

(Translation)

Minutes of the 17th Meeting of the District Facilities Management Committee (3/18-19)

Date: 4 September 2018

Time: 2:30 p.m.

Venue: Main Conference Room, Tsuen Wan District Office

Present:

Mr WONG Wai-kit, MH (Chairman)

Mr CHAN Sung-ip, MH (Vice Chairman)

Mr MAN Yu-ming, MH

The Hon TIEN Puk-sun, Michael, BBS, JP

Mr LI Hung-por

Ms LAM Yuen-pun, Phyllis

Mr LAM Faat-kang, MH

Mr CHAN Chun-chung, Jones

Mr CHAN Yuen-sum, Sumly

Mr WONG Ka-wa

Mr KOT Siu-yuen

Mr CHOW Ping-tim

Mr CHENG Chit-pun

Mr CHUNG Wai-ping, SBS, MH

Mr LO Siu-kit, MH

Mr TAM Hoi-pong

In Attendance:

Mr CHOW Chun-hun, Gary Assistant District Officer (Tsuen Wan), Tsuen
Wan District Office

Ms CHOY Po-san, Nancy Senior Executive Officer (District
Management), Tsuen Wan District Office

Miss LAM Siu-yung, Daisy Senior Executive Officer (District Council),
Tsuen Wan District Office

Mr YUNG Chi-wai Senior Inspector of Works (Tsuen Wan), Tsuen
Wan District Office

Mr LAU Shun-tak, Donald Executive Officer I (District Council), Tsuen
(Secretary) Wan District Office

Miss TAI Tsz-yan, Angie	Executive Officer (Development), Tsuen Wan District Office
Ms PUN Sze-yan, Mickey	Executive Assistant (District Council)3, Tsuen Wan District Office
Ms HO Sau-fan, Fanny	Chief Leisure Manager (New Territories West), Leisure and Cultural Services Department
Mr CHENG Kwok-kuen, Chris	District Leisure Manager (Tsuen Wan), Leisure and Cultural Services Department
Ms TSE Ka-yee, Carmen	Senior Librarian (Tsuen Wan), Leisure and Cultural Services Department
Ms WONG Fan-ni, Jasmine	Senior Manager (New Territories South) Promotion, Leisure and Cultural Services Department
Mr POON Kin	Acting Chief Land Executive (District Lands Office, Tsuen Wan and Kwai Tsing), Lands Department

For discussion of item 5

Mr CHAN Ho-yin	Chief Property Services Manager/1, Property Services Branch, Architectural Services Department
Mr CHAN Tsz-kin	Senior Property Services Manager/PM2, Property Services Branch, Architectural Services Department
Mr CHAN Simon	Property Services Manager/PM24, Property Services Branch, Architectural Services Department
Mr NG Chung-wai	Contract Manager, Cheung Hing Construction Company Limited, term contractor engaged by the Architectural Services Department
Mr LO Hing-ning	Manager, Newland Engineering Limited, term contractor engaged by the Architectural Services Department
Miss Marisa YIU	Design Trust Co-founder/Executive Director, Design Trust
Miss LI Man-yu	Project Manager (Subsidy Scheme and Activity Planning), Design Trust
Mr HO Si-yin	Project Assistant, Design Trust

Mr YIP Hay-fan
Miss CHAN Wan-ki

Designer Trainee, Design Trust
Designer Trainee, Design Trust

Absent:

Mr KOO Yeung-pong, MH
Ms LAM, Lam Nixie
The Hon CHAN Han-pan, Ben, BBS, JP

I Opening Remarks and Introduction

The Chairman welcomed the Members and representatives from the government departments to the 17th meeting of the District Facilities Management Committee (DFMC) and introduced:

- (1) Ms CHOY Po-san, Nancy, who replaced Mr CHAN Shiu-man, Simon to assume the post of Senior Executive Officer (District Management) of the Tsuen Wan District Office (TWDO) and attended the meeting for the first time; and
- (2) Mr POON Kin, Acting Chief Land Executive (District Lands Office, Tsuen Wan and Kwai Tsing) of the Lands Department who attended the meeting on behalf of Mr YIM Wai-hung.

2. The Chairman informed Members that Ms LAM, Lam Nixie was absent with apologies.

3. The Chairman reminded Members that according to section 28 of the Tsuen Wan District Council Standing Orders, unless otherwise agreed by the Chairman, Member might speak and make supplementary remarks once for each agenda item at the meeting. Each Member could speak up to three minutes each time. Besides, any Member who wanted to take photos or make a video recording had to apply to the Chairman first and obtain prior approval from the Chairman. Members had to bear in mind that even if approval was obtained, such Member could only take photos or make video recordings of oneself but not of other persons on the scene.

(Note: Mr MAN Yu-ming joined the meeting at 2:13 p.m.)

II Item 1: Confirmation of Minutes of the 16th Meeting held on 3.7.2018

4. The Chairman said that the Secretariat did not receive any proposed amendment before the meeting. The minutes of the meeting were confirmed without amendment.

III Item 2: Matters Arising from the Minutes of the Previous Meeting

5. The Chairman said that there were no matters arising from the minutes of the previous meeting.

IV Item 3: Proposed New Items under District Minor Works

(DFMC Paper No. 22/18-19)

6. District Leisure Manager (Tsuen Wan) (DLM(TW)) of the Leisure and Cultural Services Department (LCSD) introduced two proposed new projects under district minor works (DMW) in Tsuen Wan in 2018-19.

(Note: Mr LI Hung-por, Mr CHAN Chun-chung, Jones, the Hon TIEN Puk-sun, Michael and Mr TAM Hoi-pong joined the meeting at 2:18 p.m., 2:19 p.m., 2:19 p.m. and 2:20 p.m. respectively.)

7. The views and enquiries of Members were summarised as follows:

- (1) he thanked the LCSD for accepting his proposal made at the DFMC meeting held in July 2016 regarding provision of babycare room at the leisure venues to facilitate the use by mothers (Mr CHENG Chit-pun);
- (2) he enquired about the works schedule of providing babycare rooms in Yeung Uk Road Sports Centre, and whether the LCSD would also provide babycare rooms in venues such as Tsuen King Circuit Sports Centre, Tsuen Wan Park and Tsuen Wan Riviera Park (Mr CHENG Chit-pun);
- (3) he reminded that the agenda item only involved the works for providing babycare rooms in Yeung Uk Road Sports Centre. Discussion on whether babycare rooms would be provided in other venues was outside the scope of the agenda item (the Chairman);
- (4) they supported the provision of babycare rooms in Yeung Uk Road Sports Centre (Mr WONG Ka-wa, Mr CHAN Yuen-sum, Sumly, Ms LAM Yuen-pun, Phyllis, Mr MAN Yu-ming and Mr TAM Hoi-pong);
- (5) they opined that the project estimate of providing babycare rooms in Yeung Uk Road Sports Centre was expensive and wanted to understand the details with a view to ensuring cost-effective use of the public fund (Mr WONG Ka-wa, Mr CHAN Yuen-sum, Sumly and Mr TAM Hoi-pong);
- (6) he proposed the LCSD to study the design of babycare rooms provided in shopping centres where fixed nappy changing tables and lower seat were used instead of foldable nappy changing tables and ordinary seats (Mr WONG Ka-wa);
- (7) he hoped to place the logo representing Tsuen Wan district within the area of landscaping of leisure venues in Tsuen Wan on Magic Road (Mr WONG Ka-wa);
- (8) he noted that the babycare rooms in Yeung Uk Road Sports Centre would be provided through alteration of the staff toilet of the LCSD. He opined that the LCSD should be concerned about the need of the staff and provide adequate facilities for them in addition to consider the public interests (Mr CHAN Yuen-sum, Sumly);

- (9) he hoped that the LCSD could step up the publicity on the use of baby care rooms to avoid waste of resources and regularly report the utilisation rate of baby care rooms to Members, facilitating them to understand the effectiveness of providing baby care rooms (Mr CHAN Yuen-sum, Sumly);
- (10) he pointed out that Magic Road was a passage leading to the Hong Kong Disneyland (Disneyland). He therefore thought that the Government should not use the public fund to assist a business establishment in carrying out landscape treatment at the surrounding area of the Disneyland, which should take part in the landscaping work (Mr CHAN Yuen-sum, Sumly);
- (11) she enquired whether the basic equipment such as sofa and table would be provided in the baby care rooms in Yeung Uk Road Sports Centre, and suggested that the LCSD should provide wet wipes vending machine and free wet wipes warmer in the baby care rooms (Ms LAM Yuen-pun, Phyllis);
- (12) he supported the landscaping of leisure venues in Tsuen Wan (Mr MAN Yu-ming);
- (13) he was concerned about the frequency of cleansing of the baby care rooms after they were open for use, and proposed the LCSD to increase the frequency of waste collection to maintain a hygienic environment and safeguard the health of mothers and children (Mr MAN Yu-ming);
- (14) he suggested that the LCSD and Architectural Services Department (ArchSD) should discuss whether there would be unnecessary facilities provided at the baby care rooms in Yeung Uk Road Sports Centre with a view to deleting these items and lowering the project estimate. He also hoped that the LCSD would further submit a funding application for the revised project estimate (Mr TAM Hoi-pong);
- (15) he would cast an abstention vote in case of voting (Mr TAM Hoi-pong); and
- (16) Members generally desired for cutting the project cost of providing baby care rooms in Yeung Uk Road Sports Centre, and suggested that the LCSD should hold discussion with the ArchSD in this matter (the Chairman).

8. DLM(TW) of the LCSD responded as follows:

- (1) upon endorsement of the works regarding provision of baby care rooms in Yeung Uk Road Sports Centre, the ArchSD would launch the preparatory works and the works was expected to be completed in mid-2019. The LCSD would request the ArchSD to provide the works schedule as quickly as possible;
- (2) noting that the facilities of some private baby care rooms were excellent, the LCSD would study these facilities, and would discuss with the ArchSD on using fixed nappy changing tables;
- (3) the project estimate of the works for providing baby care rooms in Yeung Uk Road Sports Centre was provided by the ArchSD. The works involved demolition of the

existing walls, connection of service pipes and works related to the compliance with the requirements stipulated in “Design Manual – Barrier Free Access 2008”. The project cost was therefore estimated to be \$1 million. The LCSD would try its best to monitor the implementation to see if the project cost was spent effectively;

- (4) division of labour had been made for implementation of project item between the LCSD and Disneyland. For example, the Disneyland would be responsible for the works implemented at Inspiration Lake;
- (5) the LCSD would consider placing the logo of the Tsuen Wan district at appropriate locations, if any, during implementation of the landscape works;
- (6) owing to limited space in Yeung Uk Road Sports Centre, it was necessary to remove some of the existing facilities for provision of the new ones. As there are adequate toilets beside the location of the proposed baby care rooms for use by staff, the LCSD opined that the provision of additional baby care rooms would not have much negative impact on the existing situation after assessment;
- (7) it would be difficult for the LCSD to take statistics on utilisation of baby care rooms which were unattended facilities. However, the LCSD would think of providing the relevant information on usage of baby care rooms to Members for reference;
- (8) the baby care rooms in Yeung Uk Road Sports Centre would be provided with the essential items such as sofa, table as well as cold and hot water supply. The LCSD would study the feasibility of providing disinfectant wet wipes and wet wipes warmer;
- (9) the LCSD would keep watch for the sanitary conditions and disinfection at baby care rooms, and would study the increase in frequency of cleansing; and
- (10) although the project estimate was provided by the ArchSD, the LCSD would discuss with the ArchSD to see whether downward adjustment could be made to the project cost. He hoped that Members could support the project to facilitate expeditious commencement of works.

9. The Chairman recommended vote by open ballot. Members agreed to the proposal.

10. The Chairman invited Members to cast vote on the two proposed new projects under DMW in Tsuen Wan in 2018-19 amounting \$1,300,000 in total. The result of voting was as follows:

For (10 votes in total)

the Vice Chairman, Mr MAN Yu-ming, Mr LI Hung-por, Ms LAM Yuen-pun, Phyllis, Mr LAM Faat-kang, Mr CHAN Yuen-sum, Sumly, Mr WONG Ka-wa, Mr KOT Siu-yuen, Mr CHOW Ping-tim and Mr CHENG Chit-pun

Against (0 vote in total)

Abstain (1 vote in total)

Mr TAM Hoi-pong

11. The Chairman announced that the funding applications of \$1,300,000 in total for the two proposed new projects under DMW in Tsuen Wan in 2018-19 were endorsed.

V Item 4: Report on Progress of District Minor Works
(DFMC Paper No. 23/18-19)

12. Assistant District Officer (Tsuen Wan) (ADO(TW)) of the TWDO reported the relevant information.

13. Senior Inspector of Works (Tsuen Wan) (SIOW(TW)) of the TWDO said that tender opening for project item 28 – Common inspection and care works to the fitness equipment under Tsuen Wan District Council (2018-2019) was conducted on 24 August 2018. Noting that the project estimate exceeded the original budget of the project item by 40%, he hoped that the DFMC would endorse the funding application with the amount increased from \$80,000 to \$140,000.

14. Mr WONG Ka-wa enquired about the progress of project item 7 - Construction of footpath from Lei Muk Shu Estate to Cheung Shan Estate in Tsuen Wan (Construction of footpath at Lei Muk Shu Estate).

15. ADO(TW) of the TWDO said that the tendering exercise for the Construction of footpath at Lei Muk Shu Estate was conducted in June. As the number of tenders and tender amounts were not satisfactory, no contract was awarded to the tenderers. The TWDO would prepare for the second round of tendering in accordance with the established procedures and the tendering was scheduled for September 2018. If the second round of tendering proceeded smoothly, the TWDO expected that the construction of footpath could be commenced between late 2018 and early 2019.

16. The views and enquiries of Members were summarised as follows:

- (1) they pointed out that the Construction of footpath at Lei Muk Shu Estate had been implemented for a few years but the enhancement had not been completed yet. It was very inconvenient for the elderly to access (Mr CHAN Yuen-sum, Sumly and Mr LO Siu-kit);

- (2) with the ever-increasing project cost, they believed that tendering on a later date meant project implementation at a higher cost (Mr CHAN Yuen-sum, Sumly and Mr WONG Ka-wa);
- (3) he opined that the tendering of the TWDO could not be carried out indefinitely. He therefore enquired whether the TWDO would set a time limit for the tendering procedure, and hoped that the TWDO could provide an accurate works schedule (Mr CHAN Yuen-sum, Sumly);
- (4) he thanked the TWDO because project item 1 - Construction of rain shelter of the elevated pedestrian walkway at Fou Wah Centre in Tsuen Wan was well underway (Mr LAM Faat-kang);
- (5) although the Construction of footpath at Lei Muk Shu Estate was small in scale, the contract still had to be fully equipped with the necessary equipment for implementation of works and the works cost was therefore relatively higher. He hoped that the tender amounts quoted in the second round of tendering would not be too high (Mr WONG Ka-wa);
- (6) Construction of footpath at Lei Muk Shu Estate was a project beneficial to the residents. Since the cost of works would be spent on a proper use, he hoped the TWDO to carry on the proposed construction (Mr WONG Ka-wa); and
- (7) he enquired whether the unsatisfactory aspect of the tendering, as mentioned by the TWDO, referred to the excessively high tender amounts and the respective range in price of the quotations or technical problems (Mr LO Siu-kit).

17. ADO(TW) of the TWDO expected the residents to use the rain shelter as soon as possible.

18. SIOW(TW) of the TWDO responded as follows:

- (1) the tendering for the Construction of footpath at Lei Muk Shu Estate was conducted on 27 June 2018. After tender assessment, the TWDO noted that less than five tenders in total were received, and that the lowest price of quotation far exceeded the budget by 40%, thus deciding not to accept these tenders; and
- (2) there were two lists available for tendering of DMW in Tsuen Wan district, namely the District List of Approved Contractors (District List) and Home Affairs Department (HAD) Headquarters List of Approved Contractors (Headquarters List). Under the District List and the HAD Headquarters List, 16 and 30 approved contractors were eligible for tendering of DMW in Tsuen Wan district respectively. Under routine arrangements, only contractors of the District List would be invited in the first round of tendering for projects with a budget below \$1 million. To foster competition, contractors of the two lists would be invited to submit quotations in the second round of tendering. After deducting the duplication of contractors in the two lists, a total of

about 40 contractors would be invited for tendering. It was hoped that a tender at reasonable price could be obtained in this way because contractors under the Headquarters List were more competent and comprehensive to provide service than contractors under the District List both financially and technically.

19. The views and enquiries of Members were summarised as follows:

- (1) he understood that it was very difficult to conduct a tendering, and some contractors even did not submit any tenders to some projects (Mr CHAN Yuen-sum, Sumly);
- (2) he thought that contractors on the HAD Headquarters List would generally carry out works of larger scale and might not be interested in minor works (Mr CHAN Yuen-sum, Sumly);
- (3) they enquired how the TWDO would handle the situation if the quotations submitted in the second round of tendering were also not satisfactory. They also hoped the TWDO could reach a final solution for early commencement of construction works (Mr CHAN Yuen-sum, Sumly and the Chairman);
- (4) the initial budget of the Construction of footpath at Lei Muk Shu Estate was \$1.3 million, and the actual expenditure had exceeded \$900,000 so far. He therefore considered it acceptable for a quotation exceeding the budget by more than 40% (Mr CHUNG Wai-ping); and
- (5) intense competition was not equivalent to a lowered works cost since quotations were dependent on the detailed contents of the works (Mr CHUNG Wai-ping).

20. ADO(TW) of the TWDO responded as follows:

- (1) most items under the Construction of footpath at Lei Muk Shu Estate had been completed. Implementation of the remaining items was slightly delayed as the road section concerned situated within the area managed by the Housing Department (HD). Therefore, it would involve some difficulties in tendering because only “registered general building contractors” recognised by the Buildings Department would be permitted to carry out the works at the area;
- (2) the TWDO would continue to have close liaison with the HD and hoped that the HD would provide reference materials regarding the technology and price concerned so that the TWDO could have better relevant figures for tender assessment; and
- (3) the TWDO undertook to expeditiously carry out the tendering exercise and hoped that everything would proceed smoothly in the second round of tendering and the works would commence as soon as possible.

21. SIOW(TW) of the TWDO said that the initial budget of the entire project was \$1.3 million and the latest budget was about \$980,000, including the costs of carrying out surveys and

constructing the staircase outside the area managed by the HD. Such being the case, the remaining amount of the revised budget was the project estimate of the uncompleted items.

22. The Chairman noted that the TWDO would conduct the second round of tendering in September. He believed that the TWDO could complete the tendering exercise before the next DFMC meeting. He requested the TWDO to communicate with the Members concerned to ensure that the works would be implemented more smoothly.

23. Members unanimously endorsed the application of project item 28 - Common inspection and care works to the fitness equipment under Tsuen Wan District Council (2018-2019) for increasing the funding amount to \$140,000.

VI Item 5: Renovation Works of Yi Pei Square Playground
(DFMC Paper No. 24/18-19)

24. The LCSD proposed to carry out renovation works of Yi Pei Square Playground and seek Members' advice on the outline design. The representatives of government departments and organisation attending the meeting were:

- (1) Mr CHENG Kwok-kuen, Chris, DLM(TW), LCSD;
- (2) Mr CHAN Ho-yin, Chief Property Services Manager/1, ArchSD;
- (3) Mr CHAN Tsz-kin, Senior Property Services Manager/PM2, ArchSD;
- (4) Mr CHAN Simon, Property Services Manager/PM24 (PSM/PM24), ArchSD;
- (5) Mr NG Chung-wai, Contract Manager, Cheung Hing Construction Company Limited;
- (6) Mr LO Hing-ning, Manager, Newland Engineering Limited;
- (7) Miss Marisa YIU, Design Trust Co-founder/Executive Director (DTC/ED), Design Trust (DT);
- (8) Miss LI Man-yu, Project Manager (Subsidy Scheme and Activity Planning), Design Trust (DT);
- (9) Mr HO Si-yin, Project Assistant, Design Trust (DT);
- (10) Mr YIP Hay-fan, Designer Trainee, DT; and
- (11) Miss CHAN Wan-ki, Designer Trainee, DT.

25. DLM(TW) of the LCSD, DTC/ED and Designer Trainees of DT introduced the paper.

26. The views and enquiries of Members were summarised as follows:

- (1) he reminded the LCSD and DT of paying attention to the potential safety risk of the facilities to the children and maintenance of the facilities in future (Mr LO Siu-kit);
- (2) as the playground had been with poor illumination, he proposed to install low-height lighting system with a view to concentrating the light at the playground and reducing

the light nuisance that might be caused to the nearby residents and business operators (Mr LO Siu-kit);

- (3) as the playground had been with loud echo, he hoped that the LCSD and Design Trust would carefully handle the public address system to avoid excessively high noise level caused during activity (Mr LO Siu-kit);
- (4) the District Councillor of the constituency concerned supported the proposal. He reminded the LCSD that there would not be too many railings installed at the playground after the renovation works, and that it should formulate early plans to prevent placing of goods at the playground by shop operators (the Chairman); and
- (5) he enquired about the completion time of the renovation works (the Chairman).

27. DLM(TW) of the LCSD said that the LCSD noted Members' comments and would have further negotiation with the ArchSD and DT.

28. PSM/PM24 of the ArchSD said that if consensus could be reached on repair and maintenance of the facilities by the end of January 2019, the renovation works might be launched in spring or summer in 2019 and completed before October 2020.

29. The Chairman said that Members generally supported the proposal, and thanked the Government and Hong Kong Jockey Club to provide resource for carrying out the renovation works. He expressed his expectation for the Yi Pei Square Playground upon renovation and thanked the representatives of government departments and organisation for attending the meeting.

VII Item 6: Request to Provide a Reading Zone and Self-service Library Station at Tsuen Wan Sports Centre

(DFMC Paper No. 25/18-19)

30. The captioned paper was submitted by the Hon CHAN Han-pan, Ben, Ms LAM, Lam Nixie, Mr KOO Yeung-pong and Mr MAN Yu-ming. The representatives from the LCSD responsible for giving response were

- (1) Mr CHENG Kwok-kuen, Chris, DLM(TW); and
- (2) Ms TSE Ka-ye, Carmen, Senior Librarian (Tsuen Wan) (SL(TW)).

31. Mr MAN Yu-ming introduced the paper.

32. DLM(TW) of the LCSD responded as follows:

- (1) the Tsuen Wan Sports Centre (Sports Centre) would open for public use soon, featuring a multi-purpose main arena with seating capacity for about 1 900 persons, and facilitating the hosting of major local and international sports events. Some

space had been reserved in the Sports Centre to facilitate the audience to leave the venue smoothly when competitions were in progress;

- (2) the LCSD noted Members' comments and would study the feasibility of providing a public reading zone in the Sports Centre when smooth operation of the Sports Centre had been ensured after opening, having regard to various factors such as coordination in respect of space and environment in the venue and manpower resource for management of the library;
- (3) as the Sports Centre would open from 7:00 a.m. to 11:00 p.m., the public might not be able to use the self-service library station outside the opening hours. Therefore, the service of the self-service library station could not operate round the clock; and
- (4) the Hong Kong Public Libraries (HKPL) were responsible for the operation of the self-service library stations. If a self-service library station was to be provided outside the Sports Centre, the Sports Centre would tie in with such provision.

33. SL(TW) of the LCSD responded as follows:

- (1) the LCSD had launched a pilot scheme to set up a self-service library station at three different locations, one each on Hong Kong Island, Kowloon and the New Territories. Borrowing and returning books, paying fees and picking up reserved library materials services would be provided around the clock;
- (2) subsequent to the first self-service library station launched at Hong Kong Island east in December 2017, the LCSD planned to provide two more self-service library stations at the Hong Kong Cultural Centre in Tsim Sha Tsui and Tai Wai MTR Station in Sha Tin in the fourth quarter of 2018 and the first quarter of 2019 respectively;
- (3) when all self-service library stations were in operation, the LCSD would gather data on utilisation of the service at various locations for comprehensive study and analysis. The LCSD would also assess the effectiveness of the pilot scheme according to the opinions of users, demand of readers for service, cost-effectiveness, sustainability and whether they could complement other libraries services; and
- (4) the LCSD would study on the extension of the service to cover other locations subject to the results of assessment;

34. The views and enquiries of Members were summarised as follows:

- (1) apart from proposed to provide a self-service library station in the Sports Centre at the DFMC meeting held on 9 January 2018, he had also proposed to the Chief Secretary for Administration to provide self-service library stations in the 18 districts in the territory round the clock during the consultations of the Legislative Council on the "Policy Address" in two consecutive years. As he considered that self-service library stations would help promote the public's reading interest, he had made such

request to the Chief Executive who also aimed to foster a reading culture (the Hon TIEN Puk-sun, Michael);

- (2) he pointed out that there were a few hundred self-service library stations in Shenzhen already, but the service was still in the pilot stage in Hong Kong at present. During the site visit to Tsuen King Circuit Market in August, the Secretary for Home Affairs expressed interest in the proposed provision of a self-service library station at the Sports Centre. He therefore requested the LCSD to directly take Shenzhen as the model to provide this service without conducting any further studies (the Hon TIEN Puk-sun, Michael);
- (3) as he noted that the Sports Centre would be closed at night, he proposed to provide a self-service library station on the footpath in Tsuen Wan Park outside the Sports Centre. It was an ideal location because users could access to it simply by walking along the outside of the Sports Centre. Direct access might also be available if an exit was to be provided in the Sports Centre in future. So, it was worthy of considering the proposal by the LCSD (the Hon TIEN Puk-sun, Michael);
- (4) as revitalisation was being carried out in Tsuen King Circuit Market by the Food and Environmental Hygiene Department (FEHD), he suggested that the LCSD should actively consider providing a self-service library station in the market (the Hon TIEN Puk-sun, Michael);
- (5) he wanted to install self-service library stations in Tsuen Wan as soon as possible (Mr WONG Ka-wa);
- (6) with the progressive occupation of the newly completed buildings and the ever-increasing population in Tsuen Wan, he enquired the LCSD whether utilisation of the public libraries in Tsuen Wan district was already saturated, and whether the LCSD would consider providing additional public libraries (Mr WONG Ka-wa); and
- (7) he noted that the LCSD would study the feasibility of providing a public reading zone in the Sports Centre after smooth operation of the Sports Centre had been ensured after opening. He also welcomed the LCSD to provide a self-service library station operating round the clock in Tsuen Wan Park outside the Sports Centre. These provisions would be determined by the Library Section of the LCSD (the Chairman).

35. SL(TW) of the LCSD responded as follows:

- (1) the service of self-service library station was still in the pilot stage. The LCSD would carry out a comprehensive review of the initiatives after the pilot scheme of self-service library station at the three locations had been completed;
- (2) she thanked the Tsuen Wan Park for offering space to provide a self-service library station. However, it was too early to discuss such provision at this stage because the

LCSD would have further deliberation over this service only after the pilot scheme of the three self-service library stations had been implemented; and

- (3) the LCSD planned new library facilities by making references to the “Hong Kong Planning Standards and Guidelines” (HKPSG) prepared by the Planning Department. Accordingly, there should be a district library for every 200 000 persons. The LCSD would also consider providing a major library for every 400 000 persons instead of providing two district libraries where appropriate. In the light of the present population of Tsuen Wan district being about 310 000, the LCSD had established one major library which was capable of providing service for 400 000 persons, one small library and seven service points for mobile library in the district. Overall speaking, the LCSD had fulfilled the guidelines of facilities as stipulated in HKPSG to provide suitable public library facilities in Tsuen Wan.

36. The Chairman said that the first self-service library station was launched last year. In his opinion, the LCSD might review the effectiveness of this self-service library station first. It was needless to conduct the review only after all the three self-service library stations had been launched. He enquired when the pilot scheme of self-service library station would be completed. He also requested the LCSD to provide the relevant data on the first self-service library station for reference.

37. SL(TW) of the LCSD responded as follows:

- (1) the first self-service library station was provided at Hong Kong Island east in December 2017. The second and the third self-service library stations would be implemented in the fourth quarter of 2018 and the first quarter of 2019 respectively. The LCSD would conduct a comprehensive analysis after the launch of the pilot scheme of the three self-service library stations; and
- (2) it had been about eight months since the launch of the first self-service library station which provided borrowing and returning services (recirculation service) for 242 items of library materials a day on average.

38. The views and enquiries of Members were summarised as follows:

- (1) Tsuen Wan district was willing to make various positive attempts. He hoped that the Government would consider carrying out appropriate pilot schemes in the district in future (Mr LO Siu-kit);
- (2) he enquired the LCSD about the criteria of selecting the three locations to set up the self-service library stations (Mr LO Siu-kit);
- (3) she supported the provision of a self-service library station at the Sports Centre. From a commercial perspective, she thought that full implementation of the service

would be more effective than implementation of a pilot scheme in a few districts only (Ms LAM Yuen-pun, Phyllis);

- (4) she considered the effectiveness of the self-service library station unsatisfactory since recirculation service of only 242 items of library materials was provided a day on an average. She believed that not too many people were aware of the provision of a self-service library station at the location concerned. She also opined that it was necessary to promote the self-service library station, making the service popular among the public and thus enhancing the utilisation (Ms LAM Yuen-pun, Phyllis);
- (5) she enquired about the ratio of the average daily amount of library material recirculation service provided by the self-service library station to the average daily amount of book recirculation service provided by the library in the area concerned (Ms LAM Yuen-pun, Phyllis);
- (6) she believed that the fast access to the Internet through mobile phones and electronic devices nowadays had changed the reading habits of many members of the public, and that the self-service library station could tie in with the existing reading habits of the public (Ms LAM Yuen-pun, Phyllis);
- (7) she opined that the pattern of making online reservation of library materials of the HKPL and borrowing the reserved items at a self-service library station near one's home was worth promoting. She believed that this could make good use of the library resources (Ms LAM Yuen-pun, Phyllis); and
- (8) she considered that the site of the former Tsuen King Circuit Market was an ideal location of providing a self-service library station of 24-hour operation and was worth exploring by the LCSD (Ms LAM Yuen-pun, Phyllis).

39. SL(TW) of the LCSD responded as follows:

- (1) many factors were taken into account by the LCSD in selecting the locations for the three self-service library stations of the pilot scheme which included accessibility, distance with current libraries, availability of around-the-clock operation, provision of power supply, provision of suitable shelter facilities to protect the stations, technical feasibility of installation and provision of operational and logistics support, etc.;
- (2) the LCSD agreed that promotion of self-service library station was necessary. In this connection, when the first self-service library station was launched, the pilot scheme was publicised through press releases, newsletters, electronic channels such as electronic press releases and relevant websites of government departments, as well as posting of posters and distribution of leaflets;
- (3) the daily average amount of service provided by the first self-service library station was 242 items of library materials, which included borrowing and returning of the library materials concerned. However, the data on the daily average amount of

service provided by the local library was unavailable for the LCSD. Taking Tsuen Wan Public Library as an example, the average daily amount of library materials regarding borrowing service was 3 570 items in June 2018; and

- (4) the LCSD thanked Members for their interest in the library service and noted their comments which would be taken as reference when studying on improvements to library service in future.

40. The Chairman proposed to write in the capacity of the DFMC to request the LCSD for providing a self-service library station outside the Sports Centre.

(Post-meeting note: The Secretariat had relayed Members' views to the LCSD in writing on 4 October 2018.)

(Note: The Hon TIEN Puk-sun, Michael left the meeting at 3:35 p.m.)

VIII Item 7: Request the Leisure and Cultural Services Department to Provide Additional Community Gardens at its Leisure Facilities and Venues in Tsuen Wan District

(DFMC Paper No. 26/18-19)

41. The captioned paper was submitted by the Hon TIEN Puk-sun, Michael and Mr CHENG Chit-pun. The representative from the LCSD responsible for giving response was Mr CHENG Kwok-kuen, Chris, DLM(TW).

42. Mr CHENG Chit-pun introduced the paper.

43. DLM(TW) of the LCSD responded as follows:

- (1) there were 53 community gardens provided in the parks under the management of the LCSD. Fifty-one of them were available for public use through rental except two demonstration gardens;
- (2) although the LCSD understood the public demand for community gardens, various factors were considered for selecting sites to provide community gardens, including accessibility, staff deployment of the venue and ancillary facilities required for operation, etc. For example, despite the spacious area, community gardens could not be provided in Shing Mun Valley Park which was constructed along the hillside without wide and flat land;
- (3) as most of the outdoor recreation facilities in Tsuen Wan district were provided with popular and different kinds of recreational facilities and ornamental amenity features, these venues were not big enough to provide community gardens; and

- (4) the LCSD would continue to identify appropriate locations in the district to provide community gardens, and would assign priority to consider providing community gardens during extension of park or construction of new park.

44. The Chairman requested the LCSD to note Members' comments.

IX Item 8: Report on Recreational and Sports Activities and Facilities Management in Tsuen Wan by the Leisure and Cultural Services Department

(DFMC Paper No. 27/18-19)

45. DLM(TW) of the LCSD introduced the paper.

46. Mr CHUNG Wai-ping said that Sham Tseng Temporary Playground was adjacent to the Sham Tseng Temporary Market managed by the FEHD. He enquired the LCSD whether changes in conditions in the land allocation would affect the overall planning. He requested the LCSD and FEHD to enhance Sham Tseng Temporary Playground and Sham Tseng Temporary Market to facilitate wider public use of the facilities.

47. DLM(TW) of the LCSD said that the overall planning would not be affected and had taken note of Members' comments.

48. Members unanimously agreed to the proposal of changing the name of the venue from "Sham Tseng Temporary Playground" to "Sham Tseng Playground".

X Item 9: Report on Cultural Activities in Tsuen Wan District by the Leisure and Cultural Services Department

(DFMC Paper No. 28/18-19)

49. Senior Manager (New Territories South) Promotion (SM(NTS)P) of the LCSD introduced the paper.

50. The views and enquiries of Members were summarised as follows:

- (1) he enquired about the progress of facilities enhancement in the Tsuen Wan Town Hall (Town Hall) (Mr CHOW Ping-tim);
- (2) except for staging full-length plays, the Town Hall stipulated that a maximum of six sets of microphones were permitted to be used in other performance programme. He opined that the relevant stipulation was too rigid and did not meet the programme need. He proposed that the LCSD should relax the requirement or handle individual cases with flexibility (Mr CHOW Ping-tim);

- (3) the patronage of some free cultural and recreational programmes sponsored by the TWDC was not satisfactory due to inadequate publicity and lack of seats for the audience (Mr CHOW Ping-tim);
- (4) he suggested that the LCSD should make references to other activities organised by the TWDC and invite District Councillors to attend the programmes to ensure the monitoring of programme quality. He hoped the LCSD to closely follow up on this (Mr CHOW Ping-tim);
- (5) he enquired whether the LCSD had vetted the quality of performance programme, and thought that the LCSD should perform the gate-keeping role in programme quality (Mr LAM Faat-kang); and
- (6) he pointed out that many complaints from the public were received about the noise nuisance caused by a performance staged in Sam Tung Uk Museum on 2 June 2018. He hoped that the LCSD could give prior notification to the District Councillor of the constituency concerned for making coordination in advance and reducing the discontents among the public (Mr LAM Faat-kang).

51. SM(NTS)P of the LCSD noted Members' comments.

52. The Chairman requested the LCSD to maintain communication with the District Councillor of the constituency concerned on the details of the performance programme.

XI Item 10: Report on Promotional Activities and the Enrolment Rate in Tsuen Wan District Public Libraries by the Leisure and Cultural Services Department
(DFMC Paper No. 29/18-19)

53. SL(TW) of the LCSD introduced the paper.

54. Mr CHOW Ping-tim opined that there were problems with the mechanism of examining books by the HKPL. He found that some books contained inaccurate information on Members. Regarding books on politics, if the accuracy of their contents had not been confirmed yet, these books should not be placed in the bookshelves of the HKPL for access by readers without due consideration. Otherwise, it would easily make people misunderstand that the Government was biased in its political position and would be difficult to define the relevant liabilities. He hoped that the HKPL could clarify the relevant issues.

55. SL(TW) of the LCSD said that the library was following up on this matter with the service provider.

XII Item 11: Progress Report on the Working Groups under the Committee

(A) Working Group on Management of Community Halls

56. Mr LO Siu-kit said that regarding the strange smell of the seats in community hall/centre, the TWDO was arranging some cleansing contractors for demonstrating the cleaning and removal of stains and smell of some seats. It would determine the solution to be adopted after observing the effectiveness of the demonstrations.

(B) Working Group on Development and Management of Recreation and Sports Facilities

57. Mr LAM Faat-kang said that the Working Group had held its seventh meeting. As the required assignment procedure of the Sports Centre was still underway, the LCSD would arrange a further visit to the Sports Centre for TWDC Members. It was anticipated that the Sports Centre would open for use in the third quarter of 2018. Besides, owing to technical problem, it was difficult to install additional lighting facilities at the main arena of the Sports Centre. The LCSD therefore planned to improve the lighting conditions of the venue through additional provision of spotlights so as to well equip the Sports Centre. Besides, the Working Group supported the renovation works of Yi Pei Square Playground proposed by the LCSD and opined that the creative design concepts would bring improvements to the leisure facilities in the playground and facilitating the nearby residents to enjoy quality community facilities. However, it reminded the LCSD to pay attention to the repair and maintenance of the playground after renovation. The trial run of 24-hour operation in Phase I of the Tsuen Wan Park commenced in April 2017. The Working Group agreed to the LCSD's proposed adoption of opening the above park round the clock as a long-term measure and recommended the LCSD for strengthening the security patrol in the park at night. The Working Group also agreed to the LCSD's proposal of renaming the playground concerned from "Sham Tseng Temporary Playground" to "Sham Tseng Playground". The Working Group welcomed the LCSD to gradually provide additional free storage facilities on the beaches in Tsuen Wan district.

XIII Item 12: Any Other Business

(A) Information Paper

58. Members noted the following information paper:

- (1) Financial Statement of District Facilities Management Committee as at 20.8.2018 (DFMC Paper No. 30/18-19).

(B) Date of Next Meeting

59. The Chairman reminded Members that the next meeting was scheduled on 6 November 2018, and the deadline for submission of paper was 22 October 2018.

XIV Adjournment of Meeting

60. There being no other business, the meeting was adjourned at 4:00 p.m.

Tsuen Wan District Council Secretariat

12 September 2018