

Minutes of the 1st Meeting in 2026
of the District Facilities and Works Committee
of the Tai Po District Council

Date: 6 January 2026 (Tuesday)
Time: 2:31 p.m. – 3:12 p.m.
Venue: Conference Room, Tai Po District Council (“TPDC”)

<u>Present</u>	<u>Time of Arrival</u>	<u>Time of Withdrawal</u>
<u>Chairman</u>		
Mr. CHAN Siu-kuen, MH, JP	Beginning of the meeting	End of the meeting
<u>Vice-chairman</u>		
Mr. LI Wah-kwong, Rex, MH	Beginning of the meeting	End of the meeting
<u>Members</u>		
Mr. YU Chi-wing, MH	Beginning of the meeting	End of the meeting
Mr. LEE Man-kit	Beginning of the meeting	End of the meeting
Mr. LI Yiu-ban, BBS, MH, JP	Beginning of the meeting	End of the meeting
Mr. LAM Yick-kuen, MH	Beginning of the meeting	End of the meeting
Mr. WU Cheuk-him	Beginning of the meeting	End of the meeting
Mr. MUI Siu-fung	Beginning of the meeting	End of the meeting
Mr. MUI Ching-hung, MH	Beginning of the meeting	End of the meeting
Mr. CHAN Tsz-kin	Beginning of the meeting	End of the meeting
Mr. CHAN Cho-leung, MH, JP	Beginning of the meeting	End of the meeting
Ms. CHAN Kin-kwan	Beginning of the meeting	End of the meeting
Mr. CHAN Pok-chi, MH, JP	Beginning of the meeting	End of the meeting
Mr. MAK Shing-ho, Gary	Beginning of the meeting	End of the meeting
Mr. WAN Koon-kau	Beginning of the meeting	End of the meeting
Mr. WONG Wai-tung	Beginning of the meeting	End of the meeting
Ms. WONG Pik-kiu, SBS, MH, JP	Beginning of the meeting	End of the meeting
Ms. LOK Siu-luen	Beginning of the meeting	End of the meeting
Mr. LO Hiu-fung, MH	Beginning of the meeting	End of the meeting
Mr. LEONG Chung-ming	Beginning of the meeting	End of the meeting
Ms. NG Bun-bun, Catherine	Beginning of the meeting	End of the meeting

Secretary

Miss CHAN Yin-ning, Elaine	Beginning of the meeting	End of the meeting
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Executive Officer (District Council) 1 /
Tai Po District Office (“TPDO”) /
Home Affairs Department (“HAD”)

In Attendance

Mr. FUNG Hon-wa, Harris	District Leisure Manager (Tai Po) / Leisure and Cultural Services Department (“LCSD”)
Ms. CHAN Wing-ye, Pion	Deputy District Leisure Manager (District Support) Tai Po / LCSD
Ms. WONG Mei-lin, Rita	Senior Executive Officer (Planning) 23 / LCSD
Ms. WONG Chit-hei, Heidi	Executive Officer (Planning) 23 / LCSD
Miss LEE Mei-ye, May	Senior Librarian (Tai Po) / LCSD
Mr. CHEUNG Chi-hing	Administrative Assistant / Lands / District Lands Office, Tai Po / Lands Department
Mr. CHAN Siu-cheung, Patrick	Senior Health Inspector (Cleansing & Pest Control) Tai Po 1 / Food and Environmental Hygiene Department (“FEHD”)
Mr. POON Ming-ho	Chief Health Inspector (Tai Po) 2 (Atg.) / FEHD
Mr. WONG Wilson	Architect (Works) 10 / HAD
Mr. KWOK Chun-chai, Johnny	Assistant District Officer (Tai Po) / HAD
Miss TSANG Hok-yau, Bibiana	Assistant District Officer (Tai Po) (Designate) / HAD
Ms. HUEN Lai-yan, Sara	Senior Executive Officer (District Council) / TPDO / HAD
Mr. LAU Wai-choi	Senior Inspector of Works / TPDO / HAD
Mr. LEUNG Man-wai	Inspector of Works (3) / TPDO / HAD
Miss MAN Fung-ye, Stella	Liaison Officer (7) / TPDO / HAD

Opening remarks

The Chairman welcomed participants to the 1st meeting in 2026 of the District Facilities and Works Committee (“DFWC”), and announced the following:

- (i) Miss TSANG Hok-yau, Bibiana, Assistant District Officer (Tai Po) (Designate), was welcomed to attend the meeting.
- (ii) Mr. LEUNG Man-wai, Inspector of Works (3) of TPDO, would attend future meetings in place of Mr. LAU Chun-ming.

I. Confirmation of the minutes of the 6th meeting in 2025 of the DFWC on 5 November 2025

2. The Chairman reported that as the Secretariat did not receive any proposed amendments prior to the meeting, and no Members on the floor had put forward any amendments, the captioned minutes therefore were confirmed.

II. Matters arising from minutes of the 5th meeting of DFWC on 22 September 2025 — Proposed change of venue for the 2027 Tai Po Lunar New Year Fair at the football pitch of Tai Po Tung Cheong Street Leisure Building and the preparatory work by relevant departments

3. The Chairman said that at the DFWC meeting in September 2025, Members had suggested by making reference to the “National Day Carnival and Clansmen Bazaar” (國慶嘉年華暨同鄉市集)(“National Day Bazaar”) event, that the 2027 Tai Po Lunar New Year (“LNY”) Fair be relocated to Plover Cove Road Mini-Soccer Pitch (“PCRMSP”), and that the discussion of the matter be continued at meetings in 2026. In addition, he welcomed Mr. POON Ming-ho, Chief Health Inspector (Tai Po) 2 (Atg.) of FEHD, to attend the meeting for this agenda item.

4. The representative of FEHD reported as follows:

- (i) The department had enquired of the Electrical and Mechanical Services Department (“EMSD”) earlier about power supply issues at PCRMSP, and the EMSD replied in writing that the venue could currently only provide a maximum 400A three-phase power supply. Due to such power limitations, the FEHD put forward two feasible proposals: setting up 63 stalls for dry / wet goods and 3 fast food stalls, or 48 stalls for dry / wet goods and 5 fast food stalls. Upon comprehensive consideration of the venue size and other factors, the department suggested adopting the former proposal. The reason was that the total number of stalls for both dry / wet goods and fast food in that proposal exceeded those at Tin Hau Temple Fung Shui Square in 2026, and could better accommodate the needs of the existing larger venue. Members supported this as well.
- (ii) The department later enquired of the district engineer of the EMSD about the feasibility of increasing the number of stalls at the venue. The EMSD replied that subject to the limitations of the existing power installation, the number of stalls could not be further increased. As for whether the power supply could be enhanced by installing additional generators, the EMSD said that it was feasible in principle, but if the number of stalls exceeded that originally proposed (i.e. 63 stalls for dry / wet goods and 3 fast food stalls), in addition to the existing back-up generator for emergency use, at least one more set of generator had to be set up and operated continuously. The preliminary estimated cost for the relevant arrangements was over \$100,000. However, it was expected that the departmental resources next

year might not be sufficient to cover the cost.

- (iii) After reviewing the power supply conditions and financial situation, the department suggested maintaining the proposal discussed at the previous meeting (i.e. setting up 63 stalls for dry / wet goods and 3 fast food stalls), and would further enhance the festive atmosphere by optimising the venue layout.

5. Members' comments and questions were as follows:

- (i) They suggested that the LCSD discuss with the China Light and Power Company Limited ("CLP") to enhance the power installation of the venue.
- (ii) The National Day Bazaar previously held at PCRMSP was a complete success. They hoped that more activities could be held there in the future.
- (iii) They suggested holding LNY activities at PCRMSP in the future to disperse crowds from the Well-wishing Festival at Lam Tsuen, as well as to attract the public to stay and spend in Tai Po.
- (iv) The power supply of the venue was sufficient to cover the needs of around 70 stalls, plus stage and evening lighting at the National Day Bazaar. They believed that the number of stalls at the LNY fair could be increased.
- (v) They hoped that the EMSD could provide professional advice on enhancing the venue's power supply, and suggested inviting the representative of the department to attend the meeting for explanation.
- (vi) They suggested using the venue layout and stall size of the National Day Bazaar as a reference for planning, and reserving sufficient time for publicity.
- (vii) They suggested removing the planter outside the gate of PCRMSP to enlarge the lay-by.

(Post-meeting note: The Transport Department ("TD") had conducted a technical assessment regarding the suggestion. If the planter was removed to enlarge the lay-by, vehicles would obstruct the view from the adjacent pedestrian crossing and vehicle entrance / exit while stopping there, thereby potentially increasing the risk of traffic accidents. Given the above considerations, the TD did not recommend launching the plan.)

6. The representative of LCSD said that the venue's power supply was sufficient for holding large-scale events. The department would study with the CLP whether the power supply of the venue could be further enhanced, and conduct a site visit with Members if necessary.

7. The Chairman said that a site visit with relevant departments and the CLP could be conducted after the meeting. Moreover, he suggested inviting the Police and the TD to conduct a site visit to study whether the lay-by could be enlarged.

(Post-meeting note: The representative of FEHD had invited the representatives of the LCSD, EMSD and CLP to conduct a site visit with the Chairman on 28 January 2026.)

III. Leisure and Cultural Services Department — Report on the management of facilities in Tai Po District

(TPDC Paper No. DFW 1/2026)

8. The representative of LCSD reported as follows:

- (i) The utilisation of recreation and sports facilities in Tai Po District from October to November 2025 was enumerated in Annex I to the captioned paper for Members' reference.
- (ii) The greening works were enumerated in Annex II to the captioned paper for Members' reference.
- (iii) The enhancement of leisure facilities in Tai Po District was enumerated in Annex III to the captioned paper for Members' reference.

9. Members' comments and questions were as follows:

- (i) The improvement works for the male, female and accessible toilets in Yuen Shin Park would take half a year, and it was hoped that the works could be completed as soon as possible.
- (ii) The beautification work at Pak Shek Kok roundabout was previously completed. However, in recent days, some plants had already turned yellow and withered. It was suggested that the department replant them or strengthen watering efforts.
- (iii) They hoped to learn about the anti-slip performance of the material used in the refurbishment works of wooden bridge No. 3 at Tai Po Waterfront Park ("TPWP").
- (iv) They asked about the progress of the flagpole installation works at TPWP.
- (v) They suggested adding anti-slip treatment to the Spiral Lookout Tower ("Tower") and other wooden facilities in TPWP.

10. The representative of LCSD responded as follows:

- (i) The department would pay attention to the progress of the improvement works for the male, female and accessible toilets in Yuen Shin Park, and would arrange for the provision of portable toilets during the works period.
- (ii) The department would strengthen watering for plant maintenance at Pak Shek Kok

roundabout.

- (iii) The materials for the refurbishment works of wooden bridge No. 3 at TPWP had arrived and the works were about to commence. The department said that according to the information provided by the Architectural Services Department (“ArchSD”), the materials for the refurbishment of wooden bridge No. 3 had anti-slip properties.
- (iv) The department had earlier conducted a site visit with Members regarding the flagpole installation works at TPWP, and three locations had been proposed at that time, namely one site near the Tower and two facing Tolo Harbour. After examination, the ArchSD said that the site near the Tower had underground public utilities and thus flagpoles could not be installed. It was relatively feasible at the other two sites facing Tolo Harbour. The department was currently enquiring of the Administration Wing whether the said sites were suitable to install flagpoles for flying the national and regional flags.
- (v) The department would discuss with the ArchSD to use anti-slip materials for the Tower and other pedestrian wooden bridge facilities at TPWP.

11. The Chairman suggested that the department remind the horticultural maintenance contractor to step up patrols on the greenery. If necessary, a site visit could be conducted in conjunction with the departments regarding the flagpole locations.

IV. Minor works items of Food and Environmental Hygiene Department in Tai Po District
(TPDC Paper No. DFW 2/2026)

12. The representative of FEHD went through the captioned paper.

13. Members’ comments and questions were as follows:

- (i) Regarding the Refurbishment of Tung Ping Chau Public Toilet (“PT”), the department had installed portable toilets at the pier. They asked how the department assessed the cleanliness of the portable toilets concerned, and how frequently it arranged for cleansing and desludging services.
- (ii) The Refurbishment of Tai Po Market MTR Station (“TPM Station”) PT and the refurbishment of toilets within TPM Station were carried out at the same time, causing inconvenience to the public. The department was reminded to avoid carrying out the two works simultaneously in the future.
- (iii) They asked why the works for conversion of the aqua privy in Wai Ha Village into a flushing PT was postponed to March 2026.

- (iv) They asked about the works progress of the conversion of the aqua privy at Tai Po Tau Village North PT into a flushing toilet.
- (v) The aqua privy at Tseng Tau Pier was now temporarily closed. They asked when the portable toilets would be installed.
- (vi) Currently, the refurbishment of toilets within TPM Station had been completed. It was suggested that the department make reference to MTR's approach to expedite work progress.

14. The representative of FEHD responded as follows:

- (i) Regarding the Refurbishment of Tung Ping Chau PT, the department had installed portable toilets at the pier, with cleansing work arranged on two to three days per week and desludging service also provided.
- (ii) Regarding the overlap in the works period of the Refurbishment of TPM Station PT and the refurbishment of toilets within TPM Station, the department had noted Members' comments and would endeavour to avoid similar situations in the future. Regarding the Refurbishment of TPM Station PT, the department had installed portable toilets at the bus stop at Nga Wan Road, arranged for toilet attendants to be on duty daily, and provided accessible toilets for the convenience of wheelchair users. The works were expected to be completed in August, and the department would closely monitor the works progress and follow up with the ArchSD in due course.
- (iii) The department hoped to replace the existing aqua privy at Tseng Tau Pier with container-type portable toilets, and the tender exercise was currently in progress. It was hoped that the works at Tseng Tau Pier in Sai Kung North could be completed within this financial year, after which the aqua privy would be enclosed and suspended from use.
- (iv) It was learnt that the works for conversion of the aqua privy at Tai Po Tau Village North PT into a flushing toilet was still at the planning stage. The department would learn about the latest progress from the ArchSD via the Planning Unit and would later report to Members.
- (v) Yesterday, the department inspected the aqua privy at Wai Ha Village together with the ArchSD and the works contractor. The ArchSD said that a discussion with the Drainage Services Department was needed for the preliminary work of drainage connection, and the works commencement date was postponed from the fourth quarter of 2025 to March 2026. Since the technical issues had now been resolved, the work was expected to commence in March as scheduled.

V. Any other business

15. The representative of TPDO said that as Members had mentioned the damage to the hall facilities at Tai Po Community Centre in the last meeting, the Community Centre Section of the TPDO had followed up on relevant repairs with the department. The stage lighting repair work had been completed in late December 2025, and the sound equipment repair works was expected to be completed at the end of this month.

VI. Date of next meeting

16. The next meeting was scheduled to be held at 2:30 p.m. on 3 March 2026 (Tuesday).

17. There being no other business, the meeting was adjourned at 3:12 p.m.

Tai Po District Council Secretariat
February 2026