

Minutes of the 5th Meeting in 2025
of the District Facilities and Works Committee
of the Tai Po District Council

Date: 22 September 2025 (Monday)
Time: 3:19 p.m. – 3:47 p.m.
Venue: Conference Room, Tai Po District Council (“TPDC”)

<u>Present</u>	<u>Time of Arrival</u>	<u>Time of Withdrawal</u>
<u>Chairman</u>		
Ms. WONG Pik-kiu, SBS, MH, JP	Beginning of the meeting	End of the meeting
<u>Vice-chairman</u>		
Mr. LI Wah-kwong, Rex, MH	Beginning of the meeting	End of the meeting
<u>Members</u>		
Mr. YU Chi-wing, MH	Beginning of the meeting	End of the meeting
Mr. LEE Man-kit	Beginning of the meeting	End of the meeting
Mr. LI Yiu-ban, BBS, MH, JP	Beginning of the meeting	End of the meeting
Mr. LAM Yick-kuen, MH	Beginning of the meeting	End of the meeting
Mr. WU Cheuk-him	Beginning of the meeting	End of the meeting
Mr. MUI Siu-fung	Beginning of the meeting	End of the meeting
Mr. MUI Ching-hung, MH	Beginning of the meeting	End of the meeting
Mr. CHAN Tsz-kin	Beginning of the meeting	End of the meeting
Mr. CHAN Cho-leung, MH, JP	Beginning of the meeting	End of the meeting
Ms. CHAN Kin-kwan	Beginning of the meeting	End of the meeting
Mr. CHAN Siu-kuen, MH, JP	Beginning of the meeting	End of the meeting
Mr. CHAN Pok-chi, MH, JP	Beginning of the meeting	End of the meeting
Mr. MAK Shing-ho, Gary	Beginning of the meeting	End of the meeting
Mr. WAN Koon-kau	Beginning of the meeting	End of the meeting
Mr. WONG Wai-tung	Beginning of the meeting	End of the meeting
Ms. LOK Siu-luen	Beginning of the meeting	End of the meeting
Mr. LO Hiu-fung, MH	Beginning of the meeting	End of the meeting
Mr. LEONG Chung-ming	Beginning of the meeting	End of the meeting
Ms. NG Bun-bun, Catherine	Beginning of the meeting	End of the meeting

Secretary

Miss CHAN Yin-ning, Elaine	Beginning of the meeting	End of the meeting
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Executive Officer (District Council) 1 /
Tai Po District Office (“TPDO”) /
Home Affairs Department (“HAD”)

In Attendance

Mr. CHAU Chun-wing	Chief Leisure Manager (New Territories East) / Leisure and Cultural Services Department (“LCSD”)
Mr. FUNG Hon-wa, Harris	District Leisure Manager (Tai Po) / LCSD
Ms. CHAN Wing-ye, Pion	Deputy District Leisure Manager (District Support) Tai Po / LCSD
Ms. WONG Mei-lin, Rita	Senior Executive Officer (Planning) 23 / LCSD
Ms. WONG Chit-hei, Heidi	Executive Officer (Planning) 23 / LCSD
Miss LEE Mei-ye, May	Senior Librarian (Tai Po) / LCSD
Mr. CHEUNG Chi-hing	Administrative Assistant / Lands / District Lands Office, Tai Po (“TPDLO”) / Lands Department
Mr. POON Ming-ho	Chief Health Inspector (Tai Po) 2 (Atg.) / Food and Environmental Hygiene Department (“FEHD”)
Mr. CHAN Siu-cheung, Patrick	Senior Health Inspector (Cleansing & Pest Control) Tai Po 1 / FEHD
Mr. WONG Wilson	Architect (Works)10 / HAD
Mr. KWOK Chun-chai, Johnny	Assistant District Officer (Tai Po) / HAD
Ms. HUEN Lai-yan, Sara	Senior Executive Officer (District Council) / TPDO / HAD
Mr. WONG Chi-fung	Senior Inspector of Works (Atg.) / TPDO / HAD
Mr. LAU Chun-ming	Inspector of Works (3) / TPDO / HAD
Miss MAN Fung-ye, Stella	Liaison Officer (7) / TPDO / HAD

Opening remarks

The Chairman welcomed participants to the 5th meeting in 2025 of the District Facilities and Works Committee (“DFWC”), and announced the following:

- (i) Mr. CHEUNG Chi-hing, Administrative Assistant / Lands of TPDLO, would attend future meetings in place of Mr. YEUNG Chun-yue.
- (ii) Mr. WONG Chi-fung, Senior Inspector of Works (Atg.) of TPDO, was attending the meeting in place of Mr. LAU Wai-choi.

I. Confirmation of the minutes of the 4th meeting in 2025 of the DFWC on 9 July 2025

2. The Chairman reported that as the Secretariat did not receive any proposed amendments prior to the meeting, and no Members on the floor had put forward any amendments, the captioned minutes therefore were confirmed.

II. Matters arising from minutes of the 4th meeting of DFWC on 9 July 2025 — Proposed change of venue for the 2026 Tai Po Lunar New Year Fair at the football pitch of Tai Po Tung Cheong Street Leisure Building and the preparatory work by relevant departments
(TPDC Paper No. DFW 19/2025)

3. The Chairman's comments were as follows:

- (i) Members had not yet reached consensus on the specific arrangements for holding the Lunar New Year (“LNY”) Fair at the football pitch of Tai Po Tung Cheong Street Leisure Building (“Leisure Building”).
- (ii) The Chairman suggested that the proposal of holding the LNY Fair at the football pitch of the Leisure Building be added to “matters arising” at next year’s meetings in preparation for the 2027 LNY Fair.

4. The Chairman welcomed Mr. POON Ming-ho, Senior Health Inspector (Hawker) Tai Po of FEHD, to attend the meeting for this agenda item, and referred Members to the captioned paper.

5. The representative of FEHD reported as follows:

- (i) As the preparatory work for changing the venue of LNY Fair to the football pitch of the Leisure Building was not completed in time, the 2026 Tai Po LNY Fair would continue to be held at Tin Hau Temple Fung Shui Square.
- (ii) Regarding the venue for the 2027 LNY Fair, the department held an open attitude. If Members’ suggestions and the preparatory work were compatible with each other, the department would continue to explore the possibility of holding the LNY Fair at the football pitch of the Leisure Building.

6. The Chairman said that the Bazaar Carnival in Celebration of the 76th Anniversary of the Founding of the People’s Republic of China would be held at the football pitch of the Leisure Building, and suggested that the department draw upon this event as reference and discuss the details of holding the LNY Fair at a later stage.

7. A Member suggested that the preparatory work for the 2027 LNY Fair be started after the

LNy next year to discuss the details of holding the LNy Fair at the football pitch of the Leisure Building.

III. Leisure and Cultural Services Department — Report on the management of facilities in Tai Po District

(TPDC Paper No. DFW 22/2025)

8. The representative of LCSD reported as follows:

- (i) The utilisation of recreational and sports facilities in Tai Po District from June to July 2025 was enumerated in Annex I to the captioned paper for Members' reference.
- (ii) The greening works and enhancement of leisure facilities were enumerated in Annexes II and III to the captioned paper respectively for Members' reference.
- (iii) The department intended to further take forward the Transformation of Public Play Spaces projects at Kam Shek New Village Playground, Shuen Wan Tung Tsz Children's Playground and Ping Long Playground in Tai Po District.
- (iv) The department was currently replacing Taiwan Acacia at the aforementioned sites through the Enhancement of Ageing Trees Programme ("EATP") (Replacement of Taiwan Acacia) to lower the risk of tree collapse, as well as to free up space for planting flowering trees (such as Araguaney/Pink Tecoma, etc.) to beautify the environment.
- (v) The works under EATP at Chuen On Road Garden and the green area at Nam Wan Road would commence in the fourth quarter of 2025, with expected completion in the first quarter of 2026.

9. Members' comments and questions were as follows:

- (i) They asked about the progress of the greening work at Pak Shek Kok roundabout.
- (ii) They asked whether the department had a relevant mechanism to deal with the issue of substandard service quality provided by horticultural maintenance contractors.
- (iii) They suggested conducting greening work in planters along Lam Kam Road to improve the environment.
- (iv) They hoped that the department would complete the works under EATP as soon as possible.

10. The representative of LCSD responded as follows:

- (i) The department would conduct beautification works at Pak Shek Kok roundabout and would notify Members of the commencement date once the works were confirmed.
- (ii) The department had held a meeting with the horticultural maintenance contractor to reflect its unsatisfactory service quality and urged the contractor to address the problem of overgrown weeds in the district as soon as possible.
- (iii) During the contract period from June to August 2025, the department issued 18 default notices to the contractor for instances of overgrown weeds in accordance with the contract and deducted service payment from the contractor accordingly.
- (iv) The contractor had undertaken to deploy additional manpower for weed cutting, and the department would monitor its service quality through routine observation.
- (v) Should the contractor fail to complete the follow-up work within one week, the department would issue an advisory letter to the contractor and, depending on actual circumstances, a default notice.
- (vi) Upon the department's observation, the contractor had now deployed additional manpower for weed cutting. If Members found any locations with severe weed problems, they could contact the department directly for follow-up.

11. The Chairman asked the department to pay attention to the safety issue of the palm trees behind Plover Cove Garden to prevent accidents caused by strong wind.

12. A Member asked about the repair progress of the pavilion at Nam Wan Road Sitting-out Area.

13. The representative of LCSD responded that the department was currently awaiting a new design proposal from the Architectural Services Department for the pavilion, and would report to Members if there was any progress.

IV. Minor works items of Food and Environmental Hygiene Department in Tai Po District
(TPDC Paper No. DFW 23/2025)

14. The representative of FEHD went through the captioned paper and briefed on the refurbishment works of Wai Ha Village Public Toilet ("PT").

15. Members' comments and questions were as follows:

- (i) The refurbishment of toilets within MTR Tai Po Market Station commenced on 16 September. They asked the department whether portable toilets would be

provided in the vicinity for public use.

- (ii) They suggested that the department discuss with the village head of Wai Ha Village the location for placing portable toilets and install mosquito trapping devices inside.

16. The representative of FEHD responded as follows:

- (i) The portable toilets in MTR Tai Po Market Station would be installed at the telephone booth area next to the taxi stand, and toilet attendants would be arranged to take up daily cleansing duties.
- (ii) The portable toilets at Wai Ha Village were tentatively planned to be installed beside the alley. The department would consult the village head and Members or conduct a site visit to look for a suitable location.
- (iii) Insect killers would be installed inside portable toilets, and the refurbished PT would also have insect killers or other anti-mosquito facilities installed.

V. Any other business

17. The representative of Works Section of HAD reported on the progress of Works No. “TP-DMW295 Provision of a sitting-out area at Pak Shek Kok”. The tender exercise for the project was expected to be carried out this year, and the project design had been slightly adjusted in response to the growth of surrounding trees.

18. A Member said that if there were no major changes to the design of the works project, the department should proceed with the works according to the design plan.

VI. Date of next meeting

19. The date of the next meeting was scheduled to be held at 9:30 a.m. on 5 November 2025 (Wednesday).

20. There being no other business, the meeting was adjourned at 3:47 p.m.