

Minutes of the 7th Meeting of
the Finance, Administration and Publicity Committee (2018-2019) of
the Tuen Mun District Council

Date: 14 December 2018 (Friday)

Time: 9:30 a.m.

Venue: Tuen Mun District Council (“TMDC”) Conference Room

<u>Present</u>		<u>Time of Arrival</u>	<u>Time of Departure</u>
Mr AU Chi-yuen (Chairman)	TMDC Member	9:30 a.m.	End of meeting
Mr LEUNG Kin-man, BBS, MH, JP	TMDC Chairman	9:30 a.m.	End of meeting
Mr LEE Hung-sham, Lothar, BBS, MH	TMDC Vice-Chairman	9:30 a.m.	End of meeting
Mr SO Shiu-shing	TMDC Member	9:30 a.m.	End of meeting
Mr TO Shek-yuen, MH	TMDC Member	9:30 a.m.	End of meeting
Ms KONG Fung-yi	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Yau-hoi, BBS, MH, JP	TMDC Member	9:30 a.m.	End of meeting
Ms WONG Lai-sheung, Catherine	TMDC Member	9:30 a.m.	End of meeting
Ms HO Hang-mui	TMDC Member	9:32 a.m.	End of meeting
Ms CHING Chi-hung	TMDC Member	9:30 a.m.	End of meeting
Ms LUNG Shui-hing, MH	TMDC Member	9:30 a.m.	End of meeting
Mr CHAN Man-wah, MH	TMDC Member	9:34 a.m.	End of meeting
Ms CHU Shun-nga, Beatrice	TMDC Member	9:30 a.m.	End of meeting
Mr TSANG Hin-hong	TMDC Member	9:38 a.m.	End of meeting
Ms SO Ka-man	TMDC Member	9:30 a.m.	End of meeting
Mr KAM Man-fung	TMDC Member	9:38 a.m.	End of meeting
Mr MO Shing-fung	TMDC Member	9:30 a.m.	End of meeting
Mr YIP Man-pan	TMDC Member	9:30 a.m.	End of meeting
Mr YAN Siu-nam	TMDC Member	9:30 a.m.	End of meeting
Mr TAM Chun-yin	TMDC Member	9:30 a.m.	End of meeting
Ms CHAN Ching-ye, Jackie (Secretary)	Executive Officer I (District Council)2, Tuen Mun District Office, Home Affairs Department		

By Invitation

Ms WONG Kam-fung

Senior Land Surveyor/Tuen Mun (District Survey Office,
Tuen Mun), Lands Department

Mr CHAN Kwong-choi

Principal Survey Officer/Tuen Mun (District Survey
Office, Tuen Mun), Lands Department

In Attendance

Miss TSUI Man-yea, Joanna

Assistant District Officer (Tuen Mun)1,
Home Affairs Department

Mr CHAU Ka-nin, Eric

Senior Liaison Officer (2),
Tuen Mun District Office, Home Affairs Department

Mr LAU Chun-fai, Lawrence

Senior Executive Officer (District Council),
Tuen Mun District Office, Home Affairs Department

Absent with Apologies

The Hon HO Kwan-yiu, JP
(Vice-chairman)

TMDC Member

The Hon LAU Ip-keung, Kenneth,
BBS, MH, JP

TMDC Member

Mr YEUNG Chi-hang

TMDC Member

I. Opening Remarks

The Chairman welcomed all present to the 7th meeting of the Finance, Administration and Publicity Committee (“FAPC”) (2018-2019). Since Miss YIP Kam-ching, Jenny, the Acting Tuen Mun District Officer, could not attend the meeting due to other commitments, Miss Joanna TSUI, the Assistant District Officer (Tuen Mun)¹, was asked to attend on her behalf.

2. The Chairman reminded that Members who were aware of their personal interests in any matters discussed at the meeting should declare the interests before the discussion. The Chairman would, in accordance with Order 39(12) of the Tuen Mun District Council Standing Orders (“Standing Orders”), decide whether the Members who had declared interests might speak or vote on the matters, might remain at the meeting as observers, or should withdraw from the meeting. All cases of declaration of interests would be recorded in the minutes of the meeting.

II. Absence from Meeting

3. The Secretary reported that no applications for leave of absence had been received from Members.

III. Confirmation of Minutes of the 6th Meeting (2018-2019)

4. A Member reckoned that the captioned minutes should have clearly specified that Ms SO Ka-man had taken sick leave from the 6th meeting, instead of indicating her absence only.

5. The Secretary replied that at the 6th meeting, the Secretariat had reported that an application for leave of absence had been received from Ms SO Ka-man before the meeting and Members had accepted her application. Subsequently, Ms SO Ka-man had submitted a medical certificate within two working days after submitting the notification in accordance with the Standing Orders. Therefore, her application for leave of absence had been approved by the FAPC and was clearly specified in the captioned minutes.

6. A Member said that based on the established practice of the TMDC, even though the FAPC had approved Ms SO Ka-man’s application for sick leave, the minutes would also specify that her absence had been approved. Separately, a

Member found the Secretariat's approach appropriate and the form of minutes taking was consistent with past practice.

7. The Chairman hoped that the Member could understand that the way of minutes taking had been adopted all along. As Members proposed no amendments to the minutes, the Chairman announced that the above minutes were confirmed.

IV. Discussion Items

(A) Proposed Street Names in Tuen Mun District (TUNG LEI PATH) (FAPC Paper No. 32/2018)

8. The Chairman welcomed Ms WONG Kam-fung, Senior Land Surveyor/Tuen Mun (District Survey Office, Tuen Mun), and Mr CHAN Kwong-choi, Principal Survey Officer/Tuen Mun (District Survey Office, Tuen Mun), of the Lands Department ("LandsD"), to the meeting.

9. Ms WONG Kam-fung of the LandsD gave a PowerPoint presentation (Annex 1*) to brief Members on the captioned matter.

*Only available in Chinese version.

10. A Member pointed out that although the road to be named was short and there were yellow lines, the lack of a street name hindered law enforcement by the Police. Since the words "Tung Lei" was used in the Chinese name of a place near the roadside petrol station, he found it suitable to use the words "Tung Lei".

[Post-meeting note: The LandsD added that a TMDC Member from that constituency had proposed the name Tung Lei Path based on two factors. First, a line from Tao Yuanming's poem on drinking read "picking chrysanthemums from the eastern fence#". Second, the road section was east of Tsing Chuen Wai. The LandsD subsequently accepted the above proposal and conducted consultation.]

The words "Tung Lei" are literally translated as "eastern fence".

11. As Members had no other comments, the Chairman announced that the

proposed street name was endorsed.

**(B) Proposed Street Names in Tuen Mun District (Area 54)
(FAPC Paper No. 33/2018)**

12. Ms WONG Kam-fung of the LandsD gave a PowerPoint presentation (Annex 1*) to brief Members on the captioned matter.

*Only available in Chinese version.

13. Members' comments and enquiries on the captioned paper are summarised as follows:

- (i) A Member asked after the new road where vehicles might turn left to Po Tin Estate was named, whether existing roads at that site needed to be named;
- (ii) In response to the above enquiry, a Member pointed out that the road where vehicles might turn left to the car park and Po Tin Estate was Hing Fu Street. Hing Kwai Street was the straight road and the newly named road was Yan Po Road. All of the existing roads were named;
- (iii) A Member expressed support for the captioned paper;
- (iv) A Member enquired about the progress of the plan to erect road signs on Hing Kwai Street, Tong Hang Road and Tsz Tin Road and hoped that the new road spans could be indicated as soon as possible; and
- (v) A Member asked whether there were residents near the road to be named and enquired about relevant stakeholders' views on the current proposal to alter road spans.

14. Ms WONG Kam-fung of the LandsD replied that the Civil Engineering and Development Department would be responsible for erecting road signs and the relevant works were expected to be completed by mid-2019. Regarding the change in road spans, the LandsD had consulted the Rating and Valuation Department ("RVD"), which had no objection to the captioned matter. Also, the RVD had notified affected residents and received no opposing views.

15. The Chairman thanked the LandsD representative for the briefing. As Members had no other comments, the chairman announced that the proposed street name was endorsed.

(C) Use of District Council Fund to Engage Dedicated Staff to Facilitate the Discharge of District Council Duties – the Arrangement of Extending Contract Period to Three Months beyond the Expiry of the Term of Office of the Current-term District Council
(FAPC Paper No. 34/2018)

16. The Chairman said that the term of office of the current-term TMDC would end on 31 December 2019. Therefore, upon contract expiry in 2019, the renewed contract period of all dedicated staff engaged with District Council (“DC”) Funds would last until 31 December 2019 only. The captioned paper proposed, in accordance with the Home Affairs Department’s (“HAD”) guidelines, to seek the DC’s approval to extend the contract period of the dedicated staff engaged with DC Funds in 2019 to three months beyond the expiry of the term of office of the current-term TMDC (i.e. 31 March 2020) and disburse end-of-contract gratuity to full-time staff with contract period shorter than a year on a pro-rata basis. When the above proposal was endorsed by the TMDC, such arrangement would apply to contracts signed on or after 1 January 2019 retrospectively.

17. As Members had no other comments, the Chairman announced that the contents of the paper were endorsed. The paper would be submitted for endorsement at the TMDC meeting on 8 January 2019.

(D) DC Funds Applications (Projects to be Held in March 2019)
(FAPC Paper No. 35/2018)

18. The Chairman reminded Members that during the discussion on the applications for DC Funds, if Members found that their posts or capacity were related to any partner organisations or other district organisations of activities in the applications but the information concerned had not yet been stated in the Form for Declaration of Interests in Handling TMDC Funds or the Registration of DC Member’s Interests, the Members were required to make declarations even if they did not intend to speak or vote on the matters concerned. Members should refrain from speaking on any matters in which they had interests. However, if they wished to speak or vote on the matters concerned, they should make a

request beforehand. The Chairman would, in accordance with the Standing Orders, decide whether the Members might speak or vote on the matters concerned, might remain at the meeting as observers, or should withdraw from the meeting.

19. The Chairman said that, to facilitate discussion, the Secretariat had, in accordance with the TMDC Funding Guidelines (“Funding Guidelines”), scrutinised beforehand the funding applications set out in the paper for Members’ reference. Copies of the funding application forms were available on the conference table for inspection. Members were welcome to put forward for discussion any comments on the recommended funding amounts.

20. The Chairman pointed out that the Secretariat had recommended a total of \$1,550 to one funding application.

21. As Members had no other comments, the Chairman announced that the contents of the paper were endorsed.

(E) DC Funds Applications (Projects to be Held from March to June 2019)
(FAPC Paper No. 36/2018)

22. The Chairman said that the HAD had yet to announce the total amount of funding allocated to the TMDC for the financial year (“FY”) 2019-2020. However, since departments had to devise work plans for the following year and organising activities took time, it was necessary for the FAPC to discuss in advance the funding applications for the following FY. Some of the applications set out in the paper involved amounts higher than the previous year. To ensure prudent financial management, all recommended funding amounts would be capped at the funding amounts for the FY 2018-2019. The recommended funding amounts were set out in the paper. In regard to certain applications, the Chairman added the following remarks:

(i) Use of District Council Fund to Engage Dedicated Staff to Facilitate the Discharge of District Council Duties

The Chairman said that item 2 and item 3 of the paper were funding applications concerning the use of DC Funds to engage dedicated staff to facilitate the discharge of DC duties. After reviewing the work and

manpower of the previous year, the paper suggested following the arrangement of the FY 2018-2019 to continue engaging contract staff to facilitate the discharge of DC duties in the FY 2019-2020. It was estimated that the total expenditure would not exceed the cap of 15% of the total amount of funding allocated to the TMDC for the FY 2019-2020.

(ii) **Cleaning of DC Notice Boards and Posting of Notices on the Board**

The Chairman said that item 4 of the paper was the funding application for “Cleaning of DC Notice Boards and Posting of Notices on the Board”. He asked whether Members agreed to follow the practice of open invitation for quotations in 2019-2020 and to only invite organisations of the disabled to submit quotations. As Members had no comments, the Chairman asked the Secretariat to follow the quotation arrangement up so that the FAPC might endorse the contractor selection at the next meeting.

Secretariat

(iii) **LCSD’s Recreational and Sports Activities, Cultural Programmes and Extension Activities Programmes of the Public Libraries for Tuen Mun District in 2019-2020**

The Chairman said that item 5 to item 14 of the paper set out the applications for the Leisure and Cultural Services Department’s (“LCSD”) recreational and sports activities, free cultural programmes and extension activities programmes of the public libraries to be held in Tuen Mun District from March 2019 to February 2020. The applications were endorsed at the District Facilities Management Committee meeting on 4 December 2018. In addition, since the FY 2018-2019 would end in March, the expenditure of the LCSD’s activities to be held in March 2019 would be carried forward to the FY 2019-2020 for settlement. Such arrangement was set out in the paper.

(iv) **Tuen Mun District Dragon Boat Race 2019**

The Chairman said that item 15 of the paper was the funding application for Tuen Mun District Dragon Boat Race 2019 organised by the Tuen Mun District Dragon Boat Race Committee. The funding amount applied did not exceed the estimated funding amount for the current FY.

(v) **Fire Safety Promotional Activities**

The Chairman said that item 16 and item 17 of the paper were funding applications for fire safety promotional activities organised by the Publicity and Education Working Group of the Tuen Mun District Fire Safety Committee. The funding amount applied did not exceed the estimated funding amount for the current FY.

23. The Chairman pointed out that the Secretariat had recommended a total of \$14,752,988 to 17 funding applications.

24. As Members had no other comments, the Chairman announced that the contents of the paper were endorsed. Applications involving funding of \$100,000 or more would be submitted for endorsement at the TMDC meeting on 8 January 2019.

V. Reporting Items

(A) **Position of TMDC Funds up to 29 November 2018**
(FAPC Paper No. 37/2018)

25. The Chairman said that as at 29 November 2018, the TMDC had allocated a total of \$32,614,564 to subsidise 1 084 community involvement activities.

26. Members noted the contents of the report.

(B) **Case on Cancellation of Reimbursement of DC Funds**
(FAPC Paper No. 38/2018)

27. The Chairman said that the two organisations set out in the paper had breached the requirements of the Funding Guidelines so their funding reimbursement had been cancelled. The Secretariat had notified the organisations concerned and received no appeals by the deadline.

28. Members noted the contents of the report.


VI. Any Other Business

29. There being no other business, the Chairman announced the meeting closed at 9:58 a.m. The next meeting would be held at 9:30 a.m. on 22 February 2019 (Friday).

Tuen Mun District Council Secretariat

Date: 18 December 2018


File Ref: HAD TM DC/13/25/FAPC/18




屯門區議會
2018 至 2019 年
財務、行政及宣傳委員會
第七次會議議程討論事項

有關街道命名諮詢事宜

地政總署 測繪處
屯門測量處

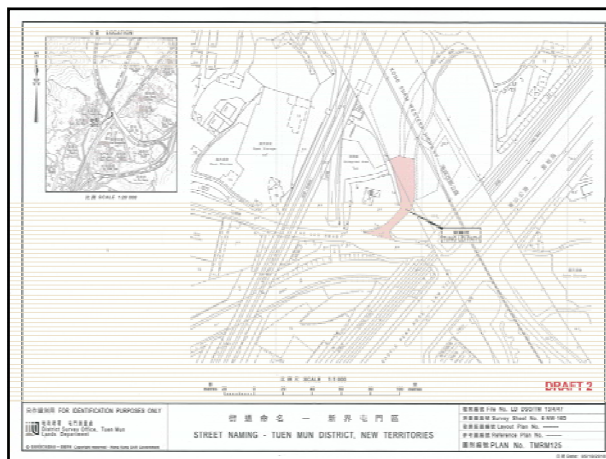
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- (1) 鄰近青山公路-藍地段
(a) 新街道命名 – 東籬徑 (TUNG LEI PATH)
- (2) 屯門第54區
(a) 新街道命名 – 欣寶路 (YAN PO ROAD)
(b) 更改已命名街道的範圍
(i) 興貴街 (HING KWAI STREET)
(ii) 塘亨路 (TONG HANG ROAD)
(iii) 紫田路 (TSZ TIN ROAD)

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- (1) 鄰近青山公路-藍地段
(a) 新街道命名 – 東籬徑 (TUNG LEI PATH)

背景

地政總署屯門測量處現建議將現時從五柳路通往一條無名路的一段現有道路命名為東籬徑(TUNG LEI PATH)。

本署根據香港法例第132章公眾衛生及市政條例第111C條1(a)，提出為該道路命名和開展有關道路命名的程序。有關建議詳情請參閱附圖(編號：TMRM125)。





前期工作

在2017年10月20日本處首獲路政署回覆承擔路牌的豎立及保養責任。

隨後本處在確認該道路命名沒有抵觸現有道路名稱後，並繪製其位置地圖(TMRM125)提交相關部門以作諮詢。諮詢工作在2018年11月初完成，並沒有收到反對意見。



跟進工作

在得到屯門區議會同意東籬徑 (TUNG LEI PATH) 的新街道命名後，新街道名稱會在憲報刊登作出宣布，及後路政署將安排上述路段安裝新街道牌及其後的保養事宜。



(2) 屯門第54區

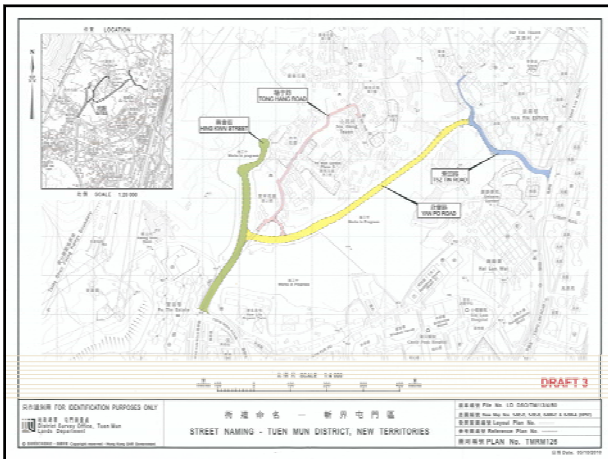
- (a) 新街道命名 – 欣寶路 (YAN PO ROAD)
- (b) 更改已命名街道的範圍
 - (i) 興貴街 (HING KWAI STREET)
 - (ii) 塘亨路 (TONG HANG ROAD)
 - (iii) 紫田路 (TSZ TIN ROAD)

背景



地政總署屯門測量處現建議由土木工程處負責屯門第54區的土地平整後的新造地區幹道命名為欣寶路(YAN PO ROAD)、另外還包括延長一段興貴街(HING KWAI STREET)、重置一段塘亨路(TONG HANG ROAD)及擴闊一段紫田路(TSZ TIN ROAD)。

本署根據香港法例第132章公眾衛生及市政條例第111C條1(a)，提出為上述道路命名和開展有關道路命名的程序。有關建議詳情請參閱附圖(編號：TMRM126)。



前期工作



在2018年7月16日本處獲得土木工程處、路政署及屯門民政事務處回覆承擔以上路牌的豎立及保養責任。

隨後本處在確認該道路命名沒有抵觸現有道路名稱後，並繪製其位置地圖(TMRM126)提交相關部門以作諮詢。諮詢工作在2018年11月初完成，並沒有收到反對意見。

跟進工作



在得到屯門區議會同意新街道欣寶路(YAN PO ROAD)的命名，以及重建後的興貴街(HING KWAI STREET)、塘亨路(TONG HANG ROAD)、紫田路(TSZ TIN ROAD)後，新的街道名稱和已命名街道重建後的範圍便會在憲報刊登作出宣布，及後土木工程處、路政署及屯門民政事務處將安排上述路段安裝新街道牌及其後的保養事宜。

報告完畢



歡迎議員對上述新街道命名及已命名街道重建後的範圍提出意見