

Minutes of the 6<sup>th</sup> Meeting of  
the Finance, Administration and Publicity Committee of  
the Tuen Mun District Council

---

Date : 14 October 2016 (Friday)

Time : 9:31 a.m.

Venue : Tuen Mun District Council (TMDC) Conference Room

<u>Present</u>		<u>Time of Arrival</u>	<u>Time of Departure</u>
Mr AU Chi-yuen (Chairman)	TMDC Member	9:30 a.m.	End of meeting
The Hon HO Kwan-yiu, JP (Vice-chairman)	TMDC Member	9:30 a.m.	End of meeting
Mr LEUNG Kin-man, BBS, MH, JP	TMDC Chairman	9:30 a.m.	End of meeting
Mr LEE Hung-sham, Lothar, MH	TMDC Vice-Chairman	9:30 a.m.	End of meeting
Mr SO Shiu-shing	TMDC Member	9:30 a.m.	End of meeting
Ms KONG Fung-yi	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Yau-hoi, BBS, MH, JP	TMDC Member	9:30 a.m.	End of meeting
Ms WONG Lai-sheung, Catherine	TMDC Member	9:34 a.m.	End of meeting
Ms HO Hang-mui	TMDC Member	9:36 a.m.	End of meeting
Ms CHING Chi-hung	TMDC Member	9:30 a.m.	End of meeting
Ms LUNG Shui-hing, MH	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Man-wah, MH	TMDC Member	9:30 a.m.	End of meeting
Mr CHEUNG Hang-fai	TMDC Member	9:30 a.m.	End of meeting
Ms CHU Shun-nga, Beatrice	TMDC Member	9:30 a.m.	End of meeting
Mr TSANG Hin-hong	TMDC Member	9:40 a.m.	End of meeting
Ms SO Ka-man	TMDC Member	9:30 a.m.	End of meeting
Mr KAM Man-fung	TMDC Member	9:41 a.m.	End of meeting
Mr MO Shing-fung	TMDC Member	9:37 a.m.	End of meeting
Mr YIP Man-pan	TMDC Member	9:30 a.m.	End of meeting
Mr Yeung Chi-hang	TMDC Member	9:30 a.m.	End of meeting
Mr YAN Siu-nam	TMDC Member	9:30 a.m.	End of meeting
Mr TAM Chun-yin	TMDC Member	9:30 a.m.	11:03 a.m.
Ms LEE Wen-choi, Winnie (Secretary)	Executive Officer I (District Council) <sup>2</sup> , Tuen Mun District Office, Home Affairs Department		

Absent with Apologies

Mr TO Shek-yuen, MH	TMDC Member
Mr LAM Chung-hoi	TMDC Member
Mr CHAN Manwell, Leo	TMDC Member

In Attendance

Ms FUNG Ngar-wai, Aubrey

Mr CHAU Ka-nin, Eric

Mr LAU Chun-fai, Lawrence

District Officer (Tuen Mun), Home Affairs Department

Senior Liaison Officer (2), Tuen Mun District Office,  
Home Affairs Department

Senior Executive Officer (District Council), Tuen Mun  
District Office, Home Affairs Department

I. Opening Remarks

The Chairman welcomed all to the 6<sup>th</sup> meeting of the Finance, Administration and Publicity Committee (“FAPC”).

2. The Chairman asked Members to note that any Member who was aware of a personal interest in a discussion item should declare the interest before the discussion. The Chairman would, in accordance with Order 39(12) of the Tuen Mun District Council Standing Orders, decide whether the Member who had declared an interest might speak or vote on the matter, might remain in the meeting as an observer, or should withdraw from the meeting. All cases of declaration of interests would be recorded in the minutes of the meeting.

II. Absence from Meetings

3. The Secretary said no application for leave of absence had been received from Members.

III. Confirmation of Minutes of the Last Meeting

4. As no amendment was proposed by Members, the Chairman announced that the minutes of the 5<sup>th</sup> meeting of the FAPC (2016-17) were confirmed.

IV. Matters Arising

(A) Deadlines for Application for DC Funds for Community Involvement Projects

(FAPC Paper No. 23/2016)

5. Members did not offer any views on the deadlines for application for funds in the next financial year. The Chairman announced that the paper was endorsed and said the Secretariat would write to inform local organisations of the deadlines later.

(B) Preparation of Budgets for Activities Subsidised by Tuen Mun District Council Funds

(FAPC Paper No. 24/2016)

6. The Chairman said the Home Affairs Department (“HAD”) would review the Manual on the Use of District Council Funds (“Manual”) and provide guidelines on payment arrangements and add provisions from time to time. Recently, the HAD had also updated the accounting procedure. In view of this, the Secretariat had some recommendations on the submission of budgets for fund applications by local

organisations and the related arrangements on the vetting of funds after examining the current procedures for the Tuen Mun district.

7. The Secretary briefed on the main points of the paper, which were summarised as follows:

- (i) It was requested in the paper that local organisations needed to provide detailed budgets for the activities during the submission stage of the application form, including listing all the items of expenditure. Otherwise, the Secretariat would vet according to the items of expenditure on the application form and the amount concerned for the reimbursement of the District Council (“DC”) funds;
- (ii) In light of the above requirements, if the receipts were considered appropriate after vetting, the Secretariat would reimburse the funds mainly in the three ways below: (1) the project whose application for funds had been endorsed by the DC would be met by DC funds; (2) the project already listed on the application form but not to be met by DC funds could be paid by the income of the activity and sponsorship fees; (3) the project which was not listed on the application form could be met by internal resources of the organisation only but not by the income of the activity;
- (iii) The above recommendations were made to ensure that all the expenditure for the activities held by the organisation applying for the fund was reasonable and recognised by the DC to avoid the organisation from purchasing goods of which price was high or nature failed to tally with the activity, thus causing insufficient expenses to meet other items. As a result, other items which should be met by the income of the activity needed to be met by the DC funds instead or the participants’ fees would rise so residents in Tuen Mun could not be fully benefited; and
- (iv) Considering the expenditure items of individual activity might be added for special reasons, two counter-measures were provided in paragraph 5 of the paper, which included: (1) the organisation applying for the funds should apply to the Secretariat in writing for the addition of items not met by the DC funds 14 working days before the date the activity would be held; and (2) if the organisation applying for the funds had made transfers for the amount of the expenditure items listed in the application form and the amount after the

transfers did not exceed the original total estimated expenditure, it should not apply. However, if the amount exceeded the original total estimated expenditure, it should apply to the Secretariat in writing 14 working days before the date the activity would be held. Otherwise, the additional expenditure could be met only from the internal resources of the organisation.

8. The Chairman said the recommendations mainly involved the activities which were held by average local organisations collecting fees from participants. The organisation applying for the funds needed to ensure that all the items of expenditure were included in the budget during the submission stage of the application form. Otherwise, the additional items needed to be met by internal resources of the organisation. The arrangements concerned would be applicable to the activities held on or after 1 December 2016. The activities already held would be handled according to the current practice.

9. Members offered their views on the matter concerned, which were summarised as follows:

- (i) There were too many limitations on the application for DC funds by local organisations. The HAD had a high requirement on receipts, which did not meet citizens' needs and market operations so it was difficult for the average local organisation to be benefited. As the application needed to be made about 6 months before the activity was held, it was difficult for local organisations to estimate the price in future accurately. The recommendations in the paper lacked flexibility so the HAD was requested to send an officer to elaborate on the department's requirements;
- (ii) It was enquired whether the same criteria on the arrangement of application for the DC funds were used in all 18 districts across Hong Kong. Another Member suggested consulting all 18 districts on the arrangement concerned;
- (iii) If the amount of the additional items were met by the organisation and not by the DC funds, the addition of items would be all right. On the contrary, if the production of actual receipt as recommended by the paper might give rise to a deduction of the DC funds for which the organisation had applied, it would somehow encourage the organisation applying for the funds to produce fake receipts;

- (iv) Local organisations found it difficult to understand the requirements on calculation in the paper so it should not be implemented in haste. It was suggested that local organisations should be provided with clear guidelines first and there should be briefing or open forums for local organisations;
- (v) The government would pay the insurance premium and licence fees for the activity in the past but such arrangement had been cancelled causing great inconvenience to local organisations in holding activities. Currently, the DC funds were not enough to cover all the expenditure of the activities and local organisations needed to provide subsidy. Another Member opined that all the expenditure of the activities of local organisations was fully accountable and no individual could take any advantage from it;
- (vi) The original intention of the DC funds was to promote community involvement in the activities. The arrangement should be made from the angle of the recipients. Apart from considering whether it was practicable for implementation, there should be proposal prepared to deal with the difficulties which might be encountered in the future;
- (vii) Earlier, some organisations knew about the requirements on funds in the paper from letters. The arrangement of sending letters of notifications before the paper was endorsed was not appropriate; and
- (viii) Some of the expenditure was difficult to estimate. It would not work if applications had to be made 14 working days in advance. It was suggested that items of expenditure below certain amount or for urgent need should be exempted without any advance applications.

10. Mr. YEUNG Chi-hang declared that he was the chairman of the Association for Serving Butterfly Estate Residents and was approved to speak by the Chairman. Mr. YEUNG said the paper's original intention of "better use of public money" was very good but the proposal was not satisfactory. There were too many limitations imposed on the average local organisations. For example, it was difficult to carry out the arrangement that any application for revision should be made 14 days before the activity. It was suggested that there should be more items that could be exempted from application (e.g. insurance premium or items below certain amount) while the controversial items needed to be approved by the Secretariat or the Tuen Mun DC. He suggested forming a working group or holding a special meeting to continue

discussion of the matter concerned. He also opined that different DCs would have different funding criteria. The ceiling of amount for the activities allowed by some DCs was relatively high. The funding requirements could be revised correspondingly in light of different conditions in each district.

11. Ms. KONG Fung-yee declared that she was the chairman of the Tuen Mun Elderly United Association and Tuen Mun Forth Viewers and was approved to speak by the Chairman. Ms. KONG rejected the recommendations in the paper. She said currently organisations had to provide subsidy for the expenditure of activities on their own. The HAD was requested to elaborate on the funding requirements, and it was hoped that the Tuen Mun DC would provide assistance to local organisations.

12. The Secretary replied to Members' enquiries and views, which were summarised as follows:

- (i) The Home Affairs Department would review the Manual and provide guidelines on payment arrangement and add provisions from time to time. Recently, the HAD had also updated the accounting procedure on the payment of the funds for Community Involvement Projects. In view of this, Tuen Mun district should examine its current practice accordingly;
- (ii) The recommendation set out in the paper was not newly revised provisions that were required by the HAD to be implemented in Tuen Mun district. However, the Secretariat had consulted the HAD on the provisions of additional items of expenditure some time ago. It was learned that local organisations should not add any items that were not listed on the application form;
- (iii) Currently, the Manual provided that "the activity shall be conducted in accordance with the approved proposal and budget" and "irrespective of whether they have so declared in the project proposals, the non-government organisations allocated with the DC funds should utilise all the income gained from the activity before DC funds are used to meet the expenses required". Somehow, different DCs would have different interpretations on the provisions concerned. The Secretariat had enquired other DCs about their practices and learned that they had different ones. However, quite a few were stringent. The current recommendation was made after referring to the practices of other DCs and sorting them out.

- (iv) On the comment that the new recommendations lacked flexibility, the Secretary said she understood that it was difficult for organisations to make an accurate budget during the application stage. Therefore, two flexible arrangements were allowed in the paper which included allowing organisations to make an application for revision 14 days before the activity was held, and allowing the transfer of the amount on their own as long as the overall actual expenditure would not exceed the budget;
- (v) On the provision that an application needed to be made 14 working days in advance, the Secretary said there had to be enough time allowed for the Secretariat to vet the application as the revision made by organisations involved changes on the amount of expenditure. However, the FAPC could still discuss the details of the arrangement concerned; and
- (vi) The letter received by the organisations was written to provide an opportunity of revisions to the organisations applying for funds this time. They were informed that if they found any items that were not listed on the application forms, they could make an application to the Secretariat for the revision. Otherwise, the organisations would find it difficult to make the application in time once the paper was approved. If the paper was not approved in the end, the application made by the organisation earlier could still be handled with the current practice according to the decision of the FAPC.

13. Mr. LAU Chun-fai, Lawrence of the Tuen Mun District Office replied to Members' views, which were summarised as follows:

- (i) The paper was prepared to elaborate on the spirit of the Manual to local organisations. There was no intention of causing any nuisance to organisations;
- (ii) It was reiterated that paragraph 7.4.2. of the Manual had provided that "irrespective of whether they have so declared in the project proposals, the non-government organisations allocated with the DC funds should utilise all the income gained from the activity before DC funds are used to meet the expenses required". Tuen Mun DC had a quite flexible definition on "expenses required" so the arrangement on the payment of funds was also flexible. As long as the receipts produced by local organisations were



reasonable, the items of expenditure concerned would be accepted to be met by the fees of the activities. In fact, such arrangement did not totally tally with the spirit of the above provision;

- (iii) If local organisations could add any items which had not been approved by the DC, it might lead to an abuse of public money. Therefore, the recommendations in the paper would tighten the current arrangement, stating that all the items of expenditure needed to be vetted and endorsed by the Tuen Mun DC;
- (iv) The Secretariat had enquired about the conditions of each district and learned that different districts had different practices. If Members opined that the current arrangement should not be tightened, the Secretariat would consult the HAD on this again;
- (v) The main point of this paper was that local organisations needed to list all the items of expenditure on the application forms. Whether the amount of each item would tally with that in the application form was relatively minor; and
- (vi) The paper had added two arrangements of greater flexibility and the workload of the Secretariat would increase. It was hoped that Members would understand that such arrangements did not prevent local organisations from making applications but observed the spirit of the Manual.

14. Mr. SO Shiu-shing declared that he was the chairman of the Sam Shing Residents Association. He said he had never seen any local organisations asking the Secretariat to add funds for new items. On this, the Secretariat replied that the “new items” set out in the paper did not mean the items met by DC funds but those not subsidised by DC funds. Citing appendix two of the paper as an example, she continued explaining why the addition of the items not subsidised by DC funds would affect the amount of the DC funds.

15. The Chairman concluded by saying that it was understood organisations utilised DC funds to hold activities to benefit residents in the district. However, local organisations needed to make a reasonable budget. On the other hand, as the DC fund was public money, the funding criteria had to catch up fast and revised as necessary. The recommendations in the paper were not new criteria but serious implementation of the existing provisions. He knew Members and local

organisations opined that the current criteria were too stringent. However, DC funds were in fact subsidies in nature, which would not guarantee that they could meet all the expenditure for the activities. Therefore, local organisations should clearly list the items that needed funds on the application forms and hold the activities according to the project concerned in a practicable way. The paper also provided flexible measures. However, he opined that if it would be implemented on 1 December 2016, the arrangements concerned were not good. It was suggested maintaining the current system in the first instance. Members could discuss the details concerned before the next meeting so the arrangements could be improved at the next meeting. The FAPC agreed with the above arrangement.

(C) Arrangements for Closed Meetings of Working Groups/Steering Groups  
(FAPC Paper No. 25/2016)

16. The Chairman said there was no guideline in the standing orders as to when the working group or steering group would hold closed meeting so this paper recommended the addition of the related provision. Generally speaking, the meeting of the working group or steering group had to allow the public (including the press) to sit in. However, if the meeting involved the discussion about the matter on quotation or selection of contractors, there should be a closed meeting. Under other special circumstances, a decision could be made after consulting Members at the meeting if the convenor of the working group or steering group considered it necessary to hold a closed meeting.

17. As Members did not offer any views on this, the Chairman announced that the FAPC supported the content of the paper. As the revision concerned involved the amendment to the Standing Orders, it would be endorsed at the meeting of the DC on 1 November 2016.

(Post-meeting note: the revision concerned was endorsed at the meeting of the DC on 1 November 2016)

(D) DC Funds Applications (Projects to be Held or Commence between November 2016 and March 2017)  
(FAPC Paper No. 26/2016)

18. The Chairman reminded Members that they should avoid speaking if found connected with any application for the DC funds during its discussion. However, they should tell him in advance if they would like to speak or participate in voting on the application for the DC funds. Some time ago, Members had submitted the Forms

of Declaration of Interest for Projects Financed by DC funds. Therefore, they needed not declare again at the meeting unless Members would like to speak or participate in voting on the application connected with them.

19. He added that there was not much residual amount of the DC funds this year. To avoid the amount of over-commitment from rising further, there would be a ceiling set for DC funds for the average local organisations according to the usual practice in the past. On this, the Secretariat had set the ceiling for this application by each organisation at \$12,600. In order to provide more flexibility to the average local organisations and effectively use the DC funds, the Secretariat sent letters some time ago, asking the organisations applying for an amount over \$12,600 to provide a priority on the proposed activities. The Secretariat had granted the funds to the activities concerned in order according to the intentions of the organisations.

20. Members did not offer any views on the above arrangement and the funds application, the Chairman announced that funds of \$1,817,534.50 would be granted to 255 applications. Those applications with an amount of funds at one hundred thousand dollars or above would be endorsed at the meeting of the DC as evidence.

(E) EPD Funds Applications for Community Participation Initiative on Environmental Protection  
(FAPC Paper No. 27/2016)

21. The Chairman said the Environmental Protection Department (“EPD”) allocated funds of \$200,000 to the Tuen Mun District Council through the HAD to hold community involvement activities. The vetting of the activities concerned needed to be handled according to the procedure for the Community Involvement Programme by DC funds.

22. As Members did not offer any views on the funds applications, the Chairman announced that allocation of funds amounting to \$40,000 for an application was endorsed.

#### IV. Reporting Items

(A) Outstanding Payments for Projects Approved in FY2015-2016  
(FAPC Paper No. 28/2016)

23. The Chairman said that as required by the HAD, if there were arrangements on the payment for activities by cheques last year but the cheques were not honoured in the end, the District Council would cancel the cheques concerned and utilise the

funds for this financial year to pay again. As Members did not offer any views on this arrangement, the Chairman asked the Secretary to arrange for the cancellation of the cheques which had not been honoured and pay again. Secretary

(B) Position of TMDC Funds up to 27 September 2016  
(FAPC Paper No. 29/2016)

24. The Chairman reported that the DC had granted funds totalling \$26,291,246, providing subsidies to 863 community involvement activities as at 27 September 2016.

25. He added that half of the financial year of 2016-2017 had passed. After examining the current situation, it was found that most of the committees could launch activities according to the amount of funds in the financial budget in general. Although some committees had not used up the funds, the DC would use up the funds as there was over-commitment in the approved amount. It was expected that there was a need to apply to the HAD for supplementary appropriation. Unless it was considered necessary by Members, it was not appropriate to transfer the residual amount at this stage to avoid leaving an enormous amount of payment in the next financial year thus reducing the available amount in the next financial year.

(C) Report of Working Group on Display of Banners by District Councillors  
(FAPC Paper No. 30/2016)

26. The convenor of the working group reported that the arrangement for the display of banners within the area managed by the Tuen Mun District Lands Office was not satisfactory but the problem had been solved in general. On the part involving the Housing Department, members of the working group offered their views at the meeting. If necessary, the working group would hold another meeting for follow-up action.

27. Members offered their views on the matter concerned, which were summarized as follows:

- (i) The comment that “the Tuen Mun District Lands Office paid a site visit together with the district councillors concerned and the locations for the display of banners proposed by the district councillors were accepted” in the report was rejected. It was opined that the Tuen Mun District Lands Office did not accept district councilors’ views. Another Member enquired how many district councilors had agreed with the locations for the display of

banners;

- (ii) The display of banners involved many departments but it was the contractor who replied on behalf of them. The Transport Department had never replied to district councilors' views. It was pointed out that there were insufficient car parks in Tuen Mun district. There were vehicles which were often parked in the streets, causing obstruction to the display of banners. The Transport Department should reply to the matter concerned;
- (iii) The Tuen Mun District Lands Office said once a new location was proposed, it would also be available for the Legco members to choose. If there was more than one person who wanted to use the location, it would be decided by ballot. She opined that such arrangement would cause limitations to district councillors. Another Member opined that district councillors should be given priority to choose the location for the display of banners. A Member said the departments allowed district councillors to change the location for the display of banners in the past;
- (iv) There should be discussions on the details of the arrangement for the display of banners within the area of the Housing Department; and
- (v) The working group failed to effectively solve the problem of the display of banners of district councilors. Another Member opined that the working group had tried to solve the problem but only the department did not co-operate so the working group could not achieve the goal. It was suggested stating in the report that the work concerned had not been completed and needed follow-up action.

28. The convenor of the working group said the working group had offered many views at the meeting, including the addition of new locations for the display and change of the location of display. Some time ago, the working group had suggested that the departments concerned should pay a site visit with the district councilors who proposed a new location of display. However, it was not known whether the location concerned would be accepted. She hoped that the departments should attend the next meeting for further discussions.

29. The Secretary added that the report did not say the department had accepted all the locations proposed by district councilors. It stated that a district councilor had

paid a site visit together with the department and the location proposed by the district councilor was accepted.

30. The Chairman said the problem of display of banners of district councilors had existed for more than ten years so it was difficult to solve it fully at several meetings of the working group. This issue was brought forward to allow the FAPC to note the report of the working group. Members' views on the matter concerned would be recorded. The Chairman added that he would assist in contacting the Tuen Mun District Lands Office, Housing Department and Transport Department and the departments concerned were requested to attend the next meeting for follow-up action.

## **VI. Any Other Business**

### **DC Inviting Organisations to Work in Partnership**

31. The Chairman said district councilors reflected that it was difficult for the working group to invite organisations to hold activities in partnership with the DC. No organisations replied that they would like to hold activities in partnership with DC for several activities. On this, a district councilor opined that it might be related to the small amount of funds for the activities or there was no suitable organisation in the list of partner organisations. Besides, currently the mechanism for inviting organisations to hold activities in partnership were set out in appendix one of the Manual. The appendix clearly specify the number of partner organisations to be invited for the activities at different amount of funds, and the ceiling of percentage of the central administration fees, staff expenses, contingency and miscellaneous expenses. Currently, the working group's arrangement on inviting organisations to hold activities in partnership had met the requirements of the Manual. When inviting organisations to work in partnership, the number of organisations invited had exceeded the requirement of the funding guidelines but the organisations' response was far from satisfactory.

32. He added that according to the current practice, members could nominate an organisation to the list before the working group sent the second round of invitations. Members concerned then needed to declare their relationship with the nominated organisation. This arrangement could allow members to nominate suitable organisations in light of the nature of the activity, thus increasing the opportunities of the working group in finding suitable partners. As several working groups could not find suitable organisations to work in partnership this year, the Chairman said it was hoped that Members would actively offer their views during the nomination stage.

33. Members offered their views on the matter concerned, which were summarised as follows:

- (i) Individual organisations which had organised activities in partnership with the DC in the past said they would not continue holding activities because of the complicated procedures for the application for DC funds and the need to make up for some of the expenditure. The organisations concerned did not have financial support and the manpower was insufficient so they refused to continue holding activities with the working group together;
- (ii) Several working groups were facing the problem of finding organisations to work in partnership. They opined that the list had been used for a long time. It was suggested that the Secretariat and the Tuen Mun District Office should review the list. District Councillors could nominate suitable organisations and add the organisations concerned to the list after examination and endorsement by the FAPC. It should also be reviewed whether the organisations which had no intention of holding activities in partnership with the DC for years should be kept;
- (iii) The organisations which had capability and scale to hold activities with the DC might have prepared an annual plan already so there was no manpower or time to hold activities with the DC;
- (iv) It was pointed out that some organisations might want to hold major events only;
- (v) Some working groups used residual resources to make souvenirs as they could not find suitable organisations to hold activities in partnership. It was opined that this might not be a proper solution;
- (vi) It was suggested that officers of the Tuen Mun District Office should assist in holding activities; and
- (vii) Even though the list was updated, it was difficult to ensure that organisations would react actively. It was pointed out that the activities that DC wanted to hold did not tally with what the organisations planned. It was suggested that a working group should be formed to study how to organise activities in future that could tally with the targets of the DC.

34. The Secretary replied to Members' views and enquiries. She said that there were almost 50 activities which were held by inviting organisations to work in partnership with the DC, EPD and Labour and Welfare Bureau in the financial year of 2015-2016. Organisations capable of holding major events might choose not to accept invitation to hold more activities in partnership as there were too many activities. Therefore, the DC found it difficult to find suitable organisations to hold some of the activities in partnership.

35. She said the Secretariat could review the current list if Members considered it necessary. However, the current list had included most of the organisations which were eligible, capable and experienced and able to fulfil the requirements of the funding guidelines. There would be some difficulties if the list of organisations to be invited to work in partnership had to be expanded. She added that there were several hundreds of organisations which had applied for DC funds but most of them were small organisations and they might not have ample experience and resources to hold activities together with DC.

36. The Chairman concluded by saying that the funding guidelines provided that only local organisations in Tuen Mun district could apply for DC funds to hold activities. The organisations which were active in the district had organised many events with no resources to hold more activities. The organisations which were small in scale were not capable of holding the DC activities which were relatively large. He opined that Members could consider whether it was necessary to review the role and definition of the organisations invited to work in partnership. For example, it could be considered transferring the executive resources to the Secretariat or the Tuen Mun District Office so a working group would be formed to be responsible for the launch of activities. The Chairman added that Members could submit a paper to the FAPC for further discussion in detail if they have any specific views on the current arrangement of inviting organisations to work in partnership.

37. There being no other business, the Chairman declared the meeting closed at 11:12 am. The next meeting would be held at 9:30 am on Friday, 16 December 2016.

Tuen Mun District Council Secretariat

Date: 11 November 2016

File Ref: HAD TM DC/13/25/FAPC/16