

**Minutes of the 6th Meeting of
the District Facilities Management Committee (2016-2017) of
the Tuen Mun District Council**

Date: 4 October 2016 (Tuesday)

Time: 9:31 a.m.

Venue: Tuen Mun District Council (TMDC) Conference Room

<u>Present</u>		<u>Time of Arrival</u>	<u>Time of Departure</u>
Mr TO Sheck-yuen, MH (Chairman)	TMDC Member	9:30 a.m.	End of meeting
Mr TSUI Fan, MH (Vice Chairman)	TMDC Member	9:30 a.m.	End of meeting
Mr LEUNG Kin-man, BBS, MH, JP	TMDC Chairman	9:30 a.m.	End of meeting
Mr LEE Hung-sham, Lothar, MH	TMDC Vice Chairman	9:33 a.m.	End of meeting
Mr SO Shiu-shing	TMDC Member	9:33 a.m.	End of meeting
Mr KWU Hon-keung	TMDC Member	9:35 a.m.	End of meeting
Mr CHU Yiu-wah	TMDC Member	9:45 a.m.	End of meeting
Ms KONG Fung-yi	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Yau-hoi, BBS, MH, JP	TMDC Member	9:33 a.m.	End of meeting
Ms WONG Lai-sheung, Catherine	TMDC Member	9:30 a.m.	End of meeting
Ms HO Hang-mui	TMDC Member	9:35 a.m.	End of meeting
Mr LAM Chung-hoi	TMDC Member	9:30 a.m.	End of meeting
Ms CHING Chi-hung	TMDC Member	9:30 a.m.	End of meeting
Ms Lung Shui-hing, MH	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Man-wah, MH	TMDC Member	9:30 a.m.	End of meeting
Mr CHEUNG Hang-fai	TMDC Member	9:30 a.m.	End of meeting
The Hon HO Kwan-yiu, JP	TMDC Member	10:08 a.m.	End of meeting
Ms CHU Shun-nga, Beatrice	TMDC Member	9:30 a.m.	End of meeting
Mr TSANG Hin-hong	TMDC Member	9:35 a.m.	End of meeting
Ms SO Ka-man	TMDC Member	9:30 a.m.	End of meeting
Mr KAM Man-fung	TMDC Member	9:30 a.m.	End of meeting
Mr MO Shing-fung	TMDC Member	9:31 a.m.	End of meeting
Mr YIP Man-pan	TMDC Member	9:30 a.m.	End of meeting
Mr YEUNG Chi-hang	TMDC Member	9:30 a.m.	End of meeting
Mr YAN Siu-nam	TMDC Member	9:30 a.m.	End of meeting
Mr TAM Chun-yin	TMDC Member	9:30 a.m.	End of meeting
Ms SHU Pui-ki, Becky (Secretary)	Executive Officer (District Council)3, Tuen Mun District Office, Home Affairs Department		

Absent with Apologies:

Mr NG Koon-hung

The Hon LAU Ip-keung, Kenneth, MH, JP

Mr CHAN Manwell, Leo

In Invitation:

Mr CHAN Chun-ho Landscape Architect/2, Architectural Services Department

Mr CHUNG Pui-shun Landscape Architect/4, Architectural Services Department

Ms Gloria SO Architect, Spence Robinson Ltd.

In Attendance:

Ms Fung Ngar-wai, Aubrey District Officer (Tuen Mun), Home Affairs Department

Mr LO Chun-hang, Simpson Assistant District Officer (Tuen Mun)1, Home Affairs Department

Ms KOO Kit-ye, Angie Senior Liaison Officer (1), Tuen Mun District Office,
Home Affairs Department

Mr CHEUNG Chi-keung, Endy Senior Executive Officer (District Management),
Tuen Mun District Office, Home Affairs Department

Ms SIU Wai-mei, Minnie Liaison Officer i/c (District Facilities), Tuen Mun District Office,
Home Affairs Department

Mr LEUNG Kam-wai Senior Inspector of Works,
Tuen Mun District Office, Home Affairs Department

Mr LEE Wang-yui, Eddie Architect (Works)7, Home Affairs Department

Mr WONG Shu-yan, Francis Chief Leisure Manager (New Territories North),
Leisure and Cultural Services Department

Mr WONG Ying-ming District Leisure Manager (Tuen Mun),
Leisure and Cultural Services Department

Ms LEE Lai-fan, Jenny Deputy District Leisure Manager (Tuen Mun),
Leisure and Cultural Services Department

Mr MA Kam-wing, Anthony Senior Manager (New Territories West) Promotion,
Leisure and Cultural Services Department

Mr TONG Tung-kit, Terry Senior Librarian (Tuen Mun), Leisure and Cultural Services
Department

Ms LAW Lai-chun, Gladys Senior Executive Officer(Panning)2,
Leisure and Cultural Services Department

Mr MOK Hing-cheung Administrative Assistant/ Lands (District Lands Office, Tuen Mun),
Lands Department

Mr LI Tak-wan Police Community Relations Officer (Tuen Mun District),
Hong Kong Police Force

I. Opening Remarks

The Chairman welcomed all to the 6th meeting of the District Facilities Management Committee (“DFMC”) and welcomed representatives of government departments to be in attendance.

2. The Chairman reminded Members that any Member who was aware of a personal interest in a discussion item should declare the interest before the discussion. The Chairman would, in accordance with Order 39(12) of the Tuen Mun District Council (“TMDC”) Standing Orders, decide whether the Member who had declared the interest might speak or vote on the matter, might remain in the meeting as an observer, or should withdraw from the meeting. All cases of declaration of interests would be recorded in the minutes of the meeting.

II. Absence from Meeting

3. The Secretariat had not received any applications by Members for leave of absence.

III. Confirmation of Minutes of the 5th Meeting Held on 9 August 2016

4. The minutes of the above meeting were confirmed.

IV. Discussion Items

A) Replacing the Traffic Signal Control System in Tuen Mun Road Safety Town
(DFMC Paper No. 58/2016)

5. A Member supported this recommendation and said residents reflected to him some time ago that the traffic signal control system in Tuen Mun Road Safety Town was out of order. Then he wrote to the Leisure and Cultural Services Department (“LCSD”) and the Electrical and Mechanical Services Department for follow-up action.

6. As there were no objections from Members, the Chairman announced that this project amounting to some \$450,000 was endorsed.

(B) Tuen Mun River Beautification Scheme
Naming Proposal for the Footbridge Connecting the Two Banks of Tuen Mun River

(DFMC Paper No. 59/2016)

7. Mr. LO Chun-hang, Simpson, Assistant District Officer (Tuen Mun) 1 said the completion ceremony of the footbridge had been held on 14 September 2016. The Tuen Mun District Office (“DO”) had arranged for Members to pay a site visit

before the completion ceremony. At the time, Members generally supported the naming proposal of “Tin Hau Bridge”. If Members supported naming it Tin Hau Bridge, the department would inform the department concerned for follow-up action. Besides, there were a few follow-up works for the footbridge, including rehabilitation of the road and cycle track nearby. It was expected that they could be completed in November. Pending the department’s confirmation of the above works and completion of the procedures concerned, the footbridge would be open to citizens. The department expected that the bridge would be open officially before the end of the year.

8. As there were no objections from Members, the Chairman announced that the naming of the footbridge connecting the two banks of Tuen Mun River “Tin Hau Bridge” was endorsed.

(C) **Maintenance and Improvement Works to the Solar Lighting on Tuen Mun Path**

(DFMC Paper No. 60/2016)

9. Members offered their views and made enquiries, which were summarized as follows:

- (i) The above works proposal was supported. It was hoped that the works could commence as soon as possible;
- (ii) It was enquired whether the model and type of the solar lamps used for this maintenance were the same with those at Por Lo Shan;
- (iii) It was hoped that the department would conduct a study on the performance and life span of the solar lamps;
- (iv) The solar lamps in the Tuen Mun Path provided light from 4 pm to 7 pm and 4 am to 7 am every day but hikers said the solar lamps did not often work in the afternoon;
- (v) There might be some trees which blocked the solar panels, preventing the solar panels from providing light. It was suggested that the department should pay more attention to the trees nearby in future and prune them timely; and
- (vi) It was enquired why the work cost this time was different from that of the solar lamps at Por Lo Shan.

10. Ms. SIU Wai-mei, Minnie of the DO replied that the department would pay attention to the trees near the solar panels. If pruning was needed, the department concerned would be informed for action. Besides, there were three solar lamps to be

repaired for the works this time while there were twelve for the works at Por Lo Shan so there was a difference in the cost. On the model and life span of the solar lamps, the department would enquire the Electrical and Mechanical Services Department and report to Members later.

11. As there were no objections from Members, the Chairman announced that this project amounting to some \$45,000 was endorsed.

(Post-meeting note: for any procurement, the Electrical and Mechanical Services Department would set out the requirements and functions of the spare parts they needed on the letter of invitation and accept any quotation which would meet the criteria. The models and makes of the spare parts accepted by the Electrical and Mechanical Services Department this time were different from those used for the solar lamps previously. Besides, the Electrical and Mechanical Services Department would provide one year of warranty for the spare parts replaced)

III. Reporting Items

(A) Report of the Working Group on Community Involvement

(DFMC Paper No. 61/2016)

12. The working group's report was endorsed.

(B) Report of the Working Group on Facilities and Works

(DFMC Paper No. 62/2016)

13. Mr. LEUNG Kam-wai of the DO said the invitation to tender for the Construction of a Driveway at Tai Ling of So Kwun Wat Tsuen had completed. The three lowest tenders were close to \$3,900,000, much higher than the budgeted cost at the time of approval in 2013. The department opined that the causes for the rise included:

- (i) ever-rising construction cost for the past few years;
- (ii) open channels needed to be built on either side of the road to prevent flooding in line with the Highways Department's recommendation, and
- (iii) affected by the works, 16 trees needed to be removed and re-planted nearby. Therefore, the contractor had to employ a qualified arborist to supervise the removal of the trees and the re-planting works.

14. A Member said the progress of the two projects: Construction of Sitting-out Area in Ho Pong Street and Provision of Children Playground Facilities and Elderly

Facilities at the Sitting-out Area in the Village Expansion Area of Chung Uk Village were slow. The Home Affairs Department (“HAD”) was requested to submit progress reports on the projects at the next meeting of the Working Group on Facilities and Works.

15. Mr. LEE Wang-yui, Eddie of the HAD replied that the Development Bureau had just completed the vetting of the bidder’s financial arrangement of the Construction of Sitting-out Area in Ho Pong Street. The target was to offer the engineering contract to the contractor and arrange for the contract signed and works commenced before the end of October. The financial arrangement for the Provision of Children Playground Facilities and Facilities for the Elderly at the Sitting-out Area in the Village Expansion Area of Chung Uk Village was being vetted.

16. The Chairman requested that the HAD should submit the progress reports on the above projects at the next meeting of the Working Group on Facilities and Works, and announced that the working group’s report was endorsed.

HAD

(C) **Report of the Working Group on Tuen Mun Large Scale Festive Displays and Lighting Decorations**

(DFMC Paper No. 63/2016)

17. The working group’s report was endorsed.

(D) **Report of the Working Group on Tuen Mun District Organising Committee for the Sixth Hong Kong Games**

(DFMC Paper No. 64/2016)

18. The convenor of the working group hoped that the DFMC would agree that the logo of Tuen Mun District Council could be displayed on the uniforms of the cheerleaders.

19. As there were no objections from the Members, the Chairman announced that the logo of Tuen Mun District Council would be displayed on the uniforms of the cheerleaders by the organisation which worked in partnership. The arrangement concerned would be considered and approved at the meeting of the District Council on 1 November 2016.

(E) **Report on LCSD’s Cultural Activities in Tuen Mun District and Usage of Tuen Mun Town Hall**

(DFMC Paper No. 65/2016)

20. A Member enquired about the details of the maintenance and refurbishment works during the closure of the lecture theatres and conference room in the Tuen Mun Town Hall between September and December 2016, and whether there was sufficient manpower to carry out the maintenance works at the same time.

21. Mr. MA Kam-wing, Anthony of the LCSD replied that there were four venues which would be closed for the maintenance works at the same time. The works for the individual venues included: replacement of the ceiling and sound facilities at the lobby and the ground floor lobby, refurbishment of the auditorium seats and improvement of technical supporting works on the stage. Besides, the walls, floors and ceilings in the conference room and two lecture theatres would be replaced. The departments concerned had arranged for sufficient manpower to carry out the maintenance and improvement works at each venue at the same time.

(F) **Work Report on Management of Recreation, Sports and Passive Facilities in Tuen Mun District by Leisure and Cultural Services Department**

(DFMC Paper No. 66/2016)

22. A Member enquired about the details of the maintenance works during the closure of the male and female changing rooms on the 1st floor of the Butterfly Beach Complex between November 2016 and April 2017, and whether there was sufficient manpower to carry out the maintenance works at the same time

23. Mr. WONG Ying-ming of the LCSD replied that citizens could still use the changing rooms and shower rooms on the ground floor of the complex during the closure of the changing rooms upstairs. The department hoped that the works would be carried out during winter to reduce the impact to the citizens.

24. Mr. CHUNG Pui-shun of the Architectural Services Department reported on the works progress of the Facilities Improvement Programme for the Children's Playground in Tuen Mun Park. He said that before the works commenced in July 2016, the department had paid a site visit with the officers of the LCSD and the DC Member of the constituency concerned to confirm the routing of the works vehicles which would travel the site. To go with the works progress, the works vehicles would travel the site between 9 am to 11 am and 2 pm to 5 pm every day before the completion of the repaving works of the Riverside Cycle Track. Besides, there were a set of swings in the north children's playground which were popular with the

children in that area. The department suggested provision of a new swing area near the south children's playground, introducing the design concept of an inclusive playground with the provision of two sets of swings suitable for children who were 2 to 5 years old and 5 to 12 years old.

25. A Member supported the suggestion and said there were fewer and fewer swings in Tuen Mun district. She enquired whether the LCSD would consider the provision of swings in other parks, and whether the department had any guidelines concerned on the criteria of the provision of swings.

26. Another Member suggested that the LCSD should carry out maintenance as soon as possible in case of any damaged facilities in future. Besides, as 2 pm to 5 pm was the time students left schools, the works vehicles needed to pay attention to the safety of the students when they travelled the sites.

27. Mr. WONG Ying-ming of the LCSD replied that the department would pay special attention to the safety standard when designing and installing swings. The department would be pleased to design facilities of swings at suitable locations and under safe conditions. The department had emphasised with the Architectural Services Department about the importance of the design, maintenance and safety concerned. It was believed that the Architectural Services Department would pay more attention to these aspects.

28. Mr. CHUNG of the Architectural Services Department replied that the department would try to arrange for the works vehicles to travel the area of the site between 9 am and 11 am. It would also go with the schools near the Tuen Mun Park by asking the works vehicles to avoid travelling the site when the students went to school and left schools.

LCSD

29. As the power point presentation by the Architectural Services Department to Members at the meeting was quite detailed, a Member suggested that the related power point presentation should be provided to Members after the meeting.

30. The Chairman requested that the LCSD should distribute the power point presentation to Members.

(Post-meeting note: the above power point presentation was distributed to Members by email on 7 October)

31. Another Member said the public attendance at the Tuen Mun North West Swimming Pool in August was lower than July. On the contrary, group attendance was higher. It was enquired whether it was because there were too many swimming clubs or organizations using the swimming pool thus causing low usage of the public.

32. Mr. WONG Ying-ming replied that the attendance of the public during the period was affected because the Tuen Mun North West Swimming Pool had been temporarily closed for maintenance during the period.

(G) **Report on Usage and Extension Activities of LCSD's Public Libraries in Tuen Mun District**

(DFMC Paper No. 67/2016)

33. A Member said the number of books on loan at the public libraries had become lower in recent years. He opined that one of the reasons was that citizens had to work long hours and they often could not go to the library and borrow books after work. He suggested that the department should conduct a study of 24-hour lending service and arranged for the provision of lending machines outside the library or at the West Rail stations after office hours so citizens could get the reserved books. Besides, the self-charge terminal at the Tuen Mun Public Library had become old and citizens preferred queuing at the counter to using the self-charge terminal. He hoped that the department could make a review. He pointed out that a more advanced self-charge terminal had been used at the Shatin Public Library.

34. Another Member said the number of books on loan decreased because the citizens' reading habits had changed. It was paper reading in the past but now electronic books had become popular. Citizens could read on tablet computers and mobile phones at any time anywhere. She suggested that the department should promote e-book reading.

35. Mr. TONG Tung-kit, Terry of the LCSD replied that e-book reading had become more popular in the world with the advance of electronic technology. In view of this, the department planned to further promote e-book reading and purchase more electronic reading materials for the public. The number of books on loan at the Tuen Mun Public Library was indeed falling but the attendance did not decrease significantly. The department would continue encouraging the citizens to borrow more books for reading. Besides, advanced bar code self-charge terminal had been introduced at the Tuen Mun Public Library in phases to take the place of the old

self-charge terminal. Currently, the number of books on loan through the self-charge terminal at the Tuen Mun Public Library had risen from 20% to 40% of the total number of books on loan. This showed that more citizens were pleased to borrow books by self-charge terminal. At the Shatin Public Library, Lai Chi Kok Public Library and the City Hall Library, citizens could borrow or return books with the system of Radio Frequency Identification (“RFID”). As this plan was still on trial and quite expensive, the department had been conducting performance assessment and fighting for funding. It was expected that the above equipment would be installed in all the libraries throughout Hong Kong. On the proposal for getting reserved books outside the library or at the West Rail station after office hours, the department would give in-depth consideration when the library service was reviewed in future.

VI. Any Other Business

(A) Hong Kong Flower Show 2017

36. The Chairman said the LCSD wrote on 12 September inviting the District Council to continue participating in the event of Greening Promotional Stall held during the Hong Kong Flower Show in March 2017 to promote the awareness on greening. The event concerned had been coordinated by the DFMC in the past, and the LCSD and the Secretariat were asked to take follow-up action.

LCSD,
Secretariat

37. As there were no objections from Members, the Chairman asked the LCSD and the Secretariat to take follow-up action on the matter.

38. A Member enquired about the time the maintenance works at the San Wai Children’s Playground would commence. It was suggested that the LCSD could plant some shorter arbors so the roots would not grow too rigorously to damage the flower bed.

39. Mr. WONG Ying-ming of the LCSD replied that the San Wai Chai Children’s Playground had been in use for many years and the facilities were old. He would study with the Architectural Services Department for maintenance or refurbishment appointment. The LCSD had requested that the Architectural Services Department should flatten the uneven areas. However, some of the fibre materials had deformed so the time for maintenance might be longer. The department would plant trees which were shorter in light of Members’ views and continue follow-up action on the matter concerned.

40. There being no other business, the Chairman announced that this meeting closed at 10:23 am. The next meeting would be held on Tuesday, 6 December 2016 at 9:30 am.

Tuen Mun District Council Secretariat

Date: 20 October 2016

File No: HAD TMDC/13/25/DFMC/16