

(Translation)

Tsuen Wan District Council
Minutes of the 13th Meeting of
Community Involvement, Culture and Recreation Committee (6/25-26)

Date : 12 February 2026
Time : 2:30 p.m.
Venue : Main Conference Room, Tsuen Wan District Office

Present:

Mr KOO Yeung-pong, MH (Chairman)
Mr CHAN Chun-chung (Vice Chairman)
Ms WONG Shuk-fan, Luparker
Mr NG Chun-yu
Mr CHU Tak-wing, MH
Ms LAM Yuen-pun
Mr CHOW Sum-ming
Dr CHEUNG Man-ka, MH
Mr MOK Yuen-kwan
Mr CHAN Hiu-chun, MH, JP
Mr TSANG Tai
Mr FUNG Cheuk-sum
Ms WAH Mei-ling
Mr WONG Kai-chun
Mr KOT Siu-yuen, MH
Mr LAU Chung-kong
Mr CHENG Chit-pun
Mr HUI Chun-fai

Government Representatives

Mr CHEUNG Chak-ho, Alex	Assistant District Officer (Tsuen Wan), Tsuen Wan District Office
Ms TSE Sai-lin, Jasmine	Deputy District Leisure Manager (Tsuen Wan) District Support, Leisure and Cultural Services Department
Mr YAU Wai-kit, Angus	Senior Librarian (Tsuen Wan), Leisure and Cultural Services Department
Miss LEUNG Wai-nga, Viola	Senior Manager (New Territories South) Promotion, Leisure and Cultural Services Department
Mr KWOK Ka-ho	Manager (New Territories South) Marketing & District Activities, Leisure and Cultural Services Department
Ms CHAN Sui-wun, Wendy	Senior School Development Officer

(Tsuen Wan)1, Education Bureau

Tsuen Wan District Council Secretariat Representatives

Mr LIM Kuen	Senior Executive Officer (District Council), Tsuen Wan District Office
Miss CHAN Wai-yan, Valeria (Secretary)	Executive Officer (District Council)3, Tsuen Wan District Office
Mr LI Yin-chung, Tony	Executive Officer (District Council)4, Tsuen Wan District Office

The Meeting

I Opening Remarks and Introduction

The Chairman welcomed Members and representatives from government departments to the 13th meeting of the Community Involvement, Culture and Recreation Committee (CICRC).

2. The Chairman stated that according to the requirements stipulated in the Tsuen Wan District Council Standing Orders, if a District Council (DC) Member found that he/she had any direct personal or pecuniary interests in a discussion item or relevant matters when attending a meeting of the Council or dealing with matters related to the Council, the DC Member should declare the interests. The Secretariat had not received any declaration of interests prior to this meeting. The Chairman enquired whether Members had to make declarations of interests immediately. No Member made a declaration of interests immediately.

3. The Chairman said that Members could speak once and make supplementary remarks once on each agenda item at the meeting. Each Member could speak up to two minutes in the first round of speeches and up to one minute in the second round of speeches.

II Item 1: Confirmation of Minutes of the 12th Meeting held on 11.12.2025

4. The Chairman said that the Secretariat had not received any proposed amendment prior to this meeting. The Chairman enquired whether Members had to put forth proposed amendments immediately. No Member put forth a proposed amendment immediately. Members unanimously endorsed the captioned minutes.

III Item 2: Matters Arising from the Minutes of the Previous Meetings

5. The Chairman said that there were no matters arising from the minutes of the previous meeting.

IV Item 3: Sustained Concern about the Implementation of a New Round of the Venue Partnership Scheme in Tsuen Wan District by the Leisure and Cultural Services Department

(TWDC CICRC Paper No. 23/25-26)

6. The Chairman said that Ms WONG Shuk-fan, Luparker, Ms WAH Mei-ling, Ms LAM Yuen-pun, Mr MOK Yuen-kwan, Mr TSANG Tai and Mr CHAN Chun-chung

submitted the paper. The representative from the department responsible for giving responses was Miss LEUNG Wai-nga, Viola, Senior Manager (New Territories South) Promotion (SM(NTS)P), Leisure and Cultural Services Department (LCSD). Besides, the written reply of the LCSD was tabled at the meeting.

7. Ms WONG Shuk-fan, Luparker introduced the paper.
8. The views and enquiries of Members were summarised as follows:
 - (1) a Member expressed continued concern over the Venue Partnership Scheme (the “Scheme”), expecting the LCSD to provide regular updates on the latest progress of the Scheme and give detailed explanations on its eligibility for application, assessment criteria, calculation method and the specific arrangements regarding the terms of partnership;
 - (2) a Member enquired whether priority could be given to suitable/high-calibre local groups or organisations for participating in the Scheme, and pointed out that there were many arts groups with outstanding performance standards in Tsuen Wan district; and
 - (3) a Member suggested that the LCSD should regularly report on the activities of each Venue Partner, including the utilisation rate of the venue, public participation rate and feedback from the sector, as well as review the effectiveness of the Scheme in a timely manner.
9. SM(NTS)P of the LCSD responded as follows:
 - (1) the LCSD had announced a reformed hiring policy and measures for its performance venues on 26 June 2025, and had concurrently launched the enhanced sixth-round Scheme for a three-year term (with effect from 1 April 2026 to 31 March 2029). Local performing arts groups or organisations across the territory interested in participating in the Scheme had been invited to submit proposals by 20 August 2025;
 - (2) the enhanced Scheme aimed to elevate the artistic level and competitiveness of Venue Partners, while strengthening venue identities and encouraging groups to make effective use of the facilities to deliver more venue identity-specific programmes and promote the development of performing arts in the community, thereby fostering the diversified and professional development of arts and culture;
 - (3) the LCSD had organised two briefing sessions openly in July 2025 to introduce in detail the application method and eligibility, selection criteria, partnership arrangements and monitoring mechanism of the Scheme to the attendees. All relevant information had been set out in the Invitation for Proposals document;
 - (4) as regards the assessment mechanism and criteria of the Scheme, proposals submitted by performing arts groups/organisations were assessed by the Committee on Venue Partnership (CVP) and the Programme and Development Committee (PDC) respectively in accordance with the selection criteria of the Scheme;

- (5) the LCSD had announced the list of Venue Partners under the sixth-round Scheme on 29 December 2025. The Venue Partners of Tsuen Wan Town Hall included: City Chamber Orchestra of Hong Kong (CCOHK) for the Auditorium and Actors' Family for the Cultural Activities Hall; and
 - (6) the LCSD was currently following up with Venue Partners on details of the programme plans for 2026-27, and would report to the CICRC in due course on the programme information (including the number of events and the attendance figures) of the Venue Partners concerned.
10. The views and enquiries of Members were further summarised as follows:
- (1) a Member suggested the LCSD invite DC Members to engage in discussions with Venue Partners on details of the activities, which would be conducive to reflecting district needs more accurately;
 - (2) a Member suggested providing the school sector and the general public with more opportunities to participate in activities, such as arranging for social groups (i.e. students and the elderly, etc.) to attend rehearsals or official performances, with a view to expanding the beneficiary groups of the Scheme;
 - (3) a Member proposed reflecting views through the Working Group on Promotion of Cultural and Recreational Activities under the CICRC, and requested the LCSD to provide the aforesaid working group with relevant information for reference;
 - (4) with regard to publicity, a Member suggested the LCSD consider inviting the Care Teams in Tsuen Wan, which had been in operation for three years and possessed an extensive community network, to assist in promotion, so as to address the problem of inadequate audience turnout of performing arts activities;
 - (5) a Member opined that the Scheme should prioritise the school sector or non-governmental organisations in Tsuen Wan district, as they had a strong community foundation that could effectively boost the attendance rate of activities;
 - (6) a Member opined that if a Venue Partner consistently relied on district support to address the problem of inadequate audience turnout for each of its programmes, it should seek ways to enhance the quality and appeal of their programmes in the long run;
 - (7) a Member enquired about the total number of arts groups or organisations attending the two public briefing sessions held in July 2025 and the number of proposals ultimately received by the LCSD;
 - (8) a Member asked the LCSD to explain the application mechanism of the Scheme in detail, seeking clarification on whether the Scheme involved a territory-wide selection process followed by venue allocation, or whether groups had the autonomy to choose their preferred venues. If it was the latter, the Member wished to know the number of arts groups or organisations that had selected Tsuen Wan Town Hall as their partner venue;
 - (9) a Member enquired whether the LCSD would formally inform the CICRC of the relevant arrangements when a new round of the Scheme was launched;

and

- (10) a Member enquired whether the Scheme had incorporated a mechanism for terminating partnership midway, including arrangements to cease cooperation with groups whose performance was far from satisfactory.

11. SM(NTS)P of the LCSD further responded as follows:

- (1) in addition to stage performances, Venue Partners of the Scheme would also organise audience-building and arts education activities. Some activities were free for the public, while some were fee-charging programmes or held in the form of training courses. Local residents were welcome to participate in such activities;
- (2) the LCSD noted Members' views on the Scheme and the programmes of the Venue Partners;
- (3) the LCSD agreed that inviting the Care Teams in Tsuen Wan to assist in promotion would be conducive to enhancing the publicity of the programmes, and would provide Members with programme information in a timely manner;
- (4) representatives from multiple local arts groups and organisations had enthusiastically attended the two briefing sessions;
- (5) the LCSD had openly invited arts groups across the territory interested in participating in the Scheme to submit proposals. Arts groups might select their own target venues, rather than having them allocated by the LCSD. An assessment panel composed of members from the CVP and PDC had conducted assessments in accordance with the selection criteria stipulated in the Scheme, including the strategic alignment of the proposal's content with the vision and objectives of the Scheme, the artistic level of past and planned productions and activities, the administrative experience and management capabilities of the applicant arts group, the alignment with the venue identity, the effective use of venue resources and marketing strategies, etc. The relevant selection criteria had been detailed in the document titled "Venue Partnership Scheme – Invitation to Performing Arts Groups/Organisations to Submit Proposals". The assessment panel had reviewed the received proposals according to the selection criteria and subsequently ranked them in order of merit to select the most suitable partners;
- (6) regarding the notification mechanism, apart from utilising the aforesaid methods to make announcements, the LCSD had also forwarded the information of the Scheme via email through the Tsuen Wan District Council (TWDC) Secretariat in July 2025, notifying Members about the starting date for accepting applications, the schedule for the briefing sessions and the application deadline, etc.;
- (7) concerning the mechanism for terminating partnership midway, the LCSD worked with the Venue Partners every year to jointly formulate a work plan for the following year and establish key performance indicators (KPIs), specifying the number of performances/activities and the target attendance. The Venue Partners were required to submit an interim report in the seventh month following the commencement of the Scheme to evaluate the

performance of activities in the first half of the year. Upon the completion of the year's planned activities, the Venue Partners had to submit an annual report and an audit report to review the achievement of the KPIs. If the performance of the Venue Partners was found to be unsatisfactory or the artistic level was below expectation, the LCSD would first discuss improvement measures with them; and

- (8) the previous two rounds of the Scheme each had spanned four years. After canvassing views from various sectors, the LCSD had shortened the duration of the Scheme to three years and lowered the maximum number of days that Venue Partners could use the venues, so as to free up more slots for groups from within and outside the district to apply for use.
12. The enquiries of Members were further summarised as follows:
 - (1) a Member enquired about the composition of the selection committee; and
 - (2) a Member enquired whether external professionals or members of the community would be included in the selection committee.
 13. SM(NTS)P of the LCSD further responded as follows:
 - (1) the selection exercise was undertaken by the assessment panel comprising members from two committees, i.e. the CVP and PDC respectively. Their members came from various sectors of the community, including professionals in the arts and cultural sector. The membership lists of both committees were available on the website of the LCSD for public reference.
 14. A Member enquired whether the two organisations selected for the new round of the Scheme (i.e. the CCOHK and Actors' Family) were new Venue Partners participating in the Scheme for the first time.
 15. SM(NTS)P of the LCSD responded that both the CCOHK and Actors' Family were organisations being selected for the first time. Not only were both the new Venue Partners of Tsuen Wan Town Hall, but they had also never served as Venue Partners at any other venues.
- V Item 4: Information Paper
Recreational and Sports Activities Programme in Tsuen Wan District for 2026/27
by the Leisure and Cultural Services Department
(TWDC CICRC Paper No. 24/25-26)
16. Deputy District Leisure Manager (Tsuen Wan) District Support (DDL(M)TW)DS of the LCSD introduced the paper.
 17. DDL(M)TW)DS of the LCSD said that the Hong Kong Flower Show 2026 would be held at Victoria Park from 20 March 2026. The LCSD had already issued invitations to the TWDC for inviting DC Members to visit the flower show.
 18. A Member expressed support for retaining dance as a distinctive programme of

Tsuen Wan district, as there were many high-calibre arts groups in the district.

VI Item 5: Information Paper

Report on the Performing Arts Programmes to be Organised by the Leisure and Cultural Services Department in Tsuen Wan District for 2026/27

(TWDC CICRC Paper No. 25/25-26)

19. SM(NTS)P of the LCSD introduced the paper.
20. The views and enquiries of Members were summarised as follows:
 - (1) a Member enquired about the deadline for applying to use the Exhibition Gallery of Tsuen Wan Town Hall for holding activities; and
 - (2) a Member pointed out that the Exhibition Gallery of Tsuen Wan Town Hall had a low utilisation rate at present, and suggested that the LCSD should exercise greater flexibility regarding application deadline. Besides, the Member also suggested that, in situations where the venue might remain vacant, the LCSD should proactively contact interested groups in Tsuen Wan district to make full use of venue resources.
21. SM(NTS)P of the LCSD responded as follows:
 - (1) the LCSD welcomed various kinds of organisations to apply for using the venues under its purview. Interested groups could contact the LCSD and submit applications. Applications for ordinary bookings were accepted three to seven months prior to the month of hire; and
 - (2) if there was an urgent need, groups might submit an application under the “late booking” arrangement one to three months prior to the month of hire. The LCSD would consider such applications based on operational feasibility and in accordance with the criteria as for ordinary bookings.
22. A Member was concerned about the transparency of information on venue application, and enquired whether it was possible to view the application and utilisation status of various venues under the purview of the LCSD via the online platform.
23. SM(NTS)P of the LCSD responded that individuals who were interested in hiring venues could submit their applications through the online platform or directly to the booking office of the venue concerned.

VII Item 6: Information Paper

Report on the Cultural Activities in Tsuen Wan District by the Leisure and Cultural Services Department

(TWDC CICRC Paper No. 26/25-26)

24. SM(NTS)P of the LCSD introduced the paper.

VIII Item 7: Information Paper

Promotional Activities of Public Libraries in Tsuen Wan District for 2026/27 by the Leisure and Cultural Services Department

(TWDC CICRC Paper No. 27/25-26)

25. Senior Librarian (Tsuen Wan) (SL(TW)) of the LCSD introduced the paper.
26. The views of Members were summarised as follows:
- (1) a Member applauded the improvements made to Tsuen Wan Public Library (TWPL), noting that the library collections were richer and more diverse than before, and thoughtful design was adopted in the interior layout. The Member opined that the relevant facilities would effectively encourage members of the public to engage in reading and utilise library services;
 - (2) a Member accorded recognition to the TWPL for its resource-sharing arrangement; and
 - (3) a Member suggested the TWPL consider inviting DC Members as well as members of the Care Teams to visit the library for a detailed introduction to various facilities, so that they could promote library services to local residents more effectively.
27. SL(TW) of the LCSD responded that the LCSD noted Members' views and preliminarily proposed to arrange for a visit in April, May or June. He would contact the Secretariat to coordinate a specific time for the visit.
28. A Member pointed out that in addition to the library materials lending services, the TWPL also organised a number of engaging activities suitable for children in the district. The Member suggested that the TWPL should produce posters or straightforward promotional materials containing information of the activities for Members to assist in promoting them in the community.
29. SL(TW) of the LCSD responded as follows:
- (1) as regards the promotional materials, the TWPL had produced the "Selected Library Resources" tailored to popular topics, recommending a variety of library collections covering both physical books and electronic resources to readers. Members of the public could also access the "pop-up e-books" through the website of Hong Kong Public Libraries even they did not have a library card; and
 - (2) the LCSD noted the Member's suggestion on producing promotional posters, and would produce an electronic version of the activity poster to facilitate access and dissemination by Members.

IX Adjournment of Meeting

30. The Chairman reminded Members that the next meeting was scheduled for 23 April 2026 (Thursday) and the deadline for submission of papers was 8 April 2026 (Wednesday).

Tsuen Wan District Council Secretariat
25 February 2026