

Minutes of the 12<sup>th</sup> Meeting of  
the Finance, Administration and Publicity Committee of  
the Tuen Mun District Council

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Date : 20 October 2017 (Friday)

Time : 9:30 a.m.

Venue : Tuen Mun District Council (TMDC) Conference Room

<u>Present</u>		<u>Time of Arrival</u>	<u>Time of Departure</u>
Mr AU Chi-yuen (Chairman)	TMDC Member	9:30 a.m.	End of meeting
The Hon HO Kwan-yiu, JP (Vice-chairman)	TMDC Member	9:30 a.m.	End of meeting
Mr LEUNG Kin-man, BBS, MH, JP	TMDC Chairman	9:30 a.m.	End of meeting
Mr LEE Hung-sham, Lothar, BBS, MH	TMDC Vice-Chairman	9:33 a.m.	End of meeting
Mr SO Shiu-shing	TMDC Member	9:30 a.m.	End of meeting
Mr TO Shek-yuen, MH	TMDC Member	9:30 a.m.	End of meeting
Ms KONG Fung-yi	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Yau-hoi, BBS, MH, JP	TMDC Member	9:30 a.m.	End of meeting
Ms WONG Lai-sheung, Catherine	TMDC Member	9:30 a.m.	End of meeting
Ms HO Hang-mui	TMDC Member	9:33 a.m.	End of meeting
Ms CHING Chi-hung	TMDC Member	9:30 a.m.	End of meeting
Ms LUNG Shui-hing, MH	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Man-wah, MH	TMDC Member	9:30 a.m.	End of meeting
Mr CHEUNG Hang-fai	TMDC Member	9:33 a.m.	End of meeting
Ms CHU Shun-nga, Beatrice	TMDC Member	9:30 a.m.	End of meeting
Mr TSANG Hin-hong	TMDC Member	9:30 a.m.	End of meeting
Ms SO Ka-man	TMDC Member	9:30 a.m.	End of meeting
Mr KAM Man-fung	TMDC Member	9:30 a.m.	End of meeting
Mr YIP Man-pan	TMDC Member	9:30 a.m.	End of meeting
Mr Yeung Chi-hang	TMDC Member	9:30 a.m.	End of meeting
Mr YAN Siu-nam	TMDC Member	9:30 a.m.	End of meeting
Mr TAM Chun-yin	TMDC Member	9:30 a.m.	End of meeting
Ms CHU Kit-wa, Tracy (Secretary)	Executive Officer I (District Council) <sup>2</sup> , Tuen Mun District Office, Home Affairs Department		

Absent with Apologies

Mr LAM Chung-hoi	TMDC Member
Mr MO Shing-fung	TMDC Member

In Attendance

Ms FUNG Ngar-wai, Aubrey

Mr CHAU Ka-nin, Eric

Mr LAU Chun-fai, Lawrence

District Officer (Tuen Mun), Home Affairs Department

Senior Liaison Officer (2), Tuen Mun District Office,  
Home Affairs Department

Senior Executive Officer (District Council), Tuen Mun  
District Office, Home Affairs Department

**I. Opening Remarks**

The Chairman welcomed all to the 12th meeting of the Finance, Administration and Publicity Committee (“FAPC”).

2. The Chairman reminded Members that any Member who was aware of a personal interest in a discussion item should declare the interest before the discussion. The Chairman would, in accordance with Order 39(12) of the Tuen Mun District Council (“TMDC”) Standing Orders, decide whether the Member who had declared an interest might speak or vote on the matter, might remain in the meeting as an observer, or should withdraw from the meeting. All cases of declaration of interests would be recorded in the minutes of the meeting.

**II. Absence from Meeting**

3. The Secretariat had not received any application for leave of absence from Members.

**III. Confirmation of Minutes of The Last Meeting**

4. As Members had not proposed any amendment to the minutes of the 11th meeting of the FAPC (2016-2017), the Chairman announced that the minutes were confirmed.

**IV. New Discussion Items****(A) Deadlines for Application for DC Funds for "Community Involvement Projects"  
(FAPC Paper No. 21/2017)**

5. Members did not have any comment on the deadlines for application for DC funds for the next financial year. The Chairman announced that the paper was endorsed and that the Secretariat would inform the local organisations of the deadlines by letter.

**(B) DC Funds Applications (Projects to be Held or Commence from November 2017 to March 2018)  
(FAPC Paper No. 22/2017)**

6. The Chairman reminded Members that during a discussion in handling District Council (“DC”) Funds, if they found themselves interested in an application for which they had not declared interests in the Declarations of Interests in Handling DC Funds or the Register of Members' Interests, they must do so despite that they did not intend to speak or vote on the related matters. The Chairman also reminded Members that during the discussion on applications for DC Funds, Members should refrain from speaking on any funding applications with which they found themselves associated, and that if they wished

to speak or vote on the funding applications concerned, they should make such a request to the Chairman before doing so. The Chairman would, in accordance with the TMDC Standing Orders, decide whether the Member might speak or vote on the matter, might remain in the meeting as an observer, or should withdraw from the meeting.

7. As Members did not make any comment on the captioned application for funding, the Chairman announced that an allocation of \$4,020,330 was endorsed for a total of 303 applications. Any funding application exceeding \$100,000 must be submitted to the DC for endorsement.

**V. Reporting Items**

**(A) Position of TMDC Funds up to 6 October 2017**  
**(FAPC Paper No. 23/2017)**

8. The Chairman reported that as at 6 October 2017, the TMDC had allocated a total of \$28,795,472 for funding 768 community involvement activities.

9. Members noted the report.

**(B) Case on Cancellation of Reimbursement of DC Funds**  
**(FAPC Paper No. 24/2017)**

10. The Chairman said the two organisations referred to in the captioned paper had violated the TMDC Funding Guidelines on Implementation of “Community Involvement Projects”, so their reimbursement applications were cancelled. The Secretariat had informed them about the cancellation of reimbursement and had not received their applications for review prior to the deadline for such application.

11. Members noted the report.

**VI. Any Other Business**

12. The Chairman said the “TMDC Work Report 2016-2017” would attach a group photo of all TMDC Members to it. According to past practice, the Secretariat would arrange all the TMDC Members to take a group photo right after the close of the first TMDC meeting at the beginning of a year; but as the six committees under the TMDC would hold their first meeting prior to the first TMDC meeting of next year, the Secretariat would ask the Chairman of the TMDC whether or not to arrange the group photo-taking on another day (such as after one of the committee meetings) if the discussions to be held in the first TMDC meeting of next year would be too long. The Secretariat would timely

inform Members about the arrangement of the group photo-taking affair.

13. Members did not raise any other issue for discussion. The Chairman closed the meeting at 9:41 a.m. The next meeting would be held at 9:30 a.m. on 15 December 2017 (Friday).

Tuen Mun District Council Secretariat

Date: 29 November 2017

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