

**Minutes of the 10<sup>th</sup> Meeting of**  
**the District Facilities Management Committee (2016-2017) of**  
**the Tuen Mun District Council**

Date: 6 June 2017 (Tuesday)

Time: 9:32 a.m.

Venue: Tuen Mun District Council (TMDC) Conference

<u>Present</u>		<u>Time of Arrival</u>	<u>Time of Departure</u>
Mr TO Shek-yuen, MH (Chairman)	TMDC Member	9:30 a.m.	End of meeting
Mr TSUI Fan, MH (Vice-chairman)	TMDC Member	9:30 a.m.	End of meeting
Mr LEUNG Kin-man, BBS, MH, JP	TMDC Chairman	9:30 a.m.	End of meeting
Mr LEE Hung-sham, Lothar, MH	TMDC Vice-chairman	9:33 a.m.	End of meeting
Mr SO Shiu-shing	TMDC Member	9:30 a.m.	End of meeting
Mr KWU Hon-keung	TMDC Member	9:36 a.m.	End of meeting
Mr CHU Yiu-wah	TMDC Member	9:30 a.m.	End of meeting
Ms KONG Fung-yi	TMDC Member	9:30 a.m.	End of meeting
Mr NG Koon-hung	TMDC Member	9:31 a.m.	End of meeting
Mr CHAN Yau-hoi, BBS, MH, JP	TMDC Member	9:30 a.m.	End of meeting
Ms WONG Lai-sheung, Catherine	TMDC Member	9:30 a.m.	End of meeting
Ms HO Hang-mui	TMDC Member	9:36 a.m.	End of meeting
Mr LAM Chung-hoi	TMDC Member	9:30 a.m.	End of meeting
Ms CHING Chi-hung	TMDC Member	9:30 a.m.	End of meeting
Ms LUNG Shui-hing, MH	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Man-wah, MH	TMDC Member	9:30 a.m.	End of meeting
The Hon LAU Ip-keung, Kenneth, MH, JP	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Manwell, Leo	TMDC Member	9:59 a.m.	End of meeting
Mr CHEUNG Hang-fai	TMDC Member	9:30 a.m.	End of meeting
The Hon HO Kwan-yiu, JP	TMDC Member	9:30 a.m.	End of meeting
Ms CHU Shun-nga, Beatrice	TMDC Member	9:30 a.m.	End of meeting
Mr TSANG Hin-hong	TMDC Member	9:30 a.m.	End of meeting
Mr KAM Man-fung	TMDC Member	9:42 a.m.	End of meeting
Mr MO Shing-fung	TMDC Member	9:30 a.m.	End of meeting
Mr YIP Man-pan	TMDC Member	9:36 a.m.	End of meeting
Mr YEUNG Chi-hang	TMDC Member	9:30 a.m.	End of meeting
Mr YAN Siu-nam	TMDC Member	9:30 a.m.	End of meeting
Mr TAM Chun-yin	TMDC Member	9:30 a.m.	End of meeting
Ms SHU Pui-ki, Becky (Secretary)	Executive Officer (District Council)3, Tuen Mun District Office, Home Affairs Department		

Absent with Apologies

Ms SO Ka-man TMDC Member

By Invitation

Mr CHAN Chun-ho Landscape Architect/2, Architectural Services Department  
Miss LAI Yee-ting Committee Member, Strive for Success Alumni Association  
Mr Ken TONG Project Manager, Spence Robinson Ltd

In Attendance

Ms FUNG Ngar-wai, Aubrey District Officer (Tuen Mun), Home Affairs Department  
Mr LO Chun-hang, Simpson Assistant District Officer (Tuen Mun)1, Home Affairs Department  
Miss CHAN Hoi-ting, Gillian Assistant District Officer (Tuen Mun)2, Home Affairs Department  
Ms KOO Kit-yee, Angie Senior Liaison Officer (1), Tuen Mun District Office,  
Home Affairs Department  
Mr CHAU Ka-nin, Eric Senior Liaison Officer (2), Tuen Mun District Office,  
Home Affairs Department  
Mr CHEUNG Chi-keung, Endy Senior Executive Officer (District Management),  
Tuen Mun District Office, Home Affairs Department  
Ms SIU Wai-mei, Minnie Liaison Officer i/c (District Facilities), Tuen Mun District Office,  
Home Affairs Department  
Mr LI Chi-keung, Ringo Senior Inspector of Works (Acting), Tuen Mun District Office,  
Home Affairs Department  
Mr LEE Wang-yui, Eddie Architect (Works)7, Home Affairs Department  
Ms LEE Lai-fan, Jenny Deputy District Leisure Manager (District Support) Tuen Mun,  
Leisure and Cultural Services Department  
Ms LAW Lai-chun, Gladys Senior Executive Officer (Panning) 2,  
Leisure and Cultural Services Department  
Ms WONG Sau-kuen, Sarah Senior Manager (New Territories West) Promotion (Acting),  
Leisure and Cultural Services Department  
Mr TONG Tung-kit, Terry Senior Librarian (Tuen Mun), Leisure and Cultural Services  
Department  
Mr MOK Hing-cheung Administrative Assistant/Lands (District Lands Office, Tuen  
Mun), Lands Department  
Mr CHOW Wai-yip Neighbourhood Police Co-ordinator, Police Community Relations  
Office (Tuen Mun District), Hong Kong Police Force

**I. Opening Remarks**

The Chairman welcomed Members and representatives of government departments to the 10<sup>th</sup> meeting of the District Facilities Management Committee (“DFMC”).

2. The Chairman welcomed Ms Sarah WONG, Senior Manager (New Territories West) Promotion (Acting) of the Leisure and Cultural Services Department (“LCSD”), who attended a DFMC meeting for the first time. The Chairman also thanked Mr MA Kam-wing, Anthony, the former Senior Manager (New Territories West) Promotion of the LCSD, for his contribution to the DFMC during his tenure.

3. The Chairman reminded Members that any Member who was aware of a personal interest in a discussion item should declare the interest before the discussion. The Chairman would, in accordance with Order 39(12) of the Tuen Mun District Council (“TMDC”) Standing Orders, decide whether the Member who had declared an interest might speak or vote on the matter, might remain in the meeting as an observer, or should withdraw from the meeting. All cases of declaration of interests would be recorded in the minutes of the meeting.

**II. Absence from Meeting**

4. The Chairman said that as Ms SO Ka-man had delivered a baby in May and needed a rest, she had submitted an application for leave of absence and sought consent from the DFMC. The DFMC accepted Ms SO Ka-man’s leave application. The Secretary reported that apart from the above leave application of Ms SO Ka-man, no applications from other Members for leave of absence had been received.

**III. Confirmation of Minutes of the 9<sup>th</sup> Meeting Held on 11 April 2017**

5. The above minutes were unanimously confirmed by the DFMC.

**IV. Discussion Items**

**(A) Improvement Works to Water Heater System of Tuen Mun Tang Shiu Kin Sports Ground (Tennis Court)**

(DFMC Paper No. 23/2017)

6. A Member said a water heater on the market, sold for about \$10,000, could supply heated water to two taps. He asked how many taps the six heaters in the

## Action

current replacement exercise could supply water to and whether the quotation for works was provided by the Electrical and Mechanical Services Department (“EMSD”).

7. Ms Jenny LEE of the LCSD responded that the quotation for works was provided by the EMSD, adding that the works involved not only the replacement of six water heaters but also the installation of four circulating pump systems and testing of the related systems. The department would provide Members with the information about the number of taps which the six heaters could supply water to.

LCSD

[Post-meeting note: The water heaters would supply heated water to a total of eight bathrooms in the male and female changing rooms. The opening hours of the changing rooms were 7:00 a.m. to 11:00 p.m.]

8. Members had no objection. The Chairman announced that the works project costing about \$630,000 was endorsed.

### **(B) Naming Proposal for District Minor Works Facilities - Provision of Children Playground Equipment and Elderly Equipment at Sitting-out Area of Chung Uk Tsuen Village Expansion Area**

(DFMC Paper No. 24/2017)

9. Ms Jenny LEE of the LCSD explained that according to the department’s guidelines on naming of recreational and sitting-out areas, a venue should be named by reference to the names of nearby streets or villages. The department had sought views and obtained consent from the village representative with regard to the proposed name. Besides, a Member had asked whether the word “Garden” in the English name would be confused with the English names commonly used for housing estates. Ms Jenny LEE responded that any venue merely providing passive facilities in an area of less than 0.5 hectares would be named as a “sitting-out area”, while any venue providing, among others, active facilities like elderly fitness equipment or children’s play equipment in an area of 0.5 hectares or above but below one hectare would be named as a “garden” in English.

10. Members had no objection. The Chairman announced that it was agreed that the facility under discussion be named as “Chung Uk Garden”.

(C) **Reservation of Activity Room and Conference Room of Tseng Choi Street Community Hall for Priority Use by Partner Organisations of Signature Projects of Tuen Mun District**

(DFMC Paper No. 25/2017)

11. Mr Endy CHEUNG of the Tuen Mun District Office (“TMDO”) said the implementation of the programme “Reservation of Activity Room and Conference Room of Tseng Choi Street Community Hall for Priority Use by Partner Organisations of Signature Projects of Tuen Mun District” (“Priority Use Programme”) might hinder other organisations from hiring the community hall, so the TMDO had chosen sessions of relatively low usage for priority use by Yan Oi Tong “Strive for Success” Alumni Association. After the two organisations submitted their venue hire applications, the TMDO would examine whether the activities concerned met the requirements of the above programme. All applications failing to meet the requirements would go through a ballot together with the applications of other organisations.

12. Members’ comments and enquiries on this issue are summarised as follows:

- (i) A Member suggested that given the high usage of Tseng Choi Street Community Hall, the TMDO should also reserve sessions of other community halls for use by the above organisations, so as to minimise the impacts of the programme on Tseng Choi Street Community Hall;
- (ii) While not objecting to the proposal, a Member suggested the above organisations consider hiring the low-usage lecture rooms in Tuen Mun Town Hall or hiring venues from schools;
- (iii) A Member expressed support for the above programme, opining that the above organisations should be encouraged to organise more activities to boost youth development, and that participation of members of the local community and young people would be encouraged if organisations could hold activities regularly at fixed venues and times. Another Member said that as “Youth Space” of Yan Oi Tong was situated in Tseng Choi Street Government Services Complex, reserving venues in Tseng Choi Street Community Hall could facilitate organisers’ use and management;
- (iv) A Member said the “Strive for Success” Alumni Association was formed with the assistance of the Tuen Mun District Youth Programme Committee. With a current membership of 500 to 600, it had a genuine need for venues;
- (v) A Member supported youth activities and believed that resources could

be put to good use by reserving low-usage sessions. But given that the conference room had a usage rate of about 30% to 40% from 2:00 p.m. to 6:00 p.m. on Friday afternoon, the Member opined that it might be unfair to other organisations if Yan Oi Tong was given priority. In view of this, the Member suggested morning sessions on Friday be reserved for Yan Oi Tong or the venue be changed to the activity room on Friday afternoon to minimise impacts on other organisations;

- (vi) A Member reckoned that resources could be put to good use by reserving low-usage sessions for priority use by the organisations concerned; and
- (vii) A Member enquired about the information of the organisations which used the conference room on Friday afternoon.

13. The Chairman asked whether the programme would be launched in the fourth quarter of 2017 and how long it would last.

14. Mr Endy CHEUNG of the TMDO said the conference room of the community hall was mainly hired by music performing groups in afternoon sessions on Friday and it was used for meetings on occasion. As students had to go to school on Friday morning, it might not be advisable to reserve morning sessions. Moreover, organisations could hold various types of activities in the activity room equipped with full-length mirrors; whereas with a conference table, the conference room was suitable for sedentary activities like meetings. Mr Endy CHEUNG further said that the TMDO suggested the programme be launched in the fourth quarter of 2017, and after that, the TMDO would report on the progress of the programme to the DFMC or its subordinate Working Group on Community Involvement on an annual basis and review the programme where necessary.

15. A Member said the conference room and the activity room served different purposes, adding that students would find it easier to get familiarised if Yan Oi Tong could hold youth activities at a fixed venue and time. The Member added that the affected organisations could hire venues in other community halls in Tuen Mun to hold activities. Therefore, the Member hoped Members would support youth activities in Tuen Mun and the programme.

16. A Member would like to speak for the third time. The Chairman responded that Members' speaking should be in compliance with the TMDC Standing Orders and the meeting process would be affected if Members spoke for the third time.

17. The Chairman said that after hearing the views of Members, it was believed that Members were generally in support of the programme, and that a vote could be held if necessary.

18. Four Members declared interests in the issue under discussion: (i) Ms CHING Chi-hung was the chairman of the Tuen Mun District Youth Programme Committee; (ii) Mr KAM Man-fung was a member of the Tuen Mun District Youth Programme Committee; (iii) Mr MO Shing-fung was a member of the Tuen Mun District Youth Programme Committee, and (iv) Mr HO Kwan-yiu was a member of the Advisory Board of Yan Oi Tong.

19. The Chairman requested Ms CHING Chi-hung, Mr KAM Man-fung and Mr MO Shing-fung not to vote on the issue, and said Mr HO Kwan-yiu might proceed to vote on the issue.

20. A Member asked whether the TMDO would find a suitable base for youth projects under the programme.

21. Miss Gillian CHAN, Assistant District Officer (Tuen Mun)<sup>2</sup>, responded that Yan Oi Tong currently rented the former office of the Civil Aid Service on the fourth floor of Tseng Choi Street Government Services Complex, using it as the site of “Youth Space” for a lease term of six years. In case of need, Yan Oi Tong might hire the conference room and the activity room of Tseng Choi Street Community Hall, which were located on the same floor, to hold activities for participation by young people. Having launched youth activities under the Signature Project Scheme on 1 April 2017, Yan Oi Tong found that venues for meetings and activities were needed when organising youth workshops. The Priority Use Programme would facilitate Yan Oi Tong’s planning and arrangements for youth activities by enabling it to confirm in advance when venues would be available.

22. A Member again made a request for speaking for the third time. The Chairman asked the Secretary to explain the arrangements on speaking set out in the TMDC Standing Orders.

23. The Secretary said that according to Order 28 (2) of the TMDC Standing Orders, unless otherwise arranged by the Chairman, each Member of the TMDC and

its committees might speak for two times at most during the discussion or debate on an item at a meeting (except a meeting of a working group). A Member was allowed three minutes to speak for the first time and, if time permitted, would be allowed an additional one minute to speak for the second time.

24. The Chairman invited Members to vote on whether to endorse the proposal. At last, the proposal to reserve the activity room and the conference room of Tseng Choi Street Community Hall for priority use by partner organisations of signature projects in Tuen Mun was endorsed, with 13 votes for it, one against and seven abstentions. The arrangements would be put into effect starting the fourth quarter of 2017.

**V. Reporting Items**

**(A) Report of Working Group on Community Involvement**

(DFMC Paper No. 26/2017)

25. The DFMC endorsed the report of the working group.

**(B) Report of Working Group on Facilities and Works**

(DFMC Paper No. 27/2017)

26. The DFMC endorsed the report of the working group.

**(C) Report of Working Group on Tuen Mun Large Scale Festive Displays and Lighting Decorations**

(DFMC Paper No. 28/2017)

27. The Chairman, who was also the Convenor of the working group, said the working group had endorsed the application for funding of about \$1.2 million for large scale festive displays and lighting decorations in the current year.

28. As Members had no objection, the Chairman announced that the funding application was endorsed by the DFMC. The above application would be brought up at the meeting of the Finance, Administration and Publicity Committee on 16 June 2016 and the TMDC meeting on 4 July 2017 for consideration and approval.

29. The DFMC endorsed the report of the working group.

**(D) Report on LCSD's Cultural Activities in Tuen Mun District and Usage of Tuen Mun Town Hall**

(DFMC Paper No. 29/2017)

30. Members noted the above paper.

**(E) Work Report on Management of Recreation, Sports and Passive Facilities in Tuen Mun District by LCSD**

(DFMC Paper No. 30/2017)

31. Mr CHAN Chun-ho of the Architectural Services Department (“ArchSD”) reported on the progress of works under the enhancement programme for children’s playground facilities in Tuen Mun Park (Annex 1). He said the components of recreational facilities had already been delivered to the site for assembly. He added that all works vehicles entering and leaving the site would be escorted by traffic wardens under safe circumstances.

32. The Chairman would like the LCSD and the ArchSD to continue following up on the works.

33. Members noted the above paper.

**(F) Report on Usage and Extension Activities of LCSD’s Public Libraries in Tuen Mun District**

(DFMC Paper No. 31/2017)

34. Members noted the above paper.

**VI. Any Other Business**

**(A) Sport For All Day**

35. The Chairman said the LCSD invited the TMDC to be a supporting organisation of “Sport For All Day” and assist in promoting and publicising the event at the district level.

36. Members agreed that the above invitation be accepted. The Chairman asked the Secretariat to give the LCSD a reply and follow up on the related matters. Secretariat

[Post-meeting note: The Secretariat gave the LCSD a reply on 6 June.]

37. The Convenor of the Working Group on Tuen Mun District Organising Committee for the Sixth Hong Kong Games said the closing ceremony of the 6th Hong Kong Games (“HKG”) had been held on 28 May 2017, and Tuen Mun athletes had put in a remarkable performance in the current HKG. He hoped they could keep it up in the next HKG, and thanked the members of the working group for their

diligent efforts.

38. Ms Jenny LEE of the LCSD said Tuen Mun District had finished as the second runner-up in athletics and won the first place in the Best Local Characteristics Award in the HKG this year. Besides, as the ozone system of Jockey Club Yan Oi Tong Swimming Pool had broken down, the swimming pool had to be closed for about two months starting the date of the meeting for urgent repairs. Information about the urgent repairs had been released to the public through the Information Services Department.

39. There being no further business, the Chairman closed the meeting at 10:26 a.m. The next meeting would be held at 9:30 a.m. on 8 August 2017 (Tuesday).

Tuen Mun District Council Secretariat

Date: 28 June 2017

File Ref: HAD TMDC/13/25/DFMC/17