

九龍聯運街三十號  
旺角政府合署四樓  
油尖旺區議會秘書處  
油尖旺區議會主席  
葉傲冬先生, JP

葉主席：

強制驗樓計劃及強制驗窗計劃  
有關提名代表擔任第三屆“選取目標樓宇諮詢委員會”委員

以對付樓宇失修問題，強制驗樓計劃及強制驗窗計劃已自 2012 年 6 月 30 日起全面實施。這兩項計劃分別涵蓋樓齡達 30 年或以上及 10 年或以上的私人樓宇（不超過 3 層高的住用樓宇除外）。在此兩項計劃下，屋宇署會安排每年選取若干數量的目標樓宇進行驗樓及驗窗及所需的修葺。

為了增加選定目標樓宇過程的透明度和促進社區參與，屋宇署於 2012 年成立由屋宇署、有關專業團體及區議會所組成的選取目標樓宇諮詢委員會（以下簡稱“選委會”），就揀選目標樓宇向屋宇署提供意見。

隨著第二屆選委會委任任期將於 2019 年 5 月 31 日屆滿，屋宇署正邀請提名擔任第三屆選委會新任委員，三年任期由 2019 年 6 月 1 日至 2022 年 5 月 31 日。全港 18 區的區議會均獲邀請各提名區內一位區議員擔任選委會成員，而這 18 位區議會代表將輪流參與選委會會議。為此，現邀請 主席提名油尖旺區議會一位議員加入選委會。關於選委會的職權範圍及成員組合的資料，可參閱附錄 A。

FORWARDED  
4 APR 2019

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4 April 2019

Mr. IP Ngo Tung, Chris, JP  
Chairman of Yau Tsim Mong District Council,  
Yau Tsim Mong District Council Secretariat,  
4/F., Mong Kok Government Offices,  
30 Luen Wan Street,  
Kowloon.

Dear Mr. IP,

**Nomination of Representative for Appointment to the 3<sup>rd</sup> Tenure of Selection Panel for  
Mandatory Building Inspection Scheme and  
Mandatory Window Inspection Scheme**

To tackle the building neglect problem, the implementation of the Mandatory Building Inspection Scheme (MBIS) and the Mandatory Window Inspection Scheme (MWIS) which cover all private buildings aged 30 and 10 years or above respectively except domestic buildings not exceeding 3 storeys in height, have commenced since 30 June 2012. Under the two schemes, the Buildings Department (BD) selects a certain number of target buildings (TBs) every year for carrying out the prescribed inspection and prescribed repair under the MBIS and MWIS.

To enhance transparency and to promote community participation in the selection process of target buildings, the BD has established a Selection Panel (SP) in 2012 comprising representatives from the BD, the relevant professional bodies, and District Council (DC) members to advise the BD in the selection of TBs.

As the 2<sup>nd</sup> tenure of appointment of SP members will be ended on 31 May 2019, the BD is now inviting nominations of new members for appointment to the 3<sup>rd</sup> tenure of SP, for 3-year tenure from 1 June 2019 to 31 May 2022. Each of the 18 DCs will be invited to nominate one representative DC member as a member of the SP and these 18 representatives DC members will take turn to participate in the SP meetings. In this connection, I should be grateful if you would nominate one representative of the Yau Tsim Mong District Council to join the SP. The terms of reference and the membership composition of the SP are listed in **Appendix A** for your information.

Cont'd/ - 2-

在提名代表加入選委會時，請參考由民政事務局就諮詢及法定組織制度所訂立的“六年限制”及“六會限制”的委任原則，以確保有適當的人事更替及工作分配得宜。“六年限制”即指不應委任非官方成員出任有關組織同一職位超過六年，以確保諮詢及法定組織有適當的人事更替，而“六會限制”即指政府委任的非官方成員不應同時擔任多於六個委員會的政府委任非官方成員職位，以確保工作分配得宜。

選委會將採用根據廉政公署的意見而編訂的指引，要求各成員申報利益；有關詳情，請參閱附錄 B。

選委會獲委任成員的資料及會議記錄，可在無須事前取得有關成員同意的情況下，向公眾披露；有關詳情，請參閱附錄 C。選委會成員的通訊地址將交給民政事務局局長，讓局長能致函邀請各成員提供其個人資料，以備存在由該局長監管的中央名冊資料庫。

隨函夾附選委會成員須簽署的承諾書（附錄 D），供有關人士預先參考。承諾的事項包括須將資料保密、披露有關的利益衝突，以及如有不適合繼續獲委任為選委會成員的情況應立即通知屋宇署。承諾書只須在選委會成員正式獲委任後才須填交回屋宇署。

現邀請 主席於 2019 年 5 月 3 日或之前以機密方式提交獲提名的區議員及其個人資料（請參閱附錄 E 樣本）至選取目標樓宇諮詢委員會秘書張憲民先生。

我們衷心多謝 主席對選委會工作的支持。如對此信有任何疑問，可致電本人（電話：3842 5193）或屋宇測量師/強制驗樓 2-E2 陳淑瑛小姐（電話：3842 5189）查詢。

屋宇署署長

（選取目標樓宇諮詢委員會秘書 張憲民



代行）

附件：附錄 A-E

2019年4月4日



In making the nomination, reference should be made to the guidelines and principles for appointments to advisory and statutory bodies established by the Home Affairs Bureau - the "Six-year Rule" and "Six-board Rule" to ensure a healthy turnover of members and a reasonable distribution of workload. The "Six-year Rule" means not appointing a non-official member to serve on the same body in the same capacity for more than six years to ensure a healthy turnover of members of advisory and statutory bodies, and the "Six-board Rule" means not appointing a person to serve as a non-official member on more than six advisory and statutory bodies at any one time to ensure a reasonable distribution of workload.

Reference should also be made to the guidelines on declaration of interest recommended by the ICAC which will be adopted in the SP. Please refer to **Appendix B** for details.

Information about the appointed members and meetings may be disclosed to the public without obtaining SP members' prior consents. Please refer to **Appendix C** for details. Mailing list of SP members will be sent to the Secretary for Home Affairs (SHA) for him to invite SP members to provide their personal particulars which will be stored in the Central Personality Index database kept by the SHA.

I attach an undertaking letter at **Appendix D** for the nominee's advance information of the need to hold information in confidence, to declare conflict of interest and to inform the BD when they are no longer suitable to be appointed. The undertaking letter will only be required to be signed and returned to the BD after appointment.

I should be grateful if you would return your nomination with the personal particulars of the nominee (sample format attached at **Appendix E**) under confidential cover, to the **Secretary of the Selection Panel, Mr. CHEUNG Hin-man** by **3 May 2019**.

Thank you for your support to the works of the SP. If you have queries on the above, please contact me at 3842 5193 or our Ms. CHAN Shuk-Ying, Building Surveyor/MBI2-E2, at 3842 5189.

Yours sincerely,



  
( CHEUNG Hin-man )  
Secretary of the Selection Panel  
for Director of Buildings

Encl. Appendices A-E

## 強制驗樓計劃及強制驗窗計劃

### “選取目標樓宇諮詢委員會”的職權範圍及成員組合

#### 職權範圍

- (a) 就強制驗樓計劃和強制驗窗計劃選取被推薦的目標樓宇；及
- (b) 就有關目標樓宇的推薦及篩選事宜，包括對既定的選取準則及計分方式作出任何認為適合的更改建議，向屋宇署提供意見。

#### 成員組合

選取目標樓宇諮詢委員會（“選委會”）由下列成員組成：

- (a) 屋宇署助理署長/強制驗樓，擔任選委會主席；
- (b) 2 名屋宇署強制驗樓部總屋宇測量師／總結構工程師；
- (c) 1 名由香港建築師學會提名的代表；
- (d) 1 名由香港工程師學會提名的代表；
- (e) 1 名由香港測量師學會提名的代表；
- (f) 1 名由香港物業管理公司協會提名的代表；
- (g) 1 名由香港房屋協會提名的代表；
- (h) 6 名由區議會提名的區議會議員<sup>1</sup>。

屋宇署 1 名高級屋宇測量師／高級結構工程師將獲委任為選委會的秘書。秘書不屬於選委會的成員，亦無投票權。

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<sup>1</sup> 18 個區議會均獲邀請各自提名一名區議員代表擔任選委會的成員。該 18 名區議會代表分為 3 組，每組 6 名委員將輪流參與會議。

## **Terms of Reference and Membership Composition of the Selection Panel for MBIS and MWIS**

### **Terms of Reference**

- (a) To select the target buildings nominated for the MBIS and MWIS; and
- (b) To advise the Buildings Department (BD) on aspects related to nomination and selection of target buildings including any proposed changes to the established selection criteria and scoring system as considered appropriate.

### **Membership Composition**

The SP comprises the following members:

- (a) Assistant Director/Mandatory Building Inspection, BD, as the Chairman;
- (b) 2 Chief Professional Officers (CPOs) from Mandatory Building Inspection Division, BD;
- (c) 1 representative nominated by the Hong Kong Institute of Architects;
- (d) 1 representative nominated by the Hong Kong Institution of Engineers;
- (e) 1 representative nominated by the Hong Kong Institute of Surveyors;
- (f) 1 representative nominated by the Hong Kong Association of Property Management Companies;
- (g) 1 representative nominated by the Hong Kong Housing Society;
- (h) 6 District Council members nominated by District Councils<sup>1</sup>.

A Senior Professional Officer of the BD will be appointed as the secretary of the SP, who is not a member of the SP and may not cast a vote.

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<sup>1</sup> Each of the 18 District Councils will be invited to nominate 1 representative DC member as a member of the SP. The total 18 representative DC members will be in 3 groups, and each group of 6 members take turn to participate in the SP meetings.

## 強制驗樓計劃及強制驗窗計劃

### “選取目標樓宇諮詢委員會”成員申報利益

#### 一般原則

1. 當選取目標樓宇諮詢委員會（“選委會”）成員（包括主席）知悉所審議的事項與其本人的利益可能有衝突時，應詳盡披露有關利益。成員必須遵守的基本原則是，其所提供的意見應是公正無私的。每位成員均不得以其公職身分謀取私人利益，或令自己處於（或被合理地懷疑處於）私人利益與公職出現衝突的情況。每位成員均有責任自行判斷和決定是否須就某一情況作出申報；如有疑問，應要求選委會主席作出裁決。
2. 選委會要保持廉潔，基本規則是避免出現利益衝突的情況。無論如何，選委會成員均不得：
  - (a) 利用公職身分，為自己、家人、親友、曾欠下人情或有恩惠於自己的任何人謀求利益；或
  - (b) 令自己處於下列境況：令人有理由懷疑自己不誠實，或利用公職身分為自己、家人或親友謀求利益；或
  - (c) 索取或接受任何與其公務有關的利益。
3. 由於每宗個案的情況都有所不同，而且要盡列各種特殊和無法預計的情況也有困難，要界定和闡述所有必須申報利益的情況是不切實際的。另一方面，成員也無須純因對選委會審議的事項曾有所知悉或經驗，便要作出利益申報。

## **Declaration of Interests by Members of the Selection Panel for MBIS and MWIS**

### **General Principles**

1. When a member (including the Chairman) of the Selection Panel (SP) has a potential conflict of interests in a matter placed before the SP, the member should make full disclosure of his/her interests. The basic principle to be observed is that members' advice should be disinterested and impartial. Each member must not use his official position to further his private interests nor put himself in a position where his private interests conflict (or may reasonably be suspected to conflict) with his official duties. It is the responsibility of each member to judge and decide if the situation warrants a declaration, and to seek a ruling from the Chairman of the SP in case of doubt.
2. A fundamental rule for maintaining integrity of the SP is to avoid conflict of interest situations. Under no circumstances should a member of the SP:
  - (a) Use his official position to benefit himself, his family, relatives or friends or any person to whom he owes a favour or is obligated in any way; or
  - (b) Put himself in a position that may reasonably arouse suspicion of dishonesty, or of using his official position to benefit himself or his family, relatives or friends; or
  - (c) Solicit or accept any advantage in relation to his official duties.
3. It is not practical to define or describe all the situations that would call for such a declaration, because each individual case differs, and because of the difficulty of catering for unusual and unforeseen circumstances. On the other hand, it is not intended that a member should make a declaration of interests simply because the SP is considering a matter in which he/she has knowledge or experience.



## 可能構成利益衝突的情況

### 4. 以下列舉一些可能構成利益衝突的情況：

- (a) 倘若選委會成員或其任何近親在選委會所審議的事項中有著金錢利益關係，有關成員便應作出申報。選委會成員本身是最能就事件的實際情況判斷誰人應被界定為“近親”；
- (b) 倘若選委會成員跟某公司、商號、會社、團體、工會或其他機構有著董事、合夥人、顧問、客戶、僱傭的關係或其他重要聯繫，而該組織與選委會所審議事項有關連或是該事項的當事人，有關成員便應作出申報；
- (c) 倘若選委會成員跟某人有深厚交情，為避免令客觀的旁觀者相信該成員所提出的意見受到該份交情所影響，有關成員便應作出申報；
- (d) 倘若本身為大律師、律師、會計師或其他專業顧問的選委會成員曾以個人或公司成員的身分，向與選委會所審議事項有關連的人或團體提供意見，或出任其代表，又或經常跟其往來，有關成員便應作出申報；以及
- (e) 倘若選委會成員涉及的任何利益關係，相當可能令客觀的旁觀者相信該成員提供意見的動機是出於個人利益考慮而非為履行提供公正無私意見的職責，有關成員便應作出申報。

### 5. 基於上述原因，選委會成員應避免涉及與選取樓宇直接相關的培訓課程或刊物。

## **Potential Conflict of Interest Situations**

4. The following are potential conflict of interest situations:
  - (a) Pecuniary interests in a matter under consideration by the SP, held either by the member or by any close relative of him/her. Members are themselves the best judge of who, in the particular circumstances, is a “close relative”;
  - (b) A directorship, partnership, advisory or client relationship, employment or other significant connection with a company, firm, club, association, union or other organization which is connected with, or the subject of, a matter under consideration by the SP;
  - (c) Some friendships which might be so close as to warrant declaration in order to avoid situations where an objective observer might believe a member’s advice to have been influenced by the closeness of the association;
  - (d) A member who, as a barrister, solicitor, accountant or other professional adviser, has personally or as a member of a company, advised or represented or had frequent dealings with any person or body connected with a matter under consideration by the SP; and
  - (e) Any interest likely to lead an objective observer to believe that the member’s advice might have been motivated by personal interest rather than a duty to give impartial advice.
5. Due to the above reasons, SP members should refrain from involving in training courses or publication directly relating to the selection exercises.

## 申報利益

6. 當選委會成員意識到任何與選委會有利益衝突的事項，須盡快以標準表格書面申報所有實際、潛在及觀感上的利益衝突，以記在會議記錄內。任何延遲的利益申報可能導致會議休會。因此，選委會成員應在收到會議文件時立即閱讀，並在預期有利益衝突時，毫不延遲盡一切努力通知秘書。
7. 倘若選委會成員（包括主席）在選委會所審議的事項中有任何直接或間接的個人或金錢利益關係，他在獲悉此事後必須在切實可行的情況下，盡速於討論有關事項前向主席或秘書作出報告。有關成員須在開會前立即向秘書申報利益，並須盡早把討論文件退回給秘書。
8. 倘若選委會成員在會議中才知悉有利益衝突，而他認為有關利益衝突使其無法提供公正無私的意見，或他獲得不應該接觸到的資料時，有關成員須立刻知會主席或秘書，並／或退回有關的選委會文件。其後，選委會主席將就有關事宜作出決定。
9. 選委會主席（或選委會）將決定在某事項中申明有利益關係的成員是否可留在席上，或是否須押後討論受影響的事項。
10. 倘若選委會主席申報在所審議的事項有利益衝突，除非主席另有委派其他人選，否則，選委會內資歷最深的屋宇署總屋宇測量師／總結構工程師成員可擔任臨時主席主持會議。
11. 所有利益申報個案、主席（或選委會）就申報所作的決定，以及處理有關情況所採取的行動，均須記在會議記錄內。

## **Declaration of interests**

6. SP member shall declare all actual, potential and perceived conflict of interest in writing using standard form for record in the minutes of meeting as soon as practicable after he has become aware of any conflict in any matter under consideration by the SP. Any belated interest declarations may lead to the adjournment of the meetings. Therefore, members are urged to study the documents for the meeting immediately upon receipt and should make every endeavor to inform the secretary without delay if conflict of interest is anticipated.
7. If a member (including the Chairman) has any direct or indirect personal or pecuniary interest in any matter under consideration by the SP, he must, as soon as practicable after he has become aware of it, disclose to the Chairman or secretary prior to the discussion of the item. Declaration of interests should be made to the secretary before the meeting immediately. The member should also return the paper for discussion to the secretary without delay.
8. If a member becomes aware of a conflict of interest only during the meeting and he forms the view that it renders him impossible to offer impartial advice, or that the member has been given access to information which the member should not have, the member should notify the Chairman or the secretary immediately and/or return any SP paper concerned. The Chairman of the SP will then decide on the matter.
9. The Chairman (or SP) shall decide whether the member disclosing an interest may remain in the meeting, or whether the affected item should be adjourned.
10. If the Chairman declares an interest in a matter under consideration, the chairmanship may be temporarily taken over by the alternate Chairman who, in principle, will be the most senior Chief Professional Officer of the BD in the SP meeting unless assigned otherwise by the Chairman.
11. All cases of declaration of interests, decisions of the Chairman (or SP) on the declaration and actions taken to address the situation shall be recorded in the minutes of the meeting.



## 定罪紀錄

12. 選委會成員應在獲委任前就可能令人懷疑其廉潔及誠信的罪行（例如《防止賄賂條例》所訂的罪行）申報有關定罪紀錄（如有）。成員的定罪紀錄會在委任時予以考慮。

## 資料保密

13. 選委會成員應以書面作出保證，嚴格保密所有因其選委會成員的身分而得悉的資料，以及不作任何未經授權的披露或就任何有關資料而獲取利益，不論是否涉及個人利益。此外，選委會成員不應接觸或會見目標樓宇的業主，以及濫用其身分謀取個人利益，例如向業主招徠生意。

## **Conviction Records**

12. SP members should declare their conviction records, if any, on offences that may cast doubt on their integrity and honesty, e.g. offences under the Prevention of Bribery Ordinance (POBO), before the appointment is made. Their conviction records would be taken into account at the time of appointment.

## **Confidentiality of Information**

13. SP members should undertake in writing to hold in strict confidence all information that they have access to through their position as SP members, and not to make any unauthorized disclosure or take advantage of any such information whether or not for personal gain. In addition, SP members should not contact or meet the owners of the target buildings and abuse their position for personal gain, e.g. touting business from the owners.

## 強制驗樓計劃及強制驗窗計劃

### 發放有關“選取目標樓宇諮詢委員會”成員的資料

1. 因應公眾人士的要求，某些有關選取目標樓宇諮詢委員會（“選委會”）成員的個人資料可予披露，當中包括以下各項：
  - (a) 出席記錄；
  - (b) 在選委會的服務年期；
  - (c) 職業／專業界別（例如：醫生，律師及公司董事）；及
  - (d) 其他政府各類委員會的成員身分。
2. 由於上述資料屬“個人資料”，因此其披露是受到《個人資料(私隱)條例》（“條例”）規管的。
3. 根據條例的法律觀點，如收集資料的目的或目的之一是為了向公眾發布有關資料，則披露上述“個人資料”將不構成違反條例的規定。另外，如收取資料者為新聞機構，而披露有關資料者有合理理由相信（並合理地相信），公布或播放有關資料是符合公眾利益的，則即使未取得資料當事人的同意，亦可發放有關資料而不違反條例附表 1 的第 3 項原則。
4. 選委會秘書會就上文第 1 段事項保存有關記錄；為了增加透明度，小組秘書在接獲公眾要求時，將披露有關資料。

**Release of Information Concerning Members  
of the Selection Panel for MBIS and MWIS**

1. Certain information concerning individual members of the Selection Panel (SP) will be disclosed to the public upon request. The information in question includes a member's:-

- (a) Attendance records;
- (b) Years of service on the particular body;
- (c) Occupation/profession by broad categories (e.g. doctors, lawyers and company directors); and
- (d) Membership of other Government boards and committees.

2. The above information amounts to “personal data” and therefore its disclosure is regulated under the Personal Data (Privacy) Ordinance (“PDPO”).

3. The legal position under the PDPO is that the disclosure of the above “personal data” would not constitute a contravention to the PDPO if the purpose, or one of the purposes, of collecting the personal data is for them to be released to the public; and it would not contravene Principle 3 of Schedule 1 of the PDPO to release the data, without obtaining the data subject's consent, if the recipient is a news organization and the disclosure is made by a person who has reasonable ground to believe (and reasonably believes) that the publishing or broadcasting of the data is in the public interest.

4. The secretary of the SP will keep records on the matters mentioned in paragraph 1 above and in the interests of transparency, such records will be disclosed to the public on request.



## 強制驗樓計劃及強制驗窗計劃

### “選取目標樓宇諮詢委員會”成員承諾書

1. 本人承諾將因擔任選取目標樓宇諮詢委員會（“選委會”）成員而得悉的所有資料絕對保密。這些資料包括有關選委會會議、會議討論事項、屋宇署未正式對外公布的目標樓宇等機密文件。
2. 本人承諾，不論是否涉及個人利益，都不會在未經批准的情況下，披露或利用上文第 1 段所述的任何資料。
3. 本人承諾，當發覺有任何事情與本人的選委會成員職責有任何實際、潛在或可視為利益衝突時，定會立即申報。
4. 本人承諾，如有任何會影響本人擔任選委會成員的資格，或妨礙本人履行成員職責的情況，如喪失專業學會會員身分或資格，或不再在香港居住等，本人會盡可能預先通知有關的負責人員或選委會的秘書。

簽署：\_\_\_\_\_

姓名（正楷）：\_\_\_\_\_

職級\* / 名銜\*：\_\_\_\_\_

日期：\_\_\_\_\_

\* 刪除不適用

**Undertaking by Members  
of the Selection Panel for MBIS and MWIS**

1. I undertake to hold in strict confidence all information that I have access to through my position as a member of the Selection Panel (SP). Such information includes restricted documents for the SP meeting, meeting discussion, selected target buildings before the BD's formal announcement to the public, etc.
2. I undertake not to make any unauthorized disclosure or take advantage of any of the information referred to in paragraph 1 above whether or not for personal gain.
3. I undertake to declare any actual, potential or perceived conflict of interest with my duty as a member of the SP immediately when I become aware of any such conflict.
4. I undertake to take steps to avoid any conflict of interest with any prospective parties by not putting myself in a position of obligation towards any of them; for example, by not accepting any favour or lavish or excessive entertainment, and not over-socializing with any of them.
5. I undertake to inform the officer-in-charge / secretary of the SP, in advance as far as possible, of any circumstances such as loss of membership or qualification and no longer residing in Hong Kong that may affect my eligibility to be appointed to the SP or to carry out my duty as a member of the same.

Signed : \_\_\_\_\_

Name (block letter) : \_\_\_\_\_

Rank\* / Title\* : \_\_\_\_\_

Date : \_\_\_\_\_

\* Delete if inapplicable.

## 個人資料

(只供參考)

獲提名的區議員（“獲提名人”）姓名（須與香港身份證／護照相同）：																			
出生日期：	香港身份證號碼：																		
辦公室電話號碼：	手提電話號碼：																		
傳真號碼：	電郵地址：																		
職業：																			
辦公室地址：																			
學術及專業資格：																			
獲提名人曾經／現時擔任成員的政府各類委員會：																			
上述獲提名人代表下述區議會： <table border="0"> <tr> <td><input type="checkbox"/> 中西區</td> <td><input type="checkbox"/> 東區</td> <td><input type="checkbox"/> 南區</td> </tr> <tr> <td><input type="checkbox"/> 灣仔</td> <td><input type="checkbox"/> 九龍城</td> <td><input type="checkbox"/> 觀塘</td> </tr> <tr> <td><input type="checkbox"/> 深水埗</td> <td><input type="checkbox"/> 黃大仙</td> <td><input type="checkbox"/> 油尖旺</td> </tr> <tr> <td><input type="checkbox"/> 離島</td> <td><input type="checkbox"/> 葵青</td> <td><input type="checkbox"/> 北區</td> </tr> <tr> <td><input type="checkbox"/> 西貢</td> <td><input type="checkbox"/> 沙田</td> <td><input type="checkbox"/> 大埔</td> </tr> <tr> <td><input type="checkbox"/> 荃灣</td> <td><input type="checkbox"/> 屯門</td> <td><input type="checkbox"/> 元朗</td> </tr> </table>		<input type="checkbox"/> 中西區	<input type="checkbox"/> 東區	<input type="checkbox"/> 南區	<input type="checkbox"/> 灣仔	<input type="checkbox"/> 九龍城	<input type="checkbox"/> 觀塘	<input type="checkbox"/> 深水埗	<input type="checkbox"/> 黃大仙	<input type="checkbox"/> 油尖旺	<input type="checkbox"/> 離島	<input type="checkbox"/> 葵青	<input type="checkbox"/> 北區	<input type="checkbox"/> 西貢	<input type="checkbox"/> 沙田	<input type="checkbox"/> 大埔	<input type="checkbox"/> 荃灣	<input type="checkbox"/> 屯門	<input type="checkbox"/> 元朗
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<input type="checkbox"/> 荃灣	<input type="checkbox"/> 屯門	<input type="checkbox"/> 元朗																	
獲提名人的任何刑事記錄：																			

(如有需要，請另紙補充資料)

有關收集個人資料事項：

- (1) 建築事務監督會根據以上提供的資料，考慮委任有關人士擔任強制驗樓計劃及強制驗窗計劃選取目標樓宇諮詢委員會成員。
- (2) 就第(1)項的目的，有關資料或會向其他政府部門或其他團體披露。
- (3) 如在提交資料後須更正或查閱有關的個人資料，請以書面向選取目標樓宇諮詢委員會秘書提出。

**Personal Particulars**

(For reference only)

Name of Nominee (English & Chinese as shown in HKID/passport):																				
Date of birth:	HKID no.:																			
Office tel. no.:	Mobile tel. no.:																			
Fax. no.:	E-mail address:																			
Occupation:																				
Office address:																				
Academic and professional qualifications:																				
Government boards and committees on which the Nominee served/is serving:																				
The Nominee is a representative of the District Council of: <table border="0"> <tr> <td><input type="checkbox"/> Central &amp; Western</td> <td><input type="checkbox"/> Eastern</td> <td><input type="checkbox"/> Southern</td> </tr> <tr> <td><input type="checkbox"/> Wan Chai</td> <td><input type="checkbox"/> Kowloon City</td> <td><input type="checkbox"/> Kwun Tong</td> </tr> <tr> <td><input type="checkbox"/> Sham Shui Po</td> <td><input type="checkbox"/> Wong Tai Sin</td> <td><input type="checkbox"/> Yau Tsim Mong</td> </tr> <tr> <td><input type="checkbox"/> Islands</td> <td><input type="checkbox"/> Kwai Tsing</td> <td><input type="checkbox"/> North</td> </tr> <tr> <td><input type="checkbox"/> Sai Kung</td> <td><input type="checkbox"/> Sha Tin</td> <td><input type="checkbox"/> Tai Po</td> </tr> <tr> <td><input type="checkbox"/> Tsuen Wan</td> <td><input type="checkbox"/> Tuen Mun</td> <td><input type="checkbox"/> Yuen Long</td> </tr> </table>			<input type="checkbox"/> Central & Western	<input type="checkbox"/> Eastern	<input type="checkbox"/> Southern	<input type="checkbox"/> Wan Chai	<input type="checkbox"/> Kowloon City	<input type="checkbox"/> Kwun Tong	<input type="checkbox"/> Sham Shui Po	<input type="checkbox"/> Wong Tai Sin	<input type="checkbox"/> Yau Tsim Mong	<input type="checkbox"/> Islands	<input type="checkbox"/> Kwai Tsing	<input type="checkbox"/> North	<input type="checkbox"/> Sai Kung	<input type="checkbox"/> Sha Tin	<input type="checkbox"/> Tai Po	<input type="checkbox"/> Tsuen Wan	<input type="checkbox"/> Tuen Mun	<input type="checkbox"/> Yuen Long
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<input type="checkbox"/> Tsuen Wan	<input type="checkbox"/> Tuen Mun	<input type="checkbox"/> Yuen Long																		
Declaration of offence records, if any:																				

(Use additional sheets if necessary)

## Notes on the collection of personal data:

- (1) The information provided will be used for the purposes in connection with the appointment of members by the Building Authority to serve the Selection Panel for Mandatory Building Inspection Scheme and Mandatory Window Inspection Scheme.
- (2) The information may be disclosed to other government departments or other parties for the purposes mentioned in Note (1) above.
- (3) For correction of or access to personal data after submission, please address to the Secretary of the Selection Panel in writing.