

(Translation)

Minutes of the 16th Meeting of the District Facilities Management Committee (2/18-19)

Date: 3 July 2018

Time: 2:30 p.m.

Venue: Main Conference Room, Tsuen Wan District Office

Present:

Mr WONG Wai-kit, MH (Chairman)

Mr CHAN Sung-ip, MH (Vice Chairman)

Mr MAN Yu-ming, MH

The Hon TIEN Puk-sun, Michael, BBS, JP

Mr KOO Yeung-pong, MH

Ms LAM Yuen-pun, Phyllis

Ms LAM, Lam Nixie

The Hon CHAN Han-pan, Ben, BBS, JP

Mr LAM Faat-kang, MH

Mr CHAN Chun-chung, Jones

Mr CHAN Yuen-sum, Sumly

Mr WONG Ka-wa

Mr KOT Siu-yuen

Mr CHENG Chit-pun

Mr CHUNG Wai-ping, SBS, MH

Mr LO Siu-kit, MH

Mr TAM Hoi-pong

In Attendance:

Mr CHOW Chun-hun, Gary Assistant District Officer (Tsuen Wan), Tsuen
Wan District Office

Miss LAM Siu-yung, Daisy Senior Executive Officer (District Council),
Tsuen Wan District Office

Mr YUNG Chi-wai Senior Inspector of Works (Tsuen Wan), Tsuen
Wan District Office

Mr LAU Shun-tak, Donald Executive Officer I (District Council), Tsuen
(Secretary) Wan District Office

Miss TAI Tsz-yan, Angie	Executive Officer (Development), Tsuen Wan District Office
Ms PUN Sze-yan, Mickey	Executive Assistant (District Council)3, Tsuen Wan District Office
Ms HO Sau-fan, Fanny	Chief Leisure Manager (New Territories West), Leisure and Cultural Services Department
Mr CHENG Kwok-kuen, Chris	District Leisure Manager (Tsuen Wan), Leisure and Cultural Services Department
Ms TSE Ka-yee, Carmen	Senior Librarian (Tsuen Wan), Leisure and Cultural Services Department
Ms WONG Fan-ni, Jasmine	Senior Manager (New Territories South) Promotion, Leisure and Cultural Services Department
Ms YUEN Chi-ling, Margaret	Manager (New Territories South) Marketing and District Activities, Leisure and Cultural Services Department
Mr YIM Wai-hung	Administrative Assistant/Lands (District Lands Office, Tsuen Wan and Kwai Tsing), Lands Department

Absent:

Mr LI Hung-por

Mr CHOW Ping-tim

I Opening Remarks and Introduction

The Chairman welcomed the Members and representatives from the government departments to the 16th meeting of the District Facilities Management Committee (DFMC) and introduced the government representatives who attended the meeting for the first time, including:

- (1) Ms WONG Fan-ni, Jasmine, who replaced Ms LEE Kit-yee, Kitty to assume the post of Senior Manager (New Territories South) Promotion (SM(NTS)P) of the Leisure and Cultural Services Department (LCSD); and
- (2) Mr YIM Wai-hung, who replaced Mr TSE Hing-chit to assume the post of Administrative Assistant/Lands (District Lands Office, Tsuen Wan and Kwai Tsing) (AA/Lands) of the Lands Department (LandsD).

2. The Chairman reminded Members that according to section 28 of the Tsuen Wan District Council Standing Orders, unless otherwise agreed by the Chairman, Member might speak and make supplementary remarks once for each agenda item once at the meeting. Each Member could speak up to three minutes each time. Besides, any Member who wanted to take photos or make a video recording had to apply to the Chairman first and obtain prior approval from the Chairman. Members had to bear in mind that even if approval was obtained, such Member could only take photos or make video recordings of oneself but not of other persons on the scene.

II Item 1: Confirmation of Minutes of the 15th Meeting held on 8.5.2018

3. The Chairman said that the Secretariat did not receive any proposed amendment before the meeting. The minutes of the meeting were confirmed without amendment.

III Item 2: Matters Arising from the Minutes of the Previous Meeting

4. The Chairman said that there were no matters arising from the minutes of the previous meeting.

IV Item 3: Proposed New Items under District Minor Works

(DFMC Paper No. 13/18-19)

5. Assistant District Officer (Tsuen Wan) (ADO(TW)), Senior Inspector of Works (Tsuen Wan) (SIOW(TW)) of the Tsuen Wan District Office (TWDO) and District Leisure Manager (Tsuen Wan) (DLM(TW)) of the LCSD introduced four proposed new projects under district minor works in Tsuen Wan in 2018-19.

(Note: Ms LAM Yuen-pun, Phyllis and Mr CHAN Yuen-sum, Sumly joined the meeting at 2:38 p.m.)

6. The views and enquiries of Members were summarised as follows:

- (1) they pointed out that Yeung Uk Road Sports Centre was a large venue and casual littering by inconsiderate people therein was not uncommon. There were not adequate staff for the LCSD to station outside each activity room at present. Considering it inadequate to replace and additionally provide 23 sets of closed-circuit televisions (CCTVs) only in the venue, they proposed to increase the number of CCTVs (Mr WONG Ka-wa and Mr LO Siu-kit);
- (2) he asked about the feasibility of providing free WiFi Internet access in the Yeung Uk Road Sports Centre (Mr WONG Ka-wa);
- (3) he said that provision of WiFi Internet access service in Yeung Uk Road Sports Centre was outside the scope of the agenda item (the Chairman);

- (4) enquired if the LCSD might have the opportunity to take over the management of the circular planter on the access to Ma Wan in future. He learnt that the land title problem was a difficult case to handle, and had no idea of whether it was related to the landscaping of leisure venue in Tsuen Wan district, hoping the LCSD could manage the facility through fund allocation (Mr TAM Hoi-pong);
- (5) he reminded that the management problem of the planters in Ma Wan was outside the scope of the agenda item (the Chairman);
- (6) he welcomed the additional provision of fitness equipment in Tsuen Wan district. However, the original multi-gym equipment for body stretching, which was popular among the elderly, was replaced by equipment without cool down function. Although the original equipment was prone to damage, the elderly still reflected that they wanted the LCSD to re-install the original stretching equipment and restore the most popular fitness equipment among users during the upgrading exercise of facilities in future (the Hon CHAN Han-pan, Ben);
- (7) he opined that it was very cost-effective to procure the general services of testing and maintenance of fitness equipment by the Tsuen Wan District Council (TWDC) at the cost of \$80,000 (Mr LO Siu-kit);
- (8) he noted that LCSD did not provide an additional CCTV at the entrance of Yeung Uk Road Sports Centre. Only one set of CCTV was installed towards the location of the lifts. He recommended installation of CCTV at the above site if the project estimate permitted (Mr LO Siu-kit);
- (9) he pointed out that not all the activities areas were under the coverage of the existing CCTV system. He enquired the LCSD about the details and hoped that CCTV installed in sports centres could cover all public space (the Chairman);
- (10) he enquired whether the CCTV systems installed in other sports centres under the management of the LCSD were of older models without full coverage of the entire venues, and whether the LCSD had planned to carry out the upgrading work of CCTV systems (the Chairman); and
- (11) he thought that the landscaping of recreation grounds in Tsuen Wan district was not carried out significantly. He enquired which planters constructed between roads were managed by the LCSD. He also suggested that the LCSD should consider strengthening the greening work, paying attention to the height of plants for enhancement of physical outlook in the community, and growing tougher planters that were easy to preserve lest they should be spoiled by the vehicular emission on roads (Mr CHUNG Wai-ping).

(Note: Mr KOT Siu-yuen joined the meeting at 2:45 p.m.)

7. SIOW(TW) of the TWDO responded as follows:
 - (1) the general services of testing and maintenance of fitness equipment procured by the TWDC was mainly preventive by nature, comprising implementation of active testing for facilities, lubrication of movable parts and repairing of damaged paint finish, etc. If some components or parts were found to be damaged during testing, they would be dealt with according to the degree of damage as stipulated in the maintenance contract. As the fitness equipment was supplied by different companies, the major components or parts of each company might not be identical. Therefore, the repairing and replacement works were not included in the contract; and
 - (2) the LCSD would review the need to carry out maintenance works at the existing seven venues and would consider Members' views regarding the popular fitness equipment among the elderly users.

8. DLM(TW) of the LCSD responded as follows:
 - (1) the LCSD had requested the Electrical and Mechanical Services Department (EMSD) to conduct a review on the CCTV system in Yeung Uk Road Sports Centre. With an additional provision of 23 sets of CCTV video recorders, the entire sports centre including the location at the entrance could be under surveillance by CCTV in principle;
 - (2) the LCSD noted Members' views and would conduct further review to see if it was still necessary to install additional CCTVs at some dark corners inside the sports centre so that the additions could be implemented together;
 - (3) no CCTV was installed at the main arena of Yeung Uk Road Sports Centre at present. In case an incident occurred, it would be difficult for the LCSD to locate the incident site. Such being the case, the LCSD also wanted to expedite the additional provision;
 - (4) the LCSD attached great importance to public safety and safety in activity. Therefore, the number of CCTV in other sports centres was under review, and fund applications for installation of additional CCTVs would be submitted one after another consequently for implementation of works;
 - (5) the land title problem of the circular planter on the boundary of Ma Wan was complicated. The LCSD had liaised with the LandsD for discussion on a solution. At present, the landowner of the planter had to carry out the repair works first. The LCSD would take over the planter for management if it was satisfied with the results of the repair works;
 - (6) the newly provided CCTV Nos. 10 and 13 outside Yeung Uk Road Sports Centre would cover the glass door of the squash room while the CCTVs in the table-tennis room and dancing room had to be installed inside the two activity rooms;

- (7) the LCSD noted Members' views on the stretching equipment. In fact, the fitness equipment recently replaced at Tsuen Wan waterfront was also a facility popular among the elderly users; and
- (8) the LCSD would take Members' into account and would study the enhancement of planters constructed between roads.

(Note: Mr CHENG Chit-pun joined the meeting at 2:49 p.m.)

9. Members unanimously endorsed the funding application of \$1,372,500 in total for the four proposed new projects under district minor works in Tsuen Wan in 2018-19.

(Note: Ms LAM, Lam Nixie joined the meeting at 2:53 p.m.)

V Item 4: Report on Progress of District Minor Works

(DFMC Paper No. 14/18-19)

10. ADO(TW) of the TWDO reported the relevant information.

(Note: The Hon TIEN Puk-sun, Michael joined the meeting at 2:55 p.m.)

11. The views and enquiries of Members were summarised as follows:

- (1) thinking that the pedestrian flow at Sai Lau Kok Garden upon redevelopment would be increased, they asked the TWDO whether there was a suitable location in Sai Lau Kok Garden for implementing project item 3 — Installation of District Council electronic information display board (Information Display Board) so that the public could access to the information of the TWDC faster (Mr CHUNG Wai-ping and Mr LAM Faat-kang);
- (2) he enquired about the progress of project item 7 — Construction of footpath from Lei Muk Shue Estate to Cheung Shan Estate in Tsuen Wan (Construction of footpath at Lei Muk Shue Estate) (Mr WONG Ka-wa);
- (3) he opined that it would be easier to install the Information Display Board before the redevelopment of Sai Lau Kok Garden was completed. He hoped that the TWDO would follow this up (Mr LAM Faat-kang); and
- (4) he pointed out that as Shing Mun Valley Swimming Pool was well received by the public in the territory, he asked whether project item 20 — Improvements to electric water heater of the indoor main pool in Shing Mun Valley Swimming Pool could be completed before winter (Mr CHAN Yuen-sum, Sumly).

12. ADO(TW) of the TWDO responded as follows:

- (1) the tendering exercise of the Construction of footpath at Lei Muk Shue Estate had been launched and expected to be completed in December 2018;
- (2) apart from Sai Lau Kok Garden, Members had also proposed some other locations for installation of Information Display Board in the previous meeting. As the TWDO opined that the proposed locations had their relative merits, it would examine the technical feasibility of installation at these locations and identify locations with higher patronage to facilitate greater access to information displayed by the public; and
- (3) the works for redevelopment of Sai Lau Kok Garden had been commenced with a tight works schedule. The project progress might be adversely affected if incorporation of a new facility was to be studied at present. In this connection, the TWDO suggested that these two projects should be dealt with separately, and that they should consider whether the proposed location was suitable for installation of Information Display Board only after the redevelopment of Sai Lau Kok Garden had been completed.

13. DLM(TW) of the LCSD said that project item 20 was expected to be commenced in September 2018 and completed before November 2018, endeavouring to maintain the provision of hot water facilities during winter.

14. The views and enquiries of Members were summarised as follows:

- (1) he pointed out that after project item 10 — Alteration works of the community garden in Tsuen Wan Park to footpath and tai chi garden (tai chi garden) was proposed to the LCSD, it expeditiously launched the works. Upon completion of the project, more space for the elderly would be provided. Even during rainy days, the elderly could take shelter in the park and carry on their activities. As such, he extended the gratitude on behalf of the elderly in the district to the LCSD for its efforts (the Hon CHAN Han-pan, Ben);
- (2) tai chi garden was situated within her electoral constituency and was the main access where residents of City Point would pass through for travelling to their work places. She thanked the LCSD for its prompt follow-up on and coordination for the works all along, hoping that the LCSD to keep it up (Ms LAM, Lam Nixie);
- (3) he pointed out that upon completion of project item 13 — Improvements to Yuen Tun Garden, there was an increase in the number of users of Yuen Tun Garden. However, bird droppings was usually found on the seats installed at the location and the LCSD had immediately moved the seats slightly away. He proposed the LCSD to consider providing covers for additional seats in future to prevent nuisance caused to the public by droppings of wild birds (Mr KOO Yeung-pong);

- (4) he learnt that the tendering exercise for project item 22 — Improvements to two pavilions on the jogging trail along Shing Mun Catchwater in Tsuen Wan (near CH.3950 and CH.5050) would be carried out in late June 2018. As the location was a popular place for jogging by many morning walkers, he enquired about the works progress of the project and how the TWDO would deal with the tree branches stretching out to the access (Mr MAN Yu-ming); and
- (5) she thanked the LCSD for implementation of project item 14 — Addition of arbours at Tsuen King Circuit Wu Chung Swimming Pool. Besides, drinking fountains were not found in Chai Wan Kok Playground and the five-a-side soccer pitch of Tsuen King Circuit Recreation Ground and Rest Garden, and this was inconsistent with the record of the LCSD. She hoped the staff of the LCSD could conduct site inspection for clarification (Ms LAM Yuen-pun, Phyllis).

15. DLM(TW) of the LCSD said that regarding project item 13, in addition to move the seats slightly away, the LCSD had also requested the Architectural Services Department (ArchSD) to provide cover to the seats. At present, the ArchSD was making arrangement for site inspection to study the feasibility of provision of cover thereat.

16. SLOW(TW) of the TWDO responded as follows:

- (1) the tendering exercise for the two improvement works under project item 22 was conducted in late June 2018 and tender opening would take place on the following day after the meeting. The TWDO would examine the contents of the tender document and make arrangement for repair and maintenance works;
- (2) branches of some trees might sometimes grow rapidly and stretch out of the area of the facility concerned. As these trees were situated on the unleased government land at present, the TWDO would occasionally liaise with the LandsD for assistance in checking the nuisance possibly caused by branches stretching out; and
- (3) the TWDO would provide the LandsD with the relevant information after the meeting for follow up.

(Note: Mr CHUNG Wai-ping left the meeting at 3:03 p.m.)

17. The Chairman invited the LCSD to follow up the matter with Members concerned after the meeting.

VI Item 5: Request to Provide Additional Sports Venues in the District and Enhance the Support for New Sports

(DFMC Paper No. 15/18-19)

18. The captioned paper was submitted by the Hon TIEN Puk-sun, Michael and Mr CHENG Chit-pun. The representatives from the LCSD responsible for giving response were Ms HO Sau-fan, Fanny, Chief Leisure Manager (New Territories West) and Mr CHENG Kwok-kuen, Chris, DLM(TW). Besides, a written reply from the Home Affairs Bureau was tabled at the meeting.

19. Mr CHENG Chit-pun and the Hon TIEN Puk-sun, Michael introduced the paper.

20. DLM(TW) of the LCSD responded as follows:

- (1) the leisure venues managed by the LCSD were primarily for designated recreational purposes while most of them were multi-purpose facilities to meet the needs of various sports and activities. These venues could not only be used for their intended use but also for other activities subject to permission;
- (2) at present, the public using the leisure venues had to comply with the “Conditions of Use of LCSD Recreation and Sports Facilities” (the “Conditions”). Article 4 of the “Conditions” stated that “The booked facilities will only be used for the designated function of the facilities, unless with prior approval of the management. If any applicant wishes to use the facility for any other activity, the applicant should seek advice and agreement from the venue management before making the booking. The management may not permit such other use on the spot by the hirer if without prior agreement.”;
- (3) regarding an application for use of a leisure venue managed by the LCSD for non-designated use, the venue management staff of the LCSD would take various vetting criteria into account when processing the application, including the nature of the activity under application, crowd control arrangement and management at the venue, security measures adopted during the activity, as well as the possible impact on users of the facility for the designated function and the residents nearby, etc.;
- (4) regarding an application for non-designated use, if the activity under application did not involve any sale activity and charging of admission fee, the applicant only needed to submit the application for rental of venue at least two months prior to the date of the event. Subject to its vetting criteria, the LCSD would grant permission to the hirer for non-designated use of the venue according to the “Guidelines for Use of Leisure Venues for Non-designated Use”;
- (5) a total of 24 recreation grounds of the LCSD provided different kinds of cycling facilities at present. Among them, 16 venues could be used for organising balance bike activities including the children cycling area in Tsuen Wan Park. Given the

ascending demand for provision of venues for playing balance bikes by the public, the LCSD was in consideration of implementing a trial scheme within this year in that a suitable venue would be selected from each district and open to the public for riding balance bikes. The LCSD was planning to make use of waterfront area at Tsuen Wan Park for public use for balance bikes activities;

- (6) regarding the cricket activities, the hard-surface basketball court in Shek Pik Resettlers' Playground, Tsuen Wan and the hard-surface basketball court in Tsuen Wing Street Playground were also available for rental by individual and organization/school to organise simple cricket activities;
- (7) in a nutshell, members of the public who wanted to organise the emerging recreational and sports activities at leisure venues under the management of the LCSD could submit applications to the LCSD or the respective venue management in accordance with the established procedures. The LCSD would deal with the applications at its discretion having regard to various factors;
- (8) organisations intending to organise the new recreational and sports activities in Tsuen Wan district might submit applications to the LCSD which, however, could give no guarantee for provision of venue due to the high utilisation rate of leisure venues in Tsuen Wan district;
- (9) having noted Members' proposed increase in leisure venues, the LCSD would continue to closely monitor the major factors such as demographic change in Tsuen Wan district, the amount and utilisation rate of the existing recreational and sports facilities; consult the TWDC as well as the recommended provision in "Hong Kong Planning Standards and Guidelines" with a view to providing appropriate recreational and sports facilities to the public. According to the priority assigned to the various projects in the district, the LCSD would also commence the planning work for the priority projects first; and
- (10) taking a balance bikes fun day of 20 participants as an example for illustration, the insurance premium for one day was about \$1,200, and the cost was similar to the insurance premium paid for using a venue for non-designated use. From safety point of view, the LCSD recommended the need for insurance coverage to organisation hirers against accidents during activities, if any.

(Note: Ms LAM, Lam Nixie left the meeting at 3:18 p.m.)

21. The Chairman enquired about the ceiling of ratio in granting permission to non-designated use, and whether family badminton belonged to a non-designated use.

22. DLM(TW) of the LCSD responded as follows:
- (1) the LCSD had defined family badminton carried out in an indoor venue as a sports activity which was not a non-designated use;
 - (2) if an organisation applicant specified in the application for rental of a recreational venue that it would be used for organising family badminton activity, the LCSD would discuss with such organisation on the provision of specific facilities in the venue; and
 - (3) there was no specific ratio between designated and non-designated uses stipulated for granting permission to applications for use of a leisure venue. However, an organisation hirer should be of good reputation, and each application for non-designated use of a LCSD's leisure venue generally should not last more than three days or be on a recurrent basis. The LCSD would grant permission to applicants of venues for non-designated use in accordance with the specific guidelines.
23. The views and enquiries of Members were summarised as follows:
- (1) the LCSD had converted some recreational venues to venues designated for less popular or newly emerged sports in the past. For example, Shek Pik Resettlers' Playground, Tsuen Wan was converted to a mini-cricket ground. Although some residents were concerned about conversion of leisure venue for emerging sports, they still considered such alteration reasonable with a view to integrating the emerging sports into the existing leisure venues (the Hon CHAN Han-pan, Ben);
 - (2) some organisations of unicycle had planned to organise international competitions of this sport in Tsuen Wan district in the past. They failed to do so because no recreational venues were available to them. They were disappointed at this, thinking that the Government should consider permitting organisations related to the newly emerged sports to hire leisure venues for use as far as possible. Understanding that Shing Mun Valley Sports Ground could not be fully open due to lawn maintenance, he thought that the running tracks at both sides of venue were suitable for organising sports events such as unicycle competition (the Hon CHAN Han-pan, Ben);
 - (3) as some organisations had hired indoor leisure venues in Tsuen Wan district for organising emerging sports activities which were well received by the public. They did not cause any damages to the venues as well. He therefore hoped that the LCSD would further permit the organisation of various kinds of emerging sports activities in Tsuen Wan Sports Centre upon completion in future (the Hon CHAN Han-pan, Ben);
 - (4) he supported Members' proposals and pointed out that the Culture, Recreation and Sports Committee also wanted to promote the newly emerged sports such as trial scheme of promoting Dodgebee to facilitate more residents in Tsuen Wan district to experience this activity (Mr KOT Siu-yuen);

- (5) at present, many youth organisations had organised various emerging activities, and he had tried many of them, thinking that some were rather interesting. For example, balance bikes activities were suitable for children aged four to six and were beneficial to the balanced development of their thighs. Moreover, as there are many young families in Tsuen Wan district, he was pleased that the LCSD would carry out its trial scheme of balance bikes activities in Tsuen Wan Park (Mr KOT Siu-yuen);
- (6) he was concerned about the provision of cricket facilities for South Asians and pointed out that, apart from the LCSD, the Housing Department (HD) was also responsible to provide district facilities (Mr CHAN Yuen-sum, Sumly);
- (7) young people living in public housing estates lacked venues for playing cricket. He hoped that the HD would reserve space for provision of such facilities within the public housing estates to be built in future. This could also be done through extending the height or reducing the size of fence of the existing ball courts (Mr CHAN Yuen-sum, Sumly);
- (8) the LCSD had converted some leisure venues to multi-purpose venues. He requested to extend the height or reduce the size of fence of new ball courts in future, facilitating the use of these venues by cricket players. He also suggested that the LCSD should convert the existing soccer pitches or basketball courts in Tsuen Wan district to multi-purpose venues (Mr CHAN Yuen-sum, Sumly);
- (9) international radio-controlled model car racing had been one of the programmes of Tsuen Wan Sports Festival for many years, and the organiser had always hoped to identify suitable places for holding such event. It came to his knowledge that a model car play area beneath a flyover was recently completed in Yau Tsim Mong district. In his opinion, Tsuen Wan district might follow the practice that such a venue could be constructed beneath the flyover on Tsuen Wan Road (Mr KOO Yeung-pong);
- (10) the main problem of organising leisure activities at present was inadequacy of venue. As understood, many countries would make optimal use of school facilities such as making use of school halls or playgrounds as venues for organising curling or family badminton activities. The government expected to collaborate with schools so that schools might provide space for organising activities after school. However, the response to the scheme was not so good because the management of schools were concerned about the problems of insurance, security and maintenance. Besides, the subsidy provided by the government in the current scheme was even insufficient to hire security guards to station at the venue. Therefore, he recommended more incentives be provided by the government to attract schools to participate in the scheme and, as a result, more recreational venues could be provided for use in the community (Mr KOO Yeung-pong);

- (11) owing to inadequate sites for housing developments at present, it was difficult to identify sites for construction of recreational and sports facilities. In addition, the sports centres managed by the LCSD were limited in size. For this reason, he proposed that the LCSD should consider redeveloping the existing old-type sports centres and increasing the number of floors in the redevelopments for provision of more space to organise various kinds of sports (Mr KOO Yeung-pong);
- (12) he welcomed that the LCSD planned to provide space in Tsuen Wan Park for balance bikes activities, hoping that the scheme could be implemented in this autumn or winter (The Hon TIEN Puk-sun, Michael);
- (13) he understood that organisations planning to book badminton courts were required to submit their applications on specified days in advance, and allocation of venue would be determined by ballot rather than on a “first come, first served” basis. He therefore enquired whether priority would be given to applicants which were organisations of badminton when drawing lots if organisations of both badminton and family badminton applied for the same session of venue. He also hoped that balloting of applications for organising these two kinds of badminton activities could be carried out at the same time so that they could have equal opportunity in venue allocation (the Hon TIEN Puk-sun, Michael);
- (14) he learnt from press reports that the LCSD organised a balance bikes activity in the form of carnival due to unfamiliarity with this sport. Therefore, it required the organisation applicants to pay tens of thousands of dollars in insurance premium for organising such activity each time. He therefore enquired the LCSD whether the report in the papers was true (the Hon TIEN Puk-sun, Michael);
- (15) he enquired whether the LCSD could simultaneously draw lots for all venue applications for cricket activities and hoped the LCSD would consider the proposal (the Hon TIEN Puk-sun, Michael);
- (16) he believed that it was of utmost importance to make good use of sports facilities with a view to providing more cultural and recreational activities as well as traditional and emerging sports (Mr MAN Yu-ming); and
- (17) despite Hong Kong athletes’ excellent results achieved in archery competitions in East Asian region, there were only a few archery ranges in the territory. Although an archery range was provided in Shing Mun Valley Park, it was only suitable for use by beginners, thereby having a low utilisation rate. As such, he suggested the LCSD should collaborate with the archery organisations to promote this sport and provide training for athletes with potential, bringing glory and success to Hong Kong in this sport in the end (Mr MAN Yu-ming).

24. DLM(TW) of the LCSD responded as follows:

- (1) the LCSD would study Members' proposals. It wanted to introduce more emerging recreational and sports activities and would tie in the initiative through provision of venue;
- (2) the LCSD had been following up on the item of cricket ground in the hope that suitable venues could be provided for the public including South Asian youth to play cricket;
- (3) if organisations wanted to hold activities belonging to non-designated use such as flyball in leisure venues, they might submit applications to the LCSD;
- (4) the equipment for playing family badminton was different from that of badminton, but the size of playing ground of both sports was identical. Therefore, the public might submit an application in the capacity of an individual for booking a badminton court for playing family badminton;
- (5) after organisations had submitted applications for venue to organise badminton or family badminton activities, the LCSD would first check whether there were some other bookings on the same days and sessions concerned. If cross bookings were found, the LCSD would negotiate with the organisation applicants concerned. If consensus could not be reached among them, the LCSD would determine the allocation of venue by drawing lots. He reiterated that the LCSD would not accord priority to deal with applications for badminton;
- (6) in general, an organiser was required to take out an insurance with coverage level at \$30 million only for high-risk activities such as parachuting. If temporary structure was involved in an activity, the amount covered by the policy of insurance issued was required to be \$10 million. For balance bikes activities, it would be sufficient for an organiser to take out an insurance with the coverage level of which was \$6.5 million, and the insurance premium was about \$1,200 in general. Organiser of an activity might have further negotiation with the insurance company concerned about the details of an insurance policy to be issued; and
- (7) the LCSD would organize two archery training courses at the archery range in Shing Mun Valley Park every year. It was also learnt that some archery clubs would organise a limited number of training courses at the archery range. The LCSD would discuss with the archery clubs to see if they could provide more archery training courses at the location.

25. The Chairman said that the LCSD was positive towards the emerging sports and organisations having the need to organize such activities could negotiate with the LCSD.

VII Item 6: Indicators and Arrangements of Book Acquisition for the Libraries in Tsuen Wan and Other Districts

(DFMC Paper No. 16/18-19)

26. The captioned paper was submitted by Mr TAM Hoi-pong. The representative from the LCSD responsible for giving response was Ms TSE Ka-ye, Carmen, Senior Librarian (Tsuen Wan) (SL(TW)).

27. Mr TAM Hoi-pong introduced the paper.

(Note: The Hon CHAN Han-pan, Ben left the meeting at 3:37 p.m.)

28. SL(TW) of the LCSD responded as follows:

- (1) according to the procedures prescribed in the Government's "Stores and Procurement Regulations", the Hong Kong Public Libraries (HKPL) would purchase various kinds of books by suppliers awarded with service contracts through open tendering procedures;
- (2) the service contracts for procurement of books were divided into Chinese and English books and, under these two broad categories, were further divided into areas of publication. Moreover, the document of open tendering prescribed that each eligible tenderer was required to possess the relevant experience and had been awarded with the relevant contracts at the same level of contract value, aiming to ensure that the successful tenderer would have adequate experience and capability to perform the terms of the contract and would be able maintain a stable supply of books to the libraries;
- (3) the HKPL would further examine the terms of the tender document before launching each open tendering exercise, and the Government Logistics Department (GLD) would also conduct a review afterwards. The LCSD would revise the terms of the tender document according to the GLD's proposal as necessary;
- (4) the LCSD had recently deleted a term that required that a supplier had to possess the experience of supplying books to academic institutions or libraries for two years or above in the tender document for procurement service of English books;
- (5) to choose appropriate books for purchase, the HKPL had devoted all its efforts to understand the condition of the publishing market by obtaining information from various channels including catalogues of publishers and booksellers, book samples, book reviews, bibliographies and subject guidelines, latest news on publication and catalogues of best-selling books, etc. By doing so, they could choose appropriate and diversified library materials; and
- (6) the HKPL also welcomed the public and professional bodies to raise suggestions for purchase to enrich the library collections.

29. The views and enquiries of Members were summarised as follows:
- (1) she pointed out that the habit of the public had gradually changed from reading books to watching video discs in recent years, but some of the multi-media materials currently provided in HKPL were outdated. She enquired the LCSD's criteria of procuring multi-media library collections and timeliness of multi-media library collections (Ms LAM Yuen-pun, Phyllis);
 - (2) he welcomed the LCSD's initiative of deleting a term in the tender document which required a supplier had to possess the experience of supplying books to academic institutions or libraries for two years or above (Mr TAM Hoi-pong);
 - (3) according to media report, if the LCSD further divided the contract value for tendering, it might lead to identical book lists in the quotation submissions. He requested the LCSD to respond to this (Mr TAM Hoi-pong);
 - (4) as three booksellers belonged to the same group, he worried that this might give rise to the problem of bid rigging, but there was no evidence at present (Mr TAM Hoi-pong); and
 - (5) he believed that more detailed breakdown of contract value for open tendering could increase competition and reduce the opportunity of bid rigging, and therefore requested the LCSD to have further study on this (Mr TAM Hoi-pong).
30. SL(TW) of the LCSD responded as follows:
- (1) to facilitate the public to have a clearer understanding of the HKPL's procurement standards, the HKPL had uploaded the 2018-19 Collection Development Plan of the HKPL (Collection Development Plan) to the official website of the HKPL. Apart from the HKPL's collection overview, the key points of acquisition of library collections under the HKPL's Collection Development Plan was also set out in detail;
 - (2) the HKPL would consider the various comments obtained and analyse the use of library collections in the past to work out the key points of acquisition;
 - (3) the demand for Chinese books was greater than that for English books at this stage while the books for children were greatly popular among readers. With the development of emerging media in recent years, a descending trend of readers' demand for audio-visual materials provided by the HKPL was formed. Under such circumstances, the HKPL had correspondingly made a downward adjustment to the quantity demanded for non-printed materials;
 - (4) procurement of library collections regarding multi-media materials by the HKPL was subject to market supply. Newer products would be purchased in general, but some readers might prefer to some library materials which had been published for a long

time. The HKPL would therefore procure appropriate products in response to requirement of library users;

- (5) the HKPL awarded contracts to suppliers through open tendering. Regarding procurement of books, the tendering exercise was carried out for Chinese books and English books separately, and was further carried out for areas of publication of books; and
- (6) the LCSD noted Members' views and reiterated that the HKPL would further review the terms of the tender document before launching each open tendering exercise.

31. Ms LAM Yuen-pun, Phyllis said that the public did not only like listening to older music but also borrow video discs for watching movies or for educational purposes. She had visited the Hong Kong Central Library to look for educational video discs for young, but was failed to play them after borrowing. Besides, it lacked new products of video discs in the library. As educational video discs published after 2000 and the top ten educational video discs recommended for viewing by children over the Internet could not be found in the library, she considered the situation undesirable. During the TWDC's overseas visit to Singapore earlier, she learnt that the library collections of films in the local libraries would include new products which were published only two years ago. The video discs placed inside the libraries were also new products, and this was very different from the situation in Hong Kong. She thought that the outdated multi-media materials provided by the HKPL was the reason of decrease in demand for multi-media materials, hoping that the LCSD would further explore about it.

32. SL(TW) of the LCSD responded as follows:

- (1) she invited Members to provide the LCSD with the details about failure to play video discs for follow up;
- (2) the HKPL expected to purchase about 50 000 items of non-print materials in 2018-19; and
- (3) the HKPL would send letters to Members every year, inviting them to participate in the book suggestion scheme. Members were welcomed to raise suggestions for purchase to enrich the library collections.

33. The Chairman said that Members could make good use of the mechanism by recommending procurement items to the libraries in future.

(Note: The Hon TIEN Puk-sun, Michael left the meeting at 3:50 p.m.)

VIII Item 7: Report on Recreational and Sports Activities and Facilities Management in Tsuen Wan in April and May 2018 by the Leisure and Cultural Services Department
(DFMC Paper No. 17/18-19)

34. DLM(TW) of the LCSD introduced the paper.

35. The Chairman said that, as pointed out in many recent media reports, fireworms were found on many beaches in Tsuen Wan district. He enquired the LCSD about the assessment on the situation and the corresponding measures to ensure the safety of swimmers.

36. DLM(TW) of the LCSD responded as follows:

- (1) fireworms were first identified on seven beaches in Tsuen Wan district during the last Chung Yeung Festival, and the quantity was not great at the very beginning. However, a lot of fireworms were subsequently found on five of the seven beaches. In view of this, the LCSD had reminded swimmers of fireworms and posted notices on the beaches as reminders;
- (2) after identifying fireworms, the LCSD would catch those near the shore and within the area separated by shark prevention net for proper treatment; and
- (3) at present, the LCSD did not identify fireworms in the seven beaches in Tsuen Wan anymore.

IX Item 8: Report on Cultural Activities in Tsuen Wan District by the Leisure and Cultural Services Department
(DFMC Paper No. 18/18-19)

37. SM(NTS)P of the LCSD introduced the paper.

X Item 9: Report on Promotional Activities and the Enrolment Rate in Tsuen Wan District Public Libraries by the Leisure and Cultural Services Department
(DFMC Paper No. 19/18-19)

38. SL(TW) of the LCSD introduced the paper.

XI Item 10: Progress Report on the Working Groups under the Committee
(A) Working Group on Management of Community Halls

39. Mr LO Siu-kit said that replacement of air-conditioning system in Lei Muk Shue Community Hall would be carried out by the EMSD from February to May 2019. The community hall would be temporarily closed during this period. Moreover, the TWDO was in liaison with the cleaning companies in Tsuen Wan district for collection of market information regarding steam cleaning service to be provided for seats in three community centres/community halls.

(B) Working Group on Development and Management of Recreation and Sports Facilities

40. Mr LAM Faat-kang said that the improvements to basketball court in Pak Lam Road Garden in Ma Wan had been completed in late April and reopened on 1 May 2018. Besides, the second meeting of the working group would be held on 14 August 2018, hoping that all members of the working group would attend the meeting and submit discussion papers on matters regarding recreational and sports facilities in the district.

XII Item 11: Any Other Business

41. The views and enquiries of Members were summarised as follows:

- (1) he congratulated the Chairman and the Hon CHAN Han-pan, Ben for the award of Medal of Honor and Bronze Bauhinia Star respectively (Mr LO Siu-kit);
- (2) she saw many small red worms at the roadside trees at the time she passed On Yat Street beside Tsuen King Circuit Wu Chung Swimming Pool last week and hoped that the LCSD would pay attention to it; (Ms LAM Yuen-pun, Phyllis)
- (3) many elderly people would do morning exercise in Chai Wan Kok Rest Garden, but no public toilets were provided in Chai Wan Kok Rest Garden and the vicinity. The public also encountered similar problems at the piazza of Tsuen Wan Town Hall. As the toilets of Tsuen Wan Town Hall would open at 9:00 a.m., people could not use them before then. He hoped the LCSD to pay attention to it (Mr KOO Yeung-pong);
- (4) he received complaints lodged from the public on midge infestation in Shing Mun Valley Park. As he noted, the LCSD would carry out anti-midge work every week but the effectiveness was not satisfactory (Mr MAN Yu-ming); and
- (5) he noted that moist soil allowed the breeding of midges. It would be difficult to solve the problem of midge infestation if the environmental factor could not be changed. He requested the LCSD to explore more solutions to tackle the problem (Mr MAN Yu-ming).

42. The LCSD noted Members' views and would follow them up.

(A) Information Papers

43. Members noted the following information papers:

- (1) Items Endorsed by Circulation by the District Facilities Management Committee during the Period from 28 April to 22 June 2018 (DFMC Paper No. 20/18-19); and
- (2) Financial Statement of District Facilities Management Committee as at 14.6.2018 (DFMC Paper No. 21/18-19).

(B) Date of Next Meeting

44. The Chairman reminded Members that the next meeting was scheduled on 4 September 2018 and the deadline for submission of paper was 20 August 2018.

XIII Adjournment of Meeting

45. There being no other business, the meeting was adjourned at 4:00 p.m.

Tsuen Wan District Council Secretariat

17 July 2018