman of the Committee and the Convenor of the Working Group consider agreeing to submit the proposal to members of the Working Group through circulation of papers after the meeting and endorsing the papers recommending the duty visit to the Committee, so as to invite members of the Committee to consider the proposal and recommend it for the STDC's approval at the meeting on 26 July 2018.

6. The views of Mr Michael YUNG were summarised below:

- (a) taking Ms Scarlett PONG's proposed duty visit to Malaysia as an example, he asked if the Committee or the STDC should recommend Ms Scarlett PONG to take part in the duty visit as a representative of the STDC in the event that the estimated number of participating Members was lower than 8; and
- (b) according to the Committee's previous decision, the Working Group had to discuss the arrangements for the STDC's duty visit and prepare a proposal accordingly for members' discussion before submitting it to the STDC for approval. He asked if the above arrangement was still valid, i.e. if all duty visits of the STDC must first be discussed by the Working Group. He also asked if processing duty visit proposals through circulation of papers would fail to comply with the above principle of discussing the proposal by the Working Group.

7. The views of Mr James CHAN were summarised below:

- (a) he said some Members had their own views on the matter of duty visit. For instance, the Tai Po District Council paid a duty visit earlier to places between the eastern and northern parts of the Mainland, such as Ningbo. Some of the participating Members of the Tai Po District Council publicly stated their refusal of the banquet invitation from the United Front Work Department of the Central Committee of the Communist Party of China during the duty visit. He opined that it was Members' personal decision to attend the banquet or not and that individual Members needed not to advertise their decisions;

- (b) he did not have any political affiliation and hoped that the seating of the meeting could be flexibly arranged, so that he could speak with other Members, such as Mr PUN Kwok-shan;
- (c) he said, for instance, some duty visit locations might be associated with certain political issues, and therefore it was probable that only half of all STDC Members, i.e. around 20, would be participating. Among the 20 Members, it was possible that half of them might not be able to participate in the duty visit at the end due to official commitments. He therefore opined that it would be reasonable for the Working Group to set the number of Members participating in duty visits not lower than 8, so that the delegation would be more representative of the STDC;
- (d) he said the Working Group had been dominated by 4 to 6 Working Group members. As far as he could recall, 2 to 3 of the last 6 meetings of the Working Group were adjourned for a lack of a quorum, while the meetings held as scheduled were only attended by the 4 to 5 Working Group members mentioned above. He opined that it should be given serious consideration as to whether the decisions made by those 4 to 5 Working Group members could represent the entire Working Group of 15 members. Besides, he learnt that many Working Group members who were simultaneously STDC Members often applied for leave of absence and did not attend the Working Group meetings;
- (e) he personally thought the concept of “one hour living sphere” of the Greater Bay Area was a worthy reference for the STDC. He tried to propose a duty visit to the Greater Bay Area for the Working Group to discuss in the previous Working Group meeting and he stated that the necessary documents for the proposed duty visit were not yet complete. Members of the Working Group unanimously agreed to discuss the proposal in the meeting. However, during the discussion, some Working Group members asked him to withdraw the proposal by reason that the relevant information was inadequate for them to explore in depth. He thought that the Working Group members could choose not to include the proposal in the agenda, instead of arguing, if they were unwilling to discuss it. He did not object to the Working Group members’ clarification of the above situation by referring to the audio record of the meeting; and
- (f) he agreed that Members intending to participate in the duty visit to places such as the Greater Bay Area or South Korea should explore the matter together after the meeting. Relevant documents should be prepared. Members of the Working Group should be invited to consider the proposal through circulation of papers and endorse the recommendation of the proposed duty visit to the Committee. Members of the Committee should be invited to consider and recommend the proposal to the STDC for approval.

8. The views of Mr HO Hau-cheung were summarised below:

- (a) he appealed to members and public officers (including members of all STDC working groups) at the resumed meeting of the Health and Environment Committee (HEC) on 17 July 2018 to fulfil their responsibilities for attending meetings and attending them in their entirety. He once again appealed to the above persons to properly manage their work schedules and attend the entire meetings;

- (b) if the Committee and the STDC agreed with the Working Group's suggestion on the number of Members participating in duty visits (i.e. the suggested number should not be lower than 8, but such a minimum requirement should be lifted for duty visits closely related to the work of the STDC), the STDC could adopt the suggestion; and
- (c) he was grateful to all STDC Members for their contribution and to those Members who had given him various opinions.

9. The views of Mr Tiger WONG were summarised below:

- (a) he attended the previous meeting of the Working Group which discussed the detailed documents proposing the duty visit to Malaysia submitted by Ms Scarlett PONG as well as the documents proposing the duty visit to Taiwan. Besides, although he discussed the proposed dates of the duty visit to the Greater Bay Area with the parties concerned prior to the meeting, relevant documents were not provided in the previous Working Group meeting for its members' discussion;
- (b) members of the Working Group opined that the abovementioned proposal documents on the duty visit to Taiwan did not provide sufficient information for the Working Group to comprehensively consider if the Committee should recommend the proposed duty visit to the STDC for approval. The Working Group therefore suggested that the proponent of the duty visit withdraw the proposal and re-submit it to the Working Group for discussion after obtaining complete information; and
- (c) he added that the Working Group understood the importance of the delegation's representativeness and the mobilisation of resources from the STDC and its Secretariat for preparing STDC duty visits. The Working Group therefore suggested striking a balance in the size of the delegation by setting a minimum of 8 participating Members. Such a minimum requirement should be lifted for duty visits closely related to the work of the STDC. This suggestion was a consensus reached by all Working Group members instead of a decision made by some of them.

10. Mr YAU Man-chun asked whether other STDC Members could sign up for the duty visit to Malaysia proposed by Ms Scarlett PONG if it was endorsed.

11. The Chairman responded that other STDC Members could sign up for the duty visit if endorsed.

12. The views of Ms Scarlett PONG were summarised below:

- (a) as the Convenor of the HEC Working Group on Healthy City and International Day of Disabled Persons, she had been paying for her trips for years to represent the STDC overseas at the Global Conference of the Alliance for Healthy Cities. The Government had started subsidising Members' duty visits since the present term of the STDC, so she now applied for the STDC's subsidy to form a delegation to attend the 8th Global Conference of the Alliance for Healthy Cities;
- (b) if the above proposed duty visit was endorsed, she welcomed other Members to sign up for it; and

- (c) if the STDC disagreed on using the duty visit subsidy for the delegation to attend the Global Conference of the Alliance for Healthy Cities, she would continue to pay for her trip to represent the STDC at the conference.

13. Mr David HO, Executive Officer I (District Council)1 of the Sha Tin District Office gave a consolidated response as follows:

- (a) the STDC discussed the duty visit in a previous meeting and asked the Committee to follow up on it. The Committee later endorsed that the Working Group would follow up, prepare proposal documents of the duty visit and recommend the proposal to the STDC for approval. Members participating in the duty visit should therefore first submit documents to the Working Group to explain the details. The Working Group would then consider recommending the proposal via the Committee to the STDC for approval;
- (b) the abovementioned procedure for processing the STDC duty visits was decided and adopted by the Committee after discussion and remained valid. The Committee's decision was carried out by the STDC Secretariat;
- (c) according to Order 46 of the STDC Standing Orders (Orders), "If a matter calls for an urgent decision or advice of the Council or any committee, or if discussion of the matter cannot be postponed until the next meeting of the Council or the relevant committee, the Secretary of the Council shall consult the Chairman of the Council and for the secretary of the committee, the chairman of the relevant committee, and subject to his or her consent, circulate the papers to all other members of the Council or the relevant committee seeking their views or endorsement within a specified period";
- (d) the Working Group endorsed in a previous meeting that, when discussing duty visit proposals submitted by Members in the future, it would refer to the principle stated in the papers, including setting an indicator of the estimated number of Members participating in proposed duty visits (i.e. the suggested number of people should not be lower than 8, and such a minimum requirement should be lifted for duty visits closely related to the work of the STDC), so as to make it easier for the Working Group to consider if proposed duty visits should be recommended via the Committee to the STDC for approval; and
- (e) Members intending to propose the duty visit could consider discussing the details after the meeting and prepare documents for the Working Group to convene a meeting to discuss the matter. On the other hand, if the Chairman of the Committee and the Convenor of the Working Group agreed to handle the proposed duty visit through circulation of papers, Working Group members could be invited to consider the proposal through that method and endorse the recommendation of the proposed duty visit to the Committee. Members of the Committee should be invited to consider and recommend it to the STDC for approval at the meeting on 26 July 2018.

14. Members unanimously endorsed the submission of the proposal for the STDC's duty visit to Malaysia put forward by Ms Scarlett PONG listed in the paper to the STDC for approval.

15. The Chairman said some members suggested that Members intending to participate in the duty visit discuss the matter after the meeting and prepare relevant documents. Working Group members should then be invited to consider the proposal through circulation of papers and endorse the recommendation of the proposal to the Committee. Members of the Committee should be invited to consider and recommend it to the STDC for approval at the meeting on 26 July 2018. The Chairman asked for a vote on the above suggestion.

16. The Committee endorsed the above suggestion in paragraph 15 with 23 votes in favour, 1 vote against and 1 abstention.

Updated Membership List of a Working Group under the Committee
(Paper No. FGA 27/2018)

17. Mr CHAN Nok-hang said that he was unaware of any document by email or in writing sent out by the Committee to recruit members for the Working Group. He asked about the details of the revised membership list of the Working Group.

18. Mr David HO added that the Committee sent out the circulation paper regarding Revised Member Lists of Working Groups under the Committee (FGA 25/2018) on 12 June 2018. The paper had been uploaded to the STDC website and emailed to Members. The paper stated that a member of the Working Group had lost his membership and the reply slip clearly listed columns for Members/members interested to join or nominate persons to join the Working Group to fill in. As of the reply deadline, the STDC Secretariat received 1 nomination to join the Working Group. According to the Orders, any amendment to the aforementioned membership list of the Working Group was required to be endorsed by the Committee, and therefore the revised membership list of the Working Group was submitted to the Committee for deliberation.

19. Members unanimously approved the revised membership list of the Working Group.

Funding Applications

Funding Application of the Working Group on Festive Celebrations
(Paper No. FGA 28/2018)

20. Mr CHING Cheung-ying, Mr Tiger WONG and Mr WONG Ka-wing declared their interests as members of the Working Group on Festive Celebrations. The Chairman said they were allowed to attend the meeting but had no right to vote on the funding application.

21. Members unanimously endorsed the above funding application and recommended it to the STDC for approval.

Funding Application of the Sha Tin Arts and Culture Promotion Committee
(Paper No. FGA 29/2018)

22. Mr MOK Kam-kwai declared his interests as a member of the Sha Tin Arts and Culture Promotion Committee. The Chairman said he was allowed to attend the meeting but had no right to vote on the funding application.

23. Members unanimously endorsed the above funding application.

Funding Application of the Planning Committee on Festive Lighting in Sha Tin
(Paper No. FGA 30/2018)

24. Mr CHING Cheung-ying, Ms LAM Chung-yan, Mr Alvin LEE and Mr Tiger WONG declared their interests as members of the Planning Committee on Festive Lighting in Sha Tin. The co-organisers involved included Shatin Women's Association and Sha Tin Arts Association. The Chairman said they were allowed to attend the meeting but had no right to vote on the funding application.

25. Members unanimously endorsed the above funding application.

Funding Application of the Sha Tin Festival Committee 2018
(Paper No. FGA 31/2018)

26. Mr CHING Cheung-ying, Mr Alvin LEE, Mr Wilson LI, Mr MOK Kam-kwai, Mr PUN Kwok-shan, Mr WAI Hing-cheung, Mr Tiger WONG, Mr WONG Hok-lai, Mr WONG Ka-wing and Mr Michael YUNG declared their interests as members of the Sha Tin Festival Committee 2018. The Chairman said they were allowed to attend the meeting but had no right to vote on the funding application.

27. Members unanimously endorsed the above funding application.

Funding Application of the Sha Tin District Fight Crime Committee
(Paper No. FGA 32/2018)

28. Mr CHAN Nok-hang, Mr Alvin LEE, Mr NG Kam-hung, Ms Scarlett PONG, Mr TONG Hok-leung, Mr WAI Hing-cheung, Mr WONG Yue-hon, Mr YAU Man-Chun and Mr Michael YUNG declared their interests as members of the Sha Tin District Fight Crime Committee. The Chairman said they were allowed to attend the meeting but had no right to vote on this funding application.

29. Members unanimously endorsed the above funding application.

Funding Application of the Sha Tin District Fire Safety Committee
(Paper No. FGA 33/2018)

30. Mr PUN Kwok-shan, Mr Tiger WONG and Mr YIP Wing declared their interests as members of the Sha Tin District Fire Safety Committee. The Chairman said they were allowed to attend the meeting but had no right to vote on this funding application.

31. Members unanimously endorsed the above funding application.

Funding Application of the Sha Tin District Youth Programme Committee
(Paper No. FGA 34/2018)

32. The Chairman welcomed Mr TSE Fei-cheung, Centre-in-charge of Tsung Tsin Mission of Hong Kong Sha Tin Integrated Services Centre, and Mr CHAN Wang-leung, teacher of Tsang Pik Shan Secondary School, to the meeting.

33. The Chairman asked members of the Sha Tin District Youth Programme Committee and members of co-organising bodies, including the Boys' and Girls' Clubs Association of Hong Kong Ma On Shan East Children and Youth Integrated Services Centre, the Salvation Army

Lung Hang Children and Youth Centre, Rotary Club of Hong Kong Sunrise and Tsung Tsin Mission of Hong Kong Sha Tin Integrated Services Centre, to declare their interests. He said the above members were allowed to attend the meeting but had no right to vote on the funding application. He noted that none of the members present was a member of the above bodies.

34. Members unanimously endorsed the above funding application.

Information Item

Report of the Working Group
(Paper No. FGA 35/2018)

35. The Committee noted the above paper.

Information Paper

Report on the Financial Account of the Sha Tin District Council (as at 30 June 2018)
(Paper No. FGA 36/2018)

36. The Committee noted the above paper.

Date of Next Meeting

37. The next meeting was scheduled to be held at 10:00 am on 20 September 2018 (Thursday).

38. The meeting was adjourned at 10:56 am.

Sha Tin District Council Secretariat
STDC 13/15/50

September 2018