

**Summary of Minutes of the 10th Meeting of
the Finance, Administration and Publicity Committee (2014-2015)**

Meeting

The Finance, Administration and Publicity Committee (“FAPC”) held its tenth meeting on 12 June 2015.

Applications for District Council (“DC”) Funds (Activities to be Held or Commenced between June and December 2015)

2. The FAPC endorsed the allocation of \$3,304,197.5 for a total of 357 funding applications. As there had been two cases in which the allocations to Tsing Tin Senior Singing Group were cancelled for breach of rules, the current application made by the group was not approved.

DC Funds Applications (Projects to be Held or Commence between January and March 2016)

3. According to the requirements of the HAD, a DC should not commit items of expenditure extending beyond its current term. The FAPC gave in-principle support to the allocation of \$290,965 for two funding applications. The applications involving the funding of more than \$100,000 would be submitted to the Tuen Mun District Council (“TMDC”) for consideration and tabled at the first meeting of the TMDC of the next term for confirmation.

4. The Chairman reminded Members that the first meeting of the TMDC of the new term would be held in early January 2016, which would be followed by the formation of the committees and their respective working groups and steering groups. Under the circumstances, the publicity of activities to be held by the current-term working groups during the first three months of the new TMDC term should be carried out by the committees concerned and the names of the committees instead of those of the working groups should be shown on the publicity materials as the joint-organisers if the working groups of the new-term TMDC had not yet been formed. The actual arrangements for the implementation of individual activities in the new term of the TMDC would be considered at its meeting in January 2016.

DC Funds Applications (Projects to be Held or Commenced between June 2015 and February 2016)

5. According to the HAD’s instructions, a DC should not commit items of expenditure extending beyond its current term, but if any DC-endorsed projects were commenced in the current DC term and were still on-going in the first three months of the new DC term, they were not required to be further endorsed by the DC of the new term. The FAPC endorsed an allocation of \$1,220,000 for four funding applications that met the said criterion.

6. The Chairman reminded Members that as some applications involved activities to be held by committees or working groups during the suspension of DC operation, the plans for these activities had to be worked out before DC operation was suspended because the committees and working groups could hold no meetings during the suspension, and matters concerning the activities would be followed up by the Tuen Mun District Office (“TMDO”) and the Secretariat instead during the suspension of DC operation. Besides, as the operation of the TMDC would be suspended later, the wall calendars to be produced this year would not be distributed via TMDC Members and the production quantity of the calendars would

also be reduced to some 3 000, though the actual quantity would be subject to quotation results. Separately, given the tight financial position this year and Members' views on environmental protection, the TMDC work report would be produced in the form of leaflet.

Application for Additional Funding Granted by the Environmental Protection Department for Organising Tuen Mun District Cleaning Publicity Programme

7. The FAPC agreed that more funding granted by the Environmental Protection Department would be allocated to the Working Group on Tuen Mun Environmental Protection Activities under the Environment, Hygiene and District Development Committee for organising the Tuen Mun District Cleaning Publicity Programme.

Cases on DC Funded Project

8. The information printed on the promotional posters of the activity in this case was not only about the TMDC's sponsorship for the activity, but also about a non-TMDC-subsidised "health check activity" held by the organisation. After discussion, the FAPC resolved to cancel the funding for the activity.

Supplements/Amendments to the Provisions of the TMDC Standing Orders

9. At a number of meetings in the current DC term, the FAPC had discussed and elaborated the contents of the TMDC Standing Orders for TMDC Members' reference in the future. The FAPC agreed that the conclusions reached at the previous meetings be incorporated in the Standing Orders and amendments be made to the part "Absence from Meetings of the Council" of the Standing Orders. The amendments were adopted by the FAPC and would be submitted to the TMDC for endorsement.

Clarification on the Arrangements on Passing and Amending a Motion

10. The FAPC noted the arrangements on passing and amending a motion.

Position of TMDC Funds up to 28 May 2015

11. The FAPC noted that as at 28 May 2015, the TMDC had allocated a total of \$21,862,744 for subsidising 602 community involvement activities.

Printing of 2016 TMDC Calendars and Red Packets and Printing of the TMDC Work Report 2014-2015

12. The schedules for the production of wall calendars, red packets and the work report were tight as the operation of the TMDC would be suspended later. In view of this, the FAPC resolved to set up a non-standing working group to follow up on the production work of all the above items. The working group was required to report to the FAPC on the progress of the follow-up work before the TMDC's operation was suspended, and the FAPC had to determine on matters relating to the above printing items, such as the design layouts, content outlines and appointment of contractors at its next meeting. The follow-up work, including the production and distribution of the calendars and the proofreading and printing of the work report, would be taken up by the Secretariat upon the suspension of the TMDC's operation.

13. The FAPC resolved to appoint Mr CHOW Kam-cheung as the Convenor of the above non-standing working group. While the term of the working group would expire at the end

of this year, its work would be passed to the Secretariat for follow-ups upon the suspension of the TMDC's operation.

14. As this year was the final year of the current DC term, Members opined that the working group should discuss the distribution arrangements in detail. Besides, the Chairman suggested all committee chairmen join the working group. As a great deal of photos of Tuen Mun was needed for the above production work, the Chairman asked Members to try their best to provide the Secretariat with featured photos of the district for selection by the working group.

Arrangements on the Dates of Meetings

15. A Member opined that the last meetings of all committees should be held before the last TMDC meeting, so that the TMDC could make a conclusion on its affairs in the current term. The FAPC opined that the committees might adjust the dates of their meetings if necessary.

Secretariat, Tuen Mun District Council

Date: 16 June 2015

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