

(Translation)

Minutes of the 1<sup>st</sup> Meeting of  
the Committees under Tsuen Wan District Council (1/2020)

Date: 22 January 2020

Time: 10:04 a.m.

Venue: Main Conference Room, Tsuen Wan District Office

Present:

Mr CHAN Yuen-sum, Sumly (Chairman)

Mr LI Hung-por (Vice Chairman)

Mr MAN Yu-ming, MH

Mr NG Hin-lung, Norris

Mr SHUM Lester

Mr YAU Kam-ping, BBS, MH

Mr YICK Shing-chung, Angus

Mr LAM Sek-tim

Mr CHAN Sung-ip, MH

Ms CHAN Kim-kam

Mr LUK Ling-chung, Antonio

Mr WONG Ka-wa

Mr KOT Siu-yuen

Mr CHIU Yan-loy

Mr LAU Chi-hung

Mr LAU Cheuk-yu

Mr PUN Long-chung, Roy

Mr LAU Jackson

Mr LAI Man-fai

Mr TSE Man-chak

Mr TAM Hoi-pong

Tsuen Wan District Council Secretariat Representatives

Mr CHOW Chun-hun, Gary                      Assistant District Officer (Tsuen Wan), Tsuen Wan District Office

Miss LAM Siu-yung, Daisy                      Senior Executive Officer (District Council), Tsuen Wan District Office

Miss CHEUNG Wai-nga, Katherine              Executive Officer (District Council) 4, Tsuen Wan District Office  
(Secretary)

The Meeting

I Opening Remarks and Introduction

The Chairman welcomed all Members and representatives from the Tsuen Wan District Office to the meeting.

2. The Chairman said that the nomination period for the elections of the Chairmen and Vice-Chairmen of the five Committees under the Tsuen Wan District Council had expired at 9:00 a.m. on 22 January 2020. The elections would be conducted in the following order:

- (1) Traffic and Transport Committee;
- (2) District Planning, Development and Facilities Management Committee;
- (3) Recreation, Sports, Arts and Culture For All Committee;
- (4) Environment, Health and Climate Change Committee; and
- (5) Social Service and Community Development Committee.

## II Item 1: Election of Chairmen and Vice-Chairmen of Committees under Tsuen Wan District Council

### (A) Traffic and Transport Committee (T&TC)

3. The Chairman asked the Secretary to read out the nomination lists of the Chairman and Vice-Chairman of the T&TC.

4. The Secretary said that the Secretariat had received one valid nomination each for the Chairman and Vice-Chairman at the close of the nomination period. Mr CHIU Yan-loy was nominated for the Chairman of the T&TC and Mr YICK Shing-chung, Angus was nominated for the Vice-Chairman of the T&TC.

5. The Chairman said that as only one candidate was nominated for the office of Chairman and Vice-Chairman of the T&TC respectively, he announced that according to section D(8) of Appendix VI – Procedure of Election of Chairmen and Vice-Chairmen of the Committees under the Tsuen Wan District Council to the Standing Orders of the Tsuen Wan District Council (“Appendix VI to the Standing Orders”), Mr CHIU Yan-loy was elected uncontested as the Chairman of the T&TC and Mr YICK Shing-chung, Angus was elected uncontested as the Vice-Chairman of the T&TC.

### (B) District Planning, Development and Facilities Management Committee (DPDFMC)

6. The Chairman asked the Secretary to read out the nomination lists of the Chairman and Vice-Chairman of the DPDFMC.

7. The Secretary said that the Secretariat had received one valid nomination each for the Chairman and Vice-Chairman at the close of the nomination period. Mr LUK Ling-chung, Antonio was nominated for the Chairman of the DPDFMC and Mr TSE Man-chak was nominated for the Vice-Chairman of the DPDFMC.

8. The Chairman said that as only one candidate was nominated for the office of Chairman and Vice-Chairman of the DPDFMC respectively, he announced that according to section D(8) of Appendix VI to the Standing Orders, Mr LUK Ling-chung, Antonio was elected uncontested as the Chairman of the DPDFMC and Mr TSE Man-chak was elected uncontested as the Vice-Chairman of the DPDFMC.

(C) Recreation, Sports, Arts and Culture For All Committee (RSACFAC)

9. The Chairman asked the Secretary to read out the nomination lists of the Chairman and Vice-Chairman of the RSACFAC.

10. The Secretary said that the Secretariat had received one valid nomination each for the Chairman and Vice-Chairman at the close of the nomination period. Mr LAI Man-fai was nominated for the Chairman of the RSACFAC and Mr LAU Cheuk-yu was nominated for the Vice-Chairman of the RSACFAC.

11. The Chairman said that as only one candidate was nominated for the office of Chairman and Vice-Chairman of the RSACFAC respectively, he announced that according to section D(8) of Appendix VI to the Standing Orders, Mr LAI Man-fai was elected uncontested as the Chairman of the RSACFAC and Mr LAU Cheuk-yu was elected uncontested as the Vice-Chairman of the RSACFAC.

(D) Environment, Health and Climate Change Committee (EHCCC)

12. The Chairman asked the Secretary to read out the nomination lists of the Chairman and Vice-Chairman of the EHCCC.

13. The Secretary said that the Secretariat had received one valid nomination each for the Chairman and Vice-Chairman at the close of the nomination period. Mr TAM Hoi-pong was nominated for the Chairman of the EHCCC and Mr LAU Jackson was nominated for the Vice-Chairman of the EHCCC.

14. The Chairman said that as only one candidate was nominated for the office of Chairman and Vice-Chairman of the EHCCC respectively, he announced that according to section D(8) of Appendix VI to the Standing Orders, Mr TAM Hoi-pong was elected uncontested as the Chairman of the EHCCC and Mr LAU Jackson was elected uncontested as the Vice-Chairman of the EHCCC.

(E) Social Service and Community Development Committee (SSCDC)

15. The Chairman asked the Secretary to read out the nomination lists of the Chairman and Vice-Chairman of the SSCDC.

16. The Secretary said that the Secretariat had received two valid nominations each for the Chairman and Vice-Chairman at the close of the nomination period. Ms CHAN Kim-kam and Mr WONG Ka-wa were nominated for the Chairman of the SSCDC, and Ms CHAN Kim-kam and Mr LAU Chi-hung were nominated for the Vice-Chairman of the SSCDC.

17. The Chairman said that as more than one candidate were nominated for election of the Chairman of the SSCDC, the election of Chairman of the SSCDC shall be conducted by secret ballot. He asked the Secretary to introduce the election procedure.

18. The Secretary introduced the election procedure. The election procedure was

set out in Annex I.

(Note: Mr SHUM Lester joined the meeting at 10:10 a.m.)

19. The Chairman invited Ms CHAN Kim-kam and Mr WONG Ka-wa who were the candidates nominated for election of the Chairman of the SSCDC to speak.

20. Ms CHAN Kim-kam said that since she was elected as a District Council Member in 2019, she had all along endeavoured to connect different stakeholders in the community, including the large non-governmental organisations (NGOs) under the Social Welfare Department (SWD), small local organisations cum citizenry, teenagers, adults, grassroots, elder persons, women and gender groups. She had also met the representatives of the organisations concerned in the past two months. During the meetings, the representatives of the organisations concerned expressed their aspirations to take part in the discussion of funding for approval by the SSCDC through the community participation round-table meetings. As a social worker, she was acutely aware of the constraints in promoting the engagement of civil society or advocating the civic awareness by the large NGOs or citizenry under the top-down funding mechanism of the District Council (DC) through authorisation, i.e. the budget was drawn up in advance before the commencement of the procedures of approval of funding applications upon submission of applications by the organisations as well as the subsequent inspections or assessments of the programmes concerned. Therefore, if she was elected as the Chairlady of the SSCDC, she hoped to reform the funding mechanism of the SSCDC and promote a bottom-up funding mechanism for participation, i.e. prior to the preparation and allocation of the budget, the community data including the gender data, the needs according to different genders and the ratio of the use of time by different genders should be collected and analysed, in addition to the collection of views on allocation of the DC funds through the community participation round-table meetings as well as taking gender budgeting into account, with a view to ensuring that a bottom-up approach was adopted in relaying stakeholders' views to the DC before preparation of budget allocation, approval of funding and monitoring of programmes. In her opinion, the specific organisations which had all along co-operated with the DC were more likely to get the DC funds. She held that, however, on considering the funding application by every organisation, the SSCDC should consider whether the organisation had made attempts to promote community engagement and reserve enough spaces for collection of views from different stakeholders, as well as give consideration to the funding applications made by the organisations which were in disadvantaged status or had insufficient resources and intended to promote the community engagement programmes and bolster the force of civil society. Besides, the SSCDC also needed to introduce the direction and guidelines on revision of DC funds allocation after the approval of DC funds so as to ensure that the DC funds were used effectively. She hoped that, apart from reaching out to the community in a single programme or activity, Members were able to make use of the current resources of the DC funds through the reformed mechanism for the purpose of enhancing the community engagement and connecting different stakeholders in the community. She believed that the Chairman of the

SSCDC should not be the only decision-maker in processing the funding applications. Therefore, if she was elected as the Chairlady of the SSCDC, she would propose introducing a democratic system of discussion and decision-making and would respect all SSCDC Members and Members of its working groups. She hoped to facilitate more stakeholders to play a role in the Council affairs in the form of discussion.

(Note: Mr YICK Shing-chung, Angus joined the meeting at 10:17 a.m.)

21. Mr WONG Ka-wa said that although he was not a senior Member in the DC, he believed that the local community members and the former DC Members should have noticed his humble attitude at work. He had joined one of the working groups under the SSCDC and organised activities for the district and NGOs under the SWD three DC terms ago. He had all along maintained close liaison with the NGOs under the SWD which had also been providing assistance actively. He had also devoted himself to the preparatory work every time an activity was organised and all the activities were concluded successfully and appreciated by the residents of the district. Given that he could maintain a long-term good relationship with the organisations after the completion of the activities, he believed that his integrity and reputation were recognised by the local community members. In addition, the use of the limited resources to help the disadvantaged groups and grassroots was a conundrum because the DC was confined to its terms of reference. Many stakeholders in the community such as the single parents and the parents of the mentally handicapped had relayed to him their needs. He believed that he could strive for the provision of additional services for them through the SSCDC. He also hoped to evenly distribute the resources of the DC to infants, teenagers, women, elder people, ethnic minorities, the impaired and the disabled persons as well as single-parent families through the SSCDC and relay their views to the Council so that the Council could provide assistance. This was his work objective as an Elected District Council Member. In this connection, he gave up his re-election of the Vice-Chairman of the T&TC in the new DC term and changed to run for office of the Chairman of the SSCDC. He hoped that Members would cast their votes of support.

22. The Chairman asked the Members of the SSCDC to vote. He also asked the Secretary to read out the membership list of the SSCDC.

23. The Secretary read out the membership list of the SSCDC. The list was set out in Annex II.

24. The Chairman asked the Secretary to show the empty ballot box to the Members of the SSCDC before locking the ballot box and to distribute the ballot papers to the Members of the SSCDC.

25. The Chairman enquired whether all Members of the SSCDC had voted and declared the ballot closed after ascertaining that all Members of the SSCDC had cast their votes. He then immediately asked the Secretary to count the votes in front of

all Members of the SSCDC who had attended the meeting. The Chairman stated that all Members of the SSCDC were vested with the power to inspect – yet without touching – the ballot papers.

26. The Secretary reported that during vote counting, one ballot paper on which the “✓” chop was affixed between the boxes to the right of the names of the two candidates was identified.

27. After discussion, the Chairman said that Members agreed that the ballot paper was invalid because the voter’s intention was not clearly indicated on the ballot paper.

28. The Chairman stated the voting result in which Ms CHAN Kim-kam received 6 votes in favour, Mr WONG Ka-wa received 12 votes in favour and one vote was invalid.

29. The Chairman said that as Mr WONG Ka-wa received the highest number of votes in a simple majority, he announced that Mr WONG Ka-wa was elected as the Chairman of the SSCDC.

30. The Chairman said that as more than one candidate were nominated for election of the Vice-Chairman of the SSCDC, the election of Vice-Chairman of the SSCDC shall be conducted by secret ballot. He asked Mr LAU Chi-hung who was the candidate nominated for election of the Vice-Chairman of the SSCDC to speak.

31. Mr LAU Chi-hung said that as a member from the religious sector, he had all along worked closely with the local organisations. He was also very concerned about community affairs and thought that running for office of the Vice-Chairman of the SSCDC was a learning progress. He pointed out that regardless of the result of the election of the Vice-Chairman of the SSCDC, he would support the successful candidate on the basis of the overarching principles underpinned by the spirit of service and participation.

32. The Chairman asked the Secretary to show the empty ballot box to the Members of the SSCDC before locking the ballot box and to distribute the ballot papers to the Members of the SSCDC.

33. The Chairman enquired whether all Members of the SSCDC had voted and declared the ballot closed after ascertaining that all Members of the SSCDC had cast their votes. He then immediately asked the Secretary to count the votes in front of all Members of the SSCDC who had attended the meeting. The Chairman stated that all Members of the SSCDC were vested with the power to inspect – yet without touching – the ballot papers.

34. The Secretary reported that one blank ballot paper was identified during vote counting.

35. After discussion, the Chairman said that Members agreed that the ballot paper was invalid because it was blank.

36. The Chairman stated the voting result in which Ms CHAN Kim-kam received 12 votes in favour, Mr LAU Chi-hung received 6 votes in favour and one vote was invalid.

37. The Chairman said that as Ms CHAN Kim-kam received the highest number of votes in a simple majority, he announced that Ms CHAN Kim-kam was elected as the Vice-Chairman of the SSCDC.

### III Adjournment of Meeting

38. There being no other business, the meeting was adjourned at 10:51 a.m.

Tsuen Wan District Council Secretariat

January 2020

## Election Procedure

### Voting Arrangement

1. The Secretariat staff will distribute a ballot paper to each Member attending the respective committee meeting. Each ballot paper bears the chop of Tsuen Wan District Office on the back. The names of all candidates with valid nominations are listed on the ballot paper in alphabetical order of their surnames.
2. Members will be distributed a ballot paper together with a plastic clipboard with a “✓” chop.
3. Members may stamp the ballot paper in their seats or in a voting compartment set up in the meeting venue.
4. Members should affix a “✓” in the box to the right of the name of the candidate of their choice on the ballot paper. The ballot paper should not be marked by any other means; otherwise it will become invalidated.
5. After stamping on the ballot paper, Members should fold the ballot paper and immediately put the ballot paper into the ballot box.
6. The ballot will last for 15 minutes, or will be closed after the last Member has voted, whichever is the earlier.

### Vote Counting Arrangement

1. Upon completion of voting, the Secretary will immediately count the number of valid votes received by each candidate in front of all Members attending the respective committee meeting. All Members attending the respective committee meeting are vested with the power to inspect – yet without touching – the ballot papers.
2. After the first round of vote counting, the candidate who receives a simple majority vote is successful in election. “A simple majority vote” refers to the number of valid votes received by the candidate exceeding the competitor(s) by one or more votes (not including abstentions). Should the number of votes received by each candidate be the same after the first round of vote counting, lot drawing will proceed. The candidate who draws the table-tennis ball with the largest number is successful in election.
3. The Chairman will announce the voting result upon vote counting is cleared.
4. If there is no objection from Members, the ballot paper shall be invalid in the following scenarios:
  - The ballot paper is blank.
  - The ballot paper is not stamped with the “✓” chop as provided.
  - The voter casts votes to more than one candidate.
  - There are words or marks on the ballot paper by which the voter can possibly be identified.
  - The voter fails to affix a “✓” on the ballot paper with the chop in the box to the right of the name of the candidate of his or her choice.
  - The intention of the voter is unclear./The ballot paper is void for uncertainty.
  - The ballot paper is substantially mutilated.

### Lot Drawing Arrangement

1. Should the lot drawing proceed, the Secretary will provide 10 table-tennis balls, each marked with a number from 1 to 10, where 1 is the smallest number and 10 the largest. The candidate who draws the table tennis ball with the largest number is successful in election.
2. The relevant procedure will be further explained before the lot drawing.

### Points to Note During Voting

1. A Member who is present before the ballot is closed may vote. Any Member who arrives at the scene of election after the ballot has been closed is not allowed to vote in that round of ballot. If there is another round of ballot, the Member is allowed to vote.
2. Members are not allowed to leave the meeting venue with any ballot papers.
3. Before putting the ballot paper into the ballot box, Members should show the folded ballot paper and the chop of the Tsuen Wan District Office affixed on its back to the Secretary for proof of authenticity.
4. Members should return the plastic clipboard with the “✓” chop to the District Council Secretariat staff.
5. If a Member has to leave the meeting venue before the ballot, he/she should return the blank ballot paper received to the Secretary and the Secretary will put it on record. The Member who has left should return to the meeting venue and collect the ballot paper within the specified voting time in order to vote, and will not be entertained if he or she returns to collect the ballot paper or vote after the specified voting time.

Membership List of Social Service and Community Development Committee  
in 2020-2023

Members: Mr MAN Yu-ming, MH  
Mr LI Hung-por  
Mr SHUM Lester  
Mr YAU Kam-ping, BBS, MH  
Mr YICK Shing-chung, Angus  
Mr LAM Sek-tim  
Mr CHAN Sung-ip, MH  
Mr CHAN Yuen-sum, Sumly  
Ms CHAN Kim-kam  
Mr LUK Ling-chung, Antonio  
Mr WONG Ka-wa  
Mr CHIU Yan-loy  
Mr LAU Chi-hung  
Mr LAU Cheuk-yu  
Mr PUN Long-chung, Roy  
Mr LAU Jackson  
Mr LAI Man-fai  
Mr TSE Man-chak  
Mr TAM Hoi-pong