

Minutes of the 5th Meeting in 2025
of the Community Involvement, Culture and Recreation Committee
of Tai Po District Council

Date: 9 October 2025 (Thursday)
Time: 2:00 p.m. – 2:20 p.m.
Venue: Conference Room, Tai Po District Council (“TPDC”)

<u>Present</u>	<u>Time of Arrival</u>	<u>Time of Withdrawal</u>
<u>Chairman</u>		
Mr. CHAN Cho-leung, MH, JP	Beginning of the meeting	End of the meeting
<u>Vice-chairman</u>		
Ms. LEE Sai-yin, Jeanne, BBS, JP	Beginning of the meeting	End of the meeting
<u>Members</u>		
Mr. LEE Man-kit	Beginning of the meeting	End of the meeting
Mr. YU Chi-wing, MH	Beginning of the meeting	End of the meeting
Mr. LI Wah-kwong, Rex, MH	Beginning of the meeting	End of the meeting
Mr. LEE Hon-cheung	Beginning of the meeting	End of the meeting
Mr. LAM Yick-kuen, MH	Beginning of the meeting	End of the meeting
Mr. WU Cheuk-him	Beginning of the meeting	End of the meeting
Mr. CHAN Tsz-kin	Beginning of the meeting	End of the meeting
Ms. CHAN Kin-kwan	Beginning of the meeting	End of the meeting
Mr. CHAN Yung-wa	Beginning of the meeting	End of the meeting
Mr. CHAN Siu-kuen, MH, JP	Beginning of the meeting	End of the meeting
Mr. MUI Siu-fung	Beginning of the meeting	End of the meeting
Mr. MAK Shing-ho, Gary	Beginning of the meeting	End of the meeting
Mr. WAN Koon-kau	Beginning of the meeting	End of the meeting
Mr. WONG Wai-tung	Beginning of the meeting	End of the meeting
Ms. WONG Pik-kiu, SBS, MH, JP	Beginning of the meeting	End of the meeting
Mr. LO Hiu-fung, MH	Beginning of the meeting	End of the meeting
Mr. YIP Yan	Beginning of the meeting	End of the meeting
Mr. CHENG Sze-wang	Beginning of the meeting	End of the meeting
<u>Secretary</u>		
Miss CHAN Yin-ning, Elaine Executive Officer (District Council) 1 / Tai Po District Office (“TPDO”) / Home Affairs Department (“HAD”)	Beginning of the meeting	End of the meeting

In Attendance

Mr. FUNG Hon-wa, Harris	District Leisure Manager (Tai Po) / Leisure and Cultural Services Department (“LCSD”)
Ms. CHAN Wing-ye, Pion	Deputy District Leisure Manager (District Support) Tai Po / LCSD
Ms. LAU Fung-yi, Connie	Manager (New Territories East) Marketing & District Activities / LCSD
Miss LEE Mei-ye, May	Senior Librarian (Tai Po) / LCSD
Mr. WONG Hoi-ming, Hyman	Senior School Development Officer (Tai Po) 3 / Education Bureau (“EDB”)
Ms. HUEN Lai-yan, Sara	Senior Executive Officer (District Council) / TPDO / HAD
Ms. WONG Sze-man, Queenie	Senior Liaison Officer (2) / TPDO / HAD
Mr. CHO Tin-ho, Eric	Liaison Officer (6) / TPDO / HAD

Opening Remarks

The Chairman welcomed participants to the 5th meeting in 2025 of the Community Involvement, Culture and Recreation Committee (“CCRC”), and Mr. CHO Tin-ho, Eric, Liaison Officer (6) of TPDO, to be in attendance of the meeting.

I. Confirmation of the minutes of the 4th meeting in 2025 of the CCRC on 10 July 2025

2. The Chairman reported that as the Secretariat did not receive any proposed amendments prior to the meeting, and no Members on the floor had put forward any amendments, the captioned minutes therefore were confirmed.

II. Discussion on the design of Tai Po District Office and TPDC monthly calendar 2026

3. The Chairman said that the Secretariat had invited primary and secondary school students in the district to create calendar illustrations based on the proposed themes. Interested Members were welcome to participate in the subsequent selection of artwork.

III. Leisure and Cultural Services Department – Update on the latest position of the reopening of Tai Po Civic Centre

4. The representative of LCSD reported as follows:

- (i) Tai Po Civic Centre (“TPCC”) was expected for full opening by the end of December 2025.
- (ii) Applications for general venue hire of the main facilities (including the Auditorium, Black Box Theatre (“BBT”) and Foyer Exhibition Area) had been accepted since 1 September 2025, covering the hire period from late December 2025 to April 2026.
- (iii) In addition to publishing the relevant details on the TPCC webpage, the department had also issued letters to notify the TPDC as well as schools and local groups in Tai Po District. The information had also been distributed to the relevant committees through the TPDO for their reference.
- (iv) The department would arrange for various groups to visit TPCC in due course to introduce the upgraded facilities and venue booking arrangements.

5. Members’ comments and questions were as follows:

- (i) They asked about the venue booking status of the Auditorium and BBT.
- (ii) They suggested installation of additional seating in the outdoor areas for public use.
- (iii) They suggested increasing signage to guide the public from the Tai Po Arts Centre (“TPAC”) to TPCC.

6. The representative of LCSD responded as follows:

- (i) Approximately 150 applications for hiring of venue at the Auditorium and BBT had been received and were currently being processed. Applicants were expected to be notified of the results by the end of October.
- (ii) Currently, benches were installed in the outdoor areas near the lawn and planters. The department would review the demand and consider adding more seating in the future.
- (iii) Currently, there were signs on the wall of TPCC facing TPAC. The department had also recently installed signs on the wall of the passageway leading to TPAC near the car park entrance. Upon completion of the upgrading works, clear directions would be provided to guide the public to TPCC.
- (iv) The department would also consider installing additional signs in future at Tai Po Centre pointing towards TPCC.

7. CCRC noted the above report.

IV. **Leisure and Cultural Services Department – Report on the participation in community activities held between July and August 2025 and proposed community activities to be held in September and October 2025 in Tai Po District**

(TPDC Paper No. CCR 8/2025)

8. The representative of LCSD reported on Appendix I to the captioned paper, outlining the attendance report of cultural programmes held and sponsored by the department in Tai Po District between July and August 2025, as well as the proposed activities to be held in September and October 2025, details of which were set out in Annexes I and II respectively for Members' reference.

9. The representative of LCSD reported in connection with Appendix II to the captioned paper that Annexes I and II set out the attendance at extension activities of Tai Po Public Library and the utilisation of libraries in July and August 2025 respectively, and Annex III set out the extension activities proposed to be held in September and October 2025 for Members' reference.

10. A Member asked whether there were any requirements or standards on the floor area for new district libraries.

11. The representative of LCSD responded that according to the planning standards of Hong Kong, the recommended operational floor area for new district libraries was generally around 2 900 square metres ("sq m"). Having said that, the actual floor area might be adjusted based on the specific building conditions at site.

12. Members' comments and questions were as follows:

- (i) Members agreed to adjust the area of library in the proposed community health centre building ("CHC Building") at On Pong Road, Tai Po based on actual circumstances.
- (ii) They asked whether there were libraries in other districts located on basement level.
- (iii) They asked about the planned library area within the CHC Building.

13. The representative of LCSD responded as follows:

- (i) There were currently no public libraries located on the basement level in the territory.
- (ii) The standard area for a district library was 2 900 sq m, whereas the district library within the proposed CHC Building would be less than 2 900 sq m in size.

14. CCRC noted the above report.

V. Education Bureau – Report on the education matters in Tai Po District

15. The representative of EDB said that since the last meeting, schools in the district had been in normal operation in general. While a few schools reported influenza outbreaks in early September, the situation was now under control. Earlier, Hong Kong was hard hit by Super Typhoon Ragasa, and schools resumed classes smoothly following its passage.

16. CCRC noted the above report.

VI. Any other business

17. Members did not raise any other business.

VII. Date of next meeting

18. The next meeting was scheduled to be held at 9:30 a.m. on 6 November 2025 (Thursday).

19. There being no other business, the meeting was adjourned at 2:20 p.m.