

Minutes of the 10<sup>th</sup> Meeting of  
the Finance, Administration and Publicity Committee of  
the Tuen Mun District Council

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Date : 14 June 2019 (Friday)

Time : 9:30 a.m.

Venue : Tuen Mun District Council (TMDC) Conference Room

<u>Present</u>		<u>Time of Arrival</u>	<u>Time of Departure</u>
Mr AU Chi-yuen (Chairman)	TMDC Member	9:30 a.m.	End of meeting
The Hon HO Kwan-yiu, JP (Vice-chairman)	TMDC Member	9:30 a.m.	End of meeting
Mr LEUNG Kin-man, BBS, MH, JP	TMDC Chairman	9:30 a.m.	End of meeting
Mr LEE Hung-sham, Lothar, BBS, MH	TMDC Vice-Chairman	9:30 a.m.	End of meeting
Mr SO Shiu-shing	TMDC Member	9:31 a.m.	End of meeting
Mr TO Shek-yuen, MH	TMDC Member	9:34 a.m.	End of meeting
Ms KONG Fung-yi	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Yau-hoi, BBS, MH, JP	TMDC Member	9:30 a.m.	End of meeting
Ms WONG Lai-sheung, Catherine	TMDC Member	9:30 a.m.	End of meeting
Ms HO Hang-mui	TMDC Member	9:30 a.m.	End of meeting
Ms CHING Chi-hung	TMDC Member	9:30 a.m.	End of meeting
Ms LUNG Shui-hing, MH	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Man-wah, MH	TMDC Member	9:30 a.m.	End of meeting
Ms CHU Shun-nga, Beatrice	TMDC Member	9:30 a.m.	End of meeting
Mr TSANG Hin-hong	TMDC Member	9:31 a.m.	End of meeting
Ms SO Ka-man	TMDC Member	9:30 a.m.	End of meeting
Mr KAM Man-fung	TMDC Member	9:49 a.m.	End of meeting
Mr MO Shing-fung	TMDC Member	9:30 a.m.	End of meeting
Mr YIP Man-pan	TMDC Member	9:38 a.m.	End of meeting
Mr Yeung Chi-hang	TMDC Member	9:30 a.m.	End of meeting
Mr YAN Siu-nam	TMDC Member	9:30 a.m.	End of meeting
Mr TAM Chun-yin	TMDC Member	9:30 a.m.	End of meeting
Ms CHAN Ching-ye, Jackie (Secretary)	Executive Officer I (District Council)2, Tuen Mun District Office, Home Affairs Department		

By Invitation

Mr CHEUNG Chi-keung, Endy

Senior Executive Officer (District Management),  
Tuen Mun District Office, Home Affairs Department

In Attendance

Ms FUNG Ngar-wai, Aubrey

District Officer (Tuen Mun), Home Affairs Department

Miss YU Mei-yu, Melinder

Senior Liaison Officer (2),  
Tuen Mun District Office, Home Affairs Department

Mr LAU Chun-fai, Lawrence

Senior Executive Officer (District Council),  
Tuen Mun District Office, Home Affairs Department

Absent with Apologies

The Hon LAU IP-keung, Kenneth,  
BBS, MH, JP

TMDC Member

**I. Opening Remarks**

The Chairman welcomed all present to the 10<sup>th</sup> meeting of the Finance, Administration and Publicity Committee (“FAPC”) (2018-2019).

2. The Chairman reminded that Members who were aware of their personal interests in any matters discussed at the meeting should declare the interests before the discussion. The Chairman would, in accordance with Order 39(12) of the Tuen Mun District Council Standing Orders (“Standing Orders”), decide whether the Members who had declared interests might speak or vote on the matters, might remain at the meeting as observers, or should withdraw from the meeting. All cases of declaration of interests would be recorded in the minutes of the meeting.

**II. Absence from Meeting**

3. The Secretary reported that no applications for leave of absence had been received from Members.

**III. Confirmation of Minutes of the 9<sup>th</sup> Meeting (2018-2019)**

4. As Members proposed no amendments to the minutes, the Chairman announced that the above minutes were confirmed.

**IV. Discussion Items**

**(A) DC Funds Applications (Projects to be Held or Commence from July 2019 to December 2019)**  
**(FAPC Paper No. 17/2019)**

5. The Chairman reminded Members that during the discussion on the applications for DC Funds, if Members found that their posts or capacity were related to any partner organisations or other district organisations of activities in the applications but the information concerned had not yet been stated in the Form for Declaration of Interests in Handling TMDC Funds or the Registration of DC Member’s Interests, the Members were required to make declarations even if they did not intend to speak or vote on the matters concerned. Members should refrain from speaking on any matters in which they had interests. However, if they wished to speak or vote on the matters concerned, they should make a request beforehand. The Chairman would, in accordance with the Standing Orders, decide whether the Members might speak or vote on the matters concerned, might remain at the meeting as observers, or should withdraw from the meeting.

6. Ms KONG Fung-yi declared interest as the chairlady of Tuen Mun Elderly

United Association and Tuen Mun Forth Viewers so she would not take part in the discussion.

7. Mr TSANG Hin-hong declared interest as the vice-chairman of the New Territories West Residents Association so he would not take part in the discussion.

8. The Chairman said that, to facilitate discussion, the Secretariat had, in accordance with the TMDC Funding Guidelines (“Funding Guidelines”), scrutinised beforehand the funding applications set out in the paper for Members’ reference. Copies of the funding application forms were available on the conference table for inspection. Members were welcome to put forward for discussion any comments on the recommended funding amounts.

9. The Chairman pointed out that the Secretariat recommended a total of \$3,877,997 to 295 funding applications.

10. As Members had no other comments, the Chairman announced that the contents of the paper were endorsed. Applications involving funding of \$100,000 or more would be submitted for endorsement at the meeting of the TMDC on 9 July 2019.

**(B) DC Funds Applications (Projects to be Held in February 2020)**  
**(FAPC Paper No. 18/2019)**

11. The Chairman said that in accordance with the HAD’s regulations, the DC should not commit to expenditure items which would last longer than the current DC term. Therefore, the funding application set out in the paper could only be endorsed in principle and had to be confirmed by the new-term DC at the 1<sup>st</sup> meeting.

12. The Chairman pointed out that the Secretariat recommended a total of \$269,500 to this funding application.

13. As Members had no other comments, the Chairman announced that the contents of the paper were endorsed. As the above application involved funding of \$100,000 or more, it would be submitted for scrutiny at the meeting of the TMDC on 9 July 2019. The application endorsed in principle by the current-term DC would be confirmed by the new-term DC at the 1<sup>st</sup> meeting.

**(C) Cases on DC Funded Project**  
**(FAPC Paper No. 19/2019)**

14. The Chairman said that the Secretariat received a citizen's complaint on 18 May 2019 about the publicity materials of two activities in the paper which were printed with the full names of contact persons and might have been personal promotion. In accordance with paragraph 3.3.3(i) of the TMDC Funding Guidelines, activities which involved over-compliment or promotion on individuals, commercial firms, political parties or organisations would not be funded. On this, the Secretariat wrote to the two organisations involved to request replies to the complaint. Photos of the publicity materials and replies from the two organisations were set out in the paper distributed at the meeting.

15. The Chairman continued to say that the organiser of case one replied that the contact person on the publicity material was the Promotion Supervisor of their Executive Council. The contact person was not a Legislative Council or a district council member or co-opted member that could not be shown as provided in the Funding Guidelines. The organisation did not have a contact point in the promotion area so the contact person's mobile service station was used for promotion and ticket sales with the contact person's full name printed on the publicity materials so that the Kaifongs in the neighbourhood could participate in the activity. He asked Members to consider whether they would accept the explanations of the organiser and to judge whether the above situation was a breach of over-promotion on individuals.

16. Moreover, the Chairman said that Members could decide whether to cancel the funding or issue a warning letter to the organisation according to the severity of the breach. On this, if any district organisations whose funding were cancelled and/or issued a warning letter twice for breach of requirements, their new application submitted in this year would not be processed. By reference to the past experience, the FAPC endorsed the cancellation of a funding application for over-promotion on 13 December 2013. Although the organisation involved had displayed a publicity easy-mount frame of the convener of the party and their political party at the venue of the activity but not on the publicity materials of the activity, the FAPC considered that the publicity motive of the organisation was very obvious so they endorsed the cancellation of the funding. On this case in question, the contact person's full name was printed on the publicity materials involved. He asked Members to comment whether the case had breached the requirement and to discuss the penalty.

17. Members' comments and enquiries on case one were summarised as follows:
- (i) A Member said that by reference to the past practice, the funding of this case should be cancelled. The Member pointed out that many organisers did not have fixed ticketing locations and would usually leave the names and titles of their contacts for citizens to make enquiries. The organiser of case one had acted unusually so the funding of this case should be cancelled by reference to the past practice;
  - (ii) A Member said that if organisers did not have a fixed ticketing location, they would usually state on publicity materials that tickets would be sold beside a certain bus stop or in a certain street. Somehow, what was written in case one could not show the exact ticketing location clearly. Moreover, it was unreasonable that the full name of the contact person was shown on the publicity materials twice so the funding of this case should be cancelled;
  - (iii) A Member hoped that the Secretariat could explain whose full names could be shown on publicity materials. The Member also asked whether the full name, photo or surname and title of the performing organiser could be shown on the publicity materials;
  - (iv) A Member hoped that the Secretariat could read out the provisions concerned for Members' reference. The Member said that there was no need to show the full name of the contact person for citizens to make enquiries and buy tickets. The case had involved over-promotion on individuals so their funding should be cancelled;
  - (v) A Member asked whether English names and surnames could be shown on publicity materials. The Member also said that by reference to other activities, organisers would show the address of their office only without mentioning the full name, surname and the position of the councillor even if the ticketing location was the councillor's office; and
  - (vi) A Member said that according to the past practice, funding would be cancelled if full names were printed on publicity materials so this case should be no exception. She also said that Members could take this opportunity to draw a line to decide whether the photo or English name and surname of individuals could be shown on publicity materials.

18. The Secretary replied that in accordance with paragraph 2.3.1 of the Funding Guidelines, names of the Legislative Council or district council members or co-opted members or their office should not be printed on publicity materials (except invitations). Also, the name of an organisation other than the organisation holding, assisting, jointly holding or sponsoring the activity should not be printed on the publicity materials to avoid carrying out promotion on individuals or organisations. Moreover, activities which involved over-compliment or promotion on individuals, commercial firms, political parties or organisations would not be funded. On the consideration of the showing of names of persons, reference could be made to the two provisions above. Regarding the informative data on the publicity materials, they would be considered on case-by-case basis (e.g. whether the length was reasonable).

19. A Member asked whether there was any category specified for the individuals mentioned in paragraph 3.3.3(i) of the Funding Guidelines.

20. The Chairman said that individuals mentioned in paragraph 3.3.3(i) of the Funding Guidelines should mean any individuals. He asked Members to judge whether case one had involved over-promotion on individuals and there should be corresponding penalty imposed, e.g. cancellation of the funding or issue of a warning letter to the organisation.

21. Members' further comments on case one were summarised as follows:

- (i) A Member said that discussion should be focused on whether the case had over-promotion on individuals in accordance with paragraph 3.3.3(i) of the Funding Guidelines. He himself opined that the case did not involve over-promotion on the contact person;
- (ii) A Member said if Members considered that the past practice was fine, the previous interpretation should follow and the funding should be cancelled;
- (iii) A Member asked whether it could be standardised so that no full name of anybody should be shown on publicity materials;
- (iv) A Member said that reference should be made to the past practice and the Member was in favour of cancellation of the funding;
- (v) A Member asked whether English names or nick names could be shown on

publicity materials;

- (vi) A Member said that the provisions concerned should be amended because the existing interpretation was different from the over-promotion in paragraph 3.3.3(i) of the Funding Guidelines;
- (vii) A Member said that before the amendment to the provision, the past practice should be followed and the funding should be cancelled. In future, the provision would be amended again if needed;
- (viii) A Member said that ticketing address and contact telephone number should be allowed to be shown on publicity materials for citizens' enquiries; and
- (ix) A Member said that it was acceptable to have the surname and title of the contact person, ticketing address and contact telephone number shown on publicity materials, which would not involve over-promotion.

22. After discussion, as case one and case two were similar, the FAPC considered that both cases had involved over-promotion on individuals so it was resolved to cancel the funding of the two cases. Moreover, the FAPC agreed that the surname and title of the contact person, ticketing address and contact telephone number could be shown on publicity materials for citizens to make enquiries about the activities except the full name of the contact person.

23. The Chairman concluded that the existing Funding Guidelines had room for interpretation so it was not a good practice to include too many details in the Funding Guidelines. He said that there was a record of discussion at this meeting and the FAPC could use it as reference in future.

**V. Reporting Items**

**(A) Position of TMDC Funds up to 29 May 2019**  
**(FAPC Paper No. 20/2019)**

24. The Chairman said that as at 29 May 2019, the TMDC had allocated a total of \$25,192,061 to subsidise 471 community involvement activities.

25. Members noted the contents of the report.



**(B) Report of Working Group on Printing of 2020 TMDC Wall Calendars and Red Packets; and Printing of Tuen Mun District Council Work Report 2018-2019**  
**(FAPC Paper No. 21/2019)**

26. The Chairman, who was also the convener of the above working group, said that the working group had invited quotations for the printing of wall calendars and red packets and received two valid replies to quotations. After scrutiny, the working group recommended to the FAPC the lowest quotation offered by the Kwong Wing Calendar Printing Limited, which would be the contractor, and make recommendations on the printing quantity and distribution list.

27. A Member asked about the number of suppliers invited for quotations. The Secretary replied that the Secretariat had sent invitations of quotations to 16 suppliers earlier and received two valid replies to quotations before the deadline.

28. With PowerPoint presentation, the Secretary briefed on the wall calendar photos suggested by the working group.

29. Members' comments on the contents of the theme and photos of each month for the wall calendar were summarised as follows:

**January – Lunar New Year**

The Chairman said that January 2020 saw the Lunar New Year and the photos suggested by the working group was quite festive. As Members had no other comments, the FAPC agreed to use the photos selected by the working group, i.e. photo of the Tin Hau Temple Plaza in Tuen Mun, and the photo of the entrance of the Lunar New Year Market at the Tin Hau Temple in Tuen Mun hung with large red lanterns, as the theme photo and illustration photo of that month;

**February – Tuen Mun to Chak Lap Kok Link**

A Member suggested using the photo of the Hong Kong – Zhuhai – Macau Bridge as it was more beautiful. Another Member said the composition of the photo suggested by the working group was ordinary and asked whether there was another choice. The Chairman replied that the Hong Kong – Zhuhai – Macau Bridge was not a construction in Tuen Mun. Instead, the theme suggested by the working group was closely related to Tuen Mun. As the photo was provided by the Highways Department in order to show the greatness of the project, he believed that it was difficult to take into

consideration the exact situation of the aesthetics and construction together when the photo was taken.

As Members had no other comments, the FAPC agreed to use the photos selected by the working group, i.e. the photo of the north entrance and toll collection plaza of the Tuen Mun to Chak Lap Kok Link – Cross Harbour Tunnel, and the Tuen Mun to Chak Lap Kok Link – Elevated Road, as the theme photo and illustration photo of that month;

**March – Tuen Mun Power Station**

The Chairman said that it was believed the photos suggested by the working group would be worth remembering after Lung Kwu Tan was reclaimed and developed with buildings. As Members had no other comments, the FAPC agreed to use the photos selected by the working group, i.e. photo of the Castle Peak Power Station and photo of night view of the Black Point Power Station as the theme photo and illustration photo of that month;

**April – Tin Hau Temple**

The FAPC agreed to use the photos selected by the working group, i.e. photo of the Hau Kok Tin Hau Temple, Tuen Mun and photo of Tin Hau Temple, Lung Kwu Tan as the theme photo and illustration photo of that month;

**May – Tuen Mun Beach Festival**

Among the photos, Members unanimously reckoned that the photos of the Tuen Mun Beach Festival music events performance could show the abundance of participants and the carnival atmosphere of the activity so they agreed to use it as the theme photo of that month. Also, among the photos of the stall games at the Tuen Mun Beach Festival, adults and children were seen having great fun at the stall games on the beach so the FAPC considered that it was suitable to be used as the illustration photo of that month;

**June – Tsing Shan Monastery**

FAPC agreed to use the photos selected by the working group, i.e. photo of the Tsing Shan Monastery and photo of the Tsing Wan Kwun as the theme photo and illustration photo of that month;

**July – Inclusive Playground in Tuen Mun Park**

Among the photos, Members unanimously reckoned that the Inclusive Playground in Tuen Mun Park was a new project suitable to be used as the theme of that month. The

photo provided by the LCSD could show the happiness of children playing with water at the Inclusive Playground in Tuen Mun Park so the FAPC agreed to use it as the theme photo of that month. Moreover, the FAPC agreed to use the rope course at the Inclusive Playground in Tuen Mun Park as the illustration photo of that month;

### **August – Tuen Mun Beaches**

A Member said that the photos suggested by the working group were taken in the evening or at night mostly and she asked whether there were photos of sunrise for selection. She also said that if the main subject of the photo was put by the side of the photo, the composition of the photo would be more beautiful. The Chairman replied that there were no photos of sunrise for selection for the time being. While the aesthetic judgment of everybody varied, he welcomed Members to make comments on the photos as reference.

After discussion, the FAPC selected the photo of sunset at Lung Kwu Tan, Tuen Mun as the theme photo of that month. Moreover, with support from majority of Members, the FAPC selected the photo of ebb tide at Lung Kwu Tan in Tuen Mun as the illustration photo of that month;

### **September – Open View of Tuen Mun**

The Chairman said that the theme photos suggested by the working group featured a panoramic view of the whole Tuen Mun District. As Members had no other comments, the FAPC agreed to use the photos selected by the working group, i.e. photo of the open view of Tuen Mun and photo of the open view of the Dolphin Plaza as the theme photo and illustration photo of that month;

### **October – Sunset View**

The Chairman said that the photos suggested by the working group was taken with great photographic skills. For example, it was not easy for the theme photo to show a reflection of objects. As Members had no other comments, the FAPC agreed to use the photos suggested by the working group, i.e. photo of Sam Shing Estate at beautiful sunset and photo of Butterfly Beach at sunset as the theme photo and illustration photo of that month;

### **November – Leisure and Cultural Activities**

The Secretary said that Opening up Tuen Mun at Western Kowloon was an activity jointly organised by the Western Kowloon Cultural District Authority and the TMDC so

the working group suggested using it as the theme. The Chairman said that the photo suggested by the working group could show such traditional culture as dragon and lion dancing and fire crackers, and go with a modern city providing a jovial feeling.

The FAPC agreed to use the photos selected by the working group, i.e. photo showing the three sets of firecrackers made by Tuen Mun organisations in the Opening up Tuen Mun at Western Kowloon and the photo of firecracker exhibition and parade as the theme photo and illustration photo of that month;

**December – Night View at Tuen Mun**

A Member asked how many selected photos showed night views. The Chairman replied that including December, only the photos selected for two months showed night view. The working group wanted to select photos that could show the atmosphere at Christmas every year but found that photos of Christmas lighting concerned were too dim and could not highlight the festival atmosphere. He reckoned that the photos selected by the working group this time could show thousands of lights from families as well as the hustle and bustle atmosphere at Christmas.

As Members had no other comments, the FAPC agreed to use the photos selected by the working group, i.e. photos of night view at Tuen Mun and photos of night view at the Hong Kong Gold Coast as the theme photo and illustration photo of that month.

30. On the production and distribution list, as Members had no other comments, the FAPC approved that the Kwong Wing Calendar Printing Limited offering the lowest quotation was selected as the contractor for the printing of 2020 wall calendars and red packets, and resolved to print 4,001 colour wall calendars and 779,516 red packets at a total cost of \$160,000. The Chairman asked the Secretary to follow up engagement with the contractor for the production and to arrange distribution according to the list.

Secretariat

31. On red packets, same as previous years, the Chairman asked Members to stay behind after the meeting to pick a suitable design for the Secretariat and the contractor to follow up on the production. Moreover, a Chinese phrase meaning “protect the environment – please reuse” would be printed at the lower part of the chosen red packet design. As Members had no objections to the above arrangements, the Chairman asked the Secretariat to follow up engagement with the contractor for the production and to arrange distribution according to the list.

Secretariat

(Post-meeting note: photos used for the printing of 2020 wall calendars and the sample of red packet design chosen by Members after the meeting were set out in Annex 1.)

32. The Chairman continued to say that the working group had invited quotation for the printing of the Tuen Mun District Council Work Report 2018-2019 and received three valid quotations. After scrutiny, the working group recommended to the FAPC the lowest quotation offered by the Cherish Production and Trading Company as the contractor, and make recommendations on the printing quantity and the distribution list.

33. The Chairman pointed out that this year saw the election year and the TMDC would suspend operation in the fourth quarter. As the production time was pressing, he suggested that upon receipt of the comments on the work report from the TMDC Chairman and Committee Chairmen, the Secretary should give it to him for scrutiny directly without seeking comments from the FAPC again.

34. As Members had no other comments, the FAPC agreed with the recommendations made in the report of the working group and approved that the Cherish Production and Trading Company offering the lowest quotation was selected as the contractor for the printing of the Tuen Mun District Council Work Report 2018-2019 and resolved to print 4,360 48-page work reports at a total cost of \$54,500 with the provision of \$5,500 for postage. The Chairman asked the Secretary to follow up engagement with the contractor for the production and arrange distribution according to the list.

Secretariat

**(C) Report of Working Group on Reviewing Clause 40(6) of the Tuen Mun District Council (2016-2019) Standing Orders**  
**(FAPC Paper No. 22/2019)**

35. The Chairman, who was also the convener of the above working group, said the working group agreed that members of public observing the meetings of the District Council or its committees might take photos, make audio or video recording or live broadcast without disruptions to the meetings or interruptions to the councillors, and the working group would make amendment proposals on the area of making video recording and Section 40(6) of the Standing Orders for FAPC's consideration.

36. On this, the working group recommended five quotas for the members of the public observing the meeting of the District Council or its committees to apply in writing before meetings for taking photos, making audio or video recording or live broadcast without using flash lights in the designated area (i.e. (i) the current space on

the right of the screen of overhead projector at the back of the conference room; or (ii) the last row of the gallery).

37. The Chairman pointed out that by reference to the existing administrative arrangements, members of the public observing the meeting might queue outside the conference room before meetings for seats on first-come-first-served basis. Likewise, the five quotas would be arranged for the members of the public observing the meeting on the day of meeting on first-come-first-served basis. The persons concerned needed to complete the application immediately before being allowed to take photos, make audio or video recording or live broadcast when observing the meeting of the District Council or its committees.

38. As Members had no comments, the Chairman said that the two options would be put to vote. After the vote, there were 17 votes for the current space on the right of the screen of overhead projector at the back of the conference room and 0 vote for the last row of the gallery respectively as the designated area of video recording.

39. Members' comments and enquiries on the details of implementation were summarised as follows:

- (i) A Member asked whether the five members of the public could take photos, make audio or video recording or live broadcast only in the designated area chosen and put to vote, unlike the media who could take photos at different places of the conference room;
- (ii) A Member said that the sofa in the designated area chosen now should be moved away to provide more space for the five members of the public. The Member also suggested provision of signage on the floor for the exact designated area; and
- (iii) A Member reckoned that stickers of different colour might be used to differentiate the media and the five members of the public.

40. The Chairman replied that unlike the media, the five members of the public could take photos, make audio or video recording or live broadcast in the designated area chosen only. They could not conduct the activities concerned outside the designated area. Moreover, the Chairman agreed that it was commendable to move away the sofa in the designated area and provide stickers of different colour to identify

the media and the five members of the public.

41. As Members had no other comments, the Chairman announced that the FAPC had chosen the current space on the right of the screen of overhead projector at the back of the conference room as the designated area and opened five quotas to members of the public observing the meeting of the District Council or its committees to apply in writing before meetings for taking photos, making audio or video recording or live broadcast. The recommendation concerned would be submitted for endorsement at the meeting of the TMDC on 9 July 2019.

42. The Chairman continued to say that the working group made two amendment proposals to Section 40(6) of the Standing Orders for Members to make comments on Option One or Option Two. On the two draft amendment proposals, he pointed out that they were different in that Option Two stated that members of the public observing the meeting of the District Council or its committees might take photos, make audio or video recording or live broadcast under the three specified conditions below only: (i) the authorised person needed to apply in writing before a meeting; (ii) no use of flash lights; and (iii) in the designated area only. Once the proposal was implemented, the above persons needed to complete and submit the application immediately before a meeting and they would be authorized on first-come-first-served basis. Application in writing made after the commencement of a meeting would not be entertained.

43. Subsequently, the Secretary briefed on the amendment proposals with PowerPoint presentation (See Annex 2).

44. As Members had no comments, the Chairman said that the two options would be put to vote. After the vote, there were 8 votes for Option One and 11 votes for Option 2 respectively.

45. The Chairman announced that the FAPC approved the selection of Option 2 of the amendment proposals. The recommendation concerned would be submitted for endorsement at the meeting of the TMDC on 9 July 2019.

46. The Chairman welcomed Mr CHEUNG Chi-keung, Eddy, Senior Executive Officer (District Management) of the Tuen Mun District Office (“TMDO”), Home Affairs Department to the meeting. The working group suggested that the FAPC should explore the need and feasibility of the installation of Closed-Circuit Television

Systems (“CCTVs”) at the four corners of the conference room and the lobby outside the conference room of the TMDC.

47. The Chairman said that according to the information provided by the HAD, there were no CCTVs installed in the conference rooms of all the 18 districts in Hong Kong at present and only two districts were installed with CCTVs at the entrances of conference rooms for security reason. Therefore, the HAD initially had no objections to the installation of CCTVs at the entrance of the conference room of the TMDC for security reason. Meanwhile, regarding the important notes on collection and/or protection of personal data privacy arising from the installation of CCTVs, the TMDC had made enquiries to the Privacy Commissioner for Personal Data (“PCPD”).

48. Subsequently, Mr CHEUNG of the TMDO briefed on the comments provided by the PCPD with PowerPoint presentation (See Annex 3). He said that the public area outside the conference room was not under the purview of the TMDO. Therefore, the TMDO needed to consult the Building Management Committee of the Tuen Mun Government Offices (“TMGO”) before installation of CCTVs at the public area outside the conference room.

49. Members’ comments on this issue were summarised as follows:

- (i) A Member said that installation of CCTVs could protect everybody. It was worth exploring with follow up continued. It was hoped that the government could put more resources in the district council;
- (ii) A Member reckoned that installation of CCTVs in the conference room of the TMDC could protect the meeting. She understood that installation of CCTVs at the public area outside the conference room might result in objections so she suggested installing CCTVs in the conference room first;
- (iii) A Member said that installation of CCTVs was in the interest of the public and could protect everybody. In the event of disputes, facts would be shown by checking the record;
- (iv) A Member reckoned CCTVs could record the proceeding of the meetings fairly and impartially so the government should install them for the TMDC; and



- (v) A Member agreed with the proposal on the installation of CCTVs and said that the government should take action and expediate the installation for the TMDC without further any excuse or delay.

50. The Chairman thanked the TMDC and the Secretariat for their information provided. He understood that the HAD had no objections to the installation of CCTVs at the entrance of the conference room of the TMDC for security reason and the PCPD had made reminders about the important points on the collection and/or protection of personal data privacy arising from the installation of CCTVs. However, the Chairman emphasised that the FAPC wanted to install CCTVs in the conference room but not the public area outside the conference room. Therefore, the consultation process concerned with the Building Management Office of the TMGO would not apply.

51. The Chairman continued to say that as the FAPC had approved the amendment to Section 40(6) of the Standing Orders to open five quotas to members of the public observing the meeting of the District Council or its committees for them to apply in writing before meetings for taking photos, making audio or video recording or live broadcast without flash lights in the current space on the right of the screen of overhead projector at the back of the conference room, installation of CCTVs in the conference room would provide a fair and impartial recording of the proceeding of the council, which was consistent with the notion of opening up councils and increasing transparency. Considering the reminder from the PCPD, he reckoned that the footage of the CCTVs would be erased regularly when no special incidents happened after the installation of CCTVs in the conference room. He believed that technical and funding problems on the installation of CCTVs were not difficult to solve.

52. The Chairman concluded that Members unanimously agreed to continue to explore the installation of CCTVs in the conference room of the TMDC. In view of the comments provided by the PCPD, the FAPC reckoned that notices could be affixed at entrance of the conference room, signing area or other conspicuous locations to let the meeting know that CCTVs were in operation and the persons concerned could decide whether to attend the meetings. The recommendation for the installation of CCTVs would be submitted to the meeting of TMDC on 9 July 2019 for wider discussion.

53. As Members had no other comments, the Chairman announced that the report of the working group was endorsed.

**VI. Any Other Business**

54. There being no other business, the Chairman announced the meeting closed at 11:04 a.m. The next meeting would be held at 9:30 a.m. on 30 August 2019 (Friday).

Tuen Mun District Council Secretariat

Date: 9 July 2019

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## 2020年區議會掛曆相片

### 一月 - 農曆新年



屯門天后廟廣場  
(主題相片)

屯門天后廟廣場年宵市場入口  
(插圖)

### 二月 - 屯門至赤鱗角連接路



屯門至赤鱗角連接路 -  
海底隧道北面出入口  
(主題相片)

屯門至赤鱗角連接路 -  
收費廣場  
(插圖)

### 三月 - 屯門發電廠



青山灣發電廠  
(主題相片)

龍鼓灘發電廠夜景  
(插圖)

### 四月 - 天后廟



屯門后角天后廟  
(主題相片)

龍鼓灘天后古廟  
(插圖)

### 五月 - 屯門沙灘節



屯門沙灘節音樂盛會  
(主題相片)

屯門沙灘節攤位遊戲  
(插圖)

## 六月 – 青山寺廟



青山寺廟  
(主題相片)

青雲觀  
(插圖)

## 七月 – 屯門公園共融遊樂場



兒童於屯門公園共融遊樂場嬉水  
(主題相片)

屯門公園共融遊樂場繩網陣  
(插圖)

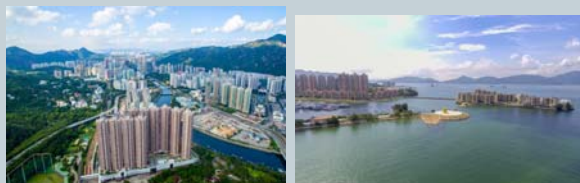
## 八月 – 屯門泳灘



屯門龍鼓灘日落美景  
(主題相片)

屯門龍鼓灘潮退景象  
(插圖)

## 九月 – 遠眺屯門風景



遠眺屯門風景  
(主題相片)

遠眺海豚廣場  
(插圖)

## 十月 – 日落美景



三聖邨日落美景  
(主題相片)

蝴蝶灣日落美景  
(插圖)

## 十一月 – 文康活動



「打開屯門@西九」活動  
(主題相片)

花炮展覽及巡遊  
(插圖)

十二月 – 屯門夜景



屯門夜景  
(主題相片)



黃金海岸夜景  
(插圖)

已確認的利是封樣式



KWR05

# 擬議修訂

## 《會議常規》第40(6)條

### 選項一

在不妨礙會議正常進行的情況下，新聞界及獲授權的公眾人士於旁聽區議會或其轄下委員會的會議時可拍攝照片、進行錄音、錄影或直播。

### 選項二

在不妨礙會議正常進行的情況下，新聞界及於會議前作出書面申請的獲授權公眾人士於旁聽區議會或其轄下委員會的會議時可拍攝照片、進行錄音、錄影或直播。上述公眾人士須在不使用閃光燈的情況下於指定範圍內旁聽區議會或其轄下委員會的會議。

## 建議在屯門區議會會議室、 屯門政府合署電梯大堂及 相關公共地方設置閉路電視

屯門民政事務處



1

## 議員的建議

- 在屯門區議會會議室、屯門政府合署電梯大堂及相關的公共地方設置閉路電視

## 目的

- 日後若有旁聽會議或示威人士與與會人士發生爭執或衝突時，有關的攝錄紀錄可作為證據，避免出現爭拗或誣陷的情況

2

## 個人資料私隱專員公署的意見

- 在安裝閉路電視前，資料使用者應
  - 客觀地評估確保這是**適當及必須**的做法以應付當前的問題
  - 這做法對**私隱侵犯的程度**，跟該**問題嚴重性**是否**相稱**
  - 使用閉路電視是否有**迫切性**（例如是否會議中經常發生爭執或衝突時，並出現爭拗或誣陷的情況、有關使用是否基於公眾利益或公眾安全等）

3

## 個人資料私隱專員公署的意見

- 是否有**其他私隱侵犯程度較低的方法**，更有效地解決問題
- 確定使用閉路電視的**特定目的**，及**清楚界定目的**，及**清楚界定要處理的問題**
- 閉路電視**是否可以有效地解決當前的問題**

4

## 個人資料私隱專員公署的意見

- 其他考慮因素
  - 高解像度（有否真正需要？）
  - 面部識別功能（必須有強而有力的理據）
  - 諮詢可能受影響的人士（如切實可行的話）
  - 隱藏式的閉路電視（必須有充分理據支持）
  - 監察的範圍和程度

5

## 個人資料私隱專員公署的意見

- 資料使用及保存
  - 個人資料只可用於收集該等資料時述明的目的或直接有關的目的
  - 資料使用者須採取所有切實可行的步驟，以確保其持有的個人資料受保障而不受未獲准許的或意外的查閱、處理
  - 資料使用者必須採取保安措施，包括適當的查閱控制，訂明誰人可以在甚麼情況下查閱攝錄影像

6

### 個人資料私隱專員公署的意見

- 在達到資料收集目的後，應盡快刪除所收集的資料（如沒事故發生，應定期以可靠方式刪除攝錄的影像）
- 須清楚告知受閉路電視影響的人士，他們是受到閉路電視監察，包括在受監察範圍的入口及監察範圍內設置明顯的告示

7

### 於合署電梯大堂及相關公共地方設置閉路電視

- 須諮詢屯門政府合署大廈管理委員會
- 閉路電視會記錄合署職員出入時間等較敏感的資料。為顧及職員的感受，大廈管理委員會或會對建議有所保留。

8

~多謝~



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