

Minutes of the 4th Meeting of
the Finance, Administration and Publicity Committee (2018-2019) of
the Tuen Mun District Council

Date: 15 June 2018 (Friday)

Time: 9:30 a.m.

Venue: Tuen Mun District Council (“TMDC”) Conference Room

<u>Present</u>		<u>Time of Arrival</u>	<u>Time of Departure</u>
Mr AU Chi-yuen (Chairman)	TMDC Member	9:30 a.m.	End of meeting
The Hon HO Kwan-yiu, JP (Vice-chairman)	TMDC Member	9:30 a.m.	End of meeting
Mr LEUNG Kin-man, BBS, MH, JP	TMDC Chairman	9:30 a.m.	End of meeting
Mr LEE Hung-sham, Lothar, BBS, MH	TMDC Vice-Chairman	9:32 a.m.	End of meeting
Mr SO Shiu-shing	TMDC Member	9:35 a.m.	End of meeting
Mr TO Sheck-yuen, MH	TMDC Member	9:30 a.m.	End of meeting
Ms KONG Fung-yi	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Yau-hoi, BBS, MH, JP	TMDC Member	9:30 a.m.	End of meeting
Ms WONG Lai-sheung, Catherine	TMDC Member	9:30 a.m.	End of meeting
Ms HO Hang-mui	TMDC Member	9:34 a.m.	End of meeting
Ms CHING Chi-hung	TMDC Member	9:30 a.m.	End of meeting
Ms LUNG Shui-hing, MH	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Man-wah, MH	TMDC Member	9:30 a.m.	End of meeting
Ms CHU Shun-nga, Beatrice	TMDC Member	9:30 a.m.	End of meeting
Mr TSANG Hin-hong	TMDC Member	9:30 a.m.	End of meeting
Ms SO Ka-man	TMDC Member	9:30 a.m.	End of meeting
Mr KAM Man-fung	TMDC Member	9:30 a.m.	End of meeting
Mr MO Shing-fung	TMDC Member	9:30 a.m.	End of meeting
Mr YIP Man-pan	TMDC Member	9:31 a.m.	End of meeting
Mr YEUNG Chi-hang	TMDC Member	9:32 a.m.	End of meeting
Mr YAN Siu-nam	TMDC Member	9:30 a.m.	End of meeting
Mr TAM Chun-yin	TMDC Member	9:30 a.m.	End of meeting
Mr TSANG Tak-lung, Sam (Secretary)	Executive Officer I (District Council) ² (Acting), Tuen Mun District Office, Home Affairs Department		

In Attendance

Mr CHEUNG Hang-fai

Ms FUNG Ngar-wai, Aubrey

Mr CHAU Ka-nin, Eric

Mr LAU Chun Fai, Lawrence

TMDC Member

District Officer (Tuen Mun), Home Affairs Department

Senior Liaison Officer (2),

Tuen Mun District Office, Home Affairs Department

Senior Executive Officer (District Council),

Tuen Mun District Office, Home Affairs Department

Absent with Apologies

The Hon LAU Ip-keung, Kenneth,

BBS, MH, JP

TMDC Member

I. Opening Remarks

The Chairman welcomed all present to the 4th meeting of the Finance, Administration and Publicity Committee (“FAPC”) (2018-2019).

2. The Chairman said Members should note that Members who were aware of their personal interests in any matters discussed at the meeting should declare the interests before the discussion. The Chairman would, in accordance with Order 39(12) of the Tuen Mun District Council Standing Orders (“Standing Orders”), decide whether the Members who had declared interests might speak or vote on the matters, might remain at the meeting as observers, or should withdraw from the meeting. All cases of declaration of interests would be recorded in the minutes of the meeting.

II. Absence from Meeting

3. The Secretary reported that no application for leave of absence had been received from Members.

III. Confirmation of Minutes of the 3rd Meeting (2018-2019)

4. As Members proposed no amendments to the minutes, the Chairman announced that the above minutes were confirmed.

IV. Discussion Items

(A) DC Funds Applications (Projects to be Held or Commence from August to December 2018)
(FAPC Paper No. 16/2018)

5. The Chairman reminded Members that during the discussion on the applications for District Council (“DC”) Funds, if Members found that their posts or capacity were related to any partner organisations or other district organisations of activities in the applications but the information concerned had not yet been stated in the Form for Declaration of Interests in Handling TMDC Funds or the Registration of DC Member’s Interests, the Members were required to make declarations even if they did not intend to speak or vote on the matters concerned. Members should refrain from speaking on any matters in which they had interests. However, if they wished to speak or vote on the matters concerned, they should make a request beforehand. The Chairman would, in accordance with the Standing Orders, decide whether the Members might speak

or vote on the matters concerned, might remain at the meeting as observers, or should withdraw from the meeting.

6. The Chairman said that, to facilitate discussion, the Secretariat had, in accordance with the TMDC Funding Guidelines (“Funding Guidelines”), scrutinised beforehand the funding applications set out in the paper for Members’ reference. Members who wished to read the funding application forms of the projects might refer to the copies on the conference table. If Members had any comments on the recommended funding amount, they were welcomed to put forward their views for discussion.

7. Ms KONG Fung-yi declared interest as the chairman of Tuen Mun Forth Viewers and Tuen Mun Elderly United Association. She said that she would not vote on the applications by the above organisations.

8. The Chairman pointed out that the Secretariat had recommended a total of \$6,552,825.5 to 335 funding applications. He also reminded the Members that with regard to general district organisations, \$4 million had been earmarked for the first two rounds of funding applications and \$1.5 million for the final round in this year’s budget. As at the present moment, the amount of funding involved in the first two rounds (including this round) of applications by general district organisations was about \$4,113,900 in total, slightly exceeding \$4 million. However, from experiences, mutual aid committees generally would not use up all of their earmarked funding. Therefore, when scrutinising the third round of applications by general district organisations this year, the FAPC could, where necessary, deploy part of the funding earmarked for the mutual aid committees for use by general district organisations. At this stage, there was no need to make any deployment arrangement.

9. As Members had no other comments, the Chairman announced that the contents of the paper were endorsed. Applications involving funding of \$100,000 or more would be submitted to the DC for endorsement and confirmation.

(B) EPD Funds Application for Community Participation Initiative on Environmental Protection
(FAPC Paper No. 17/2018)

10. The Chairman said that in the financial year (“FY”) 2018-2019, the Environmental Protection Department (“EPD”) had allocated \$200,000 to the TMDC through the Home Affairs Department for organising community involvement activities. There was one application for a related activity. As the EPD had indicated that the activities should be subject to examination and approval in accordance with the procedure for allocation of DC Funds for community involvement programmes, the relevant application was submitted to the FAPC for endorsement.

11. The Chairman continued that the Secretariat had, in accordance with the Funding Guidelines, scrutinised beforehand the funding application set out in the paper and recommended an allocation of \$12,000 to that funding application.

12. As Members had no other comments, the Chairman announced that the contents of the paper were endorsed.

(C) Outstanding Payments for Projects Approved in 2017-2018
(Additional items)
(FAPC Paper No. 18/2018)

13. The Chairman said that at the meeting in April this year, the FAPC had decided to carry forward the outstanding payments of a total of \$1,740,541 for the FY 2017-2018 to the FY 2018-2019 for settlement. The Secretariat had later found that one more funding application from the FY 2017-2018 had to be carried forward to the FY 2018-2019 for settlement. The FAPC would adopt the previous practice to carry forward the outstanding payment of the approved project set out in the paper to this FY for settlement.

14. As Members had no other comments, the Chairman announced that the allocation of funding for the project set out in the paper was endorsed.

V. Reporting Items

(A) Position of TMDC Funds up to 31 May 2018
(FAPC Paper No. 19/2018)

15. The Chairman said that as at 31 May 2018, the TMDC had allocated a total of \$19,056,506 to subsidise 405 community involvement activities.

(B) Report of Working Group on Matters Relating to 2019 TMDC Calendars And Red Packets
(FAPC Paper No. 20/2018)

16. The Chairman said that the working group had preliminarily selected some theme photos for the calendar for the FAPC's consideration.

17. With the aid of a PowerPoint presentation (Annex 1), the Secretary briefed Members on the theme of each month and some of the calendar photos suggested by the working group.

18. The Chairman thanked the Secretary for his briefing and asked Members to comment on the theme photo of each month so that the working group could have a detailed discussion at the next meeting.

19. Members made comments on the theme and the photo of each month in the calendar, which are summarised as follows:

January – Tuen Mun - Chek Lap Kok Link

The working group would, in view of the theme of that month, ask the Highways Department to provide suitable photos and Members had no comments on the relevant theme.

February – Lunar New Year

A Member said that the lanterns in the photo formed an aesthetically pleasing picture but could not accentuate the theme of Lunar New Year. The Chairman responded that the title of the photo would indicate that the venue concerned had been a Lunar New Year market.

March – Sports Events in Tuen Mun

A Member said that the photo of swimming did not correspond with the season of that month. The Chairman responded that the photo showed winter swimming, an activity with Tuen Mun characteristics. The FAPC agreed to use the photo of the swimming competition as the theme photo of that month.

April – Tin Hau Festival

The FAPC agreed to use the picture of lion dance performance on Tin Hau Festival as the theme photo of that month. A Member said that the picture of Fa

Pau could be used as the illustration photo.

May – Cultural and Recreational Activities

A Member said that Tuen Mun Reading Festival was held in November and thus unsuitable to be used as the theme of that month. Sharing the same view, the Chairman said that the working group would collect suitable photos separately.

June – Tuen Ng Festival

Photo not yet available.

July – Activities in Celebration of the Return of Hong Kong to the Motherland

Photo not yet available.

August – Beaches in Tuen Mun

The working group had selected the picture of Kadoorie Beach as the theme photo of that month. A Member said that the focus of the photo was the hill instead of the waves and needed editing. The Chairman responded that it was an award-winning work. A Member also reckoned that the photo was aesthetically pleasing with a clear focus, making it suitable for the use as a theme photo. Another Member remarked that there should be a lot of swimmers on the beach in August. If aerial photography was used, it could better show the atmosphere of hustle and bustle. However, this award-winning picture could not reflect such mood so it was not totally suitable to be used as the theme photo of that month. In view of the different comments made by the Members, the Chairman said that he would relay the relevant views to the contractor for its consideration.

September – Mid-Autumn Festival

The FAPC agreed to use the picture of the public celebrating Mid-Autumn Festival as the theme photo. A Member suggested increasing the brightness of the photo. The Chairman pointed out that it was an award-winning work and he would ask for the creator's opinion on the above suggestion. Separately, a Member said that the message of reunion should be conveyed through Mid-Autumn Festival and hoped that the contractor could provide more photos for selection.

October – Scenery in Tuen Mun by Aerial Photography

The Chairman said that the picture of Tai Lam Chung Reservoir could represent the beautiful scenery in Tuen Mun and this could encourage members of the public to pay visits there. The FAPC agreed to use the photo chosen by the working group as the theme photo of that month.

November – Tuen Mun Beach Festival

Photo not yet available.

December – Winter Solstice

Photo not yet available.

20. The Chairman concluded that the working group would relay Members' views to the contractor for its consideration and follow-ups so as to provide more photos. Since the FAPC had already set the theme for each month, the working group would collect more photos for the selection of illustration photos. In addition, he hoped that Members could understand that although the DC had held many activities, the photos collected might not necessarily be suitable for the use of producing calendars.

21. A Member said that since it took time to select photos, after finishing the production of calendars, it was often quite late for the calendars to reach the public via the DC members' offices. Therefore, she hoped that the contractor could deliver the calendars to the DC members' offices in early December. The Chairman responded that the formation of the working group this year had been advanced to February with a view to speeding up the procedures of producing calendars.

22. As Members had no other comments, the Chairman announced that the contents of the working group report were endorsed. He asked the Secretariat to continue to follow up on the matter of selecting photos for the calendar.

(C) Case on Cancellation of Reimbursement of DC Funds
(FAPC Paper No. 21/2018)

23. Members noted the contents of the captioned case.

VI. Any Other Business

24. There being no other business, the Chairman announced the meeting closed at 9:52 a.m. The next meeting would be held at 9:30 a.m. on 31 August 2018 (Friday).

Tuen Mun District Council Secretariat

Date: 31 July 2018

File Ref: HAD TM DC/13/25/FAPC/18