

**Minutes of the 6th Meeting in 2025**  
**of the District Facilities and Works Committee**  
**of the Tai Po District Council**

Date: 5 November 2025 (Wednesday)  
Time: 9:30 a.m. – 10:38 a.m.  
Venue: Conference Room, Tai Po District Council (“TPDC”)

<b><u>Present</u></b>	<b><u>Time of Arrival</u></b>	<b><u>Time of Withdrawal</u></b>
<b><u>Chairman</u></b>		
Ms. WONG Pik-kiu, SBS, MH, JP	Beginning of the meeting	End of the meeting
<b><u>Vice-chairman</u></b>		
Mr. LI Wah-kwong, Rex, MH	Beginning of the meeting	End of the meeting
<b><u>Members</u></b>		
Mr. YU Chi-wing, MH	Beginning of the meeting	End of the meeting
Mr. LEE Man-kit	Beginning of the meeting	End of the meeting
Mr. LI Yiu-ban, BBS, MH, JP	Beginning of the meeting	End of the meeting
Mr. LAM Yick-kuen, MH	Beginning of the meeting	End of the meeting
Mr. WU Cheuk-him	Beginning of the meeting	End of the meeting
Mr. MUI Siu-fung	Beginning of the meeting	End of the meeting
Mr. MUI Ching-hung, MH	Beginning of the meeting	End of the meeting
Mr. CHAN Tsz-kin	Beginning of the meeting	End of the meeting
Mr. CHAN Cho-leung, MH, JP	Beginning of the meeting	End of the meeting
Ms. CHAN Kin-kwan	Beginning of the meeting	End of the meeting
Mr. CHAN Siu-kuen, MH, JP	Beginning of the meeting	End of the meeting
Mr. CHAN Pok-chi, MH, JP	Beginning of the meeting	End of the meeting
Mr. MAK Shing-ho, Gary	Beginning of the meeting	End of the meeting
Mr. WAN Koon-kau	Beginning of the meeting	End of the meeting
Mr. WONG Wai-tung	Beginning of the meeting	End of the meeting
Ms. LOK Siu-luen	Beginning of the meeting	End of the meeting
Mr. LO Hiu-fung, MH	Beginning of the meeting	End of the meeting
Mr. LEONG Chung-ming	Beginning of the meeting	End of the meeting
Ms. NG Bun-bun, Catherine	Beginning of the meeting	End of the meeting

Secretary

Miss CHAN Yin-ning, Elaine	Beginning of the meeting	End of the meeting
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Executive Officer (District Council) 1 /  
Tai Po District Office (“TPDO”) /  
Home Affairs Department (“HAD”)

**In Attendance**

Mr. CHAU Chun-wing	Chief Leisure Manager (New Territories East) / Leisure and Cultural Services Department (“LCSD”)
Mr. FUNG Hon-wa, Harris	District Leisure Manager (Tai Po) / LCSD
Ms. CHAN Wing-ye, Pion	Deputy District Leisure Manager (District Support) Tai Po / LCSD
Ms. WONG Mei-lin, Rita	Senior Executive Officer (Planning) 23 / LCSD
Ms. WONG Chit-hei, Heidi	Executive Officer (Planning) 23 / LCSD
Miss LEE Mei-ye, May	Senior Librarian (Tai Po) / LCSD
Mr. CHEUNG Chi-hing	Administrative Assistant / Lands / District Lands Office, Tai Po / Lands Department
Mr. CHAN Siu-cheung, Patrick	Senior Health Inspector (Cleansing & Pest Control) Tai Po 1 / Food and Environmental Hygiene Department (“FEHD”)
Mr. WONG Wilson	Architect (Works) 10 / HAD
Mr. KWOK Chun-chai, Johnny	Assistant District Officer (Tai Po) / HAD
Ms. HUEN Lai-yan, Sara	Senior Executive Officer (District Council) / TPDO / HAD
Mr. LAU Wai-choi	Senior Inspector of Works / TPDO / HAD
Mr. LAU Chun-ming	Inspector of Works (3) / TPDO / HAD
Miss MAN Fung-ye, Stella	Liaison Officer (7) / TPDO / HAD

**Opening remarks**

The Chairman welcomed participants to the 6th meeting in 2025 of the District Facilities and Works Committee (“DFWC”).

**I. Confirmation of the minutes of the 5th meeting in 2025 of the DFWC on 22 September 2025**

2. The Chairman reported that as the Secretariat did not receive any proposed amendments prior to the meeting, and no Members on the floor had put forward any amendments, the captioned minutes therefore were confirmed.

## II. Position of Tai Po District Office District Minor Works Projects

(TPDC Paper No. DFW 24/2025)

3. The representative of TPDO went through the captioned paper. The minor works projects completed under the “District Minor Works Programme” in the first half of 2025-26 were enumerated in Table I, while the minor works projects currently in progress or proposed for implementation in the second half of 2025-26 were enumerated in Table II, which included those to be implemented by the TPDO and LCSD.

4. Members noted the contents of the report.

## III. Leisure and Cultural Services Department – Report on the management of facilities in Tai Po District

(TPDC Paper No. DFW 25/2025)

5. The representative of LCSD reported as follows:

- (i) The utilisation of recreation and sports facilities in Tai Po District from August to September 2025 was enumerated in Annex I to the captioned paper for Members’ reference.
- (ii) The greening works were enumerated in Annex II to the captioned paper for Members’ reference.
- (iii) The enhancement of leisure facilities was enumerated in Annex III to the captioned paper for Members’ reference.

6. Members’ comments and questions were as follows:

- (i) It was suggested that the department, in conjunction with outsourced contractors, strengthen inspections of the horticultural maintenance conditions at various locations in the district and make enhancements as needed.
- (ii) They asked about the progress of the addition of flagstaffs at Tai Po Waterfront Park (“TPWP”).
- (iii) They asked about the progress of enhancement works for the play equipment at TPWP and Chung Nga Road Children’s Playground (“CNRCP”).

7. The representative of LCSD responded as follows:

- (i) The department would continue to review the horticultural maintenance conditions

in the district and carry out pruning work as needed.

- (ii) The Architectural Services Department (“ArchSD”) was in the course of examining the underground utilities at the proposed flagstaff location and would revert to Members later.
- (iii) Under the Transformation of Public Play Spaces scheme, refurbishment works for children’s play equipment in Yuen Shin Park would commence shortly, whereas CNRCP and the Senses Children’s Playground at TPWP were scheduled for refurbishment next year.

8. Members’ comments and questions were as follows:

- (i) They hoped to strengthen communication with the department regarding the progress of the refurbishment works at TPWP and the children’s playground in Yuen Shin Park.
- (ii) It was suggested that the condition of trees within the district be inspected at a regular interval between March and May each year, and that pruning be carried out as needed, to reduce the need for tree removal due to bad weather conditions.
- (iii) They thanked the department for its active follow-up on the beautification works at Fo Chun Road roundabout in Pak Shek Kok.
- (iv) It was suggested that government departments streamline procedures for unified handling of greening work.
- (v) It was suggested that the department prune branches overhanging the footpath at the junction of Kwong Fuk Road and Wan Tau Kok Lane during the non-breeding season of egrets to reduce the impact of bird droppings on pedestrians, and remove *Aglaia elliptifolia* to prevent and control mosquito infestations.
- (vi) It was hoped that government departments would coordinate with each other to arrange regular grass cutting on vacant land along Fo Chun Road in Pak Shek Kok to eliminate breeding sites of mosquitoes.
- (vii) They commended the TPDO for taking the initiative to follow up on the progress of other departments’ work while following up on the bus shelter project near The Regent on Tat Wan Road.
- (viii) They asked whether the department would provide portable toilets in the vicinity during the refurbishment of both male and female toilets in Yuen Shin Park.
- (ix) It was suggested that information on responsible departments and their contact details be added to the Slope Maintenance Responsibility Information System, enabling members of the public to seek assistance directly from the responsible officers.

- (x) The construction of a sitting-out area at Fo Chun Road, Pak Shek Kok would proceed to the tendering process, with construction expected to commence next year and be completed within the current term of TPDC.
- (xi) It was suggested repairing or replacing the audio and lighting facilities in the Exhibition Hall of Tai Po Community Centre (“TPCC”).
- (xii) They enquired about the timetable for the comprehensive refurbishment of Kwong Fuk Football Ground (“KFFG”).
- (xiii) It was suggested that efforts be made to address the issue of weak shower pressure in the female changing room at Tai Po Lung Mei Beach.

9. The Chairman suggested that the Food, Environment and Hygiene Committee follow up discussions on the issue of egret droppings, and put forward her comments and questions as follows:

- (i) She suggested that large banners be displayed at the main entrance of Tung Cheong Street Swimming Pool (“TCSSP”) and Plover Cove Road Mini-Soccer Pitch to remind the public that TCSSP was temporarily closed.
- (ii) She asked about the details of repair works at TCSSP.
- (iii) She suggested that additional toilet facilities be installed in the vicinity of the Jacuzzi at TCSSP, and that the jet power of the Jacuzzi be enhanced.

10. The representative of LCSD responded as follows:

- (i) Members’ views on the greening work were noted.
- (ii) The department would conduct annual tree inspections, pruning as needed, and would carefully review trees that needed to be removed to ensure there was sufficient justification for removal.
- (iii) The department would provide portable toilets in the vicinity during the refurbishment of both male and female toilets in Yuen Shin Park.
- (iv) The department would display banners and enlarged notices at the suggested locations to remind the public that TCSSP would be temporarily closed for annual maintenance works.
- (v) The annual maintenance works for TCSSP would take approximately 51 days, with the pool water to be completely drained during the first week. Subsequently, inspection and maintenance would be carried out within 30 days, followed by refilling the pool. Testing of water samples would be conducted, which would take approximately one to two weeks.
- (vi) The department would discuss with the relevant works departments the feasibility

of installing additional toilets in the vicinity of the Jacuzzi and enhancing its jet power.

- (vii) The department would inspect with the ArchSD the shower pressure in the female changing room at Tai Po Lung Mei Beach and improvements would be made in this regard.
- (viii) The department would follow up with the ArchSD on the progress of the comprehensive refurbishment works at KFFG on an on-going basis. The ArchSD anticipated that the tender exercise for the project and tender evaluation would take place in early next year, with the approval procedures to be completed by year-end. The works were scheduled to commence in early 2027 for completion by the end of the same year.

(Post-meeting note: The LCSD stated that the shower improvement works at the female changing room at Tai Po Lung Mei Beach were completed on 26 November 2025.)

11. The Chairman requested the representatives of TPDO to relay the views on the audio and lighting facilities in the Exhibition Hall of TPCC, and arranged for the relevant responsible officers to be in attendance of the meeting.

12. The representative of TPDO noted Members' views and would review the arrangements.

**IV. Minor works items of Food and Environmental Hygiene Department in Tai Po District**  
(TPDC Paper No. DFW 26/2025)

13. The representative of FEHD went through the captioned paper.

14. Members' comments and questions were as follows:

- (i) It was asked whether the department would install portable toilets in the vicinity during the Refurbishment of Tung Ping Chau Public Toilet.
- (ii) They asked about the details of the Refurbishment of Tai Po Market MTR Station Public Toilet ("TPM Station PT"), and suggested strengthening the signage for nearby toilets.
- (iii) They asked about the reasons for re-tendering the facelifting of San Tong PT and the project timetable.
- (iv) They asked whether portable toilets would be provided at the original location of TPM Station PT.
- (v) It was suggested that the department provide a detailed list of PT projects currently

underway or in the planning stage in the district.

15. The representative of FEHD responded as follows:

- (i) The department had installed portable toilets at the pier near Tung Ping Chau PT and arranged for regular cleansing and desludging.
- (ii) Due to geographical constraints, it was impossible to install portable toilets outside the TPM Station PT area.
- (iii) The department had installed portable toilets near the bus terminus at TPM Station and posted notices outside TPM Station PT, indicating the location of portable toilets. The department had arranged for regular cleansing and desludging services.
- (iv) TPM Station PT was undergoing a comprehensive refurbishment, which would take a considerable amount of time. The department would closely monitor the works progress with the ArchSD.
- (v) Following the meeting, the department would ask the ArchSD for details of the facelifting of San Tong PT, and then provide supplementary information to Members.
- (vi) The refurbishment works at Wai Ha Village PT were expected to commence in the fourth quarter of this year. The department would conduct a site visit with the ArchSD in late November.
- (vii) The paper primarily set out the PT refurbishment projects currently being undertaken in collaboration with the ArchSD in the district. The department would consider listing other minor works in an annex.

(Post-meeting note: The FEHD had been informed by the ArchSD that the tendering issue regarding the facelifting of San Tong PT had been resolved. Following discussions between the department and Members, the said project would be scheduled to commence after the Lunar New Year.)

16. Members' comments and questions were as follows:

- (i) It was suggested that the department introduce a smart system in more PTs, such as installing motion sensors that automatically trigger an alarm when detecting a user had fallen or remained motionless for an extended period of time, thereby enhancing users' safety.
- (ii) It was suggested that discussions be held with the MTR Corporation Limited ("MTRCL") to install additional portable toilets and directional signage at suitable locations.

- (iii) It was hoped that the department would consult with local community before carrying out future projects to avoid inconvenience to the public caused by carrying out works at neighbouring PTs concurrently.
- (iv) It was suggested that signage indicating the location of portable toilets be enhanced.

17. The representative of FEHD responded as follows:

- (i) He noted Members' views on the Refurbishment of TPM Station PT.
- (ii) The department would review with the MTRCL whether the provision of portable toilets and directional signage was adequate.
- (iii) He hoped that smart facilities might be more widely incorporated in future PT refurbishment projects to improve the hygiene of toilets and enhance service quality.

18. The Chairman suggested that the department strengthen communication with Members to collect their views, and suggested that future works projects be listed for the next one to two years.

**V. Any other business**

19. Members raised no other business.

**VI. Date of next meeting**

20. The next meeting was tentatively scheduled to be held at 2:30 p.m. on 6 January 2026 (Tuesday).

21. There being no other business, the meeting was adjourned at 10:38 a.m.