

(Translation)

Minutes of the 3rd Meeting of
Social Services and Community Information Committee (1/16-17)

Date : 13 May 2016
Time : 2:30 p.m.
Venue : Main Conference Room, Tsuen Wan District Office

Present:

Members

Mr MAN Yu-ming, MH (Chairman)
Ms LAM Yuen-pun, Phyllis (Vice Chairman)
Mr KOO Yeung-pong
Mr NG Hin-lung, Norris
Mr LI Hung-por
Mr CHAN Chun-chung, Jones
Mr CHAN Sung-ip, MH
Mr WONG Ka-wa
Mr WONG Wai-kit
Mr KOT Siu-yuen
Mr CHOW Ping-tim
Mr CHENG Chit-pun
Mr LO Siu-kit

Co-opted Members

Ms LAW Ka-tun

Government Representatives

Ms LEE Lai-kiu, Winnie	Senior Liaison Officer (2), Tsuen Wan District Office
Miss LAM Ching-wa, Nora	Assistant District Social Welfare Officer (Tsuen Wan/Kwai Tsing)3, Social Welfare Department
Miss LAM Shuk-fan, Janice	Senior School Development Officer (Tsuen Wan)1, Education Bureau

Tsuen Wan District Council Secretariat Representatives

Miss LAM Siu-yung, Daisy	Senior Executive Officer (District Council), Tsuen Wan District Office
Mr PUN Chung-chak, Michael (Secretary)	Executive Officer (District Council)3, Tsuen Wan District Office

Attendance by Invitation:
For Discussion of Item 3

Ms NG Pun Wai, Sharon	Senior Statistician (Census & Demographic Statistics), Census and
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Miss CHAN Shuk Fong

Statistics Department
Senior Census & Survey Officer
(Census Field)5, Census and Statistics
Department

For Discussion of Item 4

Ms Imelda CHAN

Executive Manager, Charities, The
Hong Kong Jockey Club

Mr Timothy TAM

Project Manager, Charities, The Hong
Kong Jockey Club

Mr Alex HO

Assistant Project Manager, Charities,
The Hong Kong Jockey Club

Ms Nicole CHAN

Senior Project Officer, Charities, The
Hong Kong Jockey Club

Mr Raymond LI

Senior Community Relations Officer,
The Hong Kong Jockey Club

Dr Carol MA

Associate Director, Office of
Service-Learning/Research Fellow,
Asia-Pacific Institute of Ageing
Studies, Lingnan University

Ms Wing AU

Project Officer, Asia-Pacific Institute
of Ageing Studies, Lingnan University

Ms Helen NGAI

Project Coordinator, Asia-Pacific
Institute of Ageing Studies, Lingnan
University

Absent:

Co-opted Member

Mr CHAN Chun-hin, Jerry

The Meeting

I Opening Remarks and Introduction

The Chairman welcomed the Members and representatives of the government departments to the 3rd meeting of the Social Services and Community Information Committee (SSCIC).

2. The Chairman reminded Members that according to the section 28 of the Tsuen Wan District Council Standing Orders, unless otherwise agreed by the Chairman, each Member could speak and make supplementary remarks once for each agenda item at the meeting. Each Member could speak up to three minutes each time.

II Item 1: Confirmation of Minutes of the Meeting held on 11.3.2016

3. The minutes of the previous meeting were unanimously confirmed by Members without amendment.

III Item 2: Matters Arising from the Minutes of the Previous Meeting

4. The Chairman said that there were no matters arising from the minutes of the previous meeting.

(Note: Mr KOT Siu-yuen left the meeting at 2:32 p.m.)

IV Item 3: Introduction of 2016 Population By-census

(SSCIC Paper No. 1/16-17)

5. The Chairman introduced the following representatives from the Census and Statistics Department (C&SD) who attended the meeting:

- (1) Ms NG Pun Wai, Sharon, Senior Statistician (Census & Demographic Statistics) (SS(C&D)); and
- (2) Miss CHAN Shuk Fong, Senior Census & Survey Officer (Census Field)5.

6. SS(C&D) of the C&SD introduced the paper.

(Note: Mr CHOW Ping-tim joined the meeting at 2:43 p.m. Mr LI Hung-por joined the meeting at 2:45 p.m.)

7. The views, enquiries and suggestions of Ms LAM Yuen-pun, Phyllis, Mr NG Hin-lung, Norris and Mr KOO Yeung-pong were summarised as follows:

- (1) it was supportive of the C&SD to carry out the population by-census. It was also considered that the population by-census was vital to the future development;
- (2) concern was raised over deception cases. Enquired was raised on what kind of information would not be collected by the C&SD when conducting the population by-census. It was suggested that the relevant details could be featured in the promotional materials;
- (3) the C&SD was commended for adopting a paperless approach to conduct the census;
- (4) as there were over 40 questions in the questionnaire in total, it was enquired how the C&SD would handle e-questionnaires that were filled in casually, answered wrongly and carelessly, and not fully answered by members of the public; and whether it was an offence if members of the public provided wrong answers intentionally or carelessly; and
- (5) it was enquired on what basis that the C&SD randomly selected 300 000 quarters for conducting the census; whether members of the public living in the industrial buildings were included; and when the household interviews would be carried out. Moreover, enquiry was raised on whether the operation of the census would be affected if some members of the public were away from Hong Kong for tour during the population by-census.

8. SS(C&D) of the C&SD responded as follows:

- (1) the C&SD would remind the general public in the promotional videos that information such as identity card numbers, bank deposits and assets, etc. would not be collected for the population by-census;

- (2) if members of the public opted e-questionnaire for submission of information, they needed to provide their telephone numbers or e-mail addresses to receive messages from the C&SD. For example, the C&SD could provide assistance for members of the public when they forgot their login password to the system. If members of the public did not register for the use of the e-questionnaire and would have household interviews with the census officers, they did not need to provide their telephone numbers for the census officers;
- (3) members of the public could call the hotline of the C&SD to make enquiries in case of doubts on the identity of the census officer. The C&SD could immediately verify whether the census officer concerned had called the member of the public or conducted the household interview;
- (4) if members of the public provided answers via the e-questionnaire, they might log out the system even the questionnaire was incomplete and log in again to answer the remaining questions later. Moreover, the C&SD would set up simple questions in the questionnaire for verification and carry out quality control inspection on the census results. Some census officers would take up the posts of checkers, who were responsible for checking the information in the questionnaires. If there were information yet to be filled in, they would contact the members of the public concerned to complete the questionnaire. The C&SD would also arrange census officers to follow up the incomplete e-questionnaires;
- (5) according to the Census and Statistics Ordinance, any person who provided false information committed an offence and was liable to a fine of \$5,000 and to imprisonment for six months. If any member of the public was found providing false information, the C&SD would explore with the Department of Justice on how to follow up the matters concerned;
- (6) the 300 000 units of quarters incorporated in the population by-census included residential premises and non-residential buildings. As the C&SD took the view that some members of the public might be living in non-residential buildings, the quarters would be selected proportionally;
- (7) drawing from the experience of the population census conducted in 2011, in which the duration was longer and lasted from late June 2011 to early August 2011, if members of the public were away from Hong Kong for tour during the said period, they could have household interviews conducted by the census officers before or after their trip. They could also fill in the e-questionnaire during their trip. If some members of the public failed to submit information during the census period, the C&SD would provide them with self-administered questionnaire for completion, so as to ensure that members of the public were able to submit the relevant information; and
- (8) members of the public could make an appointment for household interview with the C&SD and the time slots available for the interviews were generally from 10:00 a.m. to 10:00 p.m. If there were special needs, earlier time (e.g. 9:00 a.m.) could be arranged for conducting the household interview.

(Note: Mr CHAN Chun-chung, Jones joined the meeting at 2:59 p.m.; Mr CHOW Ping-tim left the meeting at 3:00 p.m.)

V Item 4: Jockey Club Age-Friendly City Project

9. The Chairman introduced the following representatives from the Hong Kong Jockey Club (HKJC) and Lingnan University (LU) who attended the meeting:

- (1) Ms Imelda CHAN, Executive Manager, Charities of the HKJC;
- (2) Mr Timothy TAM, Project Manager, Charities of the HKJC;
- (3) Mr Alex HO, Assistant Project Manager, Charities of the HKJC;
- (4) Ms Nicole CHAN, Senior Project Officer, Charities of the HKJC;
- (5) Mr Raymond LI, Senior Community Relations Officer of the HKJC;
- (6) Dr Carol MA, Associate Director, Office of Service-Learning/Research Fellow, Asia-Pacific Institute of Ageing Studies (Associate Director, Office of Service-Learning) of the LU;
- (7) Ms Wing AU, Project Officer, Asia-Pacific Institute of Ageing Studies of the LU; and
- (8) Ms Helen NGAI, Project Coordinator, Asia-Pacific Institute of Ageing Studies of the LU.

10. Executive Manager, Charities of the HKJC introduced the background of the project and the arrangements of district programmes. Associate Director, Office of Service-Learning and Project Officer, Asia-Pacific Institute of Ageing Studies of the LU introduced the results of the baseline assessment conducted in Tsuen Wan district.

11. The views, enquiries and suggestions of Mr WONG Wai-kit, Mr WONG Ka-wa, Mr LO Siu-kit and Mr KOO Yeung-pong were summarised as follows:

- (1) gratitude was expressed towards the HKJC and LU for their support in the past for the age-friendly community programmes of the Tsuen Wan District Council (TWDC), including organising to join the “Global Network of Age-friendly Cities and Communities” of the World Health Organisation since 2014 and the designation ceremony which was held subsequently;
- (2) it was opined that the contents covered in the project were comprehensive and the report on the baseline assessment was a valuable source of reference. This allowed Members to learn about the matters concerned by the elderly. The report also provided directions for the promotion of the age-friendly community programmes;
- (3) the HKJC provided resources to co-operate with the District Council (DC) and the LU provided academic support. Hence, it was suggested that the way forward of this project should focus on the promotion of age-friendly community, deepening the elderly and youth groups’ awareness and understanding of age-friendly community, encouraging the business sector to support age-friendly community and organising activities under the themes such as inter-generational harmony, etc.;
- (4) it was considered that the report of the baseline assessment was conducive to policy discussion. For example, this report could be served as a

reference for the discussion on whether health care voucher should be provided to the elders aged 65 to 69;

- (5) it was suggested that the report of the baseline assessment be provided to the Secretary for Labour and Welfare, so that the Labour and Welfare Bureau might make reference to the report when formulating policies;
- (6) it was considered that the funding provided by the HKJC was of higher flexibility than that by the Government. It was also proposed that the HKJC might allocate part of the funds for the development of community facilities, say, providing seats on footbridges;
- (7) it was agreed with the HKJC to provide non-profit-making organisations with advance payments to organise activities. This arrangement could enhance the flexibility on the use of funds by organisers;
- (8) it was enquired how the 32 ambassadors were selected. It was also suggested that representatives of the Senior Police Call might be invited to join the project, so as to enhance the promotional effectiveness;
- (9) it was hoped that three years after its implementation, the project could be extended; and
- (10) the project was welcomed and supported. Concern was also raised over the issues such as inter-generational harmony and elderly mental health as well as the livelihood of the elders living in the homes for the aged.

12. Executive Manager, Charities of the HKJC said that discussion on the three-year action plan of the project, the way to make use of the funding provided by the HKJC and the order of priority of the items to be handled could be continued at working group meetings. If the DC intended to allocate part of the project funds for the development of community facilities, the HKJC would make decisions subject to the needs of each district.

VI Item 5: Funds Allocation for Social Services and Community Information Committee 2016/17
(SSCIC Paper No. 2/16-17)

13. The Secretary introduced the paper.

14. The SSCIC approved the funds allocation of District Council Funds (Community Involvement Projects) in 2016/17 as follows:

<u>Programme</u>	<u>* Allocation Available for Use (\$)</u>
(1) Working Group on Elderly and Rehabilitation	544,000.00
(2) Working Group on Integrated Community Services	732,000.00
(3) Support for Activities by Local Organisations	107,000.00
(4) Community Hall Activities	150,000.00
(5) Reserve	<u>0.00</u>
Total:	<u>1,533,000.00</u>

* The allocation included 10% deficit budget.

(Note: Mr LI Hung-por left the meeting at 3:43 p.m. Mr WONG Ka-wa left the meeting at 3:46 p.m.)

VII Item 6: Application for District Council Funds by District Organisations

(SSCIC Paper No. 3/16-17)

15. The Secretary introduced the paper.

16. The Chairman said that the Secretariat had received a total of three applications for District Council funds submitted by local organisations and the sum of the applications amounted to \$64,412. According to the SSCIC's Guidelines on the Application for Funds, the funding ceiling for each funding application from a local organisation was \$20,000 and the funds of the current funding period should be 40% of the annual funding provision, i.e. \$42,800. The SSCIC might transfer not more than 5% (i.e. \$5,350) of the annual funding provision from the next funding period to the current funding period in which the amount of funds allocated was insufficient for supporting the approved activities. Hence, the amount available for allocation at this meeting was \$48,150.

17. Mr CHAN Sung-ip declared interest as the Consultant of the Yuen Yuen Institute - Tsuen Wan West Neighbourhood Elderly Centre. Mr CHAN Chun-chung, Jones declared interest as the Director of the Tsuen Wan Kwai Tsing Residents Association. Mr KOO Yeung-pong declared interest as the Deputy Director of the Tsuen Wan Kwai Tsing Residents Association. The Chairman determined that Members who had declared interest could remain in the meeting as observers but they were not allowed to discuss or vote on the matter. After discussion and voting, the SSCIC approved three funding applications as follows:

	<u>Name of Activity</u>	<u>Applicant Organisation</u>	<u>*Amount Approved (\$)</u>
(1)	Praise the Parents' Care Carnival in Tsuen Wan 2016 (Venue: Shopping Centre's Podium in Shek Wai Kok Estate)	Tsuen Wan Kwai Ching District Women's Association	18,827.70
(2)	Happy Parents Evening Variety Show (Venue: Auditorium of Tsuen Wan Town Hall)	Tsuen Wan Kwai Tsing Residents Association	19,400.00
(3)	Cantonese Operatic Songs Concert (Venue: Cultural Activities Hall of Tsuen Wan Town Hall)	The Yuen Yuen Institute - Tsuen Wan West Neighbourhood Elderly Centre	9,725.00

* The amount would be determined by the Audit Group at the meeting to be held after this SSCIC meeting.

VIII Item 7: Application for District Council Funds as regards Activities Co-organised by the Working Group on Integrated Community Service and District Organisations

(SSCIC Paper No. 4/16-17)

18. The Secretary introduced the paper and read out the list of Members who were concurrently the Members of the Working Group on Integrated Community Service, so as to indicate that they had made declaration on their membership. The membership list was set out in Annex I.

19. The Chairman declared interest as the President of the Tsuen Wan Youth Association. The Vice Chairman declared interest as the Vice President of the Tsuen Wan Youth Association. Mr WONG Wai-kit made declaration on his Chairmanship of the Tsuen Wan Youth Association. Ms LAW Ka-tun made declaration on her Vice Chairmanship of the Tsuen Wan Youth Association. Mr KOO Yeung-pong declared interest as the Honorary Advisor of the Tsuen Wan District Parent Teacher Association Federation Limited. Mr LO Siu-kit made declaration on his membership of the Tsuen Wan District Elderly Welfare Association. As the Chairman and Vice Chairman had declared an interest, Members agreed that Mr CHAN Sung-ip took over the chair temporarily. The Acting Chairman determined that the Members who were concurrently the Members of the Working Group on Integrated Community Service and Members who had declared an interest could remain in the meeting as observers but they were not allowed to discuss or vote on the matter.

20. After discussion and voting, the SSCIC approved eight funding applications as follows:

<u>Name of Activity</u>	<u>Applicant Organisation/ Co-organiser</u>	<u>Amount Approved (\$)</u>
(1) “Sunny Teen Ambassador 2016”	Caritas Jockey Club Integrated Service for Young People - Lei Muk Shue Centre	20,000.00
(2) Tsuen Kwai Tsing Outstanding Student Selection 2016	Tsuen Wan Youth Association	40,000.00
(3) “Parents-Also-Appreciate-Teachers” Recognition Ceremony, Tsuen Wan	Tsuen Wan District Parent Teacher Association Federation Limited	24,000.00
(4) “Music with U” Secondary School Singing Contest 2016	The Hong Kong Federation of Youth Groups Tsuen Wan Youth S.P.O.T.	20,000.00

(5)	Unleash Your Vitality in Tsuen Wan 2016	Jockey Club Riviera Gardens Lutheran Integrated Service Centre	20,000.00
(6)	“High Five” Orienteering	Chinese YMCA of Hong Kong - Tsuen Wan Centre	20,000.00
(7)	Amazing Teens - Tsuen Wan CYC Inter-school Leadership Training Programme 2016	Hong Kong Children & Youth Services, Jockey Club Belvedere Garden Integrated Children & Youth Services Centre	30,000.00
(8)	Celebration of the Mid-Autumn Festival Carnival cum Evening Variety Show in Princess Alexandra Community Centre	Tsuen Wan District Elderly Welfare Association	50,000.00

IX Item 8: Application for District Council Funds as regards Activities Co-organised by the Working Group on Age-friendly Community and Rehabilitation and District Organisations

(SSCIC Paper No. 5/16-17)

21. The Secretary introduced the paper and read out the list of Members who were concurrently the Members of the Working Group on Age-friendly Community and Rehabilitation, so as to indicate that they had made declaration on their membership. The membership list was set out in Annex I.

22. As the Chairman and Vice Chairman were concurrently the Members of the Working Group on Age-friendly Community and Rehabilitation, Members agreed that Mr CHAN Sung-ip took over the chair temporarily. The Acting Chairman determined that the Members who had declared their membership of the Working Group on Age-friendly Community and Rehabilitation were allowed to discuss and vote on the matter.

23. After discussion and voting, the SSCIC approved two funding applications as follows:

<u>Name of Activity</u>	<u>Applicant Organisation/ Co-organiser</u>	<u>Amount Approved (\$)</u>
(1) Rice Dumplings for the Community 2016	SAGE Tsuen Wan District Elderly Community Centre	11,100.00

(2) Golden Oldies for the Elderly	Tsuen Wan Culture & Recreation Co-ordinating Association Limited	120,000.00
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X Item 9: Work Progress Report of various Working Groups under the Committee

(A) Working Group on Integrated Community Services

24. The Vice Chairman reported that the Secretariat had earlier invited the district organisations in Tsuen Wan to submit proposals on funding applications. Eight proposals and financial budgets had been approved by the SSCIC. In addition, the Working Group agreed to co-organise the “Parents-Also-Appreciate-Teachers Recognition Ceremony, Tsuen Wan” with the Tsuen Wan District Parent Teacher Association Federation Limited. The said Ceremony would be held at 3:00 p.m. on 9 July 2016 in the Princess Alexandra Community Centre.

(B) Working Group on Age-friendly Community and Rehabilitation

25. Mr WONG Wai-kit reported that the Secretariat had earlier invited the district organisations in Tsuen Wan to submit proposals on funding applications. The two proposals and financial budgets had been approved by the SSCIC. In addition, the Working Group agreed to co-organise the “Rice Dumplings for the Community 2016” with the SAGE Tsuen Wan District Elderly Community Centre. The Kick-off Ceremony would be held at 9:00 a.m. on 4 June 2016 in the SAGE Tsuen Wan District Elderly Community Centre.

XI Item 10: Any Other Business

(A) Promotional Activities on Occupational Safety and Health 2016

26. The Chairman mentioned that the Occupational Safety & Health Council (OSHC) would provide a funding of \$40,000 for the current year to support the TWDC and organisations in Tsuen Wan to organise promotional activities on occupational safety and health. The SSCIC had received two activity proposals as follows:

	<u>Name of Activity</u>	<u>Applicant Organisation</u>	<u>Amount Approved (\$)</u>
(1)	Occupational Safety and Health Promotion in Tsuen Wan 2016	Tsuen Wan Safe and Healthy Community Steering Committee	20,000.00
(2)	Occupational Safety and Health Promotion in the Community	Tsuen Wan Kwai Tsing Residents Association	19,985.00

27. Mr CHAN Sung-ip made declaration on his Vice Chairmanship of the Tsuen Wan Safe and Healthy Community Steering Committee. Mr LO Siu-kit made declaration on his membership of the Tsuen Wan Safe and Healthy Community Steering Committee. Mr CHAN Chun-chung, Jones declared interest as the Director of the Tsuen Wan Kwai Tsing Residents Association. Mr KOO Yeung-pong declared interest as the Deputy Director of the Tsuen Wan Kwai Tsing Residents Association. The Chairman determined that Members who had declared an interest could remain in the meeting as observers but they were not allowed to discuss and vote on the matter.

28. Members unanimously agreed to recommend the Tsuen Wan Safe and Healthy Community Steering Committee and Tsuen Wan Kwai Tsing Residents Association to the OSHC for application of the said funding.

(B) Information Paper

29. Members noted the contents of the following information papers:

- (1) Terms of Reference of the Working Groups under Social Services and Community Information Committee 2016-2019 (SSCIC Paper 6/16-17); and
- (2) Financial Statement of Social Services and Community Information Committee Fund 2015-16 (SSCIC Paper 7/16-17).

30. The Chairman reminded Members that the next meeting was scheduled for 15 July 2016 (Friday) and the deadline for submission of paper was 29 June 2016.

XII Adjournment of Meeting

31. There being no other business, the meeting was adjourned at 4:00 p.m.

Tsuen Wan District Council Secretariat

16 June 2016

**Membership lists of the Working Groups under
Social Services and Community Information Committee in 2016-19**

Working Group on Integrated Community Services

Convenor : Ms LAM Yuen-pun, Phyllis
Vice Convenor : Mr KOO Yeung-pong
Members : Mr LI Hung-por
: Mr WONG Wai-kit
Mr KOT Siu-yuen
Mr CHOW Ping-tim
Mr CHAN Chun-hin, Jerry
Ms LAW Ka-tun

Working Group on Age-friendly Community and Rehabilitation

Convenor : Mr WONG Wai-kit
Vice Convenor : Mr CHAN Chun-chung, Jones
Vice Convenor : Mr CHOW Ping-tim
Members : Mr MAN Yu-ming, MH
Mr KOO Yeung-pong
Ms LAM Yuen-pun, Phyllis
Mr WONG Ka-wa
Mr KOT Siu-yuen
Mr CHENG Chit-pun
Mr LO Siu-kit
Ms LAW Ka-tun

Audit Group

Convenor : Mr MAN Yu-ming, MH
Vice Convenor : Ms LAM Yuen-pun, Phyllis
Members : Mr LI Hung-por
: Mr CHAN Chun-chung, Jones
Mr WONG Wai-kit
Ms LAW Ka-tun

Note: The tenure of the Co-opted Members is from 11 March 2016 to 31 December 2017.