

**Summary of Minutes of the 11th Meeting of
the Finance, Administration and Publicity Committee (2012-2013)**

Meeting

The Finance, Administration and Publicity Committee (“FAPC”) held its eleventh meeting on 9 August 2013.

Printing of 2014 TMDC Calendars and Red Packets

2. FAPC endorsed the appointment of Kwong Wing Calendar Printing Ltd., the contractor offering the lowest quotation, for the production of one million red packets and 13 800 colour wall calendars at the cost of \$249,560. The selection of the design of red packets would be carried out after the meeting and the Secretariat would follow up the appointment of contractor and the production. FAPC agreed that there would be no need to distribute red packets to the Chairmen and Vice-chairmen of other District Councils as well as District Offices and the Secretariats of other districts. Members who needed fewer red packets than proposed should inform the Secretariat for arrangement.

Name of Meeting Re-convened after the Adjournment

3. Members discussed the name of the meeting re-convened after adjournment resulted from the absence of a quorum and the arrangements concerned. FAPC resolved that the meeting re-convened after adjournment resulted from the absence of a quorum would be called the “resumed meeting”, and that Members would not be allowed to submit papers for the resumed meeting.

DC Funds Applications (Projects to be held or Commence between September 2013 and March 2014)

4. FAPC resolved to raise the amount of funding for the Steering Group on District Arts from \$1.4 million to \$1.43 million for the organisation of Hong Kong Dance Festival 2013 – Dancing Kids by Tuen Mun Arts Promotion Association.

5. FAPC approved the allocation of \$3,742,647 to a total of 55 funding applications. Applications involved funding of \$100,000 or above would be submitted to the District Council (“DC”) for approval.

DC Funds Applications (Projects to be held between 2014 and 2015)

6. FAPC approved the allocation of \$398,192 to a total of six funding applications related to the extension of opening hours of community centres and community halls.

Funds Application for Community Participation Initiative on Environmental Protection

7. A funding of \$150,000 had been granted by the Environmental Protection Department to Tuen Mun District Council ("TMDC") through the Home Affairs Department ("HAD") for the organisation of community involvement programmes on Go Green on Waste Management. FAPC approved the allocation of \$149,610 to a total of three funding applications.

Application for Additional Funding for Recreation and Sports Activity Programmes Organised in Tuen Mun District by LCSD between April 2013 to March 2014

8. Having regard to the rise in product prices and the adjustment of salary of part-time staff, FAPC endorsed to raise the amount of funding for the Recreation and Sports Programmes from the original \$5.725 million to \$6 million for the organisation of recreation and sports activities.

Position of TMDC Funds as at 30 July 2013

9. As at 30 July 2013, DC had approved a total allocation of \$22,388,900 for the organisation of 938 community involvement projects.

Case on Cancellation of Reimbursement of DC Funds

10. The funding for "Sweet Melodies and Lively Dances in Honour of the Elderly" had been cancelled as the wordings "Sponsored by Tuen Mun District Council" had not been printed on the poster of the activity. The organiser, Hong Kong Choi Der Huang Auto Allocation, had not appealed against the decision during the specified period.

Report of Working Group on TMDC Work Report 2012-2013

11. The Working Group suggested that a new group photo of TMDC members should be taken for the production of Tuen Mun District Council Work Report 2012-2013. FAPC resolved to take the group photo at about 12:00 p.m. on the day of the 12th TMDC Meeting to be held on 3 September 2013.

Report of Working Group on the Review of TMDC Sponsored Items

12. In addition to the proposed amendments contained in the report of the Working Group, the Convenor of the Working Group suggested to raise the ceiling of the funding for coaches from \$6,300 to \$8,000. The proposed amendment was accepted by FAPC. The amendments would be submitted to DC for approval and would take effect from the next financial year.

District Council Staff Pay Adjustment

13. The Home Affairs Department had approved a pay increase of 3.92% for all full-time contract staff with monthly salary at or below \$56,810. The adjustment had taken effect from 1 August 2013. All full-time contract staff employed by TMDC with DC funds would be subject to the pay increase of 3.92% as their monthly salary was below \$56,810. It was expected that DC funds for the financial year 2013-14 could meet the difference incurred by the salary adjustment.

Secretariat, Tuen Mun District Council

Date: 19 August 2013

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