

**Summary of Minutes of the 10th Meeting of
the Finance, Administration and Publicity Committee (2012-2013)**

Meeting

The Finance, Administration and Publicity Committee (“FAPC”) held its tenth meeting on 14 June 2013.

Production of Red Packets for 2014

2. FAPC discussed whether the number of red packets should be reduced and the distribution arrangement concerned. Since past experience showed that demand of the public on red packets was very high, FAPC resolved that the number of red packets to be produced would be maintained at 1 000 000 which was the same as that of last year. It also resolved that there would be no need to distribute red packets to the Chairmen and Vice-chairmen of District Councils as well as the District Offices and the Secretariats because the distribution of red packets should be limited to members of the public. Members who did not need any red packets or needed less than the number proposed should liaise with the Secretariat for arrangement.

DC Funds Applications (Projects to be held or Commence between July 2013 and February 2014)

3. The Secretariat approved the allocation of \$6,255,748.5 to a total of 417 funding applications. Applications involved funding of \$100,000 or above would be submitted to the District Council (“DC”) for approval.

Calling for Additional DC Funds for Organisations

4. FAPC resolved that a non-standing working group would be set up to discuss the details of adjustment of DC funds for organisations. While Mr SO Shiu-shing would serve as the convenor of the working group, it was tentatively decided that the term of the working group would expire at the end of this year.

Calling for Bilingualism of DC Documents

5. Members requested for the provision of bilingual DC documents. Due to limited resources, the provision of bilingual DC documents in full scale was not

possible for the time being. However, improvement measures could be introduced: (1) departments would be required to provide both the Chinese and English versions of documents concerned as far as possible for uploading to DC's website; (2) English summary of minutes of meetings of the six committees under DC would be provided. Due to limited resources, the English summary of minutes might not be able to be uploaded to the website simultaneously with the Chinese version. After discussion, FAPC resolved that the above measures would be implemented, and that review would be conducted at the end of this year.

Position of TMDC Funds up to 31 May 2013

6. As at 31 May 2013, DC had approved a total allocation of \$16,139,131 for organising 520 community involvement projects.

Outstanding Payments for Projects Approved in FY2012-2013

7. FAPC endorsed that any cheques which had not been cashed in the last financial year should be cancelled and payments concerned should be rearranged with the provision for the current financial year. This was in line with the requirement of the Home Affairs Department. The activities concerned involved \$14,155.

Production of TMDC Work Report 2012-2013

8. FAPC agreed to set up a non-standing working group to follow-up the production of the Tuen Mun District Council Work Report which aimed at briefing the residents on the work of DC over the past two years (i.e. 2012-2013). The term of the working group would expire at the end of this year. FAPC resolved that Mr CHOW Kam-cheung would serve as the convenor of the working group.

Secretariat, Tuen Mun District Council

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Date: 6 August 2013