

**Sha Tin District Council**  
**Minutes of the 1<sup>st</sup> Meeting of**  
**the District Facilities Management and Security Affairs Committee in 2020**

**Date** : 6 February 2020 (Thursday)  
**Time** : 10:47 am  
**Venue** : Sha Tin District Council Conference Room  
 4/F, Sha Tin Government Offices

<b><u>Present</u></b>	<b><u>Title</u></b>	<b><u>Time of joining the meeting</u></b>	<b><u>Time of leaving the meeting</u></b>
Mr CHIU Chu-pong (Chairman)	DC Member	10:47 am	11:06 am
Mr CHAN Wan-tung (Vice-Chairman)	"	10:47 am	11:06 am
Mr CHING Cheung-ying, MH	DC Chairman	10:47 am	11:06 am
Mr WONG Hok-lai, George	DC Vice-Chairman	10:47 am	11:06 am
Mr CHAN Billy Shiu-yeung	DC Member	10:47 am	11:06 am
Mr CHAN Nok-hang	"	10:47 am	11:06 am
Mr CHAN Pui-ming	"	10:47 am	11:06 am
Mr CHENG Chung-hang	"	10:47 am	11:06 am
Mr CHENG Tsuk-man	"	10:47 am	11:06 am
Mr CHEUNG Hing-wa	"	10:47 am	11:06 am
Mr CHOW Hiu-laam, Felix	"	10:47 am	11:06 am
Mr CHUNG Lai-him, Johnny	"	10:47 am	11:06 am
Mr HUI Lap-san	"	10:47 am	11:06 am
Mr HUI Yui-yu	"	10:47 am	11:06 am
Mr LAI Tsz-yan	"	10:47 am	11:06 am
Dr LAM Kong-kwan	"	10:47 am	11:06 am
Mr LI Chi-wang, Raymond	"	10:47 am	11:06 am
Mr LI Sai-hung	"	10:47 am	11:06 am
Mr LI Wing-shing, Wilson	"	10:47 am	11:06 am
Mr LIAO Pak-hong, Ricardo	"	10:47 am	11:06 am
Mr LO Tak-ming	"	10:47 am	11:06 am
Mr LO Yuet-chau	"	10:47 am	11:03 am
Mr LUI Kai-wing	"	10:47 am	11:06 am
Ms LUK Tsz-tung	"	10:47 am	11:06 am
Mr MAK Tsz-kin	"	10:47 am	11:06 am
Mr MAK Yun-pui, Chris	"	10:47 am	11:06 am
Mr MOK Kam-kwai, BBS	"	10:47 am	11:06 am
Mr NG Kam-hung	"	10:47 am	11:06 am
Ms NG Ting-lam	"	10:47 am	11:06 am
Mr SHAM Tsz-kit, Jimmy	"	10:47 am	11:06 am
Mr SHEK William	"	10:47 am	11:06 am
Mr SIN Cheuk-nam	"	10:47 am	11:06 am
Mr TING Tsz-yuen	"	10:47 am	11:06 am
Mr TSANG Kit	"	10:47 am	11:06 am
Ms TSANG So-lai	"	10:47 am	11:06 am
Mr WAI Hing-cheung	"	10:47 am	11:06 am

<u>Present</u>	<u>Title</u>	<u>Time of joining the meeting</u>	<u>Time of leaving the meeting</u>
Mr WONG Ho-fung	DC Member	10:47 am	11:06 am
Ms WONG Man-huen	”	10:47 am	11:06 am
Mr YAU Man-chun	”	10:47 am	11:06 am
Mr YEUNG Sze-kin	”	10:47 am	11:06 am
Mr YIP Wing	”	10:47 am	11:06 am
Mr YUNG Ming-chau, Michael	”	10:47 am	11:06 am
Mr YUEN Chun-kit, Derek (Secretary)	Senior Executive Officer (District Council) / Sha Tin District Office		

<u>In Attendance</u>	<u>Title</u>
Mr WONG Tin-pui, Simon	Assistant District Officer (Sha Tin) (1)
Mr WONG Shek-hay, Sebastian	Assistant District Officer (Sha Tin) (2)

## Action

### Election of Chairman and Vice-Chairman

The Chairman of the District Council (DC) said all 42 DC Members were members of the District Facilities Management and Security Affairs Committee (DFSC) and he announced the commencement of the election of the DFSC Chairman.

2. The Chairman of the DC said that as at the end of the nomination period, the Secretariat had received only 1 nomination form for the post of the DFSC Chairman:

<u>Candidate</u>	<u>Nominator</u>	<u>Seconder</u>
Mr CHIU Chu-pong	Mr Jimmy SHAM	Mr CHAN Nok-hang Mr CHING Cheung-ying

3. As there was only 1 nomination for the post, the Chairman of the DC announced that Mr CHIU Chu-pong was elected ipso facto as the Chairman of the new term DFSC.

4. The Chairman of the DC announced the commencement of the election of the DFSC Vice-Chairman.

5. The Chairman of the DC said that as at the end of the nomination period, the Secretariat had received only 1 nomination form for the post of the DFSC Vice-Chairman:

<u>Candidate</u>	<u>Nominator</u>	<u>Seconder</u>
Mr CHAN Wan-tung	Mr CHAN Nok-hang	Mr Jimmy SHAM Mr George WONG

6. As there was only 1 nomination for the post, the Chairman of the DC announced that Mr CHAN Wan-tung was elected ipso facto as the Vice-Chairman of the new term DFSC.

(The remaining agenda would be chaired by Mr CHIU Chu-pong, the Chairman of the DFSC.)

7. The Chairman thanked members for their support and wished to have full co-operation with members in the future to keep working on the facilities management and security affairs of the district.

### **Discussion Items**

#### Meeting Schedule of the Committee for 2020 (Paper No. DFS 1/2020)

8. Mr TING Tsz-yuen asked why the addition of the Working Group on Security Affairs was not included in the agenda of this meeting. If it was due to shortage of time for this meeting, he hoped that the matter could be discussed at the next DFSC meeting.

9. The Chairman agreed with Mr TING Tsz-yuen's suggestion and asked the Secretariat to explain why the discussion about the establishment of working groups under the DFSC was not included in this meeting.

10. Mr Simon WONG, Assistant District Officer (Sha Tin) (1) said the first meeting of the DFSC aimed at discussing matters with higher priority, including the funding for the extension of opening hours of community halls/centres in the district. The Secretariat noted the views and would discuss with the Chairman the agenda of the next meeting.

11. The Chairman said he welcomed members to express to him their views on various details of the establishment of working groups, so as to facilitate the preparation of related papers by the Secretariat and to speed up the progress.

12. Mr Michael YUNG said the extension of opening hours of community halls/centres and the renewal of contract and the booking arrangements of the Sha Tin District Council Neighbourhood Activity Centre (Neighbourhood Centre) would be discussed at the meeting. However, as the related matters would not start until late March this year, he opined that they should be handled at the next meeting to shorten the meeting time as required by the Sha Tin District Office (STDO).

13. Mr Derek YUEN, Senior Executive Officer (District Council) of the STDO said the current fund for the extension of opening hours of community halls/centres in Sha Tin would only last until February this year, and therefore there was an urgent need to approve the related funds for this project within February.

14. Mr NG Kam-hung said 24 December this year was one of the meeting dates of the DFSC and he believed that the attendance rate would be affected if the meeting was to be held on the eve of the Christmas holiday.

15. The Chairman said 24 December was the backup session for the last meeting of the DFSC this year and he asked the Secretariat to give more information.

16. Mr Derek YUEN said since Members did not want meeting dates of various committees to be too close to each other, the last meeting of the DFSC of this year was proposed to be held on 17 December and the date of the backup session was thus 24 December.

17. The Chairman said if the DFSC meeting had been held successfully on 17 December, it would not be necessary to hold the meeting on 24 December.

18. Mr Michael YUNG said if no meeting was arranged on 23 December, he opined that the backup session for the last DFSC meeting of this year could be arranged on that day to allay Mr NG Kam-hung's concern. Besides, as the next DFSC meeting would be held on 27 February, the discussion on the extension of opening hours of community halls/centres, the renewal of contract and the booking arrangements of the Neighbourhood Centre, as well as the funding approval, could be postponed to that day.

19. Mr Derek YUEN said according to the Sha Tin District Council (STDC) Budgetary Procedures, the fund for the extension of opening hours of community halls/centres exceeded \$1 million, and the proposal had to be submitted to the STDC meeting on 13 February for approval upon the endorsement by the DFSC. Therefore, the paper had to be discussed at this meeting.

20. Members unanimously endorsed the above paper.

Extension of Opening Hours of Community Halls/Centres in Sha Tin  
(Paper No. DFS 2/2020)

21. Mr TING Tsz-yuen said as the working hours of the Secretariat was shortened due to "Severe Respiratory Disease associated with a Novel Infectious Agent", why the opening hours of community halls/centres in the district were still extended. Besides, he would like to know whether community halls/centres were open to the public as normal, and what anti-epidemic measures had been taken.

22. The views of Mr Michael YUNG were summarised below:

- (a) he agreed with Mr TING Tsz-yuen's views and queried why the opening hours of community halls/centres were still extended when government employees could work from home. He opined that the priority of papers was entirely subject to the STDO's own decision, and the STDO did not listen to members' views; and
- (b) he opined that many organisations might cancel their bookings due to insufficient number of applicants, so it might not be necessary to reserve funds for the operation of community halls/centres.

23. Mr Chris MAK said he was aware that many organisations had cancelled their bookings for community halls/centres due to the epidemic and needed support from the STDO. He then asked whether the organisations could cancel their bookings for this reason. Besides, he pointed out that since not many people applied for the use of community halls/centres, he doubted the urgency of the extension of opening hours of community halls/centres.

24. The Chairman said the programme of the extension of opening hours of community halls/centres in Sha Tin would be launched from March this year to March next year. Unfortunately, the epidemic might last until May this year and community halls/centres might remain temporarily closed for the time being. He asked that if there were remaining funds after the programme of the year ended, whether the funds would be allocated to the DFSC or working groups under the DFSC.

25. Mr Simon WONG gave a consolidated response as follows:

- (a) community halls/centres were now temporarily closed due to the outbreak of Coronavirus Disease 2019 (COVID-19). The purpose of the paper above was to reserve funds to maintain the current arrangement of extension of opening hours of community halls/centres, and the actual expenditure involved was subject to the actual booking situation. According to the STDC Budgetary Procedures, the remaining funds left after the end of a programme would be reserved for the expenditure heads under the DFSC;
- (b) with reference to the information on the utilisation rates of community halls/centres under the extended opening hours in the annex of the above paper, the average utilisation rate of the 9 community halls/centres of last year was around 80%; and
- (c) if organisations cancelled their bookings due to the outbreak of COVID-19 after the community halls/centres re-opened, he believed that the STDO would exercise discretion where appropriate to exempt them from penalty.

26. Mr CHING Cheung-ying said the utilisation rates of community halls/centres in Sha Tin were very high and the Neighbourhood Centre had to be rented for use by organisations in the district. He hoped that the STDO would strive for the construction of new community halls/centres in the district with the Home Affairs Department.

27. The Chairman asked the Secretariat to note Mr CHING Cheung-ying's comments.

28. Members unanimously endorsed the above paper.

Renewal of Contract and Booking Arrangements for the Sha Tin District Council Neighbourhood Activity Centre  
(Paper No. DFS 3/2020)

29. Mr Simon WONG said the funds reserved for the renewal of contract and the booking arrangements for the Neighbourhood Centre were the same as the one for the extension of opening hours of community halls/centres, of which the actual expenditure was subject to the actual booking situation of the Neighbourhood Centre.

30. Members unanimously endorsed the above paper.

**Date of Next Meeting**

31. The next meeting was scheduled to be held at 2:30 pm on 27 February 2020 (Thursday).
32. The meeting was adjourned at 11:06 am.

Sha Tin District Council Secretariat  
STDC 13/15/35 V

February 2020