

**Minutes of the 3rd Meeting in 2024**  
**of the District Facilities and Works Committee**  
**of the Tai Po District Council**

Date: 8 May 2024 (Wednesday)  
Time: 9:32 a.m. – 11:12 a.m.  
Venue: Conference Room, Tai Po District Council (“TPDC”)

<b><u>Present</u></b>	<b><u>Time of Arrival</u></b>	<b><u>Time of Withdrawal</u></b>
<b><u>Chairman</u></b>		
Ms. WONG Pik-kiu, BBS, MH, JP	Beginning of the meeting	End of the meeting
<b><u>Vice-chairman</u></b>		
Mr. LI Wah-kwong, Rex, MH	Beginning of the meeting	End of the meeting
<b><u>Members</u></b>		
Mr. YU Chi-wing, MH	Beginning of the meeting	End of the meeting
Mr. LEE Man-kit	Beginning of the meeting	End of the meeting
Mr. LI Yiu-ban, BBS, MH, JP	Beginning of the meeting	End of the meeting
Mr. LAM Yick-kuen, MH	Beginning of the meeting	End of the meeting
Mr. WU Cheuk-him	Beginning of the meeting	End of the meeting
Mr. MUI Siu-fung	Beginning of the meeting	End of the meeting
Mr. MUI Ching-hung	Beginning of the meeting	End of the meeting
Mr. CHAN Tsz-kin	Beginning of the meeting	End of the meeting
Mr. CHAN Cho-leung, MH, JP	Beginning of the meeting	End of the meeting
Ms. CHAN Kin-kwan	Beginning of the meeting	End of the meeting
Mr. CHAN Siu-kuen, MH, JP	Beginning of the meeting	End of the meeting
Mr. CHAN Pok-chi, JP	Beginning of the meeting	End of the meeting
Mr. MAK Shing-ho, Gary	Beginning of the meeting	End of the meeting
Mr. WAN Koon-kau	Beginning of the meeting	End of the meeting
Mr. WONG Wai-tung	Beginning of the meeting	End of the meeting
Ms. LOK Siu-luen	Beginning of the meeting	End of the meeting
Mr. LO Hiu-fung	Beginning of the meeting	End of the meeting
<b><u>Secretary</u></b>		
Miss LO Tin-wai, Tiffany	Beginning of the meeting	End of the meeting
Executive Officer (District Council) 1 / Tai Po District Office (“TPDO”) / Home Affairs Department (“HAD”)		

**In Attendance**

Miss YU Wing-lam, Phoebe	Assistant District Officer (Tai Po) / HAD
Mr. CHAU Chun-wing	Chief Leisure Manager (New Territories East) / Leisure and Cultural Services Department ("LCSD")
Mr. FUNG Hon-wa, Harris	District Leisure Manager (Tai Po) / LCSD
Mr. YAU Wan-po, Wallace	Deputy District Leisure Manager (District Support) Tai Po / LCSD
Ms. WONG Mei-lin, Rita	Senior Executive Officer (Planning) 23 / LCSD
Mr. PANG Tat-hung, Raymond	Executive Officer (Planning) 21A / LCSD
Miss LEE Mei-yee, May	Senior Librarian (Tai Po) / LCSD
Mr. TSUI Chun-sing	Administrative Assistant / Lands / District Lands Office, Tai Po / Lands Department ("LandsD")
Mr. LAM Chun-ting	Senior Health Inspector (Cleansing & Pest Control) Tai Po 1 / Food and Environmental Hygiene Department ("FEHD")
Ms. LEE Shuk-fong, Susanna	Senior Project Manager 366 / Architectural Services Department ("ArchSD")
Mr. LAM Chin-pang, Vic	Project Manager 366 / ArchSD
Ms. LEUNG Shing-mei, Angela	Architect (Works)1 / HAD
Mr. WONG Wilson	Architect (Works)10 / HAD
Ms. SING Hoi-shan, Wendy	Senior Executive Officer (District Council) / TPDO / HAD
Mr. LI Ka-lun	Senior Inspector of Works / TPDO / HAD
Mr. WONG Ka-ho	Assistant inspector of Works (6) / TPDO / HAD
Miss MAN Fung-yee, Stella	Liaison Officer (7) / TPDO / HAD
Miss CHAN Yin-ning, Elaine	Executive Officer (District Council)1 (Designate) / TPDO / HAD

**Opening remarks**

The Chairman welcomed participants to the 3rd meeting in 2024 of the District Facilities and Works Committee ("DFWC") and announced the following:

- (i) Mr. FUNG Hon-wa, Harris, District Leisure Manager (Tai Po) of LCSD, would attend future DFWC meetings in place of Mr. CHU Ka-chun, Gordon.
- (ii) Ms. LEE Shuk-fong, Susanna and Mr. LAM Chin-pang, Vic, Senior Project Manager and Project Manager of ArchSD respectively, and Miss CHAN Yin-ning, Elaine, Executive Officer (District Council)1 (Designate) of TPDO, were in attendance of the meeting.
- (iii) Mr. PANG Tat-hung, Raymond, Executive Officer (Planning) 21A of LCSD, was attending the meeting in place of Ms. WONG Chit-hei, Heidi.

**I. Confirmation of the minutes of the 2nd meeting in 2024 of the DFWC on 6 March 2024**

2. The Chairman reported that as the Secretariat did not receive any proposed amendments prior to the meeting, and no Members on the floor had put forward any amendments, the captioned minutes therefore were confirmed.

**II. Position of District Minor Works Projects of Tai Po District Office**  
**(TPDC Paper No. DFW 5/2024)**

3. The representative of TPDO went through the captioned paper. The minor works projects completed under the “District Minor Works (“DMW”) Programme” in 2023-24 were enumerated in Table I, while the minor works projects under implementation in 2024-25 were enumerated in Table II, which included those to be implemented by TPDO and LCSD.

4. Members’ comments were as follows:

- (i) They opined that the progress of each project were not set out in detail in the report.
- (ii) They would continue to express their views on the projects to the TPDO for its collection of public views to optimise each project.
- (iii) They suggested that the TPDO arrange for Members to site visits when the projects were near completion.

5. The representative of TPDO responded as follows:

- (i) The TPDO would continue to collect views through means such as the District Council (“DC”), Area Committees (“ACs”) and rural representatives to fine-tune each project and strive to serve the public.
- (ii) Upon completion of a works project, the TPDO and LCSD would arrange for Members to a site visit.

6. Members’ comments and questions were as follows:

- (i) The captioned paper could generally reflect the overview of the projects, including the number of works projects completed and to be implemented in the future.
- (ii) They asked about the works progress of the sitting-out areas at CARE Village, San Wa On Lane of Tai Po Tau and in the vicinity of Wan Tau Tong.
- (iii) They asked about the work site locations of the rain shelters or covered walkways in the district which were under implementation.

7. The Chairman said that the captioned paper only provided an overview of the projects. It was suggested that the departments concerned contact her and Members for site visits upon completion of the DMW projects. She also suggested that rural representatives could be contacted.

8. The representative of TPDO responded as follows:

- (i) There were a total of five minor works projects on “sitting-out areas / rain shelters / pavilions / covered walkways” under implementation in 2024-25, including three sitting-out area works and two covered walkway works, namely “TP-DMW231 Provision of a sitting-out area at CARE Village, Tai Po”, “TP-DMW241 Provision of a sitting-out area at San Wa On Lane, Tai Po Tau, Tai Po”, “TP-DMW263 Provision of fitness equipment and elderly facilities near the morning trail at Wan Tau Tong, Tai Po”, “TP-DMW255 Provision of a covered walkway at Tai Po Road Yuen Chau Tsai Section near Kwong Fuk Estate, Tai Po” and “TP-DMW270 Provision of shelters at Po Nga Road connecting Tai Wo Plaza, Tai Po”.
- (ii) For the project type of “Improvement of public facilities”, “TP-DMW373 Maintenance and improvement of district facilities in Tai Po (2023/24)” was under implementation.
- (iii) For the project type of “Landscaping/greening”, “TP-DMW354 Riverside beautification at Lam Tsuen River for the section between Tai Wo Bridge and footbridge (Structure No. NF97)” was under implementation.

9. The Chairman said that Members were welcome to give their views, if any, on Works No. TP-DMW270 at the meeting.

10. The representative of TPDO said that for Works No. TP-DMW270, Members had suggested that a free-standing cover/tent be used to connect the gap between the two covered walkways at the previous meeting. The TPDO received a reply from the Link Asset Management Limited (“Link”) before the meeting, stating that after study, it was considered that as the proposed site of installation was a staircase location, there was no suitable free-standing cover/tent that could meet the safety requirements to suit the situation of the said site. As such, the suggestion could not be adopted for the time being. However, Link would adopt an open attitude to carry out a feasibility study should there be suitable free-standing cover/tent or other suggestions.

11. The representative of HAD responded as follows:

- (i) Regarding Works No. TP-DMW231, the project had been largely completed. The HAD (Works Section) would arrange for inspection and acceptance in a timely

manner.

- (ii) Regarding Works No. TP-DMW255, the project had been largely completed. Inspection and acceptance would be arranged in a timely manner.
- (iii) Regarding Works No. TP-DMW263, most of the foundation works had been completed and the ground level works would be carried out.

(Post-meeting note: The LCSD conducted a site visit with Members for Works No. TP- DMW231 on 4 June 2024. Members were satisfied with the project.)

12. The representative of HAD responded as follows:

- (i) Regarding Works No. TP-DMW241, the works contractor was carrying out the ground level works.
- (ii) Regarding Works No. TP-DMW270, the foundation works had been completed, with the glass and aluminum panel works at ground level being carried out and were expected to be completed soon.

13. Members' comments and questions were as follows:

- (i) To better understand the progress of the projects, it was suggested that the Chairman arrange for Members to visit each project on site once.
- (ii) The ACs would also mention about the progress of some of the projects and ask how the department would handle the situation if the ACs and DFWC had different opinions on the projects.
- (iii) It would be clearer if details such as works numbers and locations could be provided in the paper.
- (iv) It was hoped that they would be informed of the DMW projects approved each year in the future.
- (v) 15 minor works projects were completed in Tai Po District last year. A total of seven works projects for 2024-25 were being implemented at the moment. They asked whether the number of projects for 2024-25 would be increased later.
- (vi) DFWC would continue to listen to the public views on works projects.

14. The representative of TPDO thanked Members for and noted their comments. Members were welcome to give their views on specific works projects at the meeting and the department would follow up and respond.

15. The Chairman said that there were a total of seven works projects to be implemented by the TPDO in 2024-25, and opined that site visits could be arranged for Members in due course.

16. A Member expressed his hope that the TPDO would consolidate Members' comments and reflected them to the works department so as to enhance the quality of works.

17. The Chairman said that Works No. TP-DMW255 had been largely completed. She had conducted a site visit earlier in conjunction with some Members, the HAD (Works Section) and TPDO.

18. A Member said that it had come to his knowledge that the works contractor would inspect and accept the said project and he was pleased with the drainage design of the cover.

19. The Chairman suggested that the department arrange for Members to a site visit for Works No. TP-DMW263 at an appropriate time.

20. The representative of HAD said that further arrangements could be made after the meeting if Members would like to have a site visit.

(Post-meeting note: The LCSD said that upon completion of Works No. TP-DMW263, it would contact the Secretariat in due course to invite Members to a site visit.)

21. The Chairman said that she and Members had also contacted Link earlier in respect of Works No. TP-DMW270 and learnt that no suitable cover/tent was available for the time being. Members would continue to communicate with Link and conduct a site visit in conjunction with HAD (Works Section) and TPDO to discuss subsequent arrangements.

22. The Chairman asked the TPDO (Works Section) to report on the progress of Works No. TP- DMW373.

23. The representative of TPDO responded as follows:

- (i) Works No. TP-DMW354 covered the enhancement of the "Next Station: Lam Tsuen River" rain shelter, which would be completed soon.
- (ii) The minor maintenance works under Works No. TP-DMW373 included regular pit cleansing, grass cutting and cleansing of the existing DC facilities, such as notice boards and rain shelters.

24. The Chairman hoped that the TPDO would arrange for Members to site visits in batches at different time slots for the landscaping works projects so as to follow up on the stakeholders' views.

25. A Member asked about the content of the enhancement of the "Next Station: Lam Tsuen River" rain shelter.

26. The representative of TPDO responded that the works included the installation of insect light traps and maintenance of screens. It was now pending the connection of power to the rain shelter. Members would be invited to a site visit upon completion of the project.

27. The representative of TPDO said that the rain shelter had been completed and in operation for a while. The enhancement works (such as the installation of solar powered lamps, insect light traps and LED screens) were on-going and thus the works project was included as an “under implementation” one.

28. DFWC noted the above report.

### **III. Leisure and Cultural Services Department — Report on the management of facilities in Tai Po District**

(TPDC Paper No. DFW 6/2024)

29. The representative of LCSD reported as follows:

- (i) The utilisation of recreational and sports facilities in Tai Po District from February to March 2024 were enumerated in Annex I for Members’ reference.
- (ii) The greening works and enhancement of leisure facilities in Tai Po District were enumerated in Annexes II and III respectively for Members’ reference.
- (iii) Tung Cheong Street Swimming Pool (“TCS Swimming Pool”) was originally scheduled to be closed from 11 September to 31 October 2024 for annual routine repair and maintenance works. Due to the additional coating refurbishment works to the ceiling of the swimming pools, TCS Swimming Pool would be closed earlier starting from 2 July 2024. During the said period, the public might use the swimming facilities at Tai Po Swimming Pool and Tai Po Lung Mei Beach.

30. Members’ comments and questions were as follows:

- (i) They suggested that the department might provide photos of greening works completed in future papers for the reference of Members and the public.
- (ii) The Greening Master Plan displayed locations suitable for greening works in Tai Po District, which involved different responsible departments. Members hoped that the departments would coordinate among them and the Tree Management Office (“TMO”) would maintain close liaison with Members and conduct on-site inspections so as to expeditiously deal with tree collapse incidents on highways. In addition, Candlenut Tree was one of the tree species that was prone to collapse. It

was suggested that the department consider replacing them with more resilient tree species.

- (iii) Some members of the public had reflected that the plants in the planters on the central reservation were too high and asked whether they were managed by the department. It was hoped that the department would improve the situation.
- (iv) It was mentioned at the previous meeting that the department would convert part of Tai Po Sports Ground – Squash and Tennis Centre into a bouldering gym. They asked whether the project could be carried out on schedule. It was also hoped that, upon completion of the project, the department would arrange a site visit for Members and report on the utilisation of the bouldering gym at the DFWC meeting.
- (v) They asked about the works progress of providing a skatepark at Tai Po Waterfront Park.
- (vi) Regarding the pet garden near Blocks 10 and 19 of Tai Po Centre, On Pong Road, Tai Po, there was discussion on the bicycle parking area and stairs at the previous meeting. They asked about the relevant follow-up actions in this regard.
- (vii) The department had carried out extensive maintenance works at Yuen Shin Park earlier. However, no workers were seen at work by Members during their repeated on-site inspections. They suggested that the department expedite the progress of the works. In addition, although the department had erected signs of no cyclists at Yuen Shin Park, there were still bicycles entering and exiting the park freely. As such, they asked the department to follow up on the issue.
- (viii) Some organisations had reflected that there were water seeps in the arena and changing rooms of Fu Shin Sports Centre. They asked the department to provide details of the improvement works.
- (ix) They asked about details of the ceiling works and repair and maintenance works at TCS Swimming Pool. In addition, they suggested that the department deal with the problems of ventilation and standing water in the changing rooms as well. It was hoped that the department would not carry out the works during the swimming season as far as practicable.
- (x) As there was wear and tear at Kwong Fuk Football Ground due to the high utilisation rate, they asked about the works progress of Football-cum-Rugby Pitch in Area 33, Tai Po.

31. The representative of LCSD responded as follows:

- (i) The department was committed to improving the environment with enhanced landscape planting and beautification schemes. The department would consider incorporating photos of beautification schemes completed in future reports so that



Members and the public could know about the amenity benefit at the relevant locations.

- (ii) The department had been planting suitable trees based on the “Right Tree, Right Place” principle in accordance with the latest guidelines on tree management provided by TMO. For instance, the collapsed tree at the flower bed adjacent to the zebra crossing near Wan Tau Street had been replaced by a Colville’s Glory (*Colvillea racemosa*), the crown and form of which were more wind-resistant, thus reducing the risk of tree falling. Its golden flowers could also adorn the streets.
- (iii) The plants on the roadside and in the planters on the central reservation were mainly maintained by the department. Members could contact the department at any time upon receipt of complaints and comments from the public. The department would send staff to follow up.
- (iv) To tie in with the initiative of promoting urban sports announced in the Policy Address, the LCSD planned to convert a squash court at Tai Po Sports Ground – Squash and Tennis Centre into a bouldering gym. The department had invited tenders in May 2024 and the tender deadline would be at the end of May. The department would then go through tender evaluation with the TPDO (Works Section) as soon as possible before applying for funding to commence the project, which was expected to be completed in the second quarter of 2025. The progress would be reported to Members in a timely manner throughout the project period.
- (v) Regarding the provision of a skatepark at Tai Po Waterfront Park, the department was studying the proposal with the relevant national sports associations and discussing with the ArchSD on the drawing so that it could be in line with the design. The progress would be reported to Members in a timely manner.
- (vi) The department had earlier sent staff to inspect and examine the stairs at Tai Po Central Sitting-out Area and no problem had been found. Members were welcome to provide the department with relevant information if any, so that the department could reflect to the works department.
- (vii) The outdoor resurfacing works at Yuen Shin Park had been affected by the unstable weather in recent months. The department would remind the ArchSD to monitor closely the work progress of the works contractor. The department would also send staff to inspect the site and advise members of the public who were in breach of the Pleasure Grounds Regulation to be rule-compliance.
- (viii) The works at Fu Shin Sports Centre would be completed in May 2024, which included refurbishment of facilities such as the arena, dance room, activity rooms, male and female toilets and changing rooms. The department would also ask the works department to follow up on the water seeps in the venue.
- (ix) The maintenance and repair of TCS Swimming Pool was mainly undertaken by the

ArchSD, in which the annual maintenance and repair as well as the renovation of the ceiling of swimming pools would be carried out concurrently for a period of four months. The department would also inspect various facilities by then and remind the ArchSD to keep an eye on checking the ventilation and standing water in changing rooms.

- (x) Regarding the works of Football-cum-Rugby Pitch in Area 33, Tai Po, the government departments concerned had completed the technical feasibility study of the works project. The Transport Department and LCSD would continue to take forward the works project and consult the DFWC and relevant stakeholders on the design of the works project in a timely manner.

32. The Chairman said that repair works had to be carried out as the ceiling of TCS Swimming Pool was spalling off. She hoped that Members would understand and assist in addressing public opinions.

33. The representative of ArchSD said that the ceiling of TCS Swimming Pool was supported by a steel structure with coating on its surface for protection. There were air bubbles in coating at present and had the risk of peeling off. As such, the ArchSD would erect scaffolding and conduct comprehensive inspection on the steel structure, as well as repair the parts with air bubbles and peeling forthwith. Preliminary repair and protection works had been completed at the moment, but there remained parts that required comprehensive inspection and restoration upon commencement of the subsequent project.

34. DFWC noted the above report.

#### **IV. Minor works items of Food and Environmental Hygiene Department in Tai Po District** **(TPDC Paper No. DFW 7/2024)**

35. The Chairman welcomed Mr. LAM Chun-ting, Senior Health Inspector (Cleansing & Pest Control) Tai Po 1 of FEHD to attend the meeting for this agenda item.

36. The representative of FEHD went through the captioned paper.

37. Members' comments and questions were as follows:

- (i) Wai Ha Village Public Toilet ("PT") in Wong Yi Au and Tai Po Tau Village North PT would be converted from aqua privies to flushing toilets. They asked when would the department carry out final consultation and would like to know the commencement dates of the projects.

- (ii) It was hoped that the department would follow up on the construction of PTs at Kau Lung Hang Village, San Tau Kok Village, Ting Kok Village and Fung Yuen Village after the meeting. A Member had conducted a site visit with the departmental representative in Ting Kok. It was now pending the grant of site by the LandsD, and funding application would also be made with the design in accordance with procedures. It was suggested that Members might give their views for reference by the department.
- (iii) There was rodent infestation on the ground floor of Block A of Greenery Plaza. It was hoped that the department would be aware of the situation.
- (iv) The hygiene condition of Nam Hang Tsuen PT was poor.
- (v) The village head of Kam Shan Village had earlier expressed his hope that refurbishment works could be carried out for the PT at Kam Shan Village, but no reply had been received from the department yet.
- (vi) The utilisation rate of the PT at MTR Tai Po Market Station (“Tai Po Market Station”) was relatively high. It was suggested that the department provide temporary toilets for public use when the works were underway.
- (vii) They asked about the arrangement and progress of the refurbishment works for the PT in Plover Cove Road Market.

38. The representative of FEHD responded as follows:

- (i) Regarding the conversion of Wai Ha Village PT from an aqua privy to a flushing toilet, the funding application had been vetted and approved, and the works were under planning and design. The start date had yet to be confirmed, and a date would be set upon completion of the design. In addition, Tai Po Tau Village North PT had been included in the Enhanced Public Toilet Refurbishment Programme 2024-25, and it was pending the vetting and approval of the funding application.
- (ii) Regarding the suggestion of constructing PTs at Kau Lung Hang Village, San Tau Kok Village, Ting Kok Village and Fung Yuen Village, the department had consulted the departments concerned on some of the selected sites, and was considering the feasibility of the suggestion based on a number of factors and awaiting replies from the departments concerned. The department would update Members on the progress in due course.
- (iii) The department noted the problem of rodent infestation mentioned above and would inform the Environmental Hygiene Section to send staff to follow up.
- (iv) Regarding the hygiene problem at Nam Hang Tsuen PT, the department would remind the sections concerned to step up cleansing efforts and keep an eye on the hygiene condition of the said site.

- (v) The PT at Kam Shan Village was not included in a refurbishment and facelifting programme for PTs for the time being. Members would be notified of updates if any.
- (vi) During the refurbishment works for the PT at Tai Po Market Station, the department would provide portable toilets in the vicinity for public use.
- (vii) He had no information on the refurbishment works for the PT in Plover Cove Road Market at the moment and could provide Members with the information via the Secretariat in due course.

(Post-meeting note: The FEHD planned to carry out refurbishment works for public market toilets in various districts for 2024-25 and 2025-26. Although the PT in Plover Cove Road Market had not been included in the list of refurbishment works for the said two years, the Markets Section (Tai Po) was making enquiries to the Headquarters as to whether the PT in Plover Cove Road Market could be included additionally in the list of refurbishment works for the said two years or be included in the list of works for the immediate following year as early as possible.)

39. The Chairman suggested that the department provide additional notices during the refurbishment works for the PT at Tai Po Market Station to direct passers-by the location of portable toilets. Regarding the refurbishment works for the remaining three PTs, she suggested that discussion could be made and site visits could be arranged in due course.

## **V. Any other business**

40. The Chairman said that Members could give their views on works projects on this agenda item but the departments might not be able to respond immediately. The departments concerned and Secretariat would follow up separately.

41. A Member said that for “TP-DMW387 Improvement of the drainage system and landscaping works right in front of Lam Tsuen Fong Ma Po Tin Hau Temple”, the provision of a pavilion in front of Tin Hau Temple might affect the appearance of the place. It was hoped that the department might as well conduct a site visit with the original proponent and representative of Lam Tsuen Valley Committee to discuss the solutions.

42. The representative of TPDO said that he could contact the relevant Members to conduct a site visit and give an overview of the project after the meeting.

## **VI. Date of next meeting**

43. The next meeting was scheduled to be held at 9:30 a.m. on 3 July 2024 (Wednesday).

44. There being no other business, the meeting was adjourned at 11:12 a.m.

**Tai Po District Council Secretariat**  
**June 2024**