

(Translation)

Minutes of the 6th Meeting of
Social Services and Community Information Committee (4/16-17)

Date : 11 November 2016
Time : 2:30 p.m.
Venue : Main Conference Room, Tsuen Wan District Office

Present:

Members

Mr MAN Yu-ming, MH (Chairman)
Ms LAM Yuen-pun, Phyllis (Vice Chairman)
Mr KOO Yeung-pong, MH
Mr NG Hin-lung, Norris
Mr LI Hung-por
Mr CHAN Sung-ip, MH
Mr WONG Ka-wa
Mr WONG Wai-kit
Mr KOT Siu-yuen
Mr CHOW Ping-tim
Mr LO Siu-kit

Co-opted Member

Ms LAW Ka-tun

Government Representatives

Ms LEE Lai-kiu, Winnie	Senior Liaison Officer (2), Tsuen Wan District Office
Miss CHEUNG Shuk-fun, Debrey	Social Work Officer 3 (Planning & Coordinating), Tsuen Wan & Kwai Tsing District Planning & Coordinating Team, Social Welfare Department
Miss LAM Shuk-fan, Janice	Senior School Development Officer (TW)1, Education Bureau

Tsuen Wan District Council Secretariat
Representatives

Miss LAM Siu-yung, Daisy	Senior Executive Officer (District Council), Tsuen Wan District Office
Mr PUN Chung-chak, Michael (Secretary)	Executive Officer (District Council)3, Tsuen Wan District Office

For Discussion of Item 3

Ms Fanny PANG	Deputy Executive Director (Business Development & Communications), Employees Retraining Board
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Ms Caroline LEE

Senior Manager (Course Development), Employees Retraining Board

Ms Pauline LAI

Manager (Placement Services), Employees Retraining Board

Mr Tommy SIN

Manager (Media & External Affairs), Employees Retraining Board

Absent:

Members

Mr CHAN Chun-chung, Jones

Mr CHENG Chit-pun

Co-opted Member

Mr CHAN Chun-hin, Jerry

The Meeting

I Opening Remarks and Introduction

The Chairman welcomed the Members and representatives from the government departments to the 6th meeting of the Social Services and Community Information Committee (SSCIC), and said that Mr CHENG Chit-pun was unable to attend this meeting because he fell sick, and he would submit a medical certificate in due course. Members approved his application for absence from this meeting according to sections 37(1) and 51(1) of the Tsuen Wan District Council Standing Orders (the “Standing Orders”).

(Post-meeting Note: Mr CHENG Chit-pun had submitted a medical certificate after the meeting.)

2. The Chairman reminded Members that according to section 28 of the Standing Orders, unless otherwise agreed by the Chairman, each Member could speak and make supplementary remarks once for each agenda item at the meeting. Each Member could speak up to three minutes each time.

II Item 1: Confirmation of Minutes of the Meeting held on 9.9.2016

3. The minutes of the previous meeting were unanimously confirmed by Members without amendment.

III Item 2: Matters Arising from the Minutes of the Previous Meeting

4. The Chairman said that there were no matters arising from the minutes of the previous meeting.

IV Item 3: Introduction of Employees Retraining Board

(SSCIC Paper No. 18/16-17)

5. The Chairman introduced the following representatives from the Employees Retraining Board (ERB) who attended the meeting:

- (1) Ms Fanny PANG, Deputy Executive Director (Business Development & Communications) (DED(BDC)) of the ERB;

- (2) Ms Caroline LEE, Senior Manager (Course Development) (SM(CD)) of the ERB;
- (3) Ms Pauline LAI, Manager (Placement Services) of the ERB; and
- (4) Mr Tommy SIN, Manager (Media & External Affairs) of the ERB.

6. DED(BDC) of the ERB introduced the paper.

(Note: Mr CHOW Ping-tim joined the meeting at 2:35 p.m. Mr WONG Ka-wa joined the meeting at 2:37 p.m. Mr LI Hung-por joined the meeting at 2:41 p.m.)

(Note: Mr CHOW Ping-tim left the meeting at 2:40 p.m.)

7. The views, enquiries and suggestions of Mr LO Siu-kit, Mr WONG Wai-kit and the Vice Chairman were summarised as follows:

- (1) the ERB's referral platform for home services and referral services for post-natal care helpers gained wide recognition across the districts;
- (2) it was learnt from hearsay that some people continued to enrol in courses organised by ERB but was not engaged in the course-related work in order to receive the course allowance of the ERB. Enquiry was raised on the rates of relevant allowances granted by the ERB and the procedures for dealing with possible abuse of the allowance of the ERB by the said people;
- (3) the ERB could play an active role when Hong Kong's unemployment rate was higher in the past. Given that the unemployment rate was lower at present, enquiry was raised on the way forward of the ERB;
- (4) enquiry was raised on the ERB's courses which were currently more popular among members of the public and those which were more effective in helping the trainees to secure employment or change jobs;
- (5) it was enquired whether there was any ERB's life planning related activities for secondary students that Members could jointly organise with ERB; or whether the ERB had prepared those relevant information for sharing with Members;
- (6) enquiry was raised on which secondary schools in the district had liaised with the ERB; or for which secondary schools in the district the ERB had provided services; and
- (7) as the work of property management personnels was intensive and the turnover rate was high, it was enquired whether the ERB offered courses to the in-service property management personnels, so as to help them adapt to their work and relieve their emotions.

(Note: Mr WONG Ka-wa left the meeting at 2:45 p.m.)

8. DED(BDC) of the ERB responded as follows:

- (1) the ERB thanked the residents of the districts for their support to the "Smart Living" and "Smart Baby Care". She hoped that Members would help promote these services in the district in order to support those women who

- wanted to work part-time to enter the employment market;
- (2) in the past, the ERB provided retraining allowances for service targets who attended full-time placement-tied courses, i.e. people aged 30 or above and with education attainment at or below Secondary 3, to subsidise their transport and meal expenses. In 2007, the ERB extended the service targets to cover people aged 15 or above and with education attainment of sub-degree or below. Besides, the ERB also set different rates of retraining allowances according to the trainees' age, education attainment and types of programmes they enrolled. The rate of retraining allowance for the original service targets aged 30 or above and with education attainment at or below Secondary 3 was \$153.8 per day. The rate of retraining allowance for trainees of the "Youth Training Programme" courses was \$30 per day. The rate of retraining allowance for other eligible trainees was \$70 per day;
 - (3) in order to ensure effective use of the retraining allowance, the ERB had set restrictions on the course enrolment, namely, the trainees were not allowed to apply repeatedly for the same type of courses at the same or lower level of competency. The training bodies would also evaluate the career aspirations and training needs of the trainees who attended placement-tied courses. Besides, the ERB would also conduct regular and surprise inspections of the training bodies and carry out random checks on trainees' background. The ERB would carry out follow-up actions seriously if non-compliance was found;
 - (4) apart from providing the full-time placement-tied courses for the unemployed people, the ERB also offered part-time or evening courses to the working people or those who wanted to change their jobs;
 - (5) according to the past experience, when the unemployment rate was higher, there would be a greater demand for full-time placement-tied courses from members of the public. When the economic situation was relatively stable, there would be a growing demand for part-time or evening courses, including the generic skills training courses and "Skills Upgrading Scheme Plus" courses, from members of the public. During April and September 2016, the number of trainees enrolled in the full-time placement-tied courses of the ERB amounted to around 34% of the total number of the trainees and the remaining 66% of the trainees, the majority of which were either on-the-job or wanted to change jobs, enrolled in part-time or evening courses. It could be seen that under different economic situations and social environments, there would be different training needs from members of the public and the ERB would consider various relevant factors comprehensively when making annual plans for training places;
 - (6) during April and September 2016, the full-time placement-tied courses for five occupations with the highest enrolment were home services, catering, healthcare services, beauty therapy and property management. These occupations had a shortage of manpower over the years and part-time vacancies were mostly offered for recruitment. The ERB established the referral platform for part-time jobs, with a view to facilitating the industries

to recruit employees by offering part-time or temporary vacancies, and providing assistance for the trainees who were interested in these industries to start with taking part-time jobs to enter the employment market;

- (7) in order to support the life planning of youngsters, the ERB organised the “Career Talks for Schools” for upper secondary students who attained average academic results, and students of ethnic minority origin, special schools and sub-degree programmes. The employer representatives of various industries were invited to give the students an introduction to the industry prospects, working environment and entry requirements at their schools, so as to assist the students in formulating future learning and career plan at an early stage. Members could contact the ERB to make arrangements if they learnt that the schools in the district were interested in the above service;
- (8) in recent years, the ERB had worked in collaboration with the Hong Kong Association of Careers Masters and Guidance Masters and held the “Career Talks for Schools” at Liu Po Shan Memorial College, S.K.H. Li Ping Secondary School and TIACC Woo Hon Fai Secondary School in Tsuen Wan;
- (9) the ERB would roll out more work experience activities in 2017 and arrange visits to enterprises of various industries for upper secondary school students, so that they could learn more about the actual operation of enterprises. The students would also meet the management staff, so as to gain a deeper understanding on the industry prospects. Members could also contact the ERB if they learnt that someone was interested in using the above service; and
- (10) the property management industry faced up with a number of difficulties. In addition to shortage of manpower, the industry needed to cope with the challenges arising from job diversification and specialisation, including the growing popularity of intelligent homes. On curriculum design, the ERB should meet the changes and demands of the employment market. The “Squad 3S Programme” course, which was launched by the ERB, aimed at motivating youngsters to take up comparatively high-end jobs in the property management industry. Furthermore, the ERB also offered various courses under the “Skills Upgrading Scheme Plus” to the property management personnels and helped the people on-the-job to enhance their skills. Details of these courses were available on the ERB’s website.

9. SM(CD) of the ERB responded as follows:

- (1) members of the public could enrol in no more than two placement-tied courses and non-placement-tied courses for a total of no more than 150 hours within one year; and
- (2) the ERB offered the Enterprise-based Training Scheme. The employers could make applications for enterprise-based on-the-job trainings of the “Skills Upgrading Scheme Plus” courses or generic skills training courses for their staff. The employers who were interested in this service could submit applications to the ERB together with the training bodies.

V Item 4: Review on Funds Allocation for Social Services and Community Information Committee

(SSCIC Paper No. 19/16-17)

10. The Secretary introduced the paper.

11. After discussion and voting, in order to make better use of resources, the SSCIC approved to transfer \$40,000.00 from the Working Group on Integrated Community Services to the Working Group on Age-friendly Community and Rehabilitation for organising rehabilitation activities.

VI Item 5: Application for District Council Funds by the Working Group on Integrated Community Service

(SSCIC Paper No. 20/16-17)

12. The Secretary introduced the paper and read out the list of Members who were concurrently the Members of the Working Group on Integrated Community Services, so as to indicate that they had made declaration on their membership. The membership list was set out in Annex I.

13. The Chairman asked Members to make declaration of other interest. No Members made declaration of other interest. The Chairman determined that the Members who had declared their membership of the Working Group on Integrated Community Services could discuss and vote on the matter.

14. After discussion and voting, the SSCIC approved one funding application as follows:

<u>Name of Activity</u>	<u>Amount Approved (\$)</u>
(1) Production of District Council Souvenirs	24,050.00

VII Item 6: Application for District Council Funds as regards Activities Co-organised by the Working Group on Integrated Community Service and District Organisations

(SSCIC Paper No. 21/16-17)

15. The Secretary introduced the paper and read out the list of Members who were concurrently the Members of the Working Group on Integrated Community Services, so as to indicate that they had made declaration on their membership. The membership list was set out in Annex I.

16. The Chairman declared interest as the Chairman of the Tsuen Wan Kwai Tsing Residents Association. As the Chairman had made declaration of interest and the Vice Chairman was concurrently the Convenor of the Working Group on Integrated Community Services, Members agreed that Mr CHAN Sung-ip took over the chair temporarily. The Acting Chairman determined that the Members who had declared an interest could remain in the meeting as observers but they could not discuss or vote on the matter; and that the Members who had declared their membership of the

Working Group on Integrated Community Services could discuss and vote on the matter.

17. After discussion and voting, the SSCIC approved two funding applications as follows:

<u>Name of Activity</u>	<u>Co-organiser/ Applicant Organisation</u>	<u>Amount Approved (\$)</u>
(1) LIFE - Group Experience Camp	Hong Kong Sheng Kung Hui Lady MacLehose Centre	20,000.00
(2) Celebration for the Chinese New Year Carnival cum Evening Variety Show in Lei Muk Shue	Tsuen Wan Kwai Tsing Residents Association	50,000.00

(Note: Mr NG Hin-lung, Norris left the meeting at 3:10 p.m.)

VIII Item 7: Application for District Council Funds as regards Activities Co-organised by the Working Group on Age-friendly Community and Rehabilitation and District Organisations
(SSCIC Paper No. 22/16-17)

18. The Secretary introduced the paper and read out the list of Members who were concurrently the Members of the Working Group on Age-friendly Community and Rehabilitation, so as to indicate that they had made declaration of their membership. The membership list was set out in Annex I.

19. As the Chairman and the Vice Chairman were concurrently the Members of the Working Group on Age-friendly Community and Rehabilitation, Members agreed that Mr CHAN Sung-ip took over the chair temporarily. The Acting Chairman determined that the Members who had declared their membership of the Working Group on Age-friendly Community and Rehabilitation could discuss and vote on the matter.

20. After discussion and voting, the SSCIC approved two funding applications as follows:

<u>Name of Activity</u>	<u>Co-organiser/ Applicant Organisation</u>	<u>Amount Approved (\$)</u>
(1) Cantonese Operatic Songs Concert	Tsuen Wan District Elderly Welfare Association	110,000.00
(2) Fun Drawing in Community	Caritas Wellness Link - Tsuen Wan	80,000.00

IX Item 8: Work Progress Report of various Working Groups under the Committee

(A) Working Group on Integrated Community Services

21. The Vice Chairman reported that as at 11 November 2016, the applications for District Council Funds for a total of 23 activities had been submitted by the Working Group and endorsed by the SSCIC, including six educational activities, ten youth activities, three community promotion activities, three community hall activities and one activity on women matters. Members' support to the activities was appreciated.

(B) Working Group on Age-friendly Community and Rehabilitation

22. Mr WONG Wai-kit reported that as at 11 November 2016, the applications for District Council Funds for a total of 16 activities co-organised by the Working Group and district organisations had been submitted by the Working Group and endorsed by the SSCIC, including four elderly activities, one elderly care activity and 11 rehabilitation activities. Members' support to the activities was appreciated.

X Item 9: Any Other Business

(A) Information Paper

23. Members noted the contents of the following information paper:

- (1) Financial Statement of the Funds Allocated to Social Services and Community Information Committee as at 27 October 2016 (SSCIC Paper 23/16-17).

24. The Chairman reminded Members that the next meeting was scheduled on 13 January 2017 and the deadline for submission of paper was 28 December 2016.

XI End of the Meeting

25. There being no other business, the meeting was adjourned at 3:18 p.m.

Tsuen Wan District Council Secretariat

21 November 2016

**Membership lists of the Working Groups under
Social Services and Community Information Committee in 2016-19**

Working Group on Integrated Community Services

Convenor : Ms LAM Yuen-pun, Phyllis
Vice Convenor : Mr KOO Yeung-pong, MH
Members : Mr LI Hung-por
: Mr WONG Wai-kit
Mr KOT Siu-yuen
Mr CHOW Ping-tim
Mr CHAN Chun-hin, Jerry
Ms LAW Ka-tun

Working Group on Age-friendly Community and Rehabilitation

Convenor : Mr WONG Wai-kit
Vice Convenor : Mr CHAN Chun-chung, Jones
Vice Convenor : Mr CHOW Ping-tim
Members : Mr MAN Yu-ming, MH
Mr KOO Yeung-pong, MH
Ms LAM Yuen-pun, Phyllis
Mr WONG Ka-wa
Mr KOT Siu-yuen
Mr CHENG Chit-pun
Mr LO Siu-kit
Ms LAW Ka-tun

Audit Group

Convenor : Mr MAN Yu-ming, MH
Vice Convenor : Ms LAM Yuen-pun, Phyllis
Members : Mr LI Hung-por
: Mr CHAN Chun-chung, Jones
Mr WONG Wai-kit
Ms LAW Ka-tun

Note: The tenure of the Co-opted Members is from 11 March 2016 to 31 December 2017.